



## January 14, 2025 Regular Board Packet

A Regular meeting of the Board of Education of Washtenaw Intermediate School District will be held beginning at 5:00 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

Tuesday, January 14, 2025 05:00 PM

### 1. Call To Order - President Diane Hockett

### 2. Roll Call - TJ Greggs, Administrative Assistant to the Superintendent

### 3. Approval of the Agenda

[January 14, 2025 Agenda Memo \(p. 4\)](#)

### 4. Communications

[MOSB Letter \(p. 10\)](#)

### 5. Public Participation

### 6. Presentation

#### A. Virtual Young Adult Program

### 7. Financial Report

#### Financial Report December 2024

[Treasurers Report 113024 \(p. 11\)](#)

[WISD Monthly Graphic Financial Report Nov 2024 \(p. 62\)](#)

#### B. Head Start and Early Head Start Financial Report November and December 2024

[24-25 NOVEMBER DECEMBER HS EHS FISCAL REPORT \(p. 71\)](#)

### 8. Equity, Inclusion, and Social Justice Dialogue

### 9. Consent Agenda

#### A. Approval: Minutes

[12-10-24 Minutes \(p. 174\)](#)

#### B. Approval: Superintendent's Recommendations

##### 065-24-25 Employment Recommendations

[New Hire\\_A. Munson \(p. 177\)](#)

[New Hire\\_E. Jackson \(p. 179\)](#)  
[New Hire\\_J. Greenstone \(p. 182\)](#)  
[New Hire\\_M. Brooks \(p. 187\)](#)  
[New Hire\\_S. Mohammadi \(p. 192\)](#)  
[New Hire\\_Student Worker\\_C. McCall \(p. 195\)](#)  
[New Hire\\_T. LaTendresse \(p. 196\)](#)

**066-24-25 Reclassification Requests**

[Reclassification\\_C. Grace \(p. 199\)](#)  
[Reclassification\\_C. Green \(p. 209\)](#)  
[Reclassification\\_E. Jackson \(p. 215\)](#)  
[Reclassification\\_L. Kinney \(p. 225\)](#)  
[Reclassification\\_M. Brooks \(p. 232\)](#)

**067-24-25 Staff Retirements**

[Retirement\\_J. Miller \(p. 240\)](#)  
[Retirement\\_L. Traywick \(p. 242\)](#)

**068-24-25 Propio Language Services Contract Amendment**

[Propio Early On Contract Amendment 23-26 Memo \(p. 244\)](#)  
[Propio Language Services Contract Amendment 23-26 \(p. 245\)](#)

**069-24-25 Proposed Stipend for Technology Department**

[Interim Upgrade Stipends Tech Admin Vacancies 2024 Memo \(p. 246\)](#)

**070-24-25 Forthright Advising Communications Contract**

[1.14.2025 Board Memo\\_Forthright Advising \(p. 247\)](#)  
[Board Memo Attachment\\_About Forthright \(p. 248\)](#)  
[2025 Forthright Advising Contract\\_unsigned \(p. 250\)](#)

**071-24-25 Rhodes Branding: CTE Branding, Marketing & Video Production Contract**

[1.14.2025 Board Memo\\_Rhodes Branding \(p. 264\)](#)  
[2025 Rhodes Branding Contract\\_unsigned \(p. 265\)](#)

**10. New Business**

**A. Michigan Department of Lifelong Education, Advancement, and Potential (MILEAP) Out of School Time (OST) Grant Award**

[Board Memo\\_ OST Grant Notification Memo \(p. 285\)](#)

**B. Innovations Institute, University of Connecticut, School of Social Work, Workforce Development**

[BOE Memo\\_UCONN Contract\\_12.4.24 \(p. 286\)](#)  
[Innovations Institute, University of Connecticut, School of Social Work\\_12.4-24 \(1\) \(p. 287\)](#)

**C. Lease Recommendation – 4870 Clark Rd**

[Lease Recommendation – 4870 Clark Rd Memo \(p. 292\)](#)

[MMB-RE 5 yr Lease 2025 \(p. 293\)](#)

[4870 Clark architect layout for WISD \(p. 313\)](#)

**D. Approval of new GSRP 2024-2025 Contracts and Contract Amounts**

[New GSRP Contract and Contract Amounts 1-14-2025 \(p. 314\)](#)

**E. Partitions for Classroom Bathrooms at Beatty ELC**

[Bathroom partitions for Beatty ELC 1-14-2025 Memo \(p. 315\)](#)

[Rayhaven bathroom partitions bid \(p. 316\)](#)

**F. Blinds for Beatty Early Learning Center**

[Blinds for Beatty ELC 1-14-2025 Memo \(p. 317\)](#)

[The Sheer Shop bid \(p. 318\)](#)

[Scotty Blinds bid \(p. 319\)](#)

[Baker Blinds and Vestalia Home bid \(p. 320\)](#)

**11. Other Items of Business**

**A. Revisit Updated Vision Statement**

**12. Board of Education Reports**

**13. Administrative Reports**

**A. Superintendent’s Report**

**B. Retainer Newsletter**

[Thrun Law Firm December 2024 School Law Notes \(p. 321\)](#)

**14. Adjournment**

**MEMORANDUM**

**TO:** Board of Education  
**FROM:** Naomi Norman, Superintendent  
**DATE:** January 2, 2024  
**RE:** Regular Meeting January 14, 2025

**Agenda Item 3:** Approval of the Agenda: President Diane Hockett will ask for approval of the agenda.

**Agenda Item 4:** Communications: Associate Superintendent Brian Marcel met the requirements for renewing the Chief Financial Officer certification by completing 150 hours of professional development through the Michigan School Business Officials.

**Agenda Item 5:** Public Participation: Members of the public who wish to address the Board may do so at this time.

**Agenda Item 6:** Presentation:

**A.** Virtual Young Adult Program: Executive Director of Special Education Deborah Hester-Washington and Young Adult supervisor Rebekah Ralls will present about the data of the virtual young adult program.

**Agenda Item 7:** Financial Report: Associate Superintendent Brian Marcel will review the financial report for November 2024 and will be available to answer questions or provide additional information. Early Childhood Programs Grant Manager LaDawn White will review the November and December 2024 Head Start Financial Reports and be available to answer questions at Tuesday's meeting.

**Recommendation: Motion that the Board of Education approve the November and December 2024 Head Start financial report, as presented. (Roll Call Vote)**

**Agenda Item 8:** Equity, Inclusion, and Social Justice Dialogue: Associate Superintendent Brian Marcel will facilitate the equity, inclusion, and social justice discussion.

**Agenda Item 9:** Consent Agenda

**A.** Approval: Minutes: Approval of the minutes of the December 10, 2024, regular meeting.

**B.** Approval: Superintendent's Recommendations:

The Superintendent recommends the Board accept the following employment recommendations:

**065-24-25      Employment Recommendations:** Please see the employment recommendations for: Andrew Munson as a Communications Specialist III. If approved Andrew Munson's salary will be \$83,303 Grade 8, Step 4. All other fringe benefits will be set forth in the Non-Affiliated contract.

Eric Jackson as a Coordinator of Work Based Learning. If approved Eric Jackson's salary will be \$92,031, Grade 10, Step 4. All other fringe benefits will be set forth in the Non-Affiliated contract.

Jackson Greenstone as a Coordinator of CTE Special Populations. If approved Jackson Greenstone's salary will be \$92,031, Grade 10, Step 4. All other fringe benefits will be set forth in the Non-Affiliated contract.

Marshaun Brooks as a Coordinator of CTE. If approved Marshaun Brooks' salary will be \$100,796 Grade 10, Step 4. All other fringe benefits will be set forth in the Non-Affiliated contract.

Safia Mohammadi for employment as a Home-Based Parent Educator (Early Head Start). If approved by the Board, Safia Mohammadi's salary will be (\$48,856.00) (Grade 2, Step 1). All other fringe benefits will be set forth in the (Unit I) contract.

Tyler LaTendresse as the Assistant Director, Technology & Data Services. If approved Tyler LaTendresse's salary will be \$110,028, Grade 12, Step 1. All other fringe benefits will be set forth in the Non-Affiliated contract.

Connor McCall as a Student Worker for the dishwashing position at High Point. If approved Connor McCall's will paid hourly at a minimum wage rate of \$10.33 an hour.

The Superintendent recommends the Board accept the following reclassification:

**066-24-25      Reclassification Requests:** Please see the reclassification request for: Carmen Grace, current position: Ypsilanti Pilot Social Worker, 1.0 FTE, 185 workdays, Salary: Per contract, no change, Unit II. Recommended position: WEOC Social Worker, 1.0 FTE, 185 workdays, Salary: Per contract, no change, Unit II.

Carla Green, current position: TA Young Adult Virtual and Community Program - VCYATA, 1.0 FTE, 185 workdays, Salary: Step 6 \$35,591, Unit I. Recommended position: TA YA Out-Center Floater 1.0 FTE, 185 workdays, Salary: Step 6 \$35,591, Unit I.

Laura Kinney, current position Teacher VCYA Virtual & Community Young Adult Program, 1.0 FTE, 185 workdays, Salary: MA Step 10 \$79,850, Unit II. Recommended position: Teacher DT Ypsi Young Adult Program, 1.0 FTE, 185 workdays, Salary: MA Step 10 \$79,850, Unit II.

Eric Jackson, current position: Coordinator of Work Based Learning, 1.0 FTE, 210 workdays, Salary: Grade 10 Step 1, Non-Affiliated. Recommended position: Coordinator of Work Based Learning, 1.0 FTE, 210 workdays, Salary: Grade 10 Step 4, Non-Affiliated.

Marshaun Brooks, current position: Coordinator of CTE, 1.0 FTE, 210 workdays, Salary: Grade 10, Step 3, Non-Affiliated. Recommended position: Coordinator of CTE, 1.0 FTE, 230 workdays, Salary: Grade 10, Step 4, Non-Affiliated.

The Superintendent recommends the Board accept the following retirements:

**067-24-25     Staff Retirements:** Please see the retirements request for:

John Miller, effective March 7, 2025. John has been employed with the WISD since July 7, 2014, as a Maintenance/Custodian III for our facilities department.

Lauren Traywick, effective January 31, 2025. Lauren has been employed with the WISD since April 13, 2017, as a Teacher Assistant at High Point School.

The Superintendent recommends the WISD Board of Education authorize the administration to amend the Propio Language Services contract for a total amount not to exceed \$33,500.00, as presented.

**068-24-25     Propio Language Services Contract Amendment:** Please see the memo for Director of Early Childhood Dr. Edward Manuszak. This is to increase allocation of funding from Early On by \$26,000, increasing the total amount to \$33,500. The amendment will add funding to the Early On program's allocation of the contract for translation services through the end of the program year.

The Superintendent recommends the WISD Board of Education authorize the administration to approve the provide a stipend of \$5,000 to Bill, Stephanie, Mike, Nahal, and Alex, and a stipend of \$2,500 to Leslie and Soloman, as presented.

**069-24-25     Proposed Stipend for Technology Department:** Please see the memo from Associate Superintendent Brian Marcel. Based on the above timeline, there has been at least one of the two administrative positions in the Technology & Data Services department vacant for the period from May 31, 2023, until today, a total of eighteen (18) months. Yet from many perspectives, the department appeared to operate seamlessly, responding to tickets timely, completing projects, deploying new devices, keeping us secure, etc. The only way this was accomplished was through the efforts of the rest of the department staff, particularly Bill Curry, Stephanie Gabriel, Leslie Hite, Mike Maisano, Nahal Meshinchi, Alex Zapien, and Solomon Zheng. These employees stepped up to serve as team leaders taking on additional responsibilities and working extra hours to make sure that students, staff, and our LEAs had what they needed to provide instruction on a daily basis. Given their efforts and collaborative attitudes, I'm proposing that we provide a stipend of \$5,000 to Bill, Stephanie, Mike, Nahal, and Alex, and a stipend of \$2,500 to Leslie and Soloman, to recognize their positive contributions to the department and the agency.

The Superintendent recommends the WISD Board of Education authorize the administration to approve a contract with Forthright Advising in the amount of \$29,900.00, as presented.

**070-24-25     Forthright Advising Communications Contract:** Please see the memo from Director of Communications and Public Relations Ashley Kryscynski. The administration recommends that the WISD Board of Education authorize administration to approve a contract with Forthright Advising to develop a comprehensive report to the community on Experiential Learning and Career and Technical Education.

This report will serve as the foundation for building a recommendation to the community for moving CTE forward in an inclusive, equitable, and sustainable way. The scope of work is detailed in the attached contract. The contracted flat fee is \$29,900.00, with hourly expenses for any additional work needed outside the total flat fee outlined in the contract.

The Superintendent recommends the WISD Board of Education authorize the administration to approve a contract with Rhodes Branding for CTE Branding, Marketing and Video Production in the amount of \$81,000.00, as presented.

**071-24-25 Rhodes Branding: CTE Branding, Marketing & Video Production Contract:** Please see the memo from Director of Communications and Public Relations Ashley Kryscynski. The administration recommends that the WISD Board of Education authorize administration to approve a contract with Rhodes Branding for CTE Branding, Marketing and Video Production. Rhodes will assist the Communications and CTE departments with developing a unified brand that “authentically reflects the values, vision, and unique strengths of WISD’s CTE offerings while addressing the inequities in access that this initiative seeks to resolve.” The contracted flat fee is \$81,000. The total costs of this contract will be covered through the Section 12c Consolidation Incentive Grant.

**Recommendation: The Superintendent recommends that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented. (Roll Call Vote)**

**Agenda Item 10: New Business:**

**A. Michigan Department of Lifelong Education, Advancement, and Potential (MILEAP) Out of School Time (OST) Grant Award:** Please see the memo from Achievement Initiatives Supervisor Dr. Dawn Stewart. Washtenaw ISD has been awarded the Out of School Time (OST) grant, which provides \$1,497,760 in funding to support before- and after-school, as well as summer programming for students in grades K-12. This funding will enable us to expand and enhance student programming across Ann Arbor, Chelsea, Dexter, Lincoln, and Ypsilanti school districts. The grant period is from December 2024 – September 2025. We are requesting approval to accept these awarded funds.

**Recommendation: Motion that the Board of Education authorize the administration to accept the awarded funds from the Out of School Time grant in the amount of \$1,497,760.00, as presented. (Roll Call Vote)**

**B. Innovations Institute, University of Connecticut, School of Social Work, Workforce Development:** Please see the memo from Mental Health Clinical Supervisor DarNesha Green. This contract will provide WISD coaching, certification, and capacity building, as well as facilitation for the Advanced Wraparound Practitioner Coaches Certification process to build our local capacity by providing Local Coach Certifications with the background knowledge, skills, and practical experience to provide wraparound training and technical assistance internally to Washtenaw Intermediate School District staff and the broader system of care community on the wraparound process. This training will also equip Local Coach/Supervisor Candidates (LCCs) to lead Wraparound care teams, ensuring seamless coordination across general and special education for mental, behavioral and academic support. The contract dates are January 1, 2025, through December 31, 2026. The total of this contract is \$560,000.00, with a total of

\$260,000.00 per year. Funding for this contract comes from braided funding from our CMH Millage and C4S Medicaid funding.

**Recommendation: Motion that the Board of Education authorize the approval of the attached contact with Innovations Institute, University of Connecticut, School of Social Work for a cost not to exceed \$260,000.00 per year, as presented. (Roll Call Vote)**

**C. Lease Recommendation – 4870 Clark Rd:** Please see the memo from Director of Operations Tanner Rowe. The administration recommends that the WISD Board of Education authorize the administration to execute the lease agreement with MMB-RE LLC for two (2) suites located at 4870 Clark Rd. with rent totaling \$565,080 for the five-year term. The Bridge Team, which provides mental health services to students in Washtenaw County, is outgrowing the available space at the Teaching and Learning Center (TLC) and is in need of their own space. The recommended space identified at 4870 Clark Rd. consists of two (2) suites, suite numbers 4 and 5, for a combined total of 4,848 rentable square feet.

**Recommendation: Motion that the Board of Education authorize the administration to execute the lease agreement with MMB-RE LLC for two (2) suites located at 4870 Clark Rd. with rent totaling \$565,080 for the five-year term, as presented. (Roll Call Vote)**

**D. Approval of new GSRP 2024-2025 Contacts and Contract Amounts:** Please see memo from Executive Director for Early Childhood Edward Manuszak. Washtenaw ISD has received notification from the Michigan Department of Education (MDE) that we were awarded additional funding for 59 children Great Start Readiness Program (GSRP) slots for FY24-25 equaling \$649,000. We respectfully request the Board of Education’s approval for the 2024-25 (October 1, 2024- September 30, 2025) GSRP contract amounts for our existing GSRP sub-recipients.

**Recommendation: Motion that the Board of Education authorize the administration to approve the 2024-25 GRSP contract for the existing subrecipients in the amount of \$649,00.00, as presented. (Roll Call Vote)**

**E. Partitions for Classroom Bathrooms at Beatty ELC:** Please see the memo from Executive Director for Early Childhood Dr. Edward Manuszak. We are seeking to officially approve the replacement of the classroom bathroom partitions for all classroom bathrooms at Beatty Early Learning Center. Director of Operations Tanner Rowe is recommending Rayhaven Group be awarded this bid for an cost not to exceed \$6,720.00. We will use the Early Head Start Start Up Grant money to pay for this project. This request was approved by the Office of Head Start Region V Grant and Program Specialist. This will be on the Washtenaw County Head Start Policy Council Meeting agenda for January 9, 2025 meeting for approval as well.

**Recommendation: Motion that the Board of Education authorize the administration to approve replacement of the classroom bathroom partitions for all classroom bathrooms at Beatty Early Learning Center for a cost not to exceed \$6,720.00, as presented. (Roll Call Vote)**

**F. Blinds for Beatty Early Learning Center:** Please see the memo from Executive Director for Early Childhood Dr. Edward Manuszak. We are seeking to officially approve the replacement of the classroom blinds for all classrooms at Beatty Early Learning Center. Director of Operations Tanner Rowe is recommending The Sheer Shop having worked with them in the past and they have done great work.



They are also the lowest bidder. We will use the Early Head Start Start Up Grant money to pay for this project. This request was approved by the Office of Head Start Region V Grant and Program Specialist. It is also scheduled to be approved by the Washtenaw County Head Start Policy Council at their meeting on Thursday, January 9, 2025.

**Recommendation: Motion that the Board of Education authorize the administration to approve replacement of the classroom blinds for all classrooms at Beatty Early Learning Center in the amount of \$7,470.00, as presented. (Roll Call Vote)**

**Agenda Item 11: Other Items of Business:**

**A. Revisit Updated Vision Statement**

**Agenda Item 12: Board of Education Reports:**

**Agenda Item 13: Administrative Reports:**

**A. Superintendent's Report:** Superintendent Norman will address the Board.

**B. Retainer Newsletter:** The December 2024 edition of the School Law Notes from Thrun Law Firm is attached.

**Agenda Item 14: Adjournment**



December 10, 2024

Ms. Naomi Norman  
Superintendent  
Washtenaw ISD  
P O Box 1406  
Ann Arbor, MI 48106-1406

Dear Ms. Norman,

On behalf of Michigan School Business Officials, it is my pleasure to inform you that Brian Marcel has met the requirements for renewing the Chief Financial Officer certification under the MSBO voluntary certification program. This is a commitment of 150 hours of professional development established by the MSBO Board of Directors through our Professional Development Committee.

Mr. Marcel's certificate will be valid from 01/01/2025-12/31/2029. During this 5-year period, he will need to maintain active MSBO membership and earn 150 professional development hours in order to maintain and renew his certification.

I hope that you will join us in celebrating Mr. Marcel's accomplishment. You may wish to inform your district's Board of Education and/or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please call me.

Sincerely,

A handwritten signature in black ink, appearing to be 'RD', is written over a circular stamp or mark.

Robert Dwan  
Executive Director

RD/cbb

cc: Brian Marcel, CFO

Budget Performance Report

General Education  
Summary Budget Report  
As of 11/30/24

		Adopted Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund 11 - General Fund	110 - Taxes Levied	\$2,069,281.00	\$14,642.98	\$1,650,554.77	\$0.00	\$1,650,554.77	\$418,726.23	79.76%
	120 - Appropriations Received from Local Units of Gov't	\$2,421.00	\$0.00	\$1,675.38	\$0.00	\$1,675.38	\$745.62	69.20%
	150 - Earnings on Investments and Deposits	\$427,500.00	\$79,794.18	\$374,701.89	\$0.00	\$374,701.89	\$52,798.11	87.65%
	180 - Revenue from Community Service Activities	\$317,226.00	\$10,034.43	\$136,073.47	\$0.00	\$136,073.47	\$181,152.53	42.89%
	190 - Other Local Revenue	\$309,683.00	\$72,241.46	\$583,676.43	\$0.00	\$583,676.43	(\$273,993.43)	188.48%
	210 - Revenue from Non-Educational Activities	\$2,890,314.00	\$81,780.49	\$511,589.53	\$0.00	\$511,589.53	\$2,378,724.47	17.70%
	310 - Grants In Aid	\$16,616,870.00	\$1,900,406.79	\$20,038,271.49	\$0.00	\$20,038,271.49	(\$3,421,401.49)	120.59%
	320 - State Payments in Lieu of Taxes	\$18,484.00	\$219.61	\$437.21	\$0.00	\$437.21	\$18,046.79	2.37%
	410 - Grant-In-Aid	\$6,756,633.00	\$59,340.89	\$855,108.44	\$0.00	\$855,108.44	\$5,901,524.56	12.66%
	510 - Payments Received from Other Public Schools Within the State	\$3,966,158.00	\$228,497.35	\$1,352,587.87	\$0.00	\$1,352,587.87	\$2,613,570.13	34.10%
	620 - Fund Modification - Special Revenue Funds	\$54,870.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,870.00	0.00%
Fund 11 - General Fund Totals		\$33,429,440.00	\$2,446,958.18	\$25,504,676.48	\$0.00	\$25,504,676.48	\$7,924,763.52	76.29%

		Adopted Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund 11 - General Fund	110 - Basic Functions	\$1,874,911.00	\$0.00	\$0.00	\$244,580.00	\$244,580.00	\$1,630,331.00	13.04%
	120 - Added Needs	\$11,366.00	\$417.55	\$3,714.53	\$0.00	\$3,714.53	\$7,651.47	32.68%
	130 - Adult/Continuing Education	\$134,174.00	\$11,514.00	\$55,207.90	\$0.00	\$55,207.90	\$78,966.10	41.15%
	210 - Support Services Pupil	\$1,431,325.00	\$202,515.21	\$988,146.83	\$205,498.90	\$1,193,645.73	\$237,679.27	83.39%
	220 - Support Services Instructional Staff	\$6,204,967.00	\$655,549.15	\$3,077,110.27	\$464,437.25	\$3,541,547.52	\$2,663,419.48	57.08%
	230 - Support Services General Administration	\$857,778.00	\$76,318.80	\$328,391.89	\$9,267.43	\$337,659.32	\$520,118.68	39.36%
	240 - Support Service School Administration	\$142,967.00	\$9,462.27	\$41,936.11	\$0.00	\$41,936.11	\$101,030.89	29.33%
	250 - Support Services Business	\$542,232.00	\$30,950.01	\$146,574.71	\$795.46	\$147,370.17	\$394,861.83	27.18%
	260 - Operations and Maintenance	\$485,805.00	\$48,443.10	\$216,300.94	\$166,502.68	\$382,803.62	\$103,001.38	78.80%
	270 - Pupil Transportation Services	\$71,250.00	\$4,679.74	\$24,013.43	\$0.00	\$24,013.43	\$47,236.57	33.70%
	280 - Support Services Central	\$4,449,869.00	\$388,054.71	\$1,750,728.66	\$80,815.76	\$1,831,544.42	\$2,618,324.58	41.16%
	290 - Support Services Other	\$136,020.00	\$11,792.76	\$57,710.12	\$0.00	\$57,710.12	\$78,309.88	42.43%
	310 - Community Services Direction	\$429,435.00	\$344.49	\$187,859.18	\$21,888.50	\$209,747.68	\$219,687.32	48.84%
	330 - Community Activities	\$2,586,804.00	\$33,618.08	\$222,310.08	\$100.00	\$222,410.08	\$2,364,393.92	8.60%
	350 - Custody and Care of Children	\$1,188,811.00	\$118,064.03	\$554,641.08	\$30,506.34	\$585,147.42	\$603,663.58	49.22%
	360 - Welfare Activities	\$90,000.00	\$39,381.00	\$93,126.53	\$0.00	\$93,126.53	(\$3,126.53)	103.47%
	390 - Other Community Services	\$0.00	\$70.91	\$508.03	\$0.00	\$508.03	(\$508.03)	0.00%
	410 - Payments to Other Public Schools Within Michigan	\$12,076,190.00	\$81,326.26	\$1,217,700.48	\$9,747,098.97	\$10,964,799.45	\$1,111,390.55	90.80%
	440 - Payments to Other Governmental and Not-For-Profit Entities	\$1,162,320.00	\$338,685.42	\$486,166.02	\$2,055,547.37	\$2,541,713.39	(\$1,379,393.39)	218.68%
	450 - Facilities Acquisition, Construction, and Improvements	\$6,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,050.00	0.00%
	600 - Fund Modifications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expense Totals		\$33,882,274.00	\$2,051,187.49	\$9,452,146.79	\$13,027,038.66	\$22,479,185.45	\$11,403,088.55	66.34%
Fund 11 - General Fund Totals		(\$452,834.00)	\$395,770.69	\$16,052,529.69	(\$13,027,038.66)	\$3,025,491.03	(\$3,478,325.03)	

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
<b>Fund Category General Fund</b>						
Fund Type						
Fund <b>11 - General Fund</b>						
<i>Revenue from Local Sources</i>						
Taxes Levied	2,069,281.00	14,642.98	1,650,554.77	.00	418,726.23	80
Appropriations Received from Local Units of Gov't	2,421.00	.00	1,675.38	.00	745.62	69
Earnings on Investments and Deposits	427,500.00	79,794.18	374,701.89	.00	52,798.11	88
Revenue from Community Service Activities	359,639.00	10,034.43	136,073.47	.00	223,565.53	38
Other Local Revenue	711,245.00	72,241.46	583,676.43	.00	127,568.57	82
<i>Revenue from Local Sources Totals</i>	<b>\$3,570,086.00</b>	<b>\$176,713.05</b>	<b>\$2,746,681.94</b>	<b>\$0.00</b>	<b>\$823,404.06</b>	<b>77%</b>
Revenues from a Non-Educational Entity or Political Subdivision	3,915,903.00	81,780.49	511,589.53	.00	3,404,313.47	13
<i>Revenue from State Sources</i>						
Grants In Aid	30,666,411.00	1,900,406.79	20,038,271.49	.00	10,628,139.51	65
State Payments in Lieu of Taxes	18,484.00	219.61	437.21	.00	18,046.79	2
<i>Revenue from State Sources Totals</i>	<b>\$30,684,895.00</b>	<b>\$1,900,626.40</b>	<b>\$20,038,708.70</b>	<b>\$0.00</b>	<b>\$10,646,186.30</b>	<b>65%</b>
<i>Revenues from Federal Sources</i>						
Grant-In-Aid	14,128,481.00	59,340.89	855,108.44	.00	13,273,372.56	6
<i>Revenues from Federal Sources Totals</i>	<b>\$14,128,481.00</b>	<b>\$59,340.89</b>	<b>\$855,108.44</b>	<b>\$0.00</b>	<b>\$13,273,372.56</b>	<b>6%</b>
<i>Incoming Transfers and Other Transactions</i>						
Payments Received from Other Public Schools Within the State	4,179,792.00	228,497.35	1,352,587.87	.00	2,827,204.13	32
<i>Incoming Transfers and Other Transactions Totals</i>	<b>\$4,179,792.00</b>	<b>\$228,497.35</b>	<b>\$1,352,587.87</b>	<b>\$0.00</b>	<b>\$2,827,204.13</b>	<b>32%</b>
<i>Fund Modifications</i>						
Fund Modification - Special Revenue Funds	54,870.00	.00	.00	.00	54,870.00	0
<i>Fund Modifications Totals</i>	<b>\$54,870.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$54,870.00</b>	<b>0%</b>
<i>Salaries</i>						
Administration	3,720,775.00	268,526.06	1,134,410.77	.00	2,586,364.23	30
Professional Educational	2,187,952.00	168,928.87	713,330.43	.00	1,474,621.57	33
Professional Business	328,252.00	21,553.64	88,735.52	.00	239,516.48	27
Professional Other	1,349,373.00	109,382.65	429,371.94	.00	920,001.06	32
Technical	1,671,695.00	132,257.31	688,785.34	.00	982,909.66	41
Operation and Service	635,001.00	59,373.40	265,272.67	.00	369,728.33	42
Special Salary Payments	15,231.00	(41,788.86)	(36,428.06)	.00	51,659.06	(239)
Overtime Salaries and Extension of Contract	42,679.00	2,851.88	12,067.09	.00	30,611.91	28
<i>Salaries Totals</i>	<b>\$9,950,958.00</b>	<b>\$721,084.95</b>	<b>\$3,295,545.70</b>	<b>\$0.00</b>	<b>\$6,655,412.30</b>	<b>33%</b>
<i>Employee Benefits</i>						
Employee Insurance	1,683,023.00	95,594.29	465,647.93	.00	1,217,375.07	28
Special Allowances	799.00	.00	2,668.42	.00	(1,869.42)	334
Mandatory Coverage	5,238,670.00	335,868.88	1,712,478.98	.00	3,526,191.02	33
Workers Compensation	34,729.00	.00	22,498.24	.00	12,230.76	65

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>General Fund</b>						
Fund Type						
Fund <b>11 - General Fund</b>						
<i>Employee Benefits</i>						
Other Employee Benefits	67,986.00	6,435.24	29,563.24	.00	38,422.76	43
<i>Employee Benefits Totals</i>	<u>\$7,025,207.00</u>	<u>\$437,898.41</u>	<u>\$2,232,856.81</u>	<u>\$0.00</u>	<u>\$4,792,350.19</u>	<u>32%</u>
<i>Purchased Services</i>						
Professional and Technical Services	10,074,444.00	319,003.99	1,296,303.15	738,348.41	8,039,792.44	20
Travel Workshops Staff	398,157.00	12,226.09	65,598.73	6,995.00	325,563.27	18
Client Pupil Transportation	6,317.00	.00	315.56	.00	6,001.44	5
Communication	390,960.00	(16,272.35)	84,030.77	5,936.87	300,992.36	23
Advertisement	31,895.00	.00	2,352.47	100.00	29,442.53	8
Printing and Binding	118,228.00	2,467.21	24,271.88	3,534.10	90,422.02	24
Tuition	.00	.00	9,560.00	.00	(9,560.00)	+++
Utility Service	16,500.00	317.76	2,399.38	2,824.02	11,276.60	32
Insurance and Bond Premiums	42,566.00	.00	44,944.92	.00	(2,378.92)	106
Repairs and Maintenance Services	710,534.00	46,655.31	136,882.60	108,265.35	465,386.05	35
Rentals	1,958,910.00	218.12	1,778.56	2,034.76	1,955,096.68	0
Other Purchased Services	163,786.00	39,381.00	99,617.09	.00	64,168.91	61
<i>Purchased Services Totals</i>	<u>\$13,912,297.00</u>	<u>\$403,997.13</u>	<u>\$1,768,055.11</u>	<u>\$868,038.51</u>	<u>\$11,276,203.38</u>	<u>19%</u>
<i>Supplies and Materials</i>						
Teaching Testing Supplies and Materials	55,891.00	.00	1,856.73	448.27	53,586.00	4
Periodicals	6,976.00	.00	177.93	.00	6,798.07	3
Energy Supplies	86,950.00	4,987.29	22,758.60	30,703.43	33,487.97	61
Transportation Supplies	2,750.00	32.98	109.94	.00	2,640.06	4
Other Supplies	594,731.00	53,397.84	268,484.11	32,761.89	293,485.00	51
<i>Supplies and Materials Totals</i>	<u>\$747,298.00</u>	<u>\$58,418.11</u>	<u>\$293,387.31</u>	<u>\$63,913.59</u>	<u>\$389,997.10</u>	<u>48%</u>
<i>Capital Outlay</i>						
Building and Additions	2,750.00	.00	.00	.00	2,750.00	0
Improvements Other Than Buildings	3,300.00	.00	.00	.00	3,300.00	0
Equipment and Furniture	1,789,887.00	253.92	83,485.34	45,882.70	1,660,518.96	7
<i>Capital Outlay Totals</i>	<u>\$1,795,937.00</u>	<u>\$253.92</u>	<u>\$83,485.34</u>	<u>\$45,882.70</u>	<u>\$1,666,568.96</u>	<u>7%</u>
<i>Other Expenditures</i>						
Dues and Fees	162,358.00	9,467.79	69,262.38	1,346.25	91,749.37	43
Claims and Judgments	501.00	.00	2,457.28	.00	(1,956.28)	490
Taxes Abated and Written Off	5,000.00	.00	817.39	608.77	3,573.84	29
Miscellaneous Expenditures	2,416,721.00	55.50	2,412.97	22.50	2,414,285.53	0
<i>Other Expenditures Totals</i>	<u>\$2,584,580.00</u>	<u>\$9,523.29</u>	<u>\$74,950.02</u>	<u>\$1,977.52</u>	<u>\$2,507,652.46</u>	<u>3%</u>

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>General Fund</b>						
Fund Type						
Fund <b>11 - General Fund</b>						
<i>Outgoing Transfers and Other Transactions</i>						
Payments to Other Public School Districts	13,777,093.00	311,784.27	522,290.94	10,671,131.06	2,583,671.00	81
Sub-Grantee Disbursements	6,807,899.00	108,227.41	1,181,575.56	1,376,095.28	4,250,228.16	38
Indirect Cost Recovery and Program Changes	2,141.00	.00	.00	.00	2,141.00	0
<i>Outgoing Transfers and Other Transactions Totals</i>	<u>\$20,587,133.00</u>	<u>\$420,011.68</u>	<u>\$1,703,866.50</u>	<u>\$12,047,226.34</u>	<u>\$6,836,040.16</u>	<u>67%</u>
Fund <b>11 - General Fund Totals</b>						
<b>REVENUE TOTALS</b>	56,534,027.00	2,446,958.18	25,504,676.48	.00	31,029,350.52	45%
<b>EXPENSE TOTALS</b>	56,603,410.00	2,051,187.49	9,452,146.79	13,027,038.66	34,124,224.55	40%
Fund <b>11 - General Fund Net Gain (Loss)</b>	<u>(\$69,383.00)</u>	<u>\$395,770.69</u>	<u>\$16,052,529.69</u>	<u>(\$13,027,038.66)</u>	<u>\$3,094,874.03</u>	<u>(4,361%)</u>
Fund Type Totals						
<b>REVENUE TOTALS</b>	56,534,027.00	2,446,958.18	25,504,676.48	.00	31,029,350.52	45%
<b>EXPENSE TOTALS</b>	56,603,410.00	2,051,187.49	9,452,146.79	13,027,038.66	34,124,224.55	40%
Fund Type Net Gain (Loss)	<u>(\$69,383.00)</u>	<u>\$395,770.69</u>	<u>\$16,052,529.69</u>	<u>(\$13,027,038.66)</u>	<u>\$3,094,874.03</u>	<u>(4,361%)</u>
Fund Category <b>General Fund Totals</b>						
<b>REVENUE TOTALS</b>	56,534,027.00	2,446,958.18	25,504,676.48	.00	31,029,350.52	45%
<b>EXPENSE TOTALS</b>	56,603,410.00	2,051,187.49	9,452,146.79	13,027,038.66	34,124,224.55	40%
Fund Category <b>General Fund Net Gain (Loss)</b>	<u>(\$69,383.00)</u>	<u>\$395,770.69</u>	<u>\$16,052,529.69</u>	<u>(\$13,027,038.66)</u>	<u>\$3,094,874.03</u>	<u>(4,361%)</u>
Grand Totals						
<b>REVENUE TOTALS</b>	56,534,027.00	2,446,958.18	25,504,676.48	.00	31,029,350.52	45%
<b>EXPENSE TOTALS</b>	56,603,410.00	2,051,187.49	9,452,146.79	13,027,038.66	34,124,224.55	40%
Grand Total Net Gain (Loss)	<u>(\$69,383.00)</u>	<u>\$395,770.69</u>	<u>\$16,052,529.69</u>	<u>(\$13,027,038.66)</u>	<u>\$3,094,874.03</u>	<u>(4,361%)</u>

**Special Education  
Summary Budget Report  
As of 11/30/24**

		Adopted Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund 22 - Special Education								
	110 - Taxes Levied	\$113,238,203.00	\$802,709.90	\$90,480,235.26	\$0.00	\$90,480,235.26	\$22,757,967.74	79.90%
	120 - Appropriations Received from Local Units of Gov't	\$230,423.00	\$0.00	\$91,842.04	\$0.00	\$91,842.04	\$138,580.96	39.86%
	130 - Tuition	\$968,048.00	\$0.00	\$0.00	\$0.00	\$0.00	\$968,048.00	0.00%
	150 - Earnings on Investments and Deposits	\$1,740,000.00	\$366,946.08	\$1,574,452.46	\$0.00	\$1,574,452.46	\$165,547.54	90.49%
	180 - Revenue from Community Service Activities	\$5,000.00	\$517.05	\$1,283.85	\$0.00	\$1,283.85	\$3,716.15	25.68%
	190 - Other Local Revenue	\$243,400.00	\$1,017,702.00	\$1,286,310.33	\$0.00	\$1,286,310.33	(\$1,042,910.33)	528.48%
	310 - Grants In Aid	\$21,939,071.00	\$2,381,470.33	\$4,242,875.58	\$0.00	\$4,242,875.58	\$17,696,195.42	19.34%
	320 - State Payments in Lieu of Taxes	\$1,091,232.00	\$12,059.48	\$24,010.30	\$0.00	\$24,010.30	\$1,067,221.70	2.20%
	410 - Grant-In-Aid	\$12,845,813.00	(\$72,506.88)	\$79,336.49	\$0.00	\$79,336.49	\$12,766,476.51	0.62%
	510 - Payments Received from Other Public Schools Within the State	\$347,767.00	\$0.00	\$102,030.73	\$0.00	\$102,030.73	\$245,736.27	29.34%
	620 - Fund Modification - Special Revenue Funds	\$288,059.00	\$0.00	\$0.00	\$0.00	\$0.00	\$288,059.00	0.00%
Fund 22 - Special Education Totals		\$152,937,016.00	\$4,508,897.96	\$97,882,377.04	\$0.00	\$97,882,377.04	\$55,054,638.96	64.00%
Fund 22 - Special Education								
	120 - Added Needs	\$20,910,069.00	\$1,530,935.71	\$5,079,686.27	\$958,708.35	\$6,038,394.62	\$14,871,674.38	28.88%
	210 - Support Services Pupil	\$24,917,365.00	\$1,752,198.75	\$6,368,958.01	\$181,904.51	\$6,550,862.52	\$18,366,502.48	26.29%
	220 - Support Services Instructional Staff	\$6,828,074.00	\$457,282.90	\$2,037,708.71	\$221,377.92	\$2,259,086.63	\$4,568,987.37	33.09%
	230 - Support Services General Administration	\$366,360.00	\$72,696.75	\$151,640.76	\$8,772.02	\$160,412.78	\$205,947.22	43.79%
	240 - Support Service School Administration	\$334,195.00	\$21,280.28	\$86,140.95	\$1,513.45	\$87,654.40	\$246,540.60	26.23%
	250 - Support Services Business	\$1,808,519.00	\$130,293.01	\$625,604.72	\$34,706.17	\$660,310.89	\$1,148,208.11	36.51%
	260 - Operations and Maintenance	\$2,697,542.00	\$177,748.55	\$868,785.77	\$639,675.69	\$1,508,461.46	\$1,189,080.54	55.92%
	270 - Pupil Transportation Services	\$68,380.00	\$3,536.04	\$5,828.86	\$6,834.46	\$12,663.32	\$55,716.68	18.52%
	280 - Support Services Central	\$4,109,014.00	\$225,314.37	\$1,308,838.54	\$159,821.05	\$1,468,659.59	\$2,640,354.41	35.74%
	290 - Support Services Other	\$22,147.00	\$1,919.75	\$9,394.69	\$0.00	\$9,394.69	\$12,752.31	42.42%
	330 - Community Activities	\$10,000.00	\$3,658.74	\$21,772.50	\$4,903.96	\$26,676.46	(\$16,676.46)	266.76%
	370 - Non Public School Pupils	\$0.00	\$36,373.47	\$36,373.47	\$159,589.46	\$195,962.93	(\$195,962.93)	0.00%
	390 - Other Community Services	\$100.00	\$4.88	\$42.49	\$0.00	\$42.49	\$57.51	42.49%
	410 - Payments to Other Public Schools Within Michigan	\$87,194,187.00	\$652,903.55	\$15,692,267.67	\$12,147,017.92	\$27,839,285.59	\$59,354,901.41	31.93%
	440 - Payments to Other Governmental and Not-For-Profit Entities	\$1,780,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,780,700.00	0.00%
	450 - Facilities Acquisition, Construction, and Improvements	\$17,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,950.00	0.00%
	500 - Debt Service Long Term Only	\$1,372,414.00	\$95,456.95	\$565,931.41	\$542,164.20	\$1,108,095.61	\$264,318.39	80.74%
	600 - Fund Modifications	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	0.00%
Expense Totals		\$152,937,016.00	\$5,161,603.70	\$32,858,974.82	\$15,066,989.16	\$47,925,963.98	\$105,011,052.02	31.34%
Fund 22 - Special Education Totals		\$0.00	(\$652,705.74)	\$65,023,402.22	(\$15,066,989.16)	\$49,956,413.06	(\$49,956,413.06)	

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
<b>Fund Category Special Revenue</b>						
Fund Type						
Fund <b>22 - Special Education</b>						
<i>Revenue from Local Sources</i>						
Taxes Levied	113,238,203.00	802,709.90	90,480,235.26	.00	22,757,967.74	80
Appropriations Received from Local Units of Gov't	230,423.00	.00	91,842.04	.00	138,580.96	40
Tuition	968,048.00	.00	.00	.00	968,048.00	0
Earnings on Investments and Deposits	1,740,000.00	366,946.08	1,574,452.46	.00	165,547.54	90
Revenue from Community Service Activities	5,000.00	517.05	1,283.85	.00	3,716.15	26
Other Local Revenue	243,400.00	1,017,702.00	1,286,310.33	.00	(1,042,910.33)	528
<i>Revenue from Local Sources Totals</i>	<b>\$116,425,074.00</b>	<b>\$2,187,875.03</b>	<b>\$93,434,123.94</b>	<b>\$0.00</b>	<b>\$22,990,950.06</b>	<b>80%</b>
<i>Revenue from State Sources</i>						
Grants In Aid	21,538,526.00	2,381,470.33	4,242,875.58	.00	17,295,650.42	20
State Payments in Lieu of Taxes	1,091,232.00	12,059.48	24,010.30	.00	1,067,221.70	2
<i>Revenue from State Sources Totals</i>	<b>\$22,629,758.00</b>	<b>\$2,393,529.81</b>	<b>\$4,266,885.88</b>	<b>\$0.00</b>	<b>\$18,362,872.12</b>	<b>19%</b>
<i>Revenues from Federal Sources</i>						
Grant-In-Aid	14,262,135.00	(72,506.88)	79,336.49	.00	14,182,798.51	1
<i>Revenues from Federal Sources Totals</i>	<b>\$14,262,135.00</b>	<b>(\$72,506.88)</b>	<b>\$79,336.49</b>	<b>\$0.00</b>	<b>\$14,182,798.51</b>	<b>1%</b>
<i>Incoming Transfers and Other Transactions</i>						
Payments Received from Other Public Schools Within the State	347,767.00	.00	102,030.73	.00	245,736.27	29
<i>Incoming Transfers and Other Transactions Totals</i>	<b>\$347,767.00</b>	<b>\$0.00</b>	<b>\$102,030.73</b>	<b>\$0.00</b>	<b>\$245,736.27</b>	<b>29%</b>
<i>Fund Modifications</i>						
Fund Modification - Special Revenue Funds	288,059.00	.00	.00	.00	288,059.00	0
<i>Fund Modifications Totals</i>	<b>\$288,059.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$288,059.00</b>	<b>0%</b>
<i>Salaries</i>						
Administration	2,809,429.00	237,179.67	1,064,180.52	.00	1,745,248.48	38
Professional Educational	13,029,876.00	1,046,860.72	3,733,282.63	.00	9,296,593.37	29
Professional Business	802,721.00	70,426.94	267,950.25	.00	534,770.75	33
Professional Other	4,801,840.00	388,936.84	1,361,246.99	.00	3,440,593.01	28
Technical	748,284.00	72,851.12	329,630.32	.00	418,653.68	44
Operation and Service	6,659,221.00	502,275.23	1,682,749.52	.00	4,976,471.48	25
Special Salary Payments	82,466.00	(171,257.82)	(121,776.17)	.00	204,242.17	(148)
Temporary Salaries	774,123.00	39,484.10	111,747.28	.00	662,375.72	14
Overtime Salaries and Extension of Contract	164,526.00	26,763.09	56,245.35	.00	108,280.65	34
<i>Salaries Totals</i>	<b>\$29,872,486.00</b>	<b>\$2,213,519.89</b>	<b>\$8,485,256.69</b>	<b>\$0.00</b>	<b>\$21,387,229.31</b>	<b>28%</b>
<i>Employee Benefits</i>						
Employee Insurance	5,757,580.00	336,888.72	1,227,854.91	.00	4,529,725.09	21
Special Allowances	15.00	1,400.00	18,550.92	.00	(18,535.92)	123,673
Mandatory Coverage	16,416,906.00	1,021,256.47	4,224,469.62	.00	12,192,436.38	26
Workers Compensation	93,661.00	.00	60,674.76	.00	32,986.24	65



Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
<b>Fund Category Special Revenue</b>						
Fund Type						
Fund <b>22 - Special Education</b>						
<i>Employee Benefits</i>						
Other Employee Benefits	229,345.00	19,279.08	73,198.36	.00	156,146.64	32
<i>Employee Benefits Totals</i>	<b>\$22,497,507.00</b>	<b>\$1,378,824.27</b>	<b>\$5,604,748.57</b>	<b>\$0.00</b>	<b>\$16,892,758.43</b>	<b>25%</b>
<i>Purchased Services</i>						
Professional and Technical Services	3,348,099.00	455,708.69	996,939.35	1,361,459.58	989,700.07	70
Travel Workshops Staff	649,827.00	38,335.95	156,816.20	8,860.50	484,150.30	25
Client Pupil Transportation	71,380.00	3,536.04	5,828.86	6,834.46	58,716.68	18
Communication	473,779.00	35.61	118,048.51	6,941.83	348,788.66	26
Advertisement	61,500.00	2,270.70	28,158.80	600.00	32,741.20	47
Printing and Binding	110,567.00	4,631.12	30,154.77	8,992.79	71,419.44	35
Tuition	501,000.00	66,600.00	163,200.00	.00	337,800.00	33
Utility Service	71,700.00	2,398.80	15,523.91	13,519.81	42,656.28	41
Insurance and Bond Premiums	114,684.00	.00	133,429.97	.00	(18,745.97)	116
Repairs and Maintenance Services	1,347,862.00	95,568.01	427,300.19	433,337.39	487,224.42	64
Rentals	152,862.00	1,526.88	9,998.47	9,755.21	133,108.32	13
<i>Purchased Services Totals</i>	<b>\$6,903,260.00</b>	<b>\$670,611.80</b>	<b>\$2,085,399.03</b>	<b>\$1,850,301.57</b>	<b>\$2,967,559.40</b>	<b>57%</b>
<i>Supplies and Materials</i>						
Teaching Testing Supplies and Materials	279,387.00	9,018.12	68,905.15	10,744.90	199,736.95	29
Periodicals	1,913.00	.00	53.74	.00	1,859.26	3
Energy Supplies	302,400.00	17,620.69	72,853.97	163,680.47	65,865.56	78
Transportation Supplies	2,250.00	296.80	989.40	.00	1,260.60	44
Other Supplies	432,878.00	15,995.60	72,872.03	53,671.74	306,334.23	29
<i>Supplies and Materials Totals</i>	<b>\$1,018,828.00</b>	<b>\$42,931.21</b>	<b>\$215,674.29</b>	<b>\$228,097.11</b>	<b>\$575,056.60</b>	<b>44%</b>
<i>Capital Outlay</i>						
Building and Additions	15,250.00	.00	.00	.00	15,250.00	0
Improvements Other Than Buildings	2,700.00	.00	.00	.00	2,700.00	0
Equipment and Furniture	811,179.00	69,855.14	105,543.32	104,746.17	600,889.51	26
<i>Capital Outlay Totals</i>	<b>\$829,129.00</b>	<b>\$69,855.14</b>	<b>\$105,543.32</b>	<b>\$104,746.17</b>	<b>\$618,839.51</b>	<b>25%</b>
<i>Other Expenditures</i>						
Redemption of Long-term Bonds, Loans and Capital Leases	1,155,271.00	95,456.95	565,931.41	542,164.20	47,175.39	96
Interest on Debt	217,143.00	.00	.00	.00	217,143.00	0
Dues and Fees	53,215.00	969.87	21,251.26	1,107.75	30,855.99	42
Claims and Judgments	1,500.00	.00	1,282.43	.00	217.57	85
Taxes Abated and Written Off	350,000.00	.00	44,846.26	33,400.48	271,753.26	22
Miscellaneous Expenditures	12,379.00	157.55	400.42	22.50	11,956.08	3
<i>Other Expenditures Totals</i>	<b>\$1,789,508.00</b>	<b>\$96,584.37</b>	<b>\$633,711.78</b>	<b>\$576,694.93</b>	<b>\$579,101.29</b>	<b>68%</b>

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>Special Revenue</b>						
Fund Type						
Fund <b>22 - Special Education</b>						
<i>Outgoing Transfers and Other Transactions</i>						
Fund Modifications	500,000.00	.00	.00	.00	500,000.00	0
Payments to Other Public School Districts	195,963.00	36,373.47	36,373.47	159,589.46	.07	100
Sub-Grantee Disbursements	90,429,125.00	652,903.55	15,692,267.67	12,147,559.92	62,589,297.41	31
Indirect Cost Recovery and Program Changes	(2,947.00)	.00	.00	.00	(2,947.00)	0
<i>Outgoing Transfers and Other Transactions Totals</i>	<u>\$91,122,141.00</u>	<u>\$689,277.02</u>	<u>\$15,728,641.14</u>	<u>\$12,307,149.38</u>	<u>\$63,086,350.48</u>	<u>31%</u>
Fund <b>22 - Special Education Totals</b>						
REVENUE TOTALS	153,952,793.00	4,508,897.96	97,882,377.04	.00	56,070,415.96	64%
EXPENSE TOTALS	154,032,859.00	5,161,603.70	32,858,974.82	15,066,989.16	106,106,895.02	31%
Fund <b>22 - Special Education</b> Net Gain (Loss)	<u>(\$80,066.00)</u>	<u>(\$652,705.74)</u>	<u>\$65,023,402.22</u>	<u>(\$15,066,989.16)</u>	<u>\$50,036,479.06</u>	<u>(62,394%)</u>
Fund Type Totals						
REVENUE TOTALS	153,952,793.00	4,508,897.96	97,882,377.04	.00	56,070,415.96	64%
EXPENSE TOTALS	154,032,859.00	5,161,603.70	32,858,974.82	15,066,989.16	106,106,895.02	31%
Fund Type Net Gain (Loss)	<u>(\$80,066.00)</u>	<u>(\$652,705.74)</u>	<u>\$65,023,402.22</u>	<u>(\$15,066,989.16)</u>	<u>\$50,036,479.06</u>	<u>(62,394%)</u>
Fund Category <b>Special Revenue</b> Totals						
REVENUE TOTALS	153,952,793.00	4,508,897.96	97,882,377.04	.00	56,070,415.96	64%
EXPENSE TOTALS	154,032,859.00	5,161,603.70	32,858,974.82	15,066,989.16	106,106,895.02	31%
Fund Category <b>Special Revenue</b> Net Gain (Loss)	<u>(\$80,066.00)</u>	<u>(\$652,705.74)</u>	<u>\$65,023,402.22</u>	<u>(\$15,066,989.16)</u>	<u>\$50,036,479.06</u>	<u>(62,394%)</u>
Grand Totals						
REVENUE TOTALS	153,952,793.00	4,508,897.96	97,882,377.04	.00	56,070,415.96	64%
EXPENSE TOTALS	154,032,859.00	5,161,603.70	32,858,974.82	15,066,989.16	106,106,895.02	31%
Grand Total Net Gain (Loss)	<u>(\$80,066.00)</u>	<u>(\$652,705.74)</u>	<u>\$65,023,402.22</u>	<u>(\$15,066,989.16)</u>	<u>\$50,036,479.06</u>	<u>(62,394%)</u>

G/L Account Number	Account Description	Location Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Fund 25 - Food Service Fund</b>								
Account Type <b>Revenue</b>								
*Function* <b>0000 - Revenue</b>								
25.0151.0000.000.0000.06147.0000	Earnings on Investments and Deposits	High Point	6,450.00	408.37	.00	2,475.00	3,975.00	38
25.0161.0000.000.0000.06147.0000	Food Sales to Pupils	High Point	290.00	.00	.00	.00	290.00	0
25.0162.0000.000.0000.06147.0000	Food Sales to Patrons	High Point	4,600.00	263.10	.00	664.00	3,936.00	14
25.0164.0000.000.0000.06147.0000	A-La-Carte Sales	High Point	55.00	.00	.00	148.75	(93.75)	270
25.0164.0000.913.0000.00000.0000	A-La-Carte Sales	District-Wide	3.00	.00	.00	.00	3.00	0
25.0199.0000.000.0000.06147.0000	Miscellaneous Local Revenues	High Point	1,033.00	.00	.00	.00	1,033.00	0
25.0312.0110.000.2644.06147.0000	Restricted State Aid - Food Service	High Point	40,000.00	6,591.46	.00	8,387.31	31,612.69	21
25.0312.0110.000.2645.06147.0000	Restricted State Aid - Food Service	High Point	.00	671.30	.00	3,504.11	(3,504.11)	+++
25.0312.0110.000.2654.06147.0000	Restricted State Aid - Food Service	High Point	76,720.00	13,613.94	.00	15,089.62	61,630.38	20
25.0312.0110.000.2655.06147.0000	Restricted State Aid - Food Service	High Point	.00	1,376.74	.00	2,986.17	(2,986.17)	+++
25.0312.0110.000.3100.06147.0000	Restricted State Aid - Food Service	High Point	508.00	98.82	.00	197.65	310.35	39
25.0312.0110.000.3734.06147.0000	Restricted State Aid - Food Service	High Point	1,594.00	.00	.00	.00	1,594.00	0
25.0312.0110.000.3735.06147.0000	Restricted State Aid - Food Service	High Point	.00	.00	.00	224.00	(224.00)	+++
25.0414.0110.000.8500.06147.0000	Federal Lunch Reimbursement	High Point	65,258.00	8,145.80	.00	12,475.83	52,782.17	19
25.0414.0110.000.8510.06147.0000	Federal Lunch Reimbursement	High Point	134,165.00	15,796.18	.00	22,677.42	111,487.58	17
25.0481.0110.000.7810.00000.0000	USDA Entitlement Commodities	District-Wide	18,362.00	.00	.00	.00	18,362.00	0
25.0482.0110.000.7820.00000.0000	USDA Bonus Commodities	District-Wide	293.00	.00	.00	.00	293.00	0
25.0622.0000.000.0000.06147.0000	Fund Modification - Special Education Fund	High Point	97,164.00	.00	.00	.00	97,164.00	0
<b>*Function* 0000 - Revenue Totals</b>			<b>\$446,495.00</b>	<b>\$46,965.71</b>	<b>\$0.00</b>	<b>\$68,829.86</b>	<b>\$377,665.14</b>	<b>15%</b>
Account Type <b>Revenue Totals</b>			<b>\$446,495.00</b>	<b>\$46,965.71</b>	<b>\$0.00</b>	<b>\$68,829.86</b>	<b>\$377,665.14</b>	<b>15%</b>
Account Type <b>Expense</b>								
*Function* <b>1297 - Food Services</b>								
25.1297.3190.000.8510.06147.0000	Other Prof & Technical Services	High Point	7,650.00	.00	.00	.00	7,650.00	0
25.1297.3450.000.0000.06147.0000	Software Lic/Agmts Serv	High Point	4,890.00	.00	.00	2,895.00	1,995.00	59
25.1297.5610.000.0000.06147.0000	Food Supplies	High Point	170,000.00	24,028.59	107,946.82	58,500.32	3,552.86	98
25.1297.5650.000.7810.06147.0000	USDA Commod Supp Usage	High Point	18,362.00	.00	.00	.00	18,362.00	0
25.1297.5650.000.7820.06147.0000	USDA Commod Supp Usage	High Point	293.00	.00	.00	.00	293.00	0
25.1297.5990.000.0000.06147.0000	Misc. Supp & Mats	High Point	16,000.00	3,111.01	9,081.05	6,472.59	446.36	97
25.1297.7410.000.0000.06147.0000	Dues and Fees	High Point	1,400.00	.00	.00	226.94	1,173.06	16
25.1297.8221.000.0000.06147.0000	Payments to LEA's - Food Service Wages	High Point	127,500.00	.00	.00	.00	127,500.00	0
25.1297.8222.000.0000.06147.0000	Payments to LEA's - Food Service Benefits	High Point	64,500.00	.00	.00	.00	64,500.00	0
25.1297.8223.000.0000.06147.0000	Payments to LEA's - Food Service Supplies	High Point	3,200.00	.00	.00	.00	3,200.00	0
25.1297.8226.000.0000.06147.0000	Payments to LEA's - Food Service Indirect	High Point	20,500.00	.00	.00	.00	20,500.00	0
25.1297.8227.000.0000.06147.0000	Payments to LEA's - Food Service Mileage	High Point	12,200.00	.00	.00	.00	12,200.00	0
<b>*Function* 1297 - Food Services Totals</b>			<b>\$446,495.00</b>	<b>\$27,139.60</b>	<b>\$117,027.87</b>	<b>\$68,094.85</b>	<b>\$261,372.28</b>	<b>41%</b>
Account Type <b>Expense Totals</b>			<b>\$446,495.00</b>	<b>\$27,139.60</b>	<b>\$117,027.87</b>	<b>\$68,094.85</b>	<b>\$261,372.28</b>	<b>41%</b>
Revenue Totals			\$446,495.00	\$46,965.71	\$0.00	\$68,829.86	\$377,665.14	15%
Expense Totals			\$446,495.00	\$27,139.60	\$117,027.87	\$68,094.85	\$261,372.28	41%
<b>Fund 25 - Food Service Fund Totals</b>			<b>\$0.00</b>	<b>\$19,826.11</b>	<b>(\$117,027.87)</b>	<b>\$735.01</b>	<b>\$116,292.86</b>	
Revenue Totals			\$446,495.00	\$46,965.71	\$0.00	\$68,829.86	\$377,665.14	15%
Expense Totals			\$446,495.00	\$27,139.60	\$117,027.87	\$68,094.85	\$261,372.28	41%
Grand Totals			\$0.00	\$19,826.11	(\$117,027.87)	\$735.01	\$116,292.86	

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	<b>Capital Projects Fund</b>				
Fund Type					
Fund	<b>41 - Capital Projects - General Educ</b>				
	<b>ASSETS</b>				
<b>2131</b>					
2131.0000	Due From Other Funds	(98,771.63)	2,094.52	(100,866.15)	(4,815.72)
	<b>2131 - Totals</b>	<b>(\$98,771.63)</b>	<b>\$2,094.52</b>	<b>(\$100,866.15)</b>	<b>(4,815.72%)</b>
<b>2181</b>					
2181.0000	MILAF Short-Term Fund	1,807,446.53	1,920,904.09	(113,457.56)	(5.91)
2181.0003	MILAF - Accounts Payable	2,970.96	2,970.96	.00	.00
	<b>2181 - Totals</b>	<b>\$1,810,417.49</b>	<b>\$1,923,875.05</b>	<b>(\$113,457.56)</b>	<b>(5.90%)</b>
	<b>ASSETS TOTALS</b>	<b>\$1,711,645.86</b>	<b>\$1,925,969.57</b>	<b>(\$214,323.71)</b>	<b>(11.13%)</b>
	<b>LIABILITIES AND FUND EQUITY</b>				
	<b>LIABILITIES</b>				
<b>2402</b>					
2402.0000	Accounts Payable	.00	20,234.47	(20,234.47)	(100.00)
	<b>2402 - Totals</b>	<b>\$0.00</b>	<b>\$20,234.47</b>	<b>(\$20,234.47)</b>	<b>(100.00%)</b>
	<b>LIABILITIES TOTALS</b>	<b>\$0.00</b>	<b>\$20,234.47</b>	<b>(\$20,234.47)</b>	<b>(100.00%)</b>
	<b>FUND EQUITY</b>				
<b>2721</b>					
2721.0000	Restricted Fund Balance	1,905,735.10	1,905,735.10	.00	.00
	<b>2721 - Totals</b>	<b>\$1,905,735.10</b>	<b>\$1,905,735.10</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>	<b>\$1,905,735.10</b>	<b>\$1,905,735.10</b>	<b>\$0.00</b>	<b>0.00%</b>
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	(16,751.45)	(2,978.72)		
	Fund Expenses	210,840.69	9,850.85		
	<b>FUND EQUITY TOTALS</b>	<b>\$1,711,645.86</b>	<b>\$1,898,862.97</b>	<b>(\$187,217.11)</b>	<b>(9.86%)</b>
	<b>LIABILITIES AND FUND EQUITY TOTALS</b>	<b>\$1,711,645.86</b>	<b>\$1,919,097.44</b>	<b>(\$207,451.58)</b>	<b>(10.81%)</b>
Fund	<b>41 - Capital Projects - General Educ Totals</b>	<b>\$0.00</b>	<b>\$6,872.13</b>	<b>(\$6,872.13)</b>	<b>(100.00%)</b>
Fund Type	Totals	\$0.00	\$6,872.13	(\$6,872.13)	(100.00%)
Fund Category	<b>Capital Projects Fund Totals</b>	<b>\$0.00</b>	<b>\$6,872.13</b>	<b>(\$6,872.13)</b>	<b>(100.00%)</b>
	Grand Totals	\$0.00	\$6,872.13	(\$6,872.13)	(100.00%)

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
<b>Fund Category Capital Projects Fund</b>						
Fund Type						
Fund <b>41 - Capital Projects - General Educ</b>						
<i>Revenue from Local Sources</i>						
Earnings on Investments and Deposits	.00	1,677.99	16,751.45	.00	(16,751.45)	+++
<i>Revenue from Local Sources Totals</i>	<u>\$0.00</u>	<u>\$1,677.99</u>	<u>\$16,751.45</u>	<u>\$0.00</u>	<u>(\$16,751.45)</u>	<u>+++</u>
<i>Purchased Services</i>						
Professional and Technical Services	1,015.00	.00	3,861.36	.00	(2,846.36)	380
<i>Purchased Services Totals</i>	<u>\$1,015.00</u>	<u>\$0.00</u>	<u>\$3,861.36</u>	<u>\$0.00</u>	<u>(\$2,846.36)</u>	<u>380%</u>
<i>Capital Outlay</i>						
Building and Additions	20,367.00	6,589.00	8,208.75	.00	12,158.25	40
Improvements Other Than Buildings	421,535.00	.00	187,934.83	.00	233,600.17	45
Equipment and Furniture	40,489.00	.00	10,835.75	10,835.76	18,817.49	54
<i>Capital Outlay Totals</i>	<u>\$482,391.00</u>	<u>\$6,589.00</u>	<u>\$206,979.33</u>	<u>\$10,835.76</u>	<u>\$264,575.91</u>	<u>45%</u>
<b>Fund 41 - Capital Projects - General Educ Totals</b>						
REVENUE TOTALS	.00	1,677.99	16,751.45	.00	(16,751.45)	+++
EXPENSE TOTALS	483,406.00	6,589.00	210,840.69	10,835.76	261,729.55	46%
Fund 41 - Capital Projects - General Educ Net Gain (Loss)	<u>(\$483,406.00)</u>	<u>(\$4,911.01)</u>	<u>(\$194,089.24)</u>	<u>(\$10,835.76)</u>	<u>\$278,481.00</u>	<u>42%</u>
Fund Type Totals						
REVENUE TOTALS	.00	1,677.99	16,751.45	.00	(16,751.45)	+++
EXPENSE TOTALS	483,406.00	6,589.00	210,840.69	10,835.76	261,729.55	46%
Fund Type Net Gain (Loss)	<u>(\$483,406.00)</u>	<u>(\$4,911.01)</u>	<u>(\$194,089.24)</u>	<u>(\$10,835.76)</u>	<u>\$278,481.00</u>	<u>42%</u>
Fund Category <b>Capital Projects Fund Totals</b>						
REVENUE TOTALS	.00	1,677.99	16,751.45	.00	(16,751.45)	+++
EXPENSE TOTALS	483,406.00	6,589.00	210,840.69	10,835.76	261,729.55	46%
Fund Category <b>Capital Projects Fund Net Gain (Loss)</b>	<u>(\$483,406.00)</u>	<u>(\$4,911.01)</u>	<u>(\$194,089.24)</u>	<u>(\$10,835.76)</u>	<u>\$278,481.00</u>	<u>42%</u>
Grand Totals						
REVENUE TOTALS	.00	1,677.99	16,751.45	.00	(16,751.45)	+++
EXPENSE TOTALS	483,406.00	6,589.00	210,840.69	10,835.76	261,729.55	46%
Grand Total Net Gain (Loss)	<u>(\$483,406.00)</u>	<u>(\$4,911.01)</u>	<u>(\$194,089.24)</u>	<u>(\$10,835.76)</u>	<u>\$278,481.00</u>	<u>42%</u>

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	<b>Capital Projects Fund</b>				
Fund Type					
Fund	<b>42 - Capital Projects - Spec Educ</b>				
	<b>ASSETS</b>				
<b>2131</b>					
2131.0000	Due From Other Funds	4,413.67	4,413.67	.00	.00
	<b>2131 - Totals</b>	<b>\$4,413.67</b>	<b>\$4,413.67</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>2181</b>					
2181.0000	MILAF Short-Term Fund	301,269.87	535,201.07	(233,931.20)	(43.71)
2181.0001	MILAF Max Fund	4,035,072.47	3,950,108.96	84,963.51	2.15
	<b>2181 - Totals</b>	<b>\$4,336,342.34</b>	<b>\$4,485,310.03</b>	<b>(\$148,967.69)</b>	<b>(3.32%)</b>
	<b>ASSETS TOTALS</b>	<b>\$4,340,756.01</b>	<b>\$4,489,723.70</b>	<b>(\$148,967.69)</b>	<b>(3.32%)</b>
	<b>LIABILITIES AND FUND EQUITY</b>				
	<b>LIABILITIES</b>				
<b>2402</b>					
2402.0000	Accounts Payable	.00	64,202.83	(64,202.83)	(100.00)
	<b>2402 - Totals</b>	<b>\$0.00</b>	<b>\$64,202.83</b>	<b>(\$64,202.83)</b>	<b>(100.00%)</b>
	<b>LIABILITIES TOTALS</b>	<b>\$0.00</b>	<b>\$64,202.83</b>	<b>(\$64,202.83)</b>	<b>(100.00%)</b>
	<b>FUND EQUITY</b>				
<b>2721</b>					
2721.0000	Restricted Fund Balance	4,425,520.87	4,425,520.87	.00	.00
	<b>2721 - Totals</b>	<b>\$4,425,520.87</b>	<b>\$4,425,520.87</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>	<b>\$4,425,520.87</b>	<b>\$4,425,520.87</b>	<b>\$0.00</b>	<b>0.00%</b>
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	(115,055.86)	(596,646.79)		
	Fund Expenses	199,820.72	10,315.79		
	<b>FUND EQUITY TOTALS</b>	<b>\$4,340,756.01</b>	<b>\$5,011,851.87</b>	<b>(\$671,095.86)</b>	<b>(13.39%)</b>
	<b>LIABILITIES AND FUND EQUITY TOTALS</b>	<b>\$4,340,756.01</b>	<b>\$5,076,054.70</b>	<b>(\$735,298.69)</b>	<b>(14.49%)</b>
Fund	<b>42 - Capital Projects - Spec Educ Totals</b>	<b>\$0.00</b>	<b>(\$586,331.00)</b>	<b>\$586,331.00</b>	<b>100.00%</b>
Fund Type	Totals	\$0.00	(\$586,331.00)	\$586,331.00	100.00%
Fund Category	<b>Capital Projects Fund Totals</b>	<b>\$0.00</b>	<b>(\$586,331.00)</b>	<b>\$586,331.00</b>	<b>100.00%</b>
	Grand Totals	\$0.00	(\$586,331.00)	\$586,331.00	100.00%

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>Capital Projects Fund</b>						
Fund Type						
Fund <b>42 - Capital Projects - Spec Educ</b>						
Revenue from Local Sources						
Earnings on Investments and Deposits	.00	22,035.87	115,055.86	.00	(115,055.86)	+++
<i>Revenue from Local Sources Totals</i>	<u>\$0.00</u>	<u>\$22,035.87</u>	<u>\$115,055.86</u>	<u>\$0.00</u>	<u>(\$115,055.86)</u>	<u>+++</u>
<i>Purchased Services</i>						
Professional and Technical Services	831.00	.00	3,159.29	.00	(2,328.29)	380
<i>Purchased Services Totals</i>	<u>\$831.00</u>	<u>\$0.00</u>	<u>\$3,159.29</u>	<u>\$0.00</u>	<u>(\$2,328.29)</u>	<u>380%</u>
<i>Capital Outlay</i>						
Building and Additions	12,119.00	5,391.00	6,716.25	.00	5,402.75	55
Improvements Other Than Buildings	362,427.00	.00	153,764.87	.00	208,662.13	42
Equipment and Furniture	63,568.00	7,042.74	36,180.31	8,865.61	18,522.08	71
<i>Capital Outlay Totals</i>	<u>\$438,114.00</u>	<u>\$12,433.74</u>	<u>\$196,661.43</u>	<u>\$8,865.61</u>	<u>\$232,586.96</u>	<u>47%</u>
Fund <b>42 - Capital Projects - Spec Educ Totals</b>						
REVENUE TOTALS	.00	22,035.87	115,055.86	.00	(115,055.86)	+++
EXPENSE TOTALS	438,945.00	12,433.74	199,820.72	8,865.61	230,258.67	48%
Fund <b>42 - Capital Projects - Spec Educ Net Gain (Loss)</b>	<u>(\$438,945.00)</u>	<u>\$9,602.13</u>	<u>(\$84,764.86)</u>	<u>(\$8,865.61)</u>	<u>\$345,314.53</u>	<u>21%</u>
Fund Type Totals						
REVENUE TOTALS	.00	22,035.87	115,055.86	.00	(115,055.86)	+++
EXPENSE TOTALS	438,945.00	12,433.74	199,820.72	8,865.61	230,258.67	48%
Fund Type Net Gain (Loss)	<u>(\$438,945.00)</u>	<u>\$9,602.13</u>	<u>(\$84,764.86)</u>	<u>(\$8,865.61)</u>	<u>\$345,314.53</u>	<u>21%</u>
Fund Category <b>Capital Projects Fund Totals</b>						
REVENUE TOTALS	.00	22,035.87	115,055.86	.00	(115,055.86)	+++
EXPENSE TOTALS	438,945.00	12,433.74	199,820.72	8,865.61	230,258.67	48%
Fund Category <b>Capital Projects Fund Net Gain (Loss)</b>	<u>(\$438,945.00)</u>	<u>\$9,602.13</u>	<u>(\$84,764.86)</u>	<u>(\$8,865.61)</u>	<u>\$345,314.53</u>	<u>21%</u>
Grand Totals						
REVENUE TOTALS	.00	22,035.87	115,055.86	.00	(115,055.86)	+++
EXPENSE TOTALS	438,945.00	12,433.74	199,820.72	8,865.61	230,258.67	48%
Grand Total Net Gain (Loss)	<u>(\$438,945.00)</u>	<u>\$9,602.13</u>	<u>(\$84,764.86)</u>	<u>(\$8,865.61)</u>	<u>\$345,314.53</u>	<u>21%</u>

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
<b>Fund Category Capital Projects Fund</b>					
<b>Fund Type</b>					
<b>Fund 43 - Capital Projects 2019 Bond Fund</b>					
<b>ASSETS</b>					
<b>2131</b>					
2131.0000	Due From Other Funds	(64,527.09)	12,401.11	(76,928.20)	(620.33)
<b>2131 - Totals</b>		<b>(\$64,527.09)</b>	<b>\$12,401.11</b>	<b>(\$76,928.20)</b>	<b>(620.33%)</b>
<b>2161</b>					
2161.0000	Interest Receivable on Investments and Deposits	3,912.33	3,912.33	.00	.00
<b>2161 - Totals</b>		<b>\$3,912.33</b>	<b>\$3,912.33</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>2181</b>					
2181.0000	MILAF Short-Term Fund	1,059,880.52	1,321,557.32	(261,676.80)	(19.80)
2181.0001	MILAF Max Fund	4,519,479.27	4,424,315.96	95,163.31	2.15
<b>2181 - Totals</b>		<b>\$5,579,359.79</b>	<b>\$5,745,873.28</b>	<b>(\$166,513.49)</b>	<b>(2.90%)</b>
<b>ASSETS TOTALS</b>		<b>\$5,518,745.03</b>	<b>\$5,762,186.72</b>	<b>(\$243,441.69)</b>	<b>(4.22%)</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
<b>2402</b>					
2402.0000	Accounts Payable	.00	92,698.00	(92,698.00)	(100.00)
<b>2402 - Totals</b>		<b>\$0.00</b>	<b>\$92,698.00</b>	<b>(\$92,698.00)</b>	<b>(100.00%)</b>
<b>LIABILITIES TOTALS</b>		<b>\$0.00</b>	<b>\$92,698.00</b>	<b>(\$92,698.00)</b>	<b>(100.00%)</b>
<b>FUND EQUITY</b>					
<b>2721</b>					
2721.0000	Restricted Fund Balance	5,669,488.72	5,669,488.72	.00	.00
<b>2721 - Totals</b>		<b>\$5,669,488.72</b>	<b>\$5,669,488.72</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>		<b>\$5,669,488.72</b>	<b>\$5,669,488.72</b>	<b>\$0.00</b>	<b>0.00%</b>
Prior Year Fund Equity Adjustment		.00	.00		
Fund Revenues		(118,899.31)	(126,631.58)		
Fund Expenses		269,643.00	32,210.74		
<b>FUND EQUITY TOTALS</b>		<b>\$5,518,745.03</b>	<b>\$5,763,909.56</b>	<b>(\$245,164.53)</b>	<b>(4.25%)</b>
<b>LIABILITIES AND FUND EQUITY TOTALS</b>		<b>\$5,518,745.03</b>	<b>\$5,856,607.56</b>	<b>(\$337,862.53)</b>	<b>(5.77%)</b>
<b>Fund 43 - Capital Projects 2019 Bond Fund Totals</b>		<b>\$0.00</b>	<b>(\$94,420.84)</b>	<b>\$94,420.84</b>	<b>100.00%</b>
<b>Fund Type Totals</b>		<b>\$0.00</b>	<b>(\$94,420.84)</b>	<b>\$94,420.84</b>	<b>100.00%</b>
<b>Fund Category Capital Projects Fund Totals</b>		<b>\$0.00</b>	<b>(\$94,420.84)</b>	<b>\$94,420.84</b>	<b>100.00%</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>(\$94,420.84)</b>	<b>\$94,420.84</b>	<b>100.00%</b>



Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget
Fund Category <b>Capital Projects Fund</b>					
Fund Type					
Fund <b>43 - Capital Projects 2019 Bond Fund</b>					
<i>Revenue from Local Sources</i>					
Earnings on Investments and Deposits	.00	21,605.28	118,899.31	(118,899.31)	+++
<i>Revenue from Local Sources Totals</i>	<u>\$0.00</u>	<u>\$21,605.28</u>	<u>\$118,899.31</u>	<u>(\$118,899.31)</u>	<u>+++</u>
<i>Purchased Services</i>					
Professional and Technical Services	.00	.00	8,600.00	(8,600.00)	+++
<i>Purchased Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$8,600.00</u>	<u>(\$8,600.00)</u>	<u>+++</u>
<i>Capital Outlay</i>					
Building and Additions	15,000.00	.00	.00	15,000.00	0
Equipment and Furniture	.00	.00	261,043.00	(261,043.00)	+++
<i>Capital Outlay Totals</i>	<u>\$15,000.00</u>	<u>\$0.00</u>	<u>\$261,043.00</u>	<u>(\$246,043.00)</u>	<u>1,740%</u>
Fund <b>43 - Capital Projects 2019 Bond Fund Totals</b>					
REVENUE TOTALS	.00	21,605.28	118,899.31	(118,899.31)	+++
EXPENSE TOTALS	15,000.00	.00	269,643.00	(254,643.00)	1,798%
Fund <b>43 - Capital Projects 2019 Bond Fund Net Gain (Loss)</b>	<u>(\$15,000.00)</u>	<u>\$21,605.28</u>	<u>(\$150,743.69)</u>	<u>(\$135,743.69)</u>	<u>1,005%</u>
Fund Type Totals					
REVENUE TOTALS	.00	21,605.28	118,899.31	(118,899.31)	+++
EXPENSE TOTALS	15,000.00	.00	269,643.00	(254,643.00)	1,798%
Fund Type Net Gain (Loss)	<u>(\$15,000.00)</u>	<u>\$21,605.28</u>	<u>(\$150,743.69)</u>	<u>(\$135,743.69)</u>	<u>1,005%</u>
Fund Category <b>Capital Projects Fund Totals</b>					
REVENUE TOTALS	.00	21,605.28	118,899.31	(118,899.31)	+++
EXPENSE TOTALS	15,000.00	.00	269,643.00	(254,643.00)	1,798%
Fund Category <b>Capital Projects Fund Net Gain (Loss)</b>	<u>(\$15,000.00)</u>	<u>\$21,605.28</u>	<u>(\$150,743.69)</u>	<u>(\$135,743.69)</u>	<u>1,005%</u>
Grand Totals					
REVENUE TOTALS	.00	21,605.28	118,899.31	(118,899.31)	+++
EXPENSE TOTALS	15,000.00	.00	269,643.00	(254,643.00)	1,798%
Grand Total Net Gain (Loss)	<u>(\$15,000.00)</u>	<u>\$21,605.28</u>	<u>(\$150,743.69)</u>	<u>(\$135,743.69)</u>	<u>1,005%</u>

G/L Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Fund 43 - Capital Projects 2019 Bond Fund</b>									
Account Type <b>Revenue</b>									
*Function* <b>0000 - Revenue</b>									
43.0151.0000.000.0000.0000.0000	Earnings on Investments and Deposits	.00	.00	.00	21,605.28	.00	118,899.31	(118,899.31)	+++
43.0153.0000.000.0000.0000.0000	Gain or Loss on Sale of Investment Forfeiture	.00	.00	.00	.00	.00	.00	.00	+++
43.0591.0000.000.0000.0000.0000	Proceeds from issuance of bonds	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>0000 - Revenue Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,605.28</b>	<b>\$0.00</b>	<b>\$118,899.31</b>	<b>(\$118,899.31)</b>	<b>+++</b>
Account Type <b>Revenue Totals</b>									
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,605.28</b>	<b>\$0.00</b>	<b>\$118,899.31</b>	<b>(\$118,899.31)</b>	<b>+++</b>
Account Type <b>Expense</b>									
*Function* <b>1122 - Special Education</b>									
43.1122.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	.00	.00	.00	+++
43.1122.6420.000.0000.06147.0000	Capital-New Equip <\$5000	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1122 - Special Education Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1231 - Board of Education</b>									
43.1231.3170.000.0000.06147.0000	Legal Services	.00	.00	.00	.00	.00	.00	.00	+++
43.1231.3180.000.0000.06147.0000	Audit Services	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1231 - Board of Education Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1252 - Fiscal Services</b>									
43.1252.7410.000.0000.06147.0000	Dues and Fees	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1252 - Fiscal Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1259 - Other Business Services</b>									
43.1259.7310.000.0000.06147.0000	Other Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1259 - Other Business Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1261 - Operating Buildings Services</b>									
43.1261.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	6,696.00	261,043.00	(267,739.00)	+++
43.1261.6420.000.0000.06147.0000	Capital-New Equip <\$5000	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1261 - Operating Buildings Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,696.00</b>	<b>\$261,043.00</b>	<b>(\$267,739.00)</b>	<b>+++</b>
*Function* <b>1266 - Security Services</b>									
43.1266.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1266 - Security Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1284 - Non-Instr Technology Services</b>									
43.1284.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	.00	.00	+++
43.1284.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	.00	.00	.00	+++
43.1284.6720.000.0000.06147.0000	Capital-Educ Media - Initial - Depreciable	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1284 - Non-Instr Technology Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1452 - Site Improvement Services</b>									
43.1452.6310.000.0000.06147.0000	Capital-Improv Other Than Bldgs - Depreciable	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1452 - Site Improvement Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
*Function* <b>1453 - Architect &amp; Engineering Serv</b>									
43.1453.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	8,600.00	(8,600.00)	+++
*Function* <b>1453 - Architect &amp; Engineering Serv Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,600.00</b>	<b>(\$8,600.00)</b>	<b>+++</b>
*Function* <b>1456 - Building Improvement Services</b>									
43.1456.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	.00	.00	+++
43.1456.6220.000.0000.06147.0000	Capital-Non-Prop Exp for Bldgs. and Alter by Contractors	.00	15,000.00	15,000.00	.00	13,938.50	.00	1,061.50	93
43.1456.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	.00	.00	.00	+++
*Function* <b>1456 - Building Improvement Services Totals</b>		<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$13,938.50</b>	<b>\$0.00</b>	<b>\$1,061.50</b>	<b>93%</b>
*Function* <b>1459 - Other Facil Acquis and Construction Serv</b>									

G/L Account Number	Account Description	Adopted Budget	Budget		Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd	
			Amendments	Amended Budget						
43.1459.3170.000.0000.06147.0000	Legal Services	.00	.00	.00	.00	.00	.00	.00	+++	
43.1459.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	.00	.00	+++	
43.1459.7310.000.0000.06147.0000	Other Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++	
*Function* 1459 - Other Facil Acquis and Construction Serv Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	
*Function* 1622 - Fund Modif to Special Ed Fund										
43.1622.8110.000.0000.06147.0000	Fund Modifications	.00	.00	.00	.00	.00	.00	.00	+++	
*Function* 1622 - Fund Modif to Special Ed Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	
*Function* 1642 - Fund Modif to SE Cap Proj										
43.1642.8110.000.0000.06147.0000	Fund Modifications	.00	.00	.00	.00	.00	.00	.00	+++	
*Function* 1642 - Fund Modif to SE Cap Proj Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	
Account Type		<b>Expense Totals</b>	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$20,634.50	\$269,643.00	(\$275,277.50)	1,935%
		Revenue Totals	\$0.00	\$0.00	\$0.00	\$21,605.28	\$0.00	\$118,899.31	(\$118,899.31)	+++
		Expense Totals	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$20,634.50	\$269,643.00	(\$275,277.50)	1,935%
Fund 43 - Capital Projects 2019 Bond Fund Totals		\$0.00	(\$15,000.00)	(\$15,000.00)	\$21,605.28	(\$20,634.50)	(\$150,743.69)	\$156,378.19		
		Revenue Totals	\$0.00	\$0.00	\$0.00	\$21,605.28	\$0.00	\$118,899.31	(\$118,899.31)	+++
		Expense Totals	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$20,634.50	\$269,643.00	(\$275,277.50)	1,935%
Grand Totals		\$0.00	(\$15,000.00)	(\$15,000.00)	\$21,605.28	(\$20,634.50)	(\$150,743.69)	\$156,378.19		

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	<b>Capital Projects Fund</b>				
Fund Type					
Fund	<b>47 - Capital Projects - WEOC</b>				
	<b>ASSETS</b>				
<b>2131</b>					
2131.0000	Due From Other Funds	349.87	32,418.55	(32,068.68)	(98.92)
	<b>2131 - Totals</b>	<b>\$349.87</b>	<b>\$32,418.55</b>	<b>(\$32,068.68)</b>	<b>(98.92%)</b>
<b>2181</b>					
2181.0000	MILAF Short-Term Fund	.00	(31,998.71)	31,998.71	100.00
	<b>2181 - Totals</b>	<b>\$0.00</b>	<b>(\$31,998.71)</b>	<b>\$31,998.71</b>	<b>100.00%</b>
	<b>ASSETS TOTALS</b>	<b>\$349.87</b>	<b>\$419.84</b>	<b>(\$69.97)</b>	<b>(16.67%)</b>
	<b>LIABILITIES AND FUND EQUITY</b>				
	<b>LIABILITIES</b>				
<b>2461</b>					
2461.0002	Accrued Employer FICA Payable	.00	29.84	(29.84)	(100.00)
	<b>2461 - Totals</b>	<b>\$0.00</b>	<b>\$29.84</b>	<b>(\$29.84)</b>	<b>(100.00%)</b>
<b>2462</b>					
2462.0000	Accrued Wages Payable	.00	390.00	(390.00)	(100.00)
	<b>2462 - Totals</b>	<b>\$0.00</b>	<b>\$390.00</b>	<b>(\$390.00)</b>	<b>(100.00%)</b>
	<b>LIABILITIES TOTALS</b>	<b>\$0.00</b>	<b>\$419.84</b>	<b>(\$419.84)</b>	<b>(100.00%)</b>
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	.00	(60,000.00)		
	Fund Expenses	(349.87)	76,170.15		
	<b>FUND EQUITY TOTALS</b>	<b>\$349.87</b>	<b>(\$16,170.15)</b>	<b>\$16,520.02</b>	<b>102.16%</b>
	<b>LIABILITIES AND FUND EQUITY TOTALS</b>	<b>\$349.87</b>	<b>(\$15,750.31)</b>	<b>\$16,100.18</b>	<b>102.22%</b>
Fund	<b>47 - Capital Projects - WEOC Totals</b>	<b>\$0.00</b>	<b>\$16,170.15</b>	<b>(\$16,170.15)</b>	<b>(100.00%)</b>
	Fund Type Totals	\$0.00	\$16,170.15	(\$16,170.15)	(100.00%)
Fund Category	<b>Capital Projects Fund Totals</b>	<b>\$0.00</b>	<b>\$16,170.15</b>	<b>(\$16,170.15)</b>	<b>(100.00%)</b>
	Grand Totals	\$0.00	\$16,170.15	(\$16,170.15)	(100.00%)

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>Capital Projects Fund</b>						
Fund Type						
Fund <b>47 - Capital Projects - WEOC</b>						
<i>Salaries</i>						
Professional Business	.00	.00	(325.00)	.00	325.00	+++
<i>Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$325.00)</u>	<u>\$0.00</u>	<u>\$325.00</u>	<u>+++</u>
<i>Employee Benefits</i>						
Mandatory Coverage	.00	.00	(24.87)	.00	24.87	+++
<i>Employee Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$24.87)</u>	<u>\$0.00</u>	<u>\$24.87</u>	<u>+++</u>
Fund <b>47 - Capital Projects - WEOC Totals</b>						
REVENUE TOTALS	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS	.00	.00	(349.87)	.00	349.87	+++
Fund <b>47 - Capital Projects - WEOC</b> Net Gain (Loss)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>+++</u>
Fund Type Totals						
REVENUE TOTALS	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS	.00	.00	(349.87)	.00	349.87	+++
Fund Type Net Gain (Loss)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>+++</u>
Fund Category <b>Capital Projects Fund</b> Totals						
REVENUE TOTALS	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS	.00	.00	(349.87)	.00	349.87	+++
Fund Category <b>Capital Projects Fund</b> Net Gain (Loss)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>+++</u>
Grand Totals						
REVENUE TOTALS	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS	.00	.00	(349.87)	.00	349.87	+++
Grand Total Net Gain (Loss)	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>\$0.00</u>	<u>\$349.87</u>	<u>+++</u>

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
<b>Fund Category Internal Service</b>					
<b>Fund Type</b>					
<b>Fund 81 - Internal Service Fund</b>					
<b>ASSETS</b>					
<b>2101</b>					
2101.0005	CASH- SELF INSURED	900,760.70	1,102,284.61	(201,523.91)	(18.28)
<b>2101 - Totals</b>		<b>\$900,760.70</b>	<b>\$1,102,284.61</b>	<b>(\$201,523.91)</b>	<b>(18.28%)</b>
<b>2121</b>					
2121.0000	Accounts Receivable	98,077.34	98,100.00	(22.66)	(.02)
<b>2121 - Totals</b>		<b>\$98,077.34</b>	<b>\$98,100.00</b>	<b>(\$22.66)</b>	<b>(0.02%)</b>
<b>2131</b>					
2131.0000	Due From Other Funds	(452,888.70)	30,951.18	(483,839.88)	(1,563.24)
<b>2131 - Totals</b>		<b>(\$452,888.70)</b>	<b>\$30,951.18</b>	<b>(\$483,839.88)</b>	<b>(1,563.24%)</b>
<b>ASSETS TOTALS</b>		<b>\$545,949.34</b>	<b>\$1,231,335.79</b>	<b>(\$685,386.45)</b>	<b>(55.66%)</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
<b>2402</b>					
2402.0000	Accounts Payable	360,575.01	844,489.89	(483,914.88)	(57.30)
<b>2402 - Totals</b>		<b>\$360,575.01</b>	<b>\$844,489.89</b>	<b>(\$483,914.88)</b>	<b>(57.30%)</b>
<b>LIABILITIES TOTALS</b>		<b>\$360,575.01</b>	<b>\$844,489.89</b>	<b>(\$483,914.88)</b>	<b>(57.30%)</b>
<b>FUND EQUITY</b>					
<b>2771</b>					
2771.0000	Unreserved Retained Earnings-MED	382,746.82	382,746.82	.00	.00
2771.0001	Unreserved Retained Earnings-DEN	165,121.32	165,121.32	.00	.00
2771.0002	Unreserved Retained Earnings-VIS	29,627.79	29,627.79	.00	.00
<b>2771 - Totals</b>		<b>\$577,495.93</b>	<b>\$577,495.93</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>		<b>\$577,495.93</b>	<b>\$577,495.93</b>	<b>\$0.00</b>	<b>0.00%</b>
Prior Year Fund Equity Adjustment		.00	.00		
Fund Revenues		(2,184,364.66)	(2,142,968.42)		
Fund Expenses		2,385,836.23	2,509,604.20		
<b>FUND EQUITY TOTALS</b>		<b>\$376,024.36</b>	<b>\$210,860.15</b>	<b>\$165,164.21</b>	<b>78.33%</b>
<b>LIABILITIES AND FUND EQUITY TOTALS</b>		<b>\$736,599.37</b>	<b>\$1,055,350.04</b>	<b>(\$318,750.67)</b>	<b>(30.20%)</b>
<b>Fund 81 - Internal Service Fund Totals</b>		<b>(\$190,650.03)</b>	<b>\$175,985.75</b>	<b>(\$366,635.78)</b>	<b>(208.33%)</b>
<b>Fund Type Totals</b>		<b>(\$190,650.03)</b>	<b>\$175,985.75</b>	<b>(\$366,635.78)</b>	<b>(208.33%)</b>
<b>Fund Category Internal Service Totals</b>		<b>(\$190,650.03)</b>	<b>\$175,985.75</b>	<b>(\$366,635.78)</b>	<b>(208.33%)</b>
<b>Grand Totals</b>		<b>(\$190,650.03)</b>	<b>\$175,985.75</b>	<b>(\$366,635.78)</b>	<b>(208.33%)</b>

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category <b>Internal Service</b>						
Fund Type						
Fund <b>81 - Internal Service Fund</b>						
<i>Revenue from Local Sources</i>						
Other Local Revenue	.00	545,764.97	2,177,425.34	.00	(2,177,425.34)	+++
<i>Revenue from Local Sources Totals</i>	<u>\$0.00</u>	<u>\$545,764.97</u>	<u>\$2,177,425.34</u>	<u>\$0.00</u>	<u>(\$2,177,425.34)</u>	<u>+++</u>
<i>Incoming Transfers and Other Transactions</i>						
Other Financing Sources	.00	1,272.57	6,939.32	.00	(6,939.32)	+++
<i>Incoming Transfers and Other Transactions Totals</i>	<u>\$0.00</u>	<u>\$1,272.57</u>	<u>\$6,939.32</u>	<u>\$0.00</u>	<u>(\$6,939.32)</u>	<u>+++</u>
<i>Employee Benefits</i>						
Employee Insurance	.00	687,338.53	2,385,836.23	.00	(2,385,836.23)	+++
<i>Employee Benefits Totals</i>	<u>\$0.00</u>	<u>\$687,338.53</u>	<u>\$2,385,836.23</u>	<u>\$0.00</u>	<u>(\$2,385,836.23)</u>	<u>+++</u>
<b>Fund 81 - Internal Service Fund Totals</b>						
REVENUE TOTALS	.00	547,037.54	2,184,364.66	.00	(2,184,364.66)	+++
EXPENSE TOTALS	.00	687,338.53	2,385,836.23	.00	(2,385,836.23)	+++
Fund <b>81 - Internal Service Fund</b> Net Gain (Loss)	<u>\$0.00</u>	<u>(\$140,300.99)</u>	<u>(\$201,471.57)</u>	<u>\$0.00</u>	<u>(\$201,471.57)</u>	<u>+++</u>
<i>Fund Type Totals</i>						
REVENUE TOTALS	.00	547,037.54	2,184,364.66	.00	(2,184,364.66)	+++
EXPENSE TOTALS	.00	687,338.53	2,385,836.23	.00	(2,385,836.23)	+++
Fund Type Net Gain (Loss)	<u>\$0.00</u>	<u>(\$140,300.99)</u>	<u>(\$201,471.57)</u>	<u>\$0.00</u>	<u>(\$201,471.57)</u>	<u>+++</u>
<i>Fund Category Internal Service Totals</i>						
REVENUE TOTALS	.00	547,037.54	2,184,364.66	.00	(2,184,364.66)	+++
EXPENSE TOTALS	.00	687,338.53	2,385,836.23	.00	(2,385,836.23)	+++
Fund Category <b>Internal Service</b> Net Gain (Loss)	<u>\$0.00</u>	<u>(\$140,300.99)</u>	<u>(\$201,471.57)</u>	<u>\$0.00</u>	<u>(\$201,471.57)</u>	<u>+++</u>
<i>Grand Totals</i>						
REVENUE TOTALS	.00	547,037.54	2,184,364.66	.00	(2,184,364.66)	+++
EXPENSE TOTALS	.00	687,338.53	2,385,836.23	.00	(2,385,836.23)	+++
Grand Total Net Gain (Loss)	<u>\$0.00</u>	<u>(\$140,300.99)</u>	<u>(\$201,471.57)</u>	<u>\$0.00</u>	<u>(\$201,471.57)</u>	<u>+++</u>

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Fund 27 - Cooperative Activities Fund</b>						
Program <b>000 - Unassigned</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	1,038,287.00	320,048.63	.00	337,608.16	787,215.84	30
Account Type <b>Revenue Totals</b>	<b>\$1,038,287.00</b>	<b>\$320,048.63</b>	<b>\$0.00</b>	<b>\$337,608.16</b>	<b>\$787,215.84</b>	<b>30%</b>
Account Type <b>Expense</b>						
*Function* 1113 - High School	5,000.00	.00	9,500.00	.00	89,582.00	10
*Function* 1226 - SupervisionDirection of Instr Staff	823,377.00	62,934.35	.00	238,856.74	584,520.26	29
*Function* 1249 - Other School Administration	25,000.00	.00	.00	.00	25,000.00	0
*Function* 1252 - Fiscal Services	.00	(14,565.81)	.00	109.94	(109.94)	0
*Function* 1283 - Staff/Personnel Services	33,500.00	1,000.00	.00	4,000.00	29,500.00	12
*Function* 1284 - Non-Instr Technology Services	109,410.00	7,450.69	15,515.97	47,205.77	46,688.26	57
*Function* 1391 - Other Community Services	2,000.00	.00	.00	.00	2,000.00	0
*Function* 1511 - Debt Service - Long Term Only - Principal	40,000.00	2,007.00	.00	9,747.00	30,253.00	24
Account Type <b>Expense Totals</b>	<b>\$1,038,287.00</b>	<b>\$58,826.23</b>	<b>\$25,015.97</b>	<b>\$299,919.45</b>	<b>\$807,433.58</b>	<b>29%</b>
Program <b>000 - Unassigned Totals</b>	<b>\$0.00</b>	<b>\$261,222.40</b>	<b>(\$25,015.97)</b>	<b>\$37,688.71</b>	<b>(\$20,217.74)</b>	<b>1%</b>



*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program <b>910 - WIHI - IB Program</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	7,587,752.00	696,883.95	.00	2,971,641.96	4,630,265.04	39
Account Type <b>Revenue Totals</b>	<b>\$7,587,752.00</b>	<b>\$696,883.95</b>	<b>\$0.00</b>	<b>\$2,971,641.96</b>	<b>\$4,630,265.04</b>	<b>39%</b>
Account Type <b>Expense</b>						
*Function* 1112 - Middle/Junior High	1,398,855.00	75,395.26	.00	226,775.14	1,172,079.86	16
*Function* 1113 - High School	3,280,163.00	266,552.73	10,884.69	829,600.87	2,452,742.44	26
*Function* 1212 - Guidance Services	236,561.00	37,472.84	.00	113,788.33	122,772.67	48
*Function* 1216 - Social Work Services	212,101.00	17,168.97	.00	.00	212,101.00	0
*Function* 1218 - Teacher Consultant	26,526.00	.00	.00	.00	26,526.00	0
*Function* 1219 - Other Pupil Support Serv	.00	(17,168.97)	.00	.01	(.01)	0
*Function* 1221 - Improvement of Instruction	907.00	.00	.00	.00	907.00	0
*Function* 1226 - SupervisionDirection of Instr Staff	317,692.00	22,771.43	19,183.26	119,854.36	178,654.38	44
*Function* 1241 - Office of the Principal	389,166.00	30,652.50	.00	158,118.92	231,047.08	41
*Function* 1249 - Other School Administration	25,773.00	.00	2,100.00	100.00	23,573.00	9
*Function* 1261 - Operating Buildings Services	283,011.00	13,139.00	121,516.00	74,233.87	87,261.13	69
*Function* 1266 - Security Services	269.00	.00	.00	.00	269.00	0
*Function* 1271 - Pupil Transportation Services	.00	.00	.00	.00	.00	0
*Function* 1284 - Non-Instr Technology Services	102,908.00	7,852.48	.00	40,314.69	62,593.31	39
*Function* 1411 - Pmts to Other Mich Publ Schools	494,144.00	155,000.00	.00	155,000.00	339,144.00	31
*Function* 1456 - Building Improvement Services	.00	.00	.00	.00	.00	0
*Function* 1511 - Debt Service - Long Term Only - Principal	350,000.00	.00	.00	.00	350,000.00	0
*Function* 1611 - Fund Modif to General Ed Fund	26,496.00	.00	.00	.00	26,496.00	0
*Function* 1622 - Fund Modif to Special Ed Fund	139,103.00	.00	.00	.00	139,103.00	0
*Function* 1647 - Fund Mod to WEOC	25,000.00	.00	.00	.00	25,000.00	0
Account Type <b>Expense Totals</b>	<b>\$7,308,675.00</b>	<b>\$608,836.24</b>	<b>\$153,683.95</b>	<b>\$1,717,786.19</b>	<b>\$5,450,269.86</b>	<b>26%</b>
Program <b>910 - WIHI - IB Program Totals</b>	<b>\$279,077.00</b>	<b>\$88,047.71</b>	<b>(\$153,683.95)</b>	<b>\$1,253,855.77</b>	<b>(\$820,004.82)</b>	<b>14%</b>

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program <b>913 - ECA Program</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	5,242,028.00	402,356.47	.00	1,818,371.08	3,423,656.92	35
Account Type <b>Revenue Totals</b>	<b>\$5,242,028.00</b>	<b>\$402,356.47</b>	<b>\$0.00</b>	<b>\$1,818,371.08</b>	<b>\$3,423,656.92</b>	<b>35%</b>
Account Type <b>Expense</b>						
*Function* 1113 - High School	3,365,839.00	157,372.39	.00	556,649.41	2,809,189.59	17
*Function* 1212 - Guidance Services	293,423.00	23,154.44	.00	118,594.16	174,828.84	40
*Function* 1216 - Social Work Services	97,165.00	7,737.95	.00	23,558.61	73,606.39	24
*Function* 1218 - Teacher Consultant	13,000.00	.00	.00	.00	13,000.00	0
*Function* 1226 - SupervisionDirection of Instr Staff	272,936.00	34,137.91	.00	220,114.82	52,821.18	81
*Function* 1241 - Office of the Principal	414,201.00	17,571.81	.00	63,329.36	350,871.64	15
*Function* 1249 - Other School Administration	25,505.00	.00	.00	3,163.17	22,341.83	12
*Function* 1271 - Pupil Transportation Services	5,155.00	.00	.00	.00	5,155.00	0
*Function* 1281 - Planning, Research and Evaluation	11.00	.00	.00	.00	11.00	0
*Function* 1284 - Non-Instr Technology Services	87,422.00	6,614.42	.00	33,943.99	53,478.01	39
*Function* 1411 - Pmts to Other Mich Publ Schools	296,486.00	93,000.00	.00	93,000.00	203,486.00	31
*Function* 1599 - Miscellaneous Other Financing So	280,508.00	.00	.00	.00	280,508.00	0
*Function* 1611 - Fund Modif to General Ed Fund	19,421.00	.00	.00	.00	19,421.00	0
*Function* 1622 - Fund Modif to Special Ed Fund	101,958.00	.00	.00	.00	101,958.00	0
*Function* 1647 - Fund Mod to WEOC	25,000.00	.00	.00	.00	25,000.00	0
Account Type <b>Expense Totals</b>	<b>\$5,298,030.00</b>	<b>\$339,588.92</b>	<b>\$0.00</b>	<b>\$1,112,353.52</b>	<b>\$4,185,676.48</b>	<b>21%</b>
Program <b>913 - ECA Program Totals</b>	<b>(\$56,002.00)</b>	<b>\$62,767.55</b>	<b>\$0.00</b>	<b>\$706,017.56</b>	<b>(\$762,019.56)</b>	<b>14%</b>

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 915 - WAVE Program</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	3,381,460.00	322,955.16	.00	1,452,726.00	1,929,929.00	43
*Function* 0192 - MI Ctr Youth Justice Wave Grant	.00	.00	.00	.00	.00	0
Account Type <b>Revenue Totals</b>	<b>\$3,381,460.00</b>	<b>\$322,955.16</b>	<b>\$0.00</b>	<b>\$1,452,726.00</b>	<b>\$1,929,929.00</b>	<b>43%</b>
Account Type <b>Expense</b>						
*Function* 1112 - Middle/Junior High	280,771.00	19,766.74	.00	91,110.82	189,660.18	32
*Function* 1113 - High School	1,539,258.00	115,782.22	6,998.09	581,216.77	951,043.14	38
*Function* 1212 - Guidance Services	270,565.00	21,263.20	.00	110,648.92	160,111.08	41
*Function* 1216 - Social Work Services	110,246.00	4,408.24	.00	23,195.78	87,050.22	21
*Function* 1218 - Teacher Consultant	51,575.00	.00	.00	.00	51,575.00	0
*Function* 1221 - Improvement of Instruction	2,793.00	.00	.00	35.00	2,758.00	1
*Function* 1222 - Educational Media Services	.00	.00	.00	.00	.00	0
*Function* 1225 - Instructional Technology	100,409.00	7,063.02	.00	37,658.78	62,750.22	38
*Function* 1226 - SupervisionDirection of Instr Staff	368,413.00	20,785.40	.00	113,016.93	255,396.07	31
*Function* 1249 - Other School Administration	1,546.00	.00	.00	.00	1,546.00	0
*Function* 1271 - Pupil Transportation Services	2,686.00	.00	.00	300.00	3,386.00	8
*Function* 1283 - Staff/Personnel Services	1,665.00	.00	.00	.00	1,665.00	0
*Function* 1284 - Non-Instr Technology Services	105,528.00	7,983.38	.00	40,978.57	64,549.43	39
*Function* 1411 - Pmts to Other Mich Publ Schools	197,657.00	62,000.00	.00	62,000.00	135,657.00	31
*Function* 1511 - Debt Service - Long Term Only - Principal	208,368.00	17,364.00	.00	86,820.00	121,548.00	42
*Function* 1611 - Fund Modif to General Ed Fund	12,175.00	.00	.00	.00	12,175.00	0
*Function* 1622 - Fund Modif to Special Ed Fund	63,920.00	.00	.00	.00	63,920.00	0
*Function* 1647 - Fund Mod to WEOC	25,000.00	.00	.00	.00	25,000.00	0
Account Type <b>Expense Totals</b>	<b>\$3,342,575.00</b>	<b>\$276,416.20</b>	<b>\$6,998.09</b>	<b>\$1,146,981.57</b>	<b>\$2,189,790.34</b>	<b>35%</b>
<b>Program 915 - WAVE Program Totals</b>	<b>\$38,885.00</b>	<b>\$46,538.96</b>	<b>(\$6,998.09)</b>	<b>\$305,744.43</b>	<b>(\$259,861.34)</b>	<b>8%</b>

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program <b>917 - Washtenaw County Tech Consortium</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	725,321.00	6,267.84	.00	23,220.76	702,100.24	3
Account Type <b>Revenue</b> Totals	\$725,321.00	\$6,267.84	\$0.00	\$23,220.76	\$702,100.24	3%
Account Type <b>Expense</b>						
*Function* 1284 - Non-Instr Technology Services	631,984.00	32,872.61	34,172.66	166,800.76	431,010.58	32
Account Type <b>Expense</b> Totals	\$631,984.00	\$32,872.61	\$34,172.66	\$166,800.76	\$431,010.58	32%
Program <b>917 - Washtenaw County Tech Consortium</b> Totals	\$93,337.00	(\$26,604.77)	(\$34,172.66)	(\$143,580.00)	\$271,089.66	-29%

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program <b>918 - New World Software</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	292,748.00	3,228.08	.00	12,242.10	280,505.90	4
Account Type <b>Revenue</b> Totals	\$292,748.00	\$3,228.08	\$0.00	\$12,242.10	\$280,505.90	4%
Account Type <b>Expense</b>						
*Function* 1284 - Non-Instr Technology Services	289,345.00	.00	24,554.35	244,571.08	20,219.57	93
Account Type <b>Expense</b> Totals	\$289,345.00	\$0.00	\$24,554.35	\$244,571.08	\$20,219.57	93%
Program <b>918 - New World Software</b> Totals	\$3,403.00	\$3,228.08	(\$24,554.35)	(\$232,328.98)	\$260,286.33	-89%

*Function* Code	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program <b>919 - Medicaid Programs</b>						
Account Type <b>Revenue</b>						
*Function* 0000 - Revenue	7,640,302.00	632,628.70	.00	3,162,486.75	4,477,815.25	41
Account Type <b>Revenue Totals</b>	\$7,640,302.00	\$632,628.70	\$0.00	\$3,162,486.75	\$4,477,815.25	41%
Account Type <b>Expense</b>						
*Function* 1213 - Health Services	19,590.00	.00	19,495.00	505.00	(410.00)	102
*Function* 1226 - SupervisionDirection of Instr Staff	275,023.00	10,672.10	.00	111,254.30	163,768.70	40
*Function* 1231 - Board of Education	4,728.00	4,807.50	.00	4,807.50	(79.50)	102
*Function* 1283 - Staff/Personnel Services	2,566.00	.00	.00	.00	2,566.00	0
*Function* 1284 - Non-Instr Technology Services	20,540.00	.00	.00	5,312.96	15,227.04	26
*Function* 1411 - Pmts to Other Mich Publ Schools	6,272,738.00	.00	.00	.00	6,272,738.00	0
*Function* 1641 - Fund Modif to GE Cap Proj	.00	.00	.00	.00	.00	0
Account Type <b>Expense Totals</b>	\$6,595,185.00	\$15,479.60	\$19,495.00	\$121,879.76	\$6,453,810.24	2%
Program <b>919 - Medicaid Programs Totals</b>	\$1,045,117.00	\$617,149.10	(\$19,495.00)	\$3,040,606.99	(\$1,975,994.99)	39%
Revenue Totals	\$25,907,898.00	\$2,384,368.83	\$0.00	\$9,778,296.81	\$16,231,488.19	38%
Expense Totals	\$24,504,081.00	\$1,332,019.80	\$263,920.02	\$4,810,292.33	\$19,538,210.65	21%
Fund <b>27 - Cooperative Activities Fund Totals</b>	\$1,403,817.00	\$1,052,349.03	(\$263,920.02)	\$4,968,004.48	(\$3,306,722.46)	
Revenue Totals	\$25,907,898.00	\$2,384,368.83	\$0.00	\$9,778,296.81	\$16,231,488.19	38%
Expense Totals	\$24,504,081.00	\$1,332,019.80	\$263,920.02	\$4,810,292.33	\$19,538,210.65	21%
Grand Totals	\$1,403,817.00	\$1,052,349.03	(\$263,920.02)	\$4,968,004.48	(\$3,306,722.46)	

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 000 - Unassigned</b>							
<b>Account Type Revenue</b>							
<b>*Function* 0000 - Revenue</b>							
27.0192.0000.000.9864.00000.0000	Private Sources (Contributions)	.00	.00	.00	.00	.00	+++
27.0312.0000.000.2083.00000.0000	Restricted State Revenues Received as Grants	50,000.00	10,048.63	.00	10,048.63	39,951.37	20
27.0312.0000.000.2734.00000.0000	Restricted State Revenues Received as Grants	.00	.00	.00	10,802.52	69,279.48	13
27.0312.0070.000.3491.00000.0000	LAWMASC State aid	.00	.00	.00	.00	.00	+++
27.0312.0070.000.3494.00000.0000	LAWMASC State aid	.00	.00	.00	6,757.01	(302.01)	105
27.0518.0000.000.0000.00000.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	988,287.00	310,000.00	.00	310,000.00	678,287.00	31
<b>*Function* 0000 - Revenue Totals</b>		<b>\$1,038,287.00</b>	<b>\$320,048.63</b>	<b>\$0.00</b>	<b>\$337,608.16</b>	<b>\$787,215.84</b>	<b>30%</b>
<b>Account Type Revenue Totals</b>		<b>\$1,038,287.00</b>	<b>\$320,048.63</b>	<b>\$0.00</b>	<b>\$337,608.16</b>	<b>\$787,215.84</b>	<b>30%</b>
<b>Account Type Expense</b>							
<b>*Function* 1113 - High School</b>							
27.1113.2310.000.0000.00000.0000	Tuition	5,000.00	.00	.00	.00	5,000.00	0
27.1113.2390.000.2734.00000.0000	Other Special Allowances	.00	.00	.00	.00	80,082.00	0
27.1113.3210.000.3490.00000.0000	Regular Duty Travel	.00	.00	.00	.00	.00	+++
27.1113.3220.000.9864.00000.0000	Workshops and Conf Travel	.00	.00	.00	.00	.00	+++
27.1113.4120.000.9872.00000.0000	Equip Repair Serv	.00	.00	2,000.00	.00	67.00	97
27.1113.5110.000.9864.00000.0000	Teaching/Testing Supplies	.00	.00	.00	.00	.00	+++
27.1113.5990.000.9872.00000.0000	Misc. Supp & Matls	.00	.00	.00	.00	933.00	0
27.1113.6420.000.9872.00000.0000	Capital-New Equip <\$5000	.00	.00	1,500.00	.00	9,500.00	14
27.1113.7410.000.3490.00000.0000	Dues and Fees	.00	.00	6,000.00	.00	(6,000.00)	+++
<b>*Function* 1113 - High School Totals</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$9,500.00</b>	<b>\$0.00</b>	<b>\$89,582.00</b>	<b>10%</b>
<b>*Function* 1226 - SupervisionDirection of Instr Staff</b>							
27.1226.1160.000.0000.00000.0000	Supervision/Direction-Staff	138,853.00	11,571.08	.00	57,855.40	80,997.60	42
27.1226.1620.000.0000.00000.0000	Secretary-Clerical-Bookkeeper	60,000.00	5,000.00	.00	25,000.00	35,000.00	42
27.1226.2110.000.0000.00000.0000	Group Life	88.00	7.20	.00	36.00	52.00	41
27.1226.2120.000.0000.00000.0000	Group Disability	408.00	33.90	.00	169.50	238.50	42
27.1226.2130.000.0000.00000.0000	Group Health and Accident	35,522.00	2,891.20	.00	14,456.00	21,066.00	41
27.1226.2140.000.0000.00000.0000	Dental Health Care	3,136.00	261.28	.00	1,306.40	1,829.60	42
27.1226.2150.000.0000.00000.0000	Vision Care	740.00	61.60	.00	308.00	432.00	42
27.1226.2820.000.0000.00000.0000	Contribution to State and Local Retirement Funds	97,717.00	6,949.92	.00	38,328.96	59,388.04	39
27.1226.2830.000.0000.00000.0000	Employer Social Security	15,213.00	1,193.54	.00	5,967.67	9,245.33	39
27.1226.3150.000.0000.00000.0000	Management Services	350,000.00	34,964.63	.00	81,763.83	268,236.17	23
27.1226.3170.000.0000.00000.0000	Legal Services	105,000.00	.00	.00	13,138.26	91,861.74	13
27.1226.3190.000.0000.00000.0000	Other Prof & Technical Services	5,000.00	.00	.00	.00	5,000.00	0
27.1226.3210.000.0000.00000.0000	Regular Duty Travel	750.00	.00	.00	225.00	525.00	30
27.1226.3220.000.0000.00000.0000	Workshops and Conf Travel	4,000.00	.00	.00	258.96	3,741.04	6
27.1226.3430.000.0000.00000.0000	Mail/Postage Serv	.00	.00	.00	.00	.00	+++
27.1226.3610.000.0000.00000.0000	Printing Serv	200.00	.00	.00	.00	200.00	0
27.1226.5910.000.0000.00000.0000	Office Supplies	1,000.00	.00	.00	5.29	994.71	1
27.1226.6420.000.0000.00000.0000	Capital-New Equip <\$5000	3,000.00	.00	.00	.00	3,000.00	0
27.1226.7410.000.0000.00000.0000	Dues and Fees	750.00	.00	.00	.00	750.00	0
27.1226.7910.000.0000.00000.0000	Misc Expenditures	2,000.00	.00	.00	37.47	1,962.53	2
<b>*Function* 1226 - SupervisionDirection of Instr Staff Totals</b>		<b>\$823,377.00</b>	<b>\$62,934.35</b>	<b>\$0.00</b>	<b>\$238,856.74</b>	<b>\$584,520.26</b>	<b>29%</b>
<b>*Function* 1249 - Other School Administration</b>							
27.1249.5990.000.0000.00000.0000	Misc. Supp & Matls	25,000.00	.00	.00	.00	25,000.00	0
<b>*Function* 1249 - Other School Administration Totals</b>		<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>0%</b>
<b>*Function* 1252 - Fiscal Services</b>							
27.1252.1310.000.0000.00000.0000	Accounting	.00	(8,466.32)	.00	.00	.00	+++
27.1252.2110.000.0000.00000.0000	Group Life	.00	(24.48)	.00	.00	.00	+++
27.1252.2120.000.0000.00000.0000	Group Disability	.00	(17.60)	.00	.00	.00	+++
27.1252.2130.000.0000.00000.0000	Group Health and Accident	.00	(1,552.16)	.00	.00	.00	+++
27.1252.2140.000.0000.00000.0000	Dental Health Care	.00	.00	.00	.00	.00	+++

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1252.2150.000.0000.0000.0000	Vision Care	.00	(61.70)	.00	(.18)	.18	+++
27.1252.2820.000.0000.0000.0000	Contribution to State and Local Retirement Funds	.00	(4,009.74)	.00	(1.80)	1.80	+++
27.1252.2830.000.0000.0000.0000	Employer Social Security	.00	(446.30)	.00	(.49)	.49	+++
27.1252.3220.000.0000.0000.0000	Workshops and Conf Travel	.00	.00	.00	.00	.00	+++
27.1252.3410.000.0000.0000.0000	Telephone Serv	.00	12.49	.00	112.41	(112.41)	+++
<b>*Function* 1252 - Fiscal Services Totals</b>		<b>\$0.00</b>	<b>(\$14,565.81)</b>	<b>\$0.00</b>	<b>\$109.94</b>	<b>(\$109.94)</b>	<b>+++</b>
<b>*Function* 1283 - Staff/Personnel Services</b>							
27.1283.3120.000.0000.0000.0000	Employee Training & Devel Serv	5,000.00	.00	.00	.00	5,000.00	0
27.1283.3190.000.0000.0000.0000	Other Prof & Technical Services	3,500.00	.00	.00	.00	3,500.00	0
27.1283.3510.000.0000.0000.0000	Advertisement Serv	25,000.00	1,000.00	.00	4,000.00	21,000.00	16
<b>*Function* 1283 - Staff/Personnel Services Totals</b>		<b>\$33,500.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$29,500.00</b>	<b>12%</b>
<b>*Function* 1284 - Non-Instr Technology Services</b>							
27.1284.1510.000.0000.0000.0000	Information Management	62,300.00	5,191.67	19,641.37	25,958.31	16,700.32	73
27.1284.2110.000.0000.0000.0000	Group Life	44.00	3.60	.00	18.00	26.00	41
27.1284.2120.000.0000.0000.0000	Group Disability	158.00	13.14	.00	65.70	92.30	42
27.1284.2820.000.0000.0000.0000	Contribution to State and Local Retirement Funds	26,641.00	1,845.12	.00	10,350.12	16,290.88	39
27.1284.2830.000.0000.0000.0000	Employer Social Security	4,767.00	397.16	.00	1,985.80	2,781.20	42
27.1284.3220.000.0000.0000.0000	Workshops and Conf Travel	500.00	.00	.00	.00	500.00	0
27.1284.3450.000.0000.0000.0000	Software Lic/Agmts Serv	15,000.00	.00	(4,125.40)	8,827.84	10,297.56	31
<b>*Function* 1284 - Non-Instr Technology Services Totals</b>		<b>\$109,410.00</b>	<b>\$7,450.69</b>	<b>\$15,515.97</b>	<b>\$47,205.77</b>	<b>\$46,688.26</b>	<b>57%</b>
<b>*Function* 1391 - Other Community Services</b>							
27.1391.5990.000.0000.0000.0000	Misc. Supp & Mats	2,000.00	.00	.00	.00	2,000.00	0
<b>*Function* 1391 - Other Community Services Totals</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>0%</b>
<b>*Function* 1511 - Debt Service - Long Term Only - Principal</b>							
27.1511.7190.000.0000.0000.0000	Other LT Debt Principal	40,000.00	2,007.00	.00	9,747.00	30,253.00	24
<b>*Function* 1511 - Debt Service - Long Term Only - Principal Totals</b>		<b>\$40,000.00</b>	<b>\$2,007.00</b>	<b>\$0.00</b>	<b>\$9,747.00</b>	<b>\$30,253.00</b>	<b>24%</b>
<b>Account Type Expense Totals</b>		<b>\$1,038,287.00</b>	<b>\$58,826.23</b>	<b>\$25,015.97</b>	<b>\$299,919.45</b>	<b>\$807,433.58</b>	<b>29%</b>
<b>Program 000 - Unassigned Totals</b>		<b>\$0.00</b>	<b>\$261,222.40</b>	<b>(\$25,015.97)</b>	<b>\$37,688.71</b>	<b>(\$20,217.74)</b>	<b>1%</b>



G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 910 - WIHI - IB Program</b>							
Account Type <b>Revenue</b>							
*Function* <b>0000 - Revenue</b>							
27.0151.0000.910.0000.00000.0000	Earnings on Investments and Deposits	.00	3,476.36	.00	3,476.36	(3,476.36)	+++
27.0192.0000.910.9868.00000.0000	Private Sources (Contributions)	.00	.00	.00	155.77	(.77)	100
27.0192.0000.910.9872.00000.0000	Private Sources (Contributions)	.00	.00	.00	14,000.00	.00	100
27.0312.0000.910.2083.00000.0000	Restricted State Revenues Received as Grants	500,000.00	128,257.03	.00	128,257.03	371,742.97	26
27.0511.0000.910.0000.81010.0000	Tuition Payments Received from Other Public Schools	1,133,272.00	92,036.63	.00	460,183.15	673,088.85	41
27.0511.0000.910.0000.81020.0000	Tuition Payments Received from Other Public Schools	5,243,784.00	415,305.80	.00	2,076,529.00	3,167,255.00	40
27.0511.0000.910.0000.81040.0000	Tuition Payments Received from Other Public Schools	9,604.00	760.63	.00	3,803.15	5,800.85	40
27.0511.0000.910.0000.81070.0000	Tuition Payments Received from Other Public Schools	470,596.00	38,792.30	.00	193,961.50	276,634.50	41
27.0511.0000.910.0000.81080.0000	Tuition Payments Received from Other Public Schools	.00	.00	.00	.00	.00	+++
27.0511.0000.910.0000.81100.0000	Tuition Payments Received from Other Public Schools	48,020.00	3,803.17	.00	19,015.85	29,004.15	40
27.0511.0000.910.0000.81120.0000	Tuition Payments Received from Other Public Schools	182,476.00	14,452.03	.00	72,260.15	110,215.85	40
27.0511.0000.910.0000.81140.0000	Tuition Payments Received from Other Public Schools	.00	.00	.00	.00	.00	+++
*Function* <b>0000 - Revenue Totals</b>		<b>\$7,587,752.00</b>	<b>\$696,883.95</b>	<b>\$0.00</b>	<b>\$2,971,641.96</b>	<b>\$4,630,265.04</b>	<b>39%</b>
Account Type <b>Revenue Totals</b>		<b>\$7,587,752.00</b>	<b>\$696,883.95</b>	<b>\$0.00</b>	<b>\$2,971,641.96</b>	<b>\$4,630,265.04</b>	<b>39%</b>
Account Type <b>Expense</b>							
*Function* <b>1112 - Middle/Junior High</b>							
27.1112.1240.910.0000.00000.0000	Teaching	811,684.00	45,849.42	.00	135,860.33	675,823.67	17
27.1112.2110.910.0000.00000.0000	Group Life	2,144.00	28.00	.00	84.00	2,060.00	4
27.1112.2120.910.0000.00000.0000	Group Disability	2,192.00	105.49	.00	310.85	1,881.15	14
27.1112.2130.910.0000.00000.0000	Group Health and Accident	116,857.00	6,609.52	.00	19,646.26	97,210.74	17
27.1112.2140.910.0000.00000.0000	Dental Health Care	11,182.00	574.54	.00	1,799.72	9,382.28	16
27.1112.2150.910.0000.00000.0000	Vision Care	2,739.00	136.63	.00	427.51	2,311.49	16
27.1112.2390.910.0000.00000.0000	Other Special Allowances	.00	.00	.00	134.00	(134.00)	+++
27.1112.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	389,947.00	18,699.02	.00	58,620.55	331,326.45	15
27.1112.2830.910.0000.00000.0000	Employer Social Security	62,110.00	3,392.64	.00	9,891.92	52,218.08	16
*Function* <b>1112 - Middle/Junior High Totals</b>		<b>\$1,398,855.00</b>	<b>\$75,395.26</b>	<b>\$0.00</b>	<b>\$226,775.14</b>	<b>\$1,172,079.86</b>	<b>16%</b>
*Function* <b>1113 - High School</b>							
27.1113.1240.910.0000.00000.0000	Teaching	1,664,994.00	158,833.81	.00	494,482.03	1,170,511.97	30
27.1113.1920.910.0000.00000.0000	Professional-Education	129,600.00	.00	.00	5,000.00	124,600.00	4
27.1113.1920.910.3494.00000.0000	Professional-Education	.00	.00	.00	.00	1,500.00	0
27.1113.2110.910.0000.00000.0000	Group Life	1,139.00	99.41	.00	313.00	826.00	27
27.1113.2120.910.0000.00000.0000	Group Disability	4,035.00	348.46	.00	1,262.20	2,772.80	31
27.1113.2130.910.0000.00000.0000	Group Health and Accident	251,461.00	18,901.91	.00	58,470.14	192,990.86	23
27.1113.2140.910.0000.00000.0000	Dental Health Care	21,310.00	1,736.53	.00	5,473.40	15,836.60	26
27.1113.2150.910.0000.00000.0000	Vision Care	5,095.00	403.55	.00	1,277.70	3,817.30	25
27.1113.2390.910.0000.00000.0000	Other Special Allowances	.00	.00	.00	66.00	(66.00)	+++
27.1113.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	853,319.00	63,711.46	.00	199,002.99	654,316.01	23
27.1113.2820.910.3494.00000.0000	Contribution to State and Local Retirement Funds	.00	.00	.00	.00	300.00	0
27.1113.2830.910.0000.00000.0000	Employer Social Security	137,314.00	11,835.08	.00	36,385.90	100,928.10	26
27.1113.2830.910.3494.00000.0000	Employer Social Security	.00	.00	.00	.00	57.00	0
27.1113.2850.910.0000.00000.0000	Unemployment Compensation	.00	2,867.36	.00	2,867.36	(2,867.36)	+++
27.1113.3190.910.0000.00000.0000	Other Prof & Technical Services	537.00	.00	.00	.00	537.00	0
27.1113.3210.910.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1113.3210.910.3494.00000.0000	Regular Duty Travel	.00	.00	.00	.00	5,130.00	0
27.1113.3220.910.0000.00000.0000	Workshops and Conf Travel	30,000.00	.00	.00	1,750.00	28,250.00	6
27.1113.3450.910.0000.00000.0000	Software Lic/Agmts Serv	27,835.00	.00	7,886.25	2,500.00	17,448.75	37
27.1113.3610.910.0000.00000.0000	Printing Serv	5,809.00	7,052.32	.00	7,088.24	(1,279.24)	122
27.1113.4120.910.0000.00000.0000	Equip Repair Serv	537.00	.00	.00	.00	537.00	0
27.1113.4140.910.0000.00000.0000	Software Maint Agmts Serv	7,518.00	.00	.00	.00	7,518.00	0
27.1113.5110.910.0000.00000.0000	Teaching/Testing Supplies	60,000.00	762.84	2,998.44	10,973.83	46,027.73	23
27.1113.5210.910.0000.00000.0000	Textbook Supp	5,370.00	.00	.00	1,660.99	3,709.01	31
27.1113.5990.910.3494.00000.0000	Misc. Supp & Mats	.00	.00	.00	.00	575.00	0
27.1113.5990.910.9868.00000.0000	Misc. Supp & Mats	.00	.00	.00	.00	155.00	0

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1113.6420.910.0000.00000.0000	Capital-New Equip <\$5000	40,000.00	.00	.00	.00	40,000.00	0
27.1113.7410.910.0000.00000.0000	Dues and Fees	34,021.00	.00	.00	1,027.09	32,993.91	3
27.1113.7410.910.3494.00000.0000	Dues and Fees	.00	.00	.00	.00	5,348.00	0
*Function* 1113 - High School Totals		\$3,280,163.00	\$266,552.73	\$10,884.69	\$829,600.87	\$2,452,742.44	26%
*Function* 1212 - Guidance Services							
27.1212.1220.910.0000.00000.0000	Counseling	131,918.00	23,022.58	.00	69,067.74	62,850.26	52
27.1212.2110.910.0000.00000.0000	Group Life	88.00	14.40	.00	41.40	46.60	47
27.1212.2120.910.0000.00000.0000	Group Disability	305.00	57.46	.00	165.10	139.90	54
27.1212.2130.910.0000.00000.0000	Group Health and Accident	26,655.00	2,871.12	.00	8,613.36	18,041.64	32
27.1212.2140.910.0000.00000.0000	Dental Health Care	2,091.00	348.36	.00	979.76	1,111.24	47
27.1212.2150.910.0000.00000.0000	Vision Care	498.00	82.84	.00	233.12	264.88	47
27.1212.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	62,582.00	9,408.42	.00	29,735.31	32,846.69	48
27.1212.2830.910.0000.00000.0000	Employer Social Security	10,093.00	1,667.66	.00	4,952.54	5,140.46	49
27.1212.3210.910.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1212.3220.910.0000.00000.0000	Workshops and Conf Travel	2,062.00	.00	.00	.00	2,062.00	0
*Function* 1212 - Guidance Services Totals		\$236,561.00	\$37,472.84	\$0.00	\$113,788.33	\$122,772.67	48%
*Function* 1216 - Social Work Services							
27.1216.1440.910.0000.00000.0000	Social Work	118,226.00	11,033.34	.00	.00	118,226.00	0
27.1216.2110.910.0000.00000.0000	Group Life	88.00	.00	.00	.00	88.00	0
27.1216.2120.910.0000.00000.0000	Group Disability	293.00	.00	.00	.00	293.00	0
27.1216.2130.910.0000.00000.0000	Group Health and Accident	24,242.00	.00	.00	.00	24,242.00	0
27.1216.2140.910.0000.00000.0000	Dental Health Care	1,777.00	.00	.00	.00	1,777.00	0
27.1216.2150.910.0000.00000.0000	Vision Care	425.00	.00	.00	.00	425.00	0
27.1216.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	56,704.00	5,291.58	.00	.00	56,704.00	0
27.1216.2830.910.0000.00000.0000	Employer Social Security	9,046.00	844.05	.00	.00	9,046.00	0
27.1216.3210.910.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1216.3220.910.0000.00000.0000	Workshops and Conf Travel	1,031.00	.00	.00	.00	1,031.00	0
*Function* 1216 - Social Work Services Totals		\$212,101.00	\$17,168.97	\$0.00	\$0.00	\$212,101.00	0%
*Function* 1218 - Teacher Consultant							
27.1218.8220.910.0000.00000.0000	Pmt to Another Public School District for Serv	26,526.00	.00	.00	.00	26,526.00	0
*Function* 1218 - Teacher Consultant Totals		\$26,526.00	\$0.00	\$0.00	\$0.00	\$26,526.00	0%
*Function* 1219 - Other Pupil Support Serv							
27.1219.1290.910.0000.00000.0000	Other Professional Educational	.00	(11,033.34)	.00	.00	.00	+++
27.1219.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	.00	(5,291.58)	.00	.00	.00	+++
27.1219.2830.910.0000.00000.0000	Employer Social Security	.00	(844.05)	.00	.01	(.01)	+++
*Function* 1219 - Other Pupil Support Serv Totals		\$0.00	(\$17,168.97)	\$0.00	\$0.01	(\$0.01)	+++
*Function* 1221 - Improvement of Instruction							
27.1221.3110.910.0000.00000.0000	Instructional Services	907.00	.00	.00	.00	907.00	0
*Function* 1221 - Improvement of Instruction Totals		\$907.00	\$0.00	\$0.00	\$0.00	\$907.00	0%
*Function* 1226 - SupervisionDirection of Instr Staff							
27.1226.1620.910.0000.00000.0000	Secretary-Clerical-Bookkeeper	149,701.00	11,790.46	.00	58,676.94	91,024.06	39
27.1226.2110.910.0000.00000.0000	Group Life	132.00	10.80	.00	52.20	79.80	40
27.1226.2120.910.0000.00000.0000	Group Disability	372.00	28.54	.00	143.39	228.61	39
27.1226.2130.910.0000.00000.0000	Group Health and Accident	59,806.00	3,268.36	.00	19,540.56	40,265.44	33
27.1226.2140.910.0000.00000.0000	Dental Health Care	4,704.00	261.28	.00	1,567.68	3,136.32	33
27.1226.2150.910.0000.00000.0000	Vision Care	1,110.00	61.60	.00	369.60	740.40	33
27.1226.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	70,728.00	4,793.36	.00	26,242.40	44,485.60	37
27.1226.2830.910.0000.00000.0000	Employer Social Security	11,456.00	857.03	.00	4,242.01	7,213.99	37
27.1226.3150.910.0000.00000.0000	Management Services	.00	.00	12,335.00	.00	(12,335.00)	+++
27.1226.3190.910.0000.00000.0000	Other Prof & Technical Services	250.00	.00	.00	.00	250.00	0
27.1226.3210.910.0000.00000.0000	Regular Duty Travel	261.00	.00	.00	.00	261.00	0
27.1226.3430.910.0000.00000.0000	Mail/Postage Serv	521.00	.00	.00	1,076.15	(555.15)	207
27.1226.3450.910.0000.00000.0000	Software Lic/Agmts Serv	2,500.00	.00	.00	3,231.55	(731.55)	129

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1226.3610.910.0000.00000.0000	Printing Serv	8,900.00	1,700.00	6,848.26	3,588.58	(1,536.84)	117
27.1226.4120.910.0000.00000.0000	Equip Repair Serv	250.00	.00	.00	.00	250.00	0
27.1226.5910.910.0000.00000.0000	Office Supplies	6,000.00	.00	.00	1,123.30	4,876.70	19
27.1226.7910.910.0000.00000.0000	Misc Expenditures	1,001.00	.00	.00	.00	1,001.00	0
<b>*Function* 1226 - SupervisionDirection of Instr Staff Totals</b>		<b>\$317,692.00</b>	<b>\$22,771.43</b>	<b>\$19,183.26</b>	<b>\$119,854.36</b>	<b>\$178,654.38</b>	<b>44%</b>
<b>*Function* 1241 - Office of the Principal</b>							
27.1241.1160.910.0000.00000.0000	Supervision/Direction-Staff	239,450.00	19,954.17	.00	99,770.81	139,679.19	42
27.1241.2110.910.0000.00000.0000	Group Life	88.00	7.20	.00	36.00	52.00	41
27.1241.2120.910.0000.00000.0000	Group Disability	540.00	44.92	.00	224.60	315.40	42
27.1241.2130.910.0000.00000.0000	Group Health and Accident	7,162.00	582.86	.00	2,914.30	4,247.70	41
27.1241.2140.910.0000.00000.0000	Dental Health Care	2,091.00	174.18	.00	870.90	1,220.10	42
27.1241.2150.910.0000.00000.0000	Vision Care	498.00	41.42	.00	207.10	290.90	42
27.1241.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	117,667.00	8,368.79	.00	46,153.95	71,513.05	39
27.1241.2830.910.0000.00000.0000	Employer Social Security	18,320.00	1,478.96	.00	7,395.28	10,924.72	40
27.1241.3210.910.0000.00000.0000	Regular Duty Travel	515.00	.00	.00	.00	515.00	0
27.1241.3220.910.0000.00000.0000	Workshops and Conf Travel	2,062.00	.00	.00	.00	2,062.00	0
27.1241.7410.910.0000.00000.0000	Dues and Fees	773.00	.00	.00	545.98	227.02	71
<b>*Function* 1241 - Office of the Principal Totals</b>		<b>\$389,166.00</b>	<b>\$30,652.50</b>	<b>\$0.00</b>	<b>\$158,118.92</b>	<b>\$231,047.08</b>	<b>41%</b>
<b>*Function* 1249 - Other School Administration</b>							
27.1249.5990.910.0000.00000.0000	Misc. Supp & Mats	25,773.00	.00	2,100.00	100.00	23,573.00	9
<b>*Function* 1249 - Other School Administration Totals</b>		<b>\$25,773.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>\$100.00</b>	<b>\$23,573.00</b>	<b>9%</b>
<b>*Function* 1261 - Operating Buildings Services</b>							
27.1261.3830.910.0000.00000.0000	Water Sewage Serv	.00	.00	.00	.00	.00	+++
27.1261.3840.910.0000.00000.0000	Waste/Trash Serv	.00	.00	.00	1,358.33	(1,358.33)	+++
27.1261.4110.910.0000.00000.0000	Building Repair Serv	211,340.00	13,139.00	121,516.00	72,875.54	16,948.46	92
27.1261.5510.910.0000.00000.0000	Natural Gas Supp	25,773.00	.00	.00	.00	25,773.00	0
27.1261.5520.910.0000.00000.0000	Electricity Supp	45,361.00	.00	.00	.00	45,361.00	0
27.1261.5990.910.0000.00000.0000	Misc. Supp & Mats	537.00	.00	.00	.00	537.00	0
<b>*Function* 1261 - Operating Buildings Services Totals</b>		<b>\$283,011.00</b>	<b>\$13,139.00</b>	<b>\$121,516.00</b>	<b>\$74,233.87</b>	<b>\$87,261.13</b>	<b>69%</b>
<b>*Function* 1266 - Security Services</b>							
27.1266.5990.910.0000.00000.0000	Misc. Supp & Mats	269.00	.00	.00	.00	269.00	0
<b>*Function* 1266 - Security Services Totals</b>		<b>\$269.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$269.00</b>	<b>0%</b>
<b>*Function* 1271 - Pupil Transportation Services</b>							
27.1271.3310.910.0000.00000.0000	Transportation Serv-Cont Carrier	.00	.00	.00	.00	.00	+++
<b>*Function* 1271 - Pupil Transportation Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>*Function* 1284 - Non-Instr Technology Services</b>							
27.1284.1510.910.0000.00000.0000	Information Management	58,301.00	4,858.33	.00	24,291.69	34,009.31	42
27.1284.2110.910.0000.00000.0000	Group Life	44.00	3.60	.00	18.00	26.00	41
27.1284.2120.910.0000.00000.0000	Group Disability	148.00	12.30	.00	61.50	86.50	42
27.1284.2130.910.0000.00000.0000	Group Health and Accident	7,162.00	582.86	.00	2,914.30	4,247.70	41
27.1284.2140.910.0000.00000.0000	Dental Health Care	523.00	43.54	.00	217.70	305.30	42
27.1284.2150.910.0000.00000.0000	Vision Care	128.00	10.62	.00	53.10	74.90	41
27.1284.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	27,845.00	1,969.56	.00	10,900.08	16,944.92	39
27.1284.2830.910.0000.00000.0000	Employer Social Security	4,461.00	371.67	.00	1,858.32	2,602.68	42
27.1284.3450.910.0000.00000.0000	Software Lic/Agmts Serv	4,296.00	.00	.00	.00	4,296.00	0
<b>*Function* 1284 - Non-Instr Technology Services Totals</b>		<b>\$102,908.00</b>	<b>\$7,852.48</b>	<b>\$0.00</b>	<b>\$40,314.69</b>	<b>\$62,593.31</b>	<b>39%</b>
<b>*Function* 1411 - Pmts to Other Mich Publ Schools</b>							
27.1411.8510.910.0000.00000.0000	Sub-Grantee / Flow through Disbursements	494,144.00	155,000.00	.00	155,000.00	339,144.00	31
<b>*Function* 1411 - Pmts to Other Mich Publ Schools Totals</b>		<b>\$494,144.00</b>	<b>\$155,000.00</b>	<b>\$0.00</b>	<b>\$155,000.00</b>	<b>\$339,144.00</b>	<b>31%</b>
<b>*Function* 1456 - Building Improvement Services</b>							
27.1456.6450.910.0000.00000.0000	Capital-Repl Equip >\$5000	.00	.00	.00	.00	.00	+++

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
	<b>*Function* 1456 - Building Improvement Services Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	<b>*Function* 1511 - Debt Service - Long Term Only - Principal</b>						
27.1511.7190.910.0000.00000.0000	Other LT Debt Principal	350,000.00	.00	.00	.00	350,000.00	0
	<b>*Function* 1511 - Debt Service - Long Term Only - Principal Totals</b>	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	0%
	<b>*Function* 1611 - Fund Modif to General Ed Fund</b>						
27.1611.9990.910.0000.00000.0000	Indirect Cost Recovery	26,496.00	.00	.00	.00	26,496.00	0
	<b>*Function* 1611 - Fund Modif to General Ed Fund Totals</b>	\$26,496.00	\$0.00	\$0.00	\$0.00	\$26,496.00	0%
	<b>*Function* 1622 - Fund Modif to Special Ed Fund</b>						
27.1622.9990.910.0000.00000.0000	Indirect Cost Recovery	139,103.00	.00	.00	.00	139,103.00	0
	<b>*Function* 1622 - Fund Modif to Special Ed Fund Totals</b>	\$139,103.00	\$0.00	\$0.00	\$0.00	\$139,103.00	0%
	<b>*Function* 1647 - Fund Mod to WEOC</b>						
27.1647.8110.910.0000.00000.0000	Fund Modifications	25,000.00	.00	.00	.00	25,000.00	0
	<b>*Function* 1647 - Fund Mod to WEOC Totals</b>	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
	<b>Account Type Expense Totals</b>	<b>\$7,308,675.00</b>	<b>\$608,836.24</b>	<b>\$153,683.95</b>	<b>\$1,717,786.19</b>	<b>\$5,450,269.86</b>	<b>26%</b>
	<b>Program 910 - WIHI - IB Program Totals</b>	<b>\$279,077.00</b>	<b>\$88,047.71</b>	<b>(\$153,683.95)</b>	<b>\$1,253,855.77</b>	<b>(\$820,004.82)</b>	<b>14%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd	
<b>Program 913 - ECA Program</b>								
Account Type <b>Revenue</b>								
*Function* <b>0000 - Revenue</b>								
27.0151.0000.913.0000.00000.0000	Earnings on Investments and Deposits	20,900.00	1,353.10	.00	20,858.01	41.99	100	
27.0192.0000.913.9865.00000.0000	Private Sources (Contributions)	.00	.00	.00	.00	.00	+++	
27.0312.0000.913.2083.00000.0000	Restricted State Revenues Received as Grants	250,000.00	70,888.50	.00	70,888.50	179,111.50	28	
27.0511.0000.913.0000.00000.0000	Tuition Payments Received from Other Public Schools	209,022.00	.00	.00	3,029.42	205,992.58	1	
27.0511.0000.913.0000.81010.0000	Tuition Payments Received from Other Public Schools	837,900.00	65,414.47	.00	327,072.35	510,827.65	39	
27.0511.0000.913.0000.81020.0000	Tuition Payments Received from Other Public Schools	1,117,200.00	90,515.37	.00	452,576.85	664,623.15	41	
27.0511.0000.913.0000.81040.0000	Tuition Payments Received from Other Public Schools	65,170.00	3,042.53	.00	15,212.65	49,957.35	23	
27.0511.0000.913.0000.81050.0000	Tuition Payments Received from Other Public Schools	93,100.00	.00	.00	73,020.80	20,079.20	78	
27.0511.0000.913.0000.81070.0000	Tuition Payments Received from Other Public Schools	1,117,200.00	87,472.83	.00	437,364.15	679,835.85	39	
27.0511.0000.913.0000.81080.0000	Tuition Payments Received from Other Public Schools	167,580.00	13,691.40	.00	68,457.00	99,123.00	41	
27.0511.0000.913.0000.81100.0000	Tuition Payments Received from Other Public Schools	465,500.00	35,749.77	.00	178,748.85	286,751.15	38	
27.0511.0000.913.0000.81120.0000	Tuition Payments Received from Other Public Schools	325,850.00	24,340.27	.00	121,701.35	204,148.65	37	
27.0511.0000.913.0000.81140.0000	Tuition Payments Received from Other Public Schools	121,030.00	9,888.23	.00	49,441.15	71,588.85	41	
27.0511.0000.913.0000.82430.0000	Tuition Payments Received from Other Public Schools	451,576.00	.00	.00	.00	451,576.00	0	
		<b>*Function* 0000 - Revenue Totals</b>	<b>\$5,242,028.00</b>	<b>\$402,356.47</b>	<b>\$0.00</b>	<b>\$1,818,371.08</b>	<b>\$3,423,656.92</b>	<b>35%</b>
		Account Type <b>Revenue Totals</b>	<b>\$5,242,028.00</b>	<b>\$402,356.47</b>	<b>\$0.00</b>	<b>\$1,818,371.08</b>	<b>\$3,423,656.92</b>	<b>35%</b>
Account Type <b>Expense</b>								
*Function* <b>1113 - High School</b>								
27.1113.1240.913.0000.00000.0000	Teaching	1,127,520.00	93,959.28	.00	291,573.95	835,946.05	26	
27.1113.1630.913.0000.00000.0000	Aides	.00	.00	.00	.00	.00	+++	
27.1113.1920.913.0000.00000.0000	Professional-Education	54,984.00	.00	.00	2,000.00	52,984.00	4	
27.1113.2110.913.0000.00000.0000	Group Life	748.00	61.20	.00	190.80	557.20	26	
27.1113.2120.913.0000.00000.0000	Group Disability	2,703.00	224.02	.00	817.30	1,885.70	30	
27.1113.2130.913.0000.00000.0000	Group Health and Accident	189,679.00	16,189.42	.00	46,934.14	142,744.86	25	
27.1113.2140.913.0000.00000.0000	Dental Health Care	14,740.00	1,332.44	.00	3,897.17	10,842.83	26	
27.1113.2150.913.0000.00000.0000	Vision Care	3,509.00	316.68	.00	927.11	2,581.89	26	
27.1113.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	565,275.00	38,264.68	.00	125,005.85	440,269.15	22	
27.1113.2830.913.0000.00000.0000	Employer Social Security	90,477.00	6,734.43	.00	20,171.79	70,305.21	22	
27.1113.3190.913.0000.00000.0000	Other Prof & Technical Services	1,119,492.00	.00	.00	.00	1,119,492.00	0	
27.1113.3210.913.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0	
27.1113.3220.913.0000.00000.0000	Workshops and Conf Travel	6,122.00	.00	.00	350.00	5,772.00	6	
27.1113.3450.913.0000.00000.0000	Software Lic/Agmts Serv	7,237.00	.00	.00	4,548.35	2,688.65	63	
27.1113.3610.913.0000.00000.0000	Printing Serv	20,640.00	.00	.00	11,054.48	9,585.52	54	
27.1113.3710.913.0000.00000.0000	Tuition Services	10,103.00	.00	.00	7,931.37	2,171.63	79	
27.1113.5110.913.0000.00000.0000	Teaching/Testing Supplies	128,866.00	290.24	.00	40,847.10	88,018.90	32	
27.1113.5990.913.0000.00000.0000	Misc. Supp & Matls	19,867.00	.00	.00	400.00	19,467.00	2	
27.1113.5990.913.9865.00000.0000	Misc. Supp & Matls	.00	.00	.00	.00	.00	+++	
27.1113.6420.913.0000.00000.0000	Capital-New Equip <\$5000	2,062.00	.00	.00	.00	2,062.00	0	
27.1113.6460.913.0000.00000.0000	Capital-Repl Equip <\$5000	1,546.00	.00	.00	.00	1,546.00	0	
		<b>*Function* 1113 - High School Totals</b>	<b>\$3,365,839.00</b>	<b>\$157,372.39</b>	<b>\$0.00</b>	<b>\$556,649.41</b>	<b>\$2,809,189.59</b>	<b>17%</b>
*Function* <b>1212 - Guidance Services</b>								
27.1212.1220.913.0000.00000.0000	Counseling	156,600.00	13,050.00	.00	65,250.00	91,350.00	42	
27.1212.1920.913.0000.00000.0000	Professional-Education	.00	.00	.00	.00	.00	+++	
27.1212.2110.913.0000.00000.0000	Group Life	88.00	7.20	.00	36.00	52.00	41	
27.1212.2120.913.0000.00000.0000	Group Disability	386.00	32.10	.00	160.50	225.50	42	
27.1212.2130.913.0000.00000.0000	Group Health and Accident	41,134.00	3,347.96	.00	16,739.80	24,394.20	41	
27.1212.2140.913.0000.00000.0000	Dental Health Care	3,136.00	261.28	.00	1,306.40	1,829.60	42	
27.1212.2150.913.0000.00000.0000	Vision Care	740.00	61.60	.00	308.00	432.00	42	
27.1212.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	76,956.00	5,473.18	.00	30,184.70	46,771.30	39	
27.1212.2830.913.0000.00000.0000	Employer Social Security	11,982.00	921.12	.00	4,608.76	7,373.24	38	
27.1212.3220.913.0000.00000.0000	Workshops and Conf Travel	1,568.00	.00	.00	.00	1,568.00	0	
27.1212.7410.913.0000.00000.0000	Dues and Fees	833.00	.00	.00	.00	833.00	0	
		<b>*Function* 1212 - Guidance Services Totals</b>	<b>\$293,423.00</b>	<b>\$23,154.44</b>	<b>\$0.00</b>	<b>\$118,594.16</b>	<b>\$174,828.84</b>	<b>40%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>*Function* 1216 - Social Work Services</b>							
27.1216.1440.913.0000.00000.0000	Social Work	57,300.00	4,775.00	.00	14,325.00	42,975.00	25
27.1216.2110.913.0000.00000.0000	Group Life	44.00	3.60	.00	10.80	33.20	25
27.1216.2120.913.0000.00000.0000	Group Disability	141.00	11.68	.00	35.04	105.96	25
27.1216.2130.913.0000.00000.0000	Group Health and Accident	7,162.00	582.86	.00	1,748.58	5,413.42	24
27.1216.2140.913.0000.00000.0000	Dental Health Care	523.00	43.54	.00	130.62	392.38	25
27.1216.2150.913.0000.00000.0000	Vision Care	128.00	10.62	.00	31.86	96.14	25
27.1216.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	27,483.00	1,945.36	.00	6,180.84	21,302.16	22
27.1216.2830.913.0000.00000.0000	Employer Social Security	4,384.00	365.29	.00	1,095.87	3,288.13	25
<b>*Function* 1216 - Social Work Services Totals</b>		<b>\$97,165.00</b>	<b>\$7,737.95</b>	<b>\$0.00</b>	<b>\$23,558.61</b>	<b>\$73,606.39</b>	<b>24%</b>
<b>*Function* 1218 - Teacher Consultant</b>							
27.1218.8220.913.0000.00000.0000	Pmt to Another Public School District for Serv	13,000.00	.00	.00	.00	13,000.00	0
<b>*Function* 1218 - Teacher Consultant Totals</b>		<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,000.00</b>	<b>0%</b>
<b>*Function* 1226 - SupervisionDirection of Instr Staff</b>							
27.1226.1170.913.0000.00000.0000	Program/Department Direction	80,676.00	15,717.75	.00	95,417.45	(14,741.45)	118
27.1226.1620.913.0000.00000.0000	Secretary-Clerical-Bookkeeper	68,300.00	5,691.67	.00	28,458.31	39,841.69	42
27.1226.2110.913.0000.00000.0000	Group Life	88.00	10.80	.00	54.00	34.00	61
27.1226.2120.913.0000.00000.0000	Group Disability	367.00	52.58	.00	262.90	104.10	72
27.1226.2130.913.0000.00000.0000	Group Health and Accident	7,162.00	1,961.00	.00	9,805.00	(2,643.00)	137
27.1226.2140.913.0000.00000.0000	Dental Health Care	1,777.00	252.54	.00	1,262.70	514.30	71
27.1226.2150.913.0000.00000.0000	Vision Care	425.00	60.10	.00	300.50	124.50	71
27.1226.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	71,770.00	8,860.16	.00	57,242.60	14,527.40	80
27.1226.2830.913.0000.00000.0000	Employer Social Security	11,398.00	1,531.31	.00	8,905.05	2,492.95	78
27.1226.3150.913.0000.00000.0000	Management Services	2,686.00	.00	.00	.00	2,686.00	0
27.1226.3190.913.0000.00000.0000	Other Prof & Technical Services	6,788.00	.00	.00	2,215.50	4,572.50	33
27.1226.3210.913.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1226.3220.913.0000.00000.0000	Workshops and Conf Travel	3,789.00	.00	.00	2,538.87	1,250.13	67
27.1226.3610.913.0000.00000.0000	Printing Serv	3,608.00	.00	.00	.00	3,608.00	0
27.1226.4120.913.0000.00000.0000	Equip Repair Serv	644.00	.00	.00	.00	644.00	0
27.1226.5910.913.0000.00000.0000	Office Supplies	7,216.00	.00	.00	1,777.58	5,438.42	25
27.1226.6420.913.0000.00000.0000	Capital-New Equip <\$5000	537.00	.00	.00	.00	537.00	0
27.1226.7410.913.0000.00000.0000	Dues and Fees	591.00	.00	.00	.00	591.00	0
27.1226.7910.913.0000.00000.0000	Misc Expenditures	4,845.00	.00	.00	11,874.36	(7,029.36)	245
<b>*Function* 1226 - SupervisionDirection of Instr Staff Totals</b>		<b>\$272,936.00</b>	<b>\$34,137.91</b>	<b>\$0.00</b>	<b>\$220,114.82</b>	<b>\$52,821.18</b>	<b>81%</b>
<b>*Function* 1241 - Office of the Principal</b>							
27.1241.1160.913.0000.00000.0000	Supervision/Direction-Staff	233,201.00	10,508.33	.00	34,875.03	198,325.97	15
27.1241.2110.913.0000.00000.0000	Group Life	88.00	3.60	.00	18.00	70.00	20
27.1241.2120.913.0000.00000.0000	Group Disability	535.00	22.46	.00	112.30	422.70	21
27.1241.2130.913.0000.00000.0000	Group Health and Accident	38,097.00	1,722.68	.00	8,613.40	29,483.60	23
27.1241.2140.913.0000.00000.0000	Dental Health Care	2,822.00	130.64	.00	653.20	2,168.80	23
27.1241.2150.913.0000.00000.0000	Vision Care	667.00	30.80	.00	154.00	513.00	23
27.1241.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	114,596.00	4,407.19	.00	15,624.39	98,971.61	14
27.1241.2830.913.0000.00000.0000	Employer Social Security	17,842.00	746.11	.00	2,379.04	15,462.96	13
27.1241.3210.913.0000.00000.0000	Regular Duty Travel	967.00	.00	.00	.00	967.00	0
27.1241.3220.913.0000.00000.0000	Workshops and Conf Travel	4,124.00	.00	.00	.00	4,124.00	0
27.1241.7410.913.0000.00000.0000	Dues and Fees	1,262.00	.00	.00	900.00	362.00	71
<b>*Function* 1241 - Office of the Principal Totals</b>		<b>\$414,201.00</b>	<b>\$17,571.81</b>	<b>\$0.00</b>	<b>\$63,329.36</b>	<b>\$350,871.64</b>	<b>15%</b>
<b>*Function* 1249 - Other School Administration</b>							
27.1249.5990.913.0000.00000.0000	Misc. Supp & Mats	25,505.00	.00	.00	3,163.17	22,341.83	12
<b>*Function* 1249 - Other School Administration Totals</b>		<b>\$25,505.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,163.17</b>	<b>\$22,341.83</b>	<b>12%</b>
<b>*Function* 1259 - Other Business Services</b>							
27.1259.7910.913.0000.00000.0000	Misc Expenditures	.00	.00	.00	.00	.00	+++
<b>*Function* 1259 - Other Business Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>*Function* 1271 - Pupil Transportation Services</b>							
27.1271.3310.913.0000.00000.0000	Transportation Serv-Cont Carrier	5,155.00	.00	.00	.00	5,155.00	0%
<b>*Function* 1271 - Pupil Transportation Services Totals</b>		<b>\$5,155.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,155.00</b>	<b>0%</b>
<b>*Function* 1281 - Planning, Research and Evaluation</b>							
27.1281.5910.913.0000.00000.0000	Office Supplies	11.00	.00	.00	.00	11.00	0%
<b>*Function* 1281 - Planning, Research and Evaluation Totals</b>		<b>\$11.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11.00</b>	<b>0%</b>
<b>*Function* 1284 - Non-Instr Technology Services</b>							
27.1284.1510.913.0000.00000.0000	Information Management	48,300.00	4,025.00	.00	20,125.00	28,175.00	42%
27.1284.2110.913.0000.00000.0000	Group Life	44.00	3.60	.00	18.00	26.00	41%
27.1284.2120.913.0000.00000.0000	Group Disability	118.00	9.82	.00	49.10	68.90	42%
27.1284.2130.913.0000.00000.0000	Group Health and Accident	7,162.00	582.86	.00	2,914.30	4,247.70	41%
27.1284.2140.913.0000.00000.0000	Dental Health Care	523.00	43.54	.00	217.70	305.30	42%
27.1284.2150.913.0000.00000.0000	Vision Care	128.00	10.62	.00	53.10	74.90	41%
27.1284.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	23,070.00	1,631.74	.00	9,030.56	14,039.44	39%
27.1284.2830.913.0000.00000.0000	Employer Social Security	3,696.00	307.24	.00	1,536.23	2,159.77	42%
27.1284.3450.913.0000.00000.0000	Software Lic/Agmts Serv	4,381.00	.00	.00	.00	4,381.00	0%
<b>*Function* 1284 - Non-Instr Technology Services Totals</b>		<b>\$87,422.00</b>	<b>\$6,614.42</b>	<b>\$0.00</b>	<b>\$33,943.99</b>	<b>\$53,478.01</b>	<b>39%</b>
<b>*Function* 1411 - Pmts to Other Mich Publ Schools</b>							
27.1411.8510.913.0000.00000.0000	Sub-Grantee / Flow through Disbursements	296,486.00	93,000.00	.00	93,000.00	203,486.00	31%
<b>*Function* 1411 - Pmts to Other Mich Publ Schools Totals</b>		<b>\$296,486.00</b>	<b>\$93,000.00</b>	<b>\$0.00</b>	<b>\$93,000.00</b>	<b>\$203,486.00</b>	<b>31%</b>
<b>*Function* 1599 - Miscellaneous Other Financing So</b>							
27.1599.7190.913.0000.00000.0000	Other LT Debt Principal	280,508.00	.00	.00	.00	280,508.00	0%
<b>*Function* 1599 - Miscellaneous Other Financing So Totals</b>		<b>\$280,508.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$280,508.00</b>	<b>0%</b>
<b>*Function* 1611 - Fund Modif to General Ed Fund</b>							
27.1611.9990.913.0000.00000.0000	Indirect Cost Recovery	19,421.00	.00	.00	.00	19,421.00	0%
<b>*Function* 1611 - Fund Modif to General Ed Fund Totals</b>		<b>\$19,421.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,421.00</b>	<b>0%</b>
<b>*Function* 1622 - Fund Modif to Special Ed Fund</b>							
27.1622.9990.913.0000.00000.0000	Indirect Cost Recovery	101,958.00	.00	.00	.00	101,958.00	0%
<b>*Function* 1622 - Fund Modif to Special Ed Fund Totals</b>		<b>\$101,958.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$101,958.00</b>	<b>0%</b>
<b>*Function* 1647 - Fund Mod to WEOC</b>							
27.1647.8110.913.0000.00000.0000	Fund Modifications	25,000.00	.00	.00	.00	25,000.00	0%
<b>*Function* 1647 - Fund Mod to WEOC Totals</b>		<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>0%</b>
<b>Account Type Expense Totals</b>		<b>\$5,298,030.00</b>	<b>\$339,588.92</b>	<b>\$0.00</b>	<b>\$1,112,353.52</b>	<b>\$4,185,676.48</b>	<b>21%</b>
<b>Program 913 - ECA Program Totals</b>		<b>(\$56,002.00)</b>	<b>\$62,767.55</b>	<b>\$0.00</b>	<b>\$706,017.56</b>	<b>(\$762,019.56)</b>	<b>14%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 915 - WAVE Program</b>							
<b>Account Type Revenue</b>							
<b>*Function* 0000 - Revenue</b>							
27.0151.0000.915.0000.0000.0000	Earnings on Investments and Deposits	6,750.00	9,700.62	.00	16,881.28	(10,131.28)	250
27.0192.0000.915.9861.0000.0000	Private Sources (Contributions)	.00	.00	.00	1,000.00	.00	100
27.0192.0000.915.9868.0000.0000	Private Sources (Contributions)	.00	.00	.00	195.22	(.22)	100
27.0192.0000.915.9899.0000.0000	Private Sources (Contributions)	.00	.00	.00	.00	.00	+++
27.0192.0000.915.9915.0000.0000	Private Sources (Contributions)	.00	.00	.00	40,000.00	(40,000.00)	+++
27.0199.0000.915.0000.0000.0000	Miscellaneous Local Revenues	.00	.00	.00	535.00	(535.00)	+++
27.0312.0000.915.2083.0000.0000	Restricted State Revenues Received as Grants	200,000.00	59,012.85	.00	59,012.85	140,987.15	30
27.0511.0000.915.0000.81010.0000	Tuition Payments Received from Other Public Schools	316,540.00	25,861.53	.00	129,307.65	187,232.35	41
27.0511.0000.915.0000.81020.0000	Tuition Payments Received from Other Public Schools	940,310.00	77,204.28	.00	386,021.40	554,288.60	41
27.0511.0000.915.0000.81040.0000	Tuition Payments Received from Other Public Schools	55,860.00	4,563.80	.00	22,819.00	33,041.00	41
27.0511.0000.915.0000.81050.0000	Tuition Payments Received from Other Public Schools	65,170.00	.00	.00	63,893.20	1,276.80	98
27.0511.0000.915.0000.81070.0000	Tuition Payments Received from Other Public Schools	893,760.00	73,020.80	.00	365,104.00	528,656.00	41
27.0511.0000.915.0000.81080.0000	Tuition Payments Received from Other Public Schools	186,200.00	15,212.67	.00	76,063.35	110,136.65	41
27.0511.0000.915.0000.81100.0000	Tuition Payments Received from Other Public Schools	484,120.00	40,123.41	.00	200,617.05	283,502.95	41
27.0511.0000.915.0000.81120.0000	Tuition Payments Received from Other Public Schools	186,200.00	14,452.03	.00	72,260.15	113,939.85	39
27.0511.0000.915.0000.81140.0000	Tuition Payments Received from Other Public Schools	46,550.00	3,803.17	.00	19,015.85	27,534.15	41
<b>*Function* 0000 - Revenue Totals</b>		<b>\$3,381,460.00</b>	<b>\$322,955.16</b>	<b>\$0.00</b>	<b>\$1,452,726.00</b>	<b>\$1,929,929.00</b>	<b>43%</b>
<b>*Function* 0192 - MI Ctr Youth Justice Wave Grant</b>							
27.0192.0000.915.9745.00405.0000	Private Sources (Contributions)	.00	.00	.00	.00	.00	+++
<b>*Function* 0192 - MI Ctr Youth Justice Wave Grant Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Account Type Revenue Totals</b>		<b>\$3,381,460.00</b>	<b>\$322,955.16</b>	<b>\$0.00</b>	<b>\$1,452,726.00</b>	<b>\$1,929,929.00</b>	<b>43%</b>
<b>Account Type Expense</b>							
<b>*Function* 1112 - Middle/Junior High</b>							
27.1112.1240.915.0000.0000.0000	Teaching	154,646.00	9,866.35	.00	49,331.71	105,314.29	32
27.1112.1920.915.0000.0000.0000	Professional-Education	.00	2,068.75	.00	3,568.75	(3,568.75)	+++
27.1112.2110.915.0000.0000.0000	Group Life	88.00	5.66	.00	28.30	59.70	32
27.1112.2120.915.0000.0000.0000	Group Disability	367.00	23.06	.00	115.30	251.70	31
27.1112.2130.915.0000.0000.0000	Group Health and Accident	28,220.00	2,049.98	.00	10,249.90	17,970.10	36
27.1112.2140.915.0000.0000.0000	Dental Health Care	2,091.00	155.46	.00	777.30	1,313.70	37
27.1112.2150.915.0000.0000.0000	Vision Care	498.00	36.86	.00	184.30	313.70	37
27.1112.2820.915.0000.0000.0000	Contribution to State and Local Retirement Funds	72,206.00	4,704.67	.00	23,075.17	49,130.83	32
27.1112.2830.915.0000.0000.0000	Employer Social Security	11,832.00	855.95	.00	3,780.09	8,051.91	32
27.1112.3210.915.0000.0000.0000	Regular Duty Travel	515.00	.00	.00	.00	515.00	0
27.1112.3220.915.0000.0000.0000	Workshops and Conf Travel	2,577.00	.00	.00	.00	2,577.00	0
27.1112.5110.915.0000.0000.0000	Teaching/Testing Supplies	5,670.00	.00	.00	.00	5,670.00	0
27.1112.5210.915.0000.0000.0000	Textbook Supp	515.00	.00	.00	.00	515.00	0
27.1112.6420.915.9915.0000.0000	Capital-New Equip <\$5000	.00	.00	.00	.00	.00	+++
27.1112.6460.915.0000.0000.0000	Capital-Repl Equip <\$5000	1,031.00	.00	.00	.00	1,031.00	0
27.1112.7910.915.0000.0000.0000	Misc Expenditures	515.00	.00	.00	.00	515.00	0
<b>*Function* 1112 - Middle/Junior High Totals</b>		<b>\$280,771.00</b>	<b>\$19,766.74</b>	<b>\$0.00</b>	<b>\$91,110.82</b>	<b>\$189,660.18</b>	<b>32%</b>
<b>*Function* 1113 - High School</b>							
27.1113.1240.915.0000.0000.0000	Teaching	817,823.00	71,387.83	.00	336,184.79	481,638.21	41
27.1113.1240.915.9915.0000.0000	Teaching	.00	.00	.00	.00	.00	+++
27.1113.1920.915.0000.0000.0000	Professional-Education	45,000.00	.00	.00	3,175.00	41,825.00	7
27.1113.1920.915.9915.0000.0000	Professional-Education	.00	.00	.00	(6,000.00)	6,000.00	+++
27.1113.2110.915.0000.0000.0000	Group Life	2,002.00	34.91	.00	169.48	1,832.52	8
27.1113.2120.915.0000.0000.0000	Group Disability	1,766.00	131.46	.00	769.05	996.95	44
27.1113.2130.915.0000.0000.0000	Group Health and Accident	133,864.00	9,971.80	.00	49,129.09	84,734.91	37
27.1113.2140.915.0000.0000.0000	Dental Health Care	9,835.00	737.22	.00	3,630.15	6,204.85	37
27.1113.2150.915.0000.0000.0000	Vision Care	2,489.00	182.35	.00	898.03	1,590.97	36
27.1113.2820.915.0000.0000.0000	Contribution to State and Local Retirement Funds	413,931.00	28,120.06	.00	152,228.14	261,702.86	37
27.1113.2820.915.9915.0000.0000	Contribution to State and Local Retirement Funds	.00	.00	.00	(1,925.40)	1,925.40	+++
27.1113.2830.915.0000.0000.0000	Employer Social Security	66,023.00	5,216.59	.00	24,785.29	41,237.71	38



G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1113.2830.915.9915.00000.0000	Employer Social Security	.00	.00	.00	(459.00)	459.00	+++
27.1113.3190.915.0000.00000.0000	Other Prof & Technical Services	269.00	.00	.00	.00	269.00	0
27.1113.3210.915.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1113.3220.915.0000.00000.0000	Workshops and Conf Travel	4,639.00	.00	.00	.00	4,639.00	0
27.1113.3450.915.0000.00000.0000	Software Lic/Agmts Serv	2,784.00	.00	.00	2,583.20	200.80	93
27.1113.3610.915.0000.00000.0000	Printing Serv	284.00	.00	108.09	599.45	(423.54)	249
27.1113.3710.915.0000.00000.0000	Tuition Services	15,000.00	.00	.00	.00	15,000.00	0
27.1113.3710.915.9861.00000.0000	Tuition Services	.00	.00	.00	.00	.00	+++
27.1113.4140.915.0000.00000.0000	Software Maint Agmts Serv	2,784.00	.00	895.70	1,544.95	343.35	88
27.1113.5110.915.0000.00000.0000	Teaching/Testing Supplies	1,649.00	.00	.00	.00	1,649.00	0
27.1113.5110.915.9915.00000.0000	Teaching/Testing Supplies	.00	.00	.00	.00	.00	+++
27.1113.5210.915.0000.00000.0000	Textbook Supp	806.00	.00	.00	.00	806.00	0
27.1113.5990.915.9745.00405.0000	Misc. Supp & Matls	.00	.00	.00	.00	.00	+++
27.1113.5990.915.9899.00000.0000	Misc. Supp & Matls	.00	.00	.00	.00	.00	+++
27.1113.6420.915.0000.00000.0000	Capital-New Equip <\$5000	15,464.00	.00	5,994.30	13,904.55	(4,434.85)	129
27.1113.6460.915.0000.00000.0000	Capital-Repl Equip <\$5000	1,546.00	.00	.00	.00	1,546.00	0
27.1113.7910.915.0000.00000.0000	Misc Expenditures	1,031.00	.00	.00	.00	1,031.00	0
<b>*Function* 1113 - High School Totals</b>		<b>\$1,539,258.00</b>	<b>\$115,782.22</b>	<b>\$6,998.09</b>	<b>\$581,216.77</b>	<b>\$951,043.14</b>	<b>38%</b>
<b>*Function* 1212 - Guidance Services</b>							
27.1212.1220.915.0000.00000.0000	Counseling	153,748.00	12,812.34	.00	64,061.62	89,686.38	42
27.1212.1920.915.0000.00000.0000	Professional-Education	.00	.00	.00	1,000.00	(1,000.00)	+++
27.1212.2110.915.0000.00000.0000	Group Life	88.00	7.20	.00	36.00	52.00	41
27.1212.2120.915.0000.00000.0000	Group Disability	376.00	31.20	.00	156.00	220.00	41
27.1212.2130.915.0000.00000.0000	Group Health and Accident	23,987.00	1,952.36	.00	9,761.80	14,225.20	41
27.1212.2140.915.0000.00000.0000	Dental Health Care	1,777.00	148.04	.00	740.20	1,036.80	42
27.1212.2150.915.0000.00000.0000	Vision Care	425.00	35.36	.00	176.80	248.20	42
27.1212.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	75,554.00	5,373.52	.00	30,126.44	45,427.56	40
27.1212.2830.915.0000.00000.0000	Employer Social Security	11,764.00	903.18	.00	4,590.06	7,173.94	39
27.1212.3220.915.0000.00000.0000	Workshops and Conf Travel	2,577.00	.00	.00	.00	2,577.00	0
27.1212.6420.915.9868.00000.0000	Capital-New Equip <\$5000	.00	.00	.00	.00	195.00	0
27.1212.7410.915.0000.00000.0000	Dues and Fees	269.00	.00	.00	.00	269.00	0
<b>*Function* 1212 - Guidance Services Totals</b>		<b>\$270,565.00</b>	<b>\$21,263.20</b>	<b>\$0.00</b>	<b>\$110,648.92</b>	<b>\$160,111.08</b>	<b>41%</b>
<b>*Function* 1216 - Social Work Services</b>							
27.1216.1440.915.0000.00000.0000	Social Work	70,418.00	2,992.77	.00	14,963.81	55,454.19	21
27.1216.2110.915.0000.00000.0000	Group Life	44.00	1.84	.00	9.20	34.80	21
27.1216.2120.915.0000.00000.0000	Group Disability	166.00	7.02	.00	35.10	130.90	21
27.1216.2390.915.0000.00000.0000	Other Special Allowances	.00	.00	.00	510.00	(510.00)	+++
27.1216.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	32,415.00	1,177.66	.00	6,532.94	25,882.06	20
27.1216.2830.915.0000.00000.0000	Employer Social Security	5,388.00	228.95	.00	1,144.73	4,243.27	21
27.1216.3210.915.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1216.3220.915.0000.00000.0000	Workshops and Conf Travel	1,546.00	.00	.00	.00	1,546.00	0
<b>*Function* 1216 - Social Work Services Totals</b>		<b>\$110,246.00</b>	<b>\$4,408.24</b>	<b>\$0.00</b>	<b>\$23,195.78</b>	<b>\$87,050.22</b>	<b>21%</b>
<b>*Function* 1218 - Teacher Consultant</b>							
27.1218.8220.915.0000.00000.0000	Pmt to Another Public School District for Serv	51,575.00	.00	.00	.00	51,575.00	0
<b>*Function* 1218 - Teacher Consultant Totals</b>		<b>\$51,575.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$51,575.00</b>	<b>0%</b>
<b>*Function* 1221 - Improvement of Instruction</b>							
27.1221.3120.915.0000.00000.0000	Employee Training & Devel Serv	2,793.00	.00	.00	35.00	2,758.00	1
<b>*Function* 1221 - Improvement of Instruction Totals</b>		<b>\$2,793.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35.00</b>	<b>\$2,758.00</b>	<b>1%</b>
<b>*Function* 1222 - Educational Media Services</b>							
27.1222.1260.915.0000.00000.0000	Instructional Media	.00	.00	.00	.00	.00	+++
27.1222.2110.915.0000.00000.0000	Group Life	.00	.00	.00	.00	.00	+++
27.1222.2120.915.0000.00000.0000	Group Disability	.00	.00	.00	.00	.00	+++
27.1222.2130.915.0000.00000.0000	Group Health and Accident	.00	.00	.00	.00	.00	+++
27.1222.2140.915.0000.00000.0000	Dental Health Care	.00	.00	.00	.00	.00	+++

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1222.2150.915.0000.00000.0000	Vision Care	.00	.00	.00	.00	.00	+++
27.1222.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	.00	.00	.00	.00	.00	+++
27.1222.2830.915.0000.00000.0000	Employer Social Security	.00	.00	.00	.00	.00	+++
<b>*Function* 1222 - Educational Media Services Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>*Function* 1225 - Instructional Technology</b>							
27.1225.3190.915.0000.00000.0000	Other Prof & Technical Services	537.00	.00	.00	.00	537.00	0
27.1225.3450.915.0000.00000.0000	Software Lic/Agmts Serv	25,773.00	.00	.00	9,500.00	16,273.00	37
27.1225.3490.915.0000.00000.0000	Other Communic Serv	73,025.00	7,063.02	.00	28,158.78	44,866.22	39
27.1225.4120.915.0000.00000.0000	Equip Repair Serv	537.00	.00	.00	.00	537.00	0
27.1225.4140.915.0000.00000.0000	Software Maint Agmts Serv	537.00	.00	.00	.00	537.00	0
<b>*Function* 1225 - Instructional Technology Totals</b>		<b>\$100,409.00</b>	<b>\$7,063.02</b>	<b>\$0.00</b>	<b>\$37,658.78</b>	<b>\$62,750.22</b>	<b>38%</b>
<b>*Function* 1226 - SupervisionDirection of Instr Staff</b>							
27.1226.1170.915.0000.00000.0000	Program/Department Direction	111,000.00	4,625.00	.00	23,125.00	87,875.00	21
27.1226.1620.915.0000.00000.0000	Secretary-Clerical-Bookkeeper	108,600.00	9,050.00	.00	45,250.00	63,350.00	42
27.1226.1920.915.0000.00000.0000	Professional-Education	.00	.00	.00	1,500.00	(1,500.00)	+++
27.1226.2110.915.0000.00000.0000	Group Life	132.00	9.00	.00	45.00	87.00	34
27.1226.2120.915.0000.00000.0000	Group Disability	521.00	32.72	.00	163.60	357.40	31
27.1226.2130.915.0000.00000.0000	Group Health and Accident	.00	.00	.00	.00	.00	+++
27.1226.2140.915.0000.00000.0000	Dental Health Care	2,013.00	261.28	.00	1,306.40	706.60	65
27.1226.2150.915.0000.00000.0000	Vision Care	370.00	30.80	.00	154.00	216.00	42
27.1226.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	107,914.00	5,735.28	.00	32,367.44	75,546.56	30
27.1226.2830.915.0000.00000.0000	Employer Social Security	16,802.00	997.35	.00	5,098.12	11,703.88	30
27.1226.3190.915.0000.00000.0000	Other Prof & Technical Services	2,416.00	.00	.00	.00	2,416.00	0
27.1226.3210.915.0000.00000.0000	Regular Duty Travel	269.00	.00	.00	.00	269.00	0
27.1226.3220.915.0000.00000.0000	Workshops and Conf Travel	5,155.00	.00	.00	857.50	4,297.50	17
27.1226.3430.915.0000.00000.0000	Mail/Postage Serv	269.00	.00	.00	10.07	258.93	4
27.1226.3610.915.0000.00000.0000	Printing Serv	323.00	43.97	.00	157.00	166.00	49
27.1226.5910.915.0000.00000.0000	Office Supplies	6,186.00	.00	.00	2,779.03	3,406.97	45
27.1226.5990.915.0000.00000.0000	Misc. Supp & Matls	3,093.00	.00	.00	203.77	2,889.23	7
27.1226.6420.915.0000.00000.0000	Capital-New Equip <\$5000	2,577.00	.00	.00	.00	2,577.00	0
27.1226.7410.915.0000.00000.0000	Dues and Fees	773.00	.00	.00	.00	773.00	0
<b>*Function* 1226 - SupervisionDirection of Instr Staff Totals</b>		<b>\$368,413.00</b>	<b>\$20,785.40</b>	<b>\$0.00</b>	<b>\$113,016.93</b>	<b>\$255,396.07</b>	<b>31%</b>
<b>*Function* 1249 - Other School Administration</b>							
27.1249.5990.915.0000.00000.0000	Misc. Supp & Matls	1,546.00	.00	.00	.00	1,546.00	0
<b>*Function* 1249 - Other School Administration Totals</b>		<b>\$1,546.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,546.00</b>	<b>0%</b>
<b>*Function* 1271 - Pupil Transportation Services</b>							
27.1271.3310.915.0000.00000.0000	Transportation Serv-Cont Carrier	2,686.00	.00	.00	.00	2,686.00	0
27.1271.3310.915.9861.00000.0000	Transportation Serv-Cont Carrier	.00	.00	.00	.00	1,000.00	0
27.1271.5990.915.9868.00000.0000	Misc. Supp & Matls	.00	.00	.00	300.00	(300.00)	+++
<b>*Function* 1271 - Pupil Transportation Services Totals</b>		<b>\$2,686.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$3,386.00</b>	<b>8%</b>
<b>*Function* 1283 - Staff/Personnel Services</b>							
27.1283.3220.915.0000.00000.0000	Workshops and Conf Travel	1,665.00	.00	.00	.00	1,665.00	0
<b>*Function* 1283 - Staff/Personnel Services Totals</b>		<b>\$1,665.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,665.00</b>	<b>0%</b>
<b>*Function* 1284 - Non-Instr Technology Services</b>							
27.1284.1590.915.0000.00000.0000	Other Technical	58,981.00	4,915.08	.00	24,575.40	34,405.60	42
27.1284.2110.915.0000.00000.0000	Group Life	44.00	3.60	.00	18.00	26.00	41
27.1284.2120.915.0000.00000.0000	Group Disability	145.00	12.04	.00	60.20	84.80	42
27.1284.2130.915.0000.00000.0000	Group Health and Accident	7,055.00	574.22	.00	2,871.10	4,183.90	41
27.1284.2140.915.0000.00000.0000	Dental Health Care	523.00	43.54	.00	217.70	305.30	42
27.1284.2150.915.0000.00000.0000	Vision Care	128.00	10.62	.00	53.10	74.90	41
27.1284.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	28,984.00	2,061.38	.00	11,368.54	17,615.46	39
27.1284.2830.915.0000.00000.0000	Employer Social Security	4,513.00	362.90	.00	1,814.53	2,698.47	40
27.1284.3450.915.0000.00000.0000	Software Lic/Agmts Serv	5,155.00	.00	.00	.00	5,155.00	0

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
	<b>*Function* 1284 - Non-Instr Technology Services Totals</b>	\$105,528.00	\$7,983.38	\$0.00	\$40,978.57	\$64,549.43	39%
	<b>*Function* 1411 - Pmts to Other Mich Publ Schools</b>						
27.1411.8510.915.0000.00000.0000	Sub-Grantee / Flow through Disbursements	197,657.00	62,000.00	.00	62,000.00	135,657.00	31
	<b>*Function* 1411 - Pmts to Other Mich Publ Schools Totals</b>	\$197,657.00	\$62,000.00	\$0.00	\$62,000.00	\$135,657.00	31%
	<b>*Function* 1511 - Debt Service - Long Term Only - Principal</b>						
27.1511.7190.915.0000.00000.0000	Other LT Debt Principal	208,368.00	17,364.00	.00	86,820.00	121,548.00	42
	<b>*Function* 1511 - Debt Service - Long Term Only - Principal Totals</b>	\$208,368.00	\$17,364.00	\$0.00	\$86,820.00	\$121,548.00	42%
	<b>*Function* 1611 - Fund Modif to General Ed Fund</b>						
27.1611.9990.915.0000.00000.0000	Indirect Cost Recovery	12,175.00	.00	.00	.00	12,175.00	0
	<b>*Function* 1611 - Fund Modif to General Ed Fund Totals</b>	\$12,175.00	\$0.00	\$0.00	\$0.00	\$12,175.00	0%
	<b>*Function* 1622 - Fund Modif to Special Ed Fund</b>						
27.1622.9990.915.0000.00000.0000	Indirect Cost Recovery	63,920.00	.00	.00	.00	63,920.00	0
	<b>*Function* 1622 - Fund Modif to Special Ed Fund Totals</b>	\$63,920.00	\$0.00	\$0.00	\$0.00	\$63,920.00	0%
	<b>*Function* 1647 - Fund Mod to WEOC</b>						
27.1647.8110.915.0000.00000.0000	Fund Modifications	25,000.00	.00	.00	.00	25,000.00	0
	<b>*Function* 1647 - Fund Mod to WEOC Totals</b>	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
	<b>Account Type Expense Totals</b>	<b>\$3,342,575.00</b>	<b>\$276,416.20</b>	<b>\$6,998.09</b>	<b>\$1,146,981.57</b>	<b>\$2,189,790.34</b>	<b>35%</b>
	<b>Program 915 - WAVE Program Totals</b>	<b>\$38,885.00</b>	<b>\$46,538.96</b>	<b>(\$6,998.09)</b>	<b>\$305,744.43</b>	<b>(\$259,861.34)</b>	<b>8%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 917 - Washtenaw County Tech Consortium</b>							
Account Type <b>Revenue</b>							
*Function* <b>0000 - Revenue</b>							
27.0151.0000.917.0000.00000.0000	Earnings on Investments and Deposits	24,000.00	(1,771.06)	.00	13,557.86	10,442.14	56
27.0312.0000.917.2083.00000.0000	Restricted State Revenues Received as Grants	.00	8,038.90	.00	8,038.90	(8,038.90)	+++
27.0518.0000.917.0000.00000.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	5,491.00	.00	.00	.00	5,491.00	0
27.0518.0000.917.0000.81010.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	289,952.00	.00	.00	.00	289,952.00	0
27.0518.0000.917.0000.81020.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	70,148.00	.00	.00	.00	70,148.00	0
27.0518.0000.917.0000.81040.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	43,681.00	.00	.00	.00	43,681.00	0
27.0518.0000.917.0000.81050.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	64,182.00	.00	.00	1,624.00	62,558.00	3
27.0518.0000.917.0000.81070.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	67,013.00	.00	.00	.00	67,013.00	0
27.0518.0000.917.0000.81080.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	14,668.00	.00	.00	.00	14,668.00	0
27.0518.0000.917.0000.81100.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	36,423.00	.00	.00	.00	36,423.00	0
27.0518.0000.917.0000.81120.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	92,682.00	.00	.00	.00	92,682.00	0
27.0518.0000.917.0000.81140.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	12,293.00	.00	.00	.00	12,293.00	0
27.0518.0000.917.0000.81901.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	4,788.00	.00	.00	.00	4,788.00	0
*Function* <b>0000 - Revenue Totals</b>		<b>\$725,321.00</b>	<b>\$6,267.84</b>	<b>\$0.00</b>	<b>\$23,220.76</b>	<b>\$702,100.24</b>	<b>3%</b>
Account Type <b>Revenue Totals</b>		<b>\$725,321.00</b>	<b>\$6,267.84</b>	<b>\$0.00</b>	<b>\$23,220.76</b>	<b>\$702,100.24</b>	<b>3%</b>
Account Type <b>Expense</b>							
*Function* <b>1284 - Non-Instr Technology Services</b>							
27.1284.1170.917.0000.00000.0000	Program/Department Direction	.00	.00	.00	.00	.00	+++
27.1284.1510.917.0000.00000.0000	Information Management	208,966.00	9,316.60	.00	43,755.98	165,210.02	21
27.1284.1790.917.0000.00000.0000	Other Special Payments	.00	(147.68)	.00	(147.68)	147.68	+++
27.1284.1920.917.0000.00000.0000	Professional-Education	.00	.00	.00	1,646.33	(1,646.33)	+++
27.1284.2110.917.0000.00000.0000	Group Life	1,641.00	20.34	.00	115.18	1,525.82	7
27.1284.2120.917.0000.00000.0000	Group Disability	684.00	17.56	.00	99.04	584.96	14
27.1284.2130.917.0000.00000.0000	Group Health and Accident	34,362.00	.00	.00	717.52	33,644.48	2
27.1284.2140.917.0000.00000.0000	Dental Health Care	3,435.00	132.06	.00	712.46	2,722.54	21
27.1284.2150.917.0000.00000.0000	Vision Care	838.00	31.18	.00	168.22	669.78	20
27.1284.2820.917.0000.00000.0000	Contribution to State and Local Retirement Funds	99,503.00	3,373.70	.00	20,210.45	79,292.55	20
27.1284.2830.917.0000.00000.0000	Employer Social Security	16,225.00	708.58	.00	3,435.07	12,789.93	21
27.1284.2920.917.0000.00000.0000	Cash in Lieu of Benefits	2,501.00	210.68	.00	1,053.40	1,447.60	42
27.1284.3190.917.0000.00000.0000	Other Prof & Technical Services	23,829.00	.00	.00	.00	23,829.00	0
27.1284.4190.917.0000.00000.0000	Other Repair & Maint Serv	240,000.00	19,209.59	34,172.66	95,034.79	110,792.55	54
*Function* <b>1284 - Non-Instr Technology Services Totals</b>		<b>\$631,984.00</b>	<b>\$32,872.61</b>	<b>\$34,172.66</b>	<b>\$166,800.76</b>	<b>\$431,010.58</b>	<b>32%</b>
Account Type <b>Expense Totals</b>		<b>\$631,984.00</b>	<b>\$32,872.61</b>	<b>\$34,172.66</b>	<b>\$166,800.76</b>	<b>\$431,010.58</b>	<b>32%</b>
Program <b>917 - Washtenaw County Tech Consortium Totals</b>		<b>\$93,337.00</b>	<b>(\$26,604.77)</b>	<b>(\$34,172.66)</b>	<b>(\$143,580.00)</b>	<b>\$271,089.66</b>	<b>-29%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 918 - New World Software</b>							
Account Type <b>Revenue</b>							
*Function* <b>0000 - Revenue</b>							
27.0151.0000.918.0000.00000.0000	Earnings on Investments and Deposits	9,000.00	1,583.76	.00	10,597.78	(1,597.78)	118
27.0312.0000.918.2083.00000.0000	Restricted State Revenues Received as Grants	.00	1,644.32	.00	1,644.32	(1,644.32)	+++
27.0519.0000.918.0000.00000.0000	Other Distributions Received from Other Public Schools	40,080.00	.00	.00	.00	40,080.00	0
27.0519.0000.918.0000.81010.0000	Other Distributions Received from Other Public Schools	104,580.00	.00	.00	.00	104,580.00	0
27.0519.0000.918.0000.81020.0000	Other Distributions Received from Other Public Schools	22,564.00	.00	.00	.00	22,564.00	0
27.0519.0000.918.0000.81040.0000	Other Distributions Received from Other Public Schools	14,540.00	.00	.00	.00	14,540.00	0
27.0519.0000.918.0000.81050.0000	Other Distributions Received from Other Public Schools	21,188.00	.00	.00	.00	21,188.00	0
27.0519.0000.918.0000.81070.0000	Other Distributions Received from Other Public Schools	22,049.00	.00	.00	.00	22,049.00	0
27.0519.0000.918.0000.81080.0000	Other Distributions Received from Other Public Schools	4,998.00	.00	.00	.00	4,998.00	0
27.0519.0000.918.0000.81100.0000	Other Distributions Received from Other Public Schools	12,050.00	.00	.00	.00	12,050.00	0
27.0519.0000.918.0000.81120.0000	Other Distributions Received from Other Public Schools	30,441.00	.00	.00	.00	30,441.00	0
27.0519.0000.918.0000.81140.0000	Other Distributions Received from Other Public Schools	4,081.00	.00	.00	.00	4,081.00	0
27.0519.0000.918.0000.81901.0000	Other Distributions Received from Other Public Schools	1,518.00	.00	.00	.00	1,518.00	0
27.0519.0000.918.0000.81903.0000	Other Distributions Received from Other Public Schools	5,659.00	.00	.00	.00	5,659.00	0
*Function* <b>0000 - Revenue Totals</b>		<b>\$292,748.00</b>	<b>\$3,228.08</b>	<b>\$0.00</b>	<b>\$12,242.10</b>	<b>\$280,505.90</b>	<b>4%</b>
Account Type <b>Revenue Totals</b>		<b>\$292,748.00</b>	<b>\$3,228.08</b>	<b>\$0.00</b>	<b>\$12,242.10</b>	<b>\$280,505.90</b>	<b>4%</b>
Account Type <b>Expense</b>							
*Function* <b>1284 - Non-Instr Technology Services</b>							
27.1284.1510.918.0000.00000.0000	Information Management	40,738.00	.00	.00	252.99	40,485.01	1
27.1284.1920.918.0000.00000.0000	Professional-Education	.00	.00	.00	131.71	(131.71)	+++
27.1284.2110.918.0000.00000.0000	Group Life	106.00	.00	.00	1.08	104.92	1
27.1284.2120.918.0000.00000.0000	Group Disability	92.00	.00	.00	.88	91.12	1
27.1284.2130.918.0000.00000.0000	Group Health and Accident	4,825.00	.00	.00	57.40	4,767.60	1
27.1284.2140.918.0000.00000.0000	Dental Health Care	618.00	.00	.00	4.20	613.80	1
27.1284.2150.918.0000.00000.0000	Vision Care	147.00	.00	.00	1.00	146.00	1
27.1284.2820.918.0000.00000.0000	Contribution to State and Local Retirement Funds	18,889.00	.00	.00	226.40	18,662.60	1
27.1284.2830.918.0000.00000.0000	Employer Social Security	3,195.00	.00	.00	25.96	3,169.04	1
27.1284.2920.918.0000.00000.0000	Cash in Lieu of Benefits	901.00	.00	.00	.00	901.00	0
27.1284.3190.918.0000.00000.0000	Other Prof & Technical Services	.00	.00	24,554.35	50,284.80	(74,839.15)	+++
27.1284.4140.918.0000.00000.0000	Software Maint Agmts Serv	183,195.00	.00	.00	193,584.66	(10,389.66)	106
27.1284.6450.918.0000.00000.0000	Capital-Repl Equip >\$5000	36,639.00	.00	.00	.00	36,639.00	0
*Function* <b>1284 - Non-Instr Technology Services Totals</b>		<b>\$289,345.00</b>	<b>\$0.00</b>	<b>\$24,554.35</b>	<b>\$244,571.08</b>	<b>\$20,219.57</b>	<b>93%</b>
Account Type <b>Expense Totals</b>		<b>\$289,345.00</b>	<b>\$0.00</b>	<b>\$24,554.35</b>	<b>\$244,571.08</b>	<b>\$20,219.57</b>	<b>93%</b>
Program <b>918 - New World Software Totals</b>		<b>\$3,403.00</b>	<b>\$3,228.08</b>	<b>(\$24,554.35)</b>	<b>(\$232,328.98)</b>	<b>\$260,286.33</b>	<b>-89%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
<b>Program 919 - Medicaid Programs</b>							
Account Type <b>Revenue</b>							
*Function* <b>0000 - Revenue</b>							
27.0151.0000.919.0000.00000.0000	Earnings on Investments and Deposits	998,250.00	110,521.55	.00	568,759.60	429,490.40	57
27.0181.0000.919.0000.00000.0000	Revenue from Community Service Activities	6,108,000.00	517,905.00	.00	2,589,525.00	3,518,475.00	42
27.0181.0000.919.0000.10920.0000	Revenue from Community Service Activities	200,365.00	.00	.00	.00	200,365.00	0
27.0312.0000.919.2083.00000.0000	Restricted State Revenues Received as Grants	33,687.00	4,202.15	.00	4,202.15	29,484.85	12
27.0412.0000.919.0000.10919.0000	Unrestricted Received from Federal Government Through State	300,000.00	.00	.00	.00	300,000.00	0
*Function* <b>0000 - Revenue Totals</b>		<b>\$7,640,302.00</b>	<b>\$632,628.70</b>	<b>\$0.00</b>	<b>\$3,162,486.75</b>	<b>\$4,477,815.25</b>	<b>41%</b>
Account Type <b>Revenue Totals</b>		<b>\$7,640,302.00</b>	<b>\$632,628.70</b>	<b>\$0.00</b>	<b>\$3,162,486.75</b>	<b>\$4,477,815.25</b>	<b>41%</b>
Account Type <b>Expense</b>							
*Function* <b>1213 - Health Services</b>							
27.1213.3130.919.0000.00000.0000	Pupil Services	19,590.00	.00	19,495.00	505.00	(410.00)	102
*Function* <b>1213 - Health Services Totals</b>		<b>\$19,590.00</b>	<b>\$0.00</b>	<b>\$19,495.00</b>	<b>\$505.00</b>	<b>(\$410.00)</b>	<b>102%</b>
*Function* <b>1226 - SupervisionDirection of Instr Staff</b>							
27.1226.1620.919.0000.00000.0000	Secretary-Clerical-Bookkeeper	98,163.00	6,640.14	.00	30,229.57	67,933.43	31
27.1226.1620.919.0000.10919.0000	Secretary-Clerical-Bookkeeper	10,395.00	.00	.00	.00	10,395.00	0
27.1226.1790.919.0000.00000.0000	Other Special Payments	.00	(675.57)	.00	(675.57)	675.57	+++
27.1226.2110.919.0000.00000.0000	Group Life	1,395.00	16.08	.00	80.40	1,314.60	6
27.1226.2110.919.0000.10919.0000	Group Life	401.00	.00	.00	.00	401.00	0
27.1226.2120.919.0000.00000.0000	Group Disability	346.00	13.94	.00	69.70	276.30	20
27.1226.2120.919.0000.10919.0000	Group Disability	60.00	.00	.00	.00	60.00	0
27.1226.2130.919.0000.00000.0000	Group Health and Accident	37,507.00	1,666.98	.00	8,334.90	29,172.10	22
27.1226.2130.919.0000.10919.0000	Group Health and Accident	5,676.00	.00	.00	.00	5,676.00	0
27.1226.2140.919.0000.00000.0000	Dental Health Care	2,922.00	130.64	.00	653.20	2,268.80	22
27.1226.2140.919.0000.10919.0000	Dental Health Care	451.00	.00	.00	.00	451.00	0
27.1226.2150.919.0000.00000.0000	Vision Care	712.00	30.80	.00	154.00	558.00	22
27.1226.2150.919.0000.10919.0000	Vision Care	114.00	.00	.00	.00	114.00	0
27.1226.2820.919.0000.00000.0000	Contribution to State and Local Retirement Funds	47,315.00	2,344.90	.00	13,176.76	34,138.24	28
27.1226.2820.919.0000.10919.0000	Contribution to State and Local Retirement Funds	5,109.00	.00	.00	.00	5,109.00	0
27.1226.2830.919.0000.00000.0000	Employer Social Security	7,519.00	447.43	.00	2,214.72	5,304.28	29
27.1226.2830.919.0000.10919.0000	Employer Social Security	796.00	.00	.00	.00	796.00	0
27.1226.2990.919.0000.00000.0000	Other Benefits	.00	.00	.00	.00	.00	+++
27.1226.3210.919.0000.00000.0000	Regular Duty Travel	50.00	45.56	.00	45.56	4.44	91
27.1226.3430.919.0000.00000.0000	Mail/Postage Serv	150.00	11.20	.00	40.80	109.20	27
27.1226.4140.919.0000.00000.0000	Software Maint Agmts Serv	55,272.00	.00	.00	56,930.26	(1,658.26)	103
27.1226.5990.919.0000.00000.0000	Misc. Supp & Matis	145.00	.00	.00	.00	145.00	0
27.1226.6460.919.0000.00000.0000	Capital-Repl Equip <\$5000	525.00	.00	.00	.00	525.00	0
*Function* <b>1226 - SupervisionDirection of Instr Staff Totals</b>		<b>\$275,023.00</b>	<b>\$10,672.10</b>	<b>\$0.00</b>	<b>\$111,254.30</b>	<b>\$163,768.70</b>	<b>40%</b>
*Function* <b>1231 - Board of Education</b>							
27.1231.3180.919.0000.00000.0000	Audit Services	4,728.00	4,807.50	.00	4,807.50	(79.50)	102
*Function* <b>1231 - Board of Education Totals</b>		<b>\$4,728.00</b>	<b>\$4,807.50</b>	<b>\$0.00</b>	<b>\$4,807.50</b>	<b>(\$79.50)</b>	<b>102%</b>
*Function* <b>1283 - Staff/Personnel Services</b>							
27.1283.3220.919.0000.00000.0000	Workshops and Conf Travel	594.00	.00	.00	.00	594.00	0
27.1283.3220.919.0000.10919.0000	Workshops and Conf Travel	1,972.00	.00	.00	.00	1,972.00	0
*Function* <b>1283 - Staff/Personnel Services Totals</b>		<b>\$2,566.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,566.00</b>	<b>0%</b>
*Function* <b>1284 - Non-Instr Technology Services</b>							
27.1284.3160.919.0000.10919.0000	Management Info Services	20,540.00	.00	.00	5,312.96	15,227.04	26
*Function* <b>1284 - Non-Instr Technology Services Totals</b>		<b>\$20,540.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,312.96</b>	<b>\$15,227.04</b>	<b>26%</b>
*Function* <b>1411 - Pmts to Other Mich Publ Schools</b>							
27.1411.8510.919.0000.00000.0000	Sub-Grantee / Flow through Disbursements	6,000,000.00	.00	.00	.00	6,000,000.00	0
27.1411.8510.919.0000.10919.0000	Sub-Grantee / Flow through Disbursements	272,738.00	.00	.00	.00	272,738.00	0
*Function* <b>1411 - Pmts to Other Mich Publ Schools Totals</b>		<b>\$6,272,738.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,272,738.00</b>	<b>0%</b>

G/L Account Number	Account Description	Adopted Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
*Function* 1641 - Fund Modif to GE Cap Proj							
27.1641.8110.919.0000.00000.0000	Fund Modifications	.00	.00	.00	.00	.00	+++
	*Function* 1641 - Fund Modif to GE Cap Proj Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Account Type Expense Totals	\$6,595,185.00	\$15,479.60	\$19,495.00	\$121,879.76	\$6,453,810.24	2%
	Program 919 - Medicaid Programs Totals	\$1,045,117.00	\$617,149.10	(\$19,495.00)	\$3,040,606.99	(\$1,975,994.99)	39%
	Grand Totals	\$1,403,817.00	\$1,052,349.03	(\$263,920.02)	\$4,968,004.48	(\$3,306,722.46)	17%

**Washtenaw Intermediate School District  
Investments  
Nov-24**

**General Education**

Investment	Settlement Date	Maturity Date	Principal	Int. Rate
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MILAF Investment

Cash Movement	Beginning Balance	in/(out)	Ending Balance
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MILAF GE Investment Max	3,863,362.68	15,113.25	3,878,475.93
MILAF GE Investment Term	-	-	-

**Special Education**

Investment	Settlement Date	Maturity Date	Principal	Int. Rate
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Old National Bank	4/26/2024	1/26/2025	\$ 273,414.06	0.10%
			\$ 273,414.06	

Cash Movement	Beginning Balance	in/(out)	Ending Balance
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Investments	\$ 273,414.06	\$ -	\$ 273,414.06
Comerica	\$ 2,967.89	\$ 10.92	\$ 2,978.81
MBIA	\$ 2,473.22	\$ 9.78	\$ 2,483.00
MILAF SE Investment Max	38,702,757.76	151,402.99	38,854,160.75
MILAF SE Investment Term	-	-	-
MILAF SUB Investment Max	2,082,868.66	(104,866.29)	1,978,002.37
MILAF Lunch Investment Max	6,558.01	25.65	6,583.66
MILAF COOP Investment Max	21,464,141.83	83,966.50	21,548,108.33
MILAF COOP Investment Term	-	-	-
MILAF 2019 School Bond Debt Retirement Investment Max	3,494,632.16	13,670.80	3,508,302.96
MILAF Capital Projects Investment Max	4,019,349.01	15,723.46	4,035,072.47
MILAF 2019 Bond Capital Projects Fund	4,501,868.22	17,611.05	4,519,479.27
MILAF Agency Investment	33,666.42	131.70	33,798.12
MILAF AP Investment Max	1,277,764.89	4,998.54	1,282,763.43



Washtenaw Int School District  
**Open Payment Report**  
 Report As Of Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable MILAF									
Check									
206810	10/25/2021	Open			Accounts Payable	BENTLEY, CALEB JON	\$139.00		
208109	05/10/2022	Open			Accounts Payable	MAER	\$575.00		
208604	07/25/2022	Open			Accounts Payable	BENTLEY, CALEB JON	\$100.00		
208700	07/25/2022	Open			Accounts Payable	WARREN, DENA PAULINE	\$150.00		
209642	11/28/2022	Open			Accounts Payable	ANKLIN, WILLIAM T.	\$2,150.00		
209831	12/22/2022	Open			Accounts Payable	ALNUR	\$125.00		
210277	02/27/2023	Open			Accounts Payable	THERE AND BACK TRANSPORTATION	\$200.00		
210322	03/10/2023	Open			Accounts Payable	CULP, LYLE	\$54.00		
210456	03/24/2023	Open			Accounts Payable	KOHL, KIMBERLY	\$837.50		
210608	04/10/2023	Open			Accounts Payable	STARCHER, SAMANTHA K.	\$139.00		
211131	06/28/2023	Open			Accounts Payable	AE CITY OF HOPE	\$150.00		
211398	07/26/2023	Open			Accounts Payable	KARORIS, SPYROS	\$2,400.00		
211450	07/26/2023	Open			Accounts Payable	POPE, GINA	\$43.15		
211546	07/26/2023	Open			Accounts Payable	PACHOLKE, KRISTEN	\$750.00		
211669	08/10/2023	Open			Accounts Payable	THOMAS, CENTIA	\$200.00		
211877	08/25/2023	Open			Accounts Payable	ARKSEY, KALLIE	\$450.00		
211937	08/25/2023	Open			Accounts Payable	RICE, BRANDY	\$600.00		
212423	10/26/2023	Open			Accounts Payable	DAVIS, LATASHA	\$7,500.00		
212605	11/10/2023	Open			Accounts Payable	GIBB, SPENCER	\$57.00		
212628	11/21/2023	Open			Accounts Payable	CARTER, CHE	\$63.00		
212989	01/25/2024	Open			Accounts Payable	ESTATE OF SANDRA WILKINSON	\$603.91		
213133	02/09/2024	Open			Accounts Payable	PITTSFIELD ACRES ACADEMY	\$295.00		
213280	03/08/2024	Open			Accounts Payable	DMARCIA INC	\$5,089.80		
213282	03/08/2024	Open			Accounts Payable	DOUDNEY, CLAUDIA	\$172.52		
213604	04/25/2024	Open			Accounts Payable	DOUDNEY, CLAUDIA	\$285.45		
213827	05/24/2024	Open			Accounts Payable	HILL, MARK, A	\$35.00		
213832	05/24/2024	Open			Accounts Payable	KENNEDY, DU JUAN	\$150.00		
213865	05/24/2024	Open			Accounts Payable	SMITH, QUINCY	\$150.00		
213941	06/10/2024	Open			Accounts Payable	JARVIS, MARGARET ANN	\$250.00		
213970	06/10/2024	Open			Accounts Payable	SCOTT, LANEYAH	\$40.00		
214017	06/25/2024	Open			Accounts Payable	FARHA, SABRINA	\$40.00		
214038	06/25/2024	Open			Accounts Payable	KORPI, SUSAN	\$689.61		
214170	07/10/2024	Open			Accounts Payable	EYET LLC	\$375.00		
214172	07/10/2024	Open			Accounts Payable	FAST SIGNS	\$2,567.32		
214227	07/10/2024	Open			Accounts Payable	MCGILL, JENNIFER, ANN	\$750.00		
214274	07/10/2024	Open			Accounts Payable	SCOTT, LANEYAH	\$40.00		
214297	07/10/2024	Open			Accounts Payable	TOUSSANT, ROBIN	\$550.00		
214345	07/25/2024	Open			Accounts Payable	AL-HAMATI, EINAS, ALI	\$225.00		
214363	07/25/2024	Open			Accounts Payable	BURKETT, EMILY	\$2,400.00		
214373	07/25/2024	Open			Accounts Payable	COMPUTECH SERVICES INC	\$1,500.00		
214450	07/25/2024	Open			Accounts Payable	OKORO, NGOZI	\$2,400.00		
214462	07/25/2024	Open			Accounts Payable	SCOTT, LANEYAH	\$40.00		
214503	07/31/2024	Open			Accounts Payable	Gusses, George CO LPA	\$847.43		

Washtenaw Int School District  
**Open Payment Report**

Report As Of Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
214521	08/09/2024	Open			Accounts Payable	BLOOMING BUTTERCUP LLC	\$250.00		
214578	08/09/2024	Open			Accounts Payable	MANSOOR , TOOBA	\$18.89		
214614	08/09/2024	Open			Accounts Payable	SCOTT , LANEYAH	\$40.00		
214617	08/09/2024	Open			Accounts Payable	SIGNS IN ONE DAY	\$44.00		
214784	09/10/2024	Open			Accounts Payable	GOLDEN, LATASHA	\$200.00		
214792	09/10/2024	Open			Accounts Payable	HOLLENBECK , ASHLEY	\$200.00		
214824	09/10/2024	Open			Accounts Payable	PABERZS, MOLLY	\$150.00		
214900	09/25/2024	Open			Accounts Payable	CLARK RD FAMILY LTD DIVIDEND HOUSING ASSOC LP	\$3,176.00		
214938	09/25/2024	Open			Accounts Payable	PERRIN EDUCATION GROUP, LLC	\$2,000.00		
214954	09/25/2024	Open			Accounts Payable	UNITED STATES TREASURY	\$517.75		
215019	10/10/2024	Open			Accounts Payable	HOLLIBAUGH, AMANDA , JANE	\$450.00		
215080	10/10/2024	Open			Accounts Payable	SCALZO, RICHELE	\$77.03		
215082	10/10/2024	Open			Accounts Payable	SCOTT , LANEYAH	\$80.00		
215106	10/10/2024	Open			Accounts Payable	WILDEBOER, KIMBERLY	\$450.00		
215140	10/25/2024	Open			Accounts Payable	DAVID , RANSOM	\$140.00		
215154	10/25/2024	Open			Accounts Payable	GEE COMPASS ACADEMY	\$12,181.00		
215169	10/25/2024	Open			Accounts Payable	KREBS, PAMELA	\$1,125.00		
215196	10/25/2024	Open			Accounts Payable	PITTSFIELD ACRES ACADEMY	\$1,196.00		
215213	10/25/2024	Open			Accounts Payable	SPAULDING, JAMIE	\$83.51		
215220	10/25/2024	Open			Accounts Payable	TEN80 EDUCATION, LLC	\$4,710.00		
215271	11/08/2024	Open			Accounts Payable	DAVID , RANSOM	\$70.00		
215273	11/08/2024	Open			Accounts Payable	DOUDNEY, CLAUDIA	\$296.03		
215278	11/08/2024	Open			Accounts Payable	FARHA , AISHAH	\$40.00		
215281	11/08/2024	Open			Accounts Payable	FLEISCHER, CATHY	\$1,800.00		
215292	11/08/2024	Open			Accounts Payable	HIRING SOLUTIONS LLC	\$8,172.65		
215299	11/08/2024	Open			Accounts Payable	LEADING FOR CHILDREN	\$119.88		
215303	11/08/2024	Open			Accounts Payable	LI , ANNA	\$100.00		
215306	11/08/2024	Open			Accounts Payable	MOORE , DAISHA	\$18.00		
215307	11/08/2024	Open			Accounts Payable	MUELLER, APRIL , L	\$450.00		
215313	11/08/2024	Open			Accounts Payable	PARKER, TRISHA	\$300.00		
215327	11/08/2024	Open			Accounts Payable	SCOTT , LANEYAH	\$40.00		
215336	11/08/2024	Open			Accounts Payable	TEN80 EDUCATION, LLC	\$28,000.00		
215337	11/08/2024	Open			Accounts Payable	THOMPSON, TIMIA	\$40.00		
215345	11/08/2024	Open			Accounts Payable	YOUNG , RHONDA , RENEE	\$150.00		
215351	11/14/2024	Open			Accounts Payable	JOHNSTON , JULIE	\$175.00		
215362	11/25/2024	Open			Accounts Payable	ABSOPURE WATER COMPANY, LLC	\$203.05		
215363	11/25/2024	Open			Accounts Payable	ALECCIA, JOY, WALLACE	\$375.00		
215364	11/25/2024	Open			Accounts Payable	ANN ARBOR HOUSING COMMISSION	\$938.00		
215365	11/25/2024	Open			Accounts Payable	ANN ARBOR ICE CUBE	\$750.00		
215366	11/25/2024	Open			Accounts Payable	ANN ARBOR OBSERVER COMPANY	\$1,370.70		
215367	11/25/2024	Open			Accounts Payable	AT&T	\$300.45		
215368	11/25/2024	Open			Accounts Payable	BEARCOM	\$3,322.91		

Washtenaw Int School District  
**Open Payment Report**

Report As Of Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
215369	11/25/2024	Open			Accounts Payable	BELLE ARBOR COMMONS LLC	\$2,670.14		
215370	11/25/2024	Open			Accounts Payable	BFDI TRAINING INSTITUTE, L3C	\$11,842.24		
215371	11/25/2024	Open			Accounts Payable	BLACK STONE PROJECT LLC	\$1,495.95		
215372	11/25/2024	Open			Accounts Payable	BROOKS , ASHLEY	\$40.00		
215373	11/25/2024	Open			Accounts Payable	BROWNLEE, SENTRA	\$535.00		
215374	11/25/2024	Open			Accounts Payable	CARELINC MEDICAL EQUIP & SUPPLIES CO LLC	\$905.95		
215375	11/25/2024	Open			Accounts Payable	CHILDPLUS SOFTWARE	\$2,015.00		
215376	11/25/2024	Open			Accounts Payable	CINTAS CORPORATION	\$3,417.00		
215377	11/25/2024	Open			Accounts Payable	CITY OF DEXTER	\$258.17		
215378	11/25/2024	Open			Accounts Payable	COMMUNITY ORGANIZING AND FAMILY ISSUES	\$3,000.00		
215379	11/25/2024	Open			Accounts Payable	COMPASS MINERAL AMERICA INC	\$20,422.93		
215380	11/25/2024	Open			Accounts Payable	CROSHECK, GLORIANNE	\$150.00		
215381	11/25/2024	Open			Accounts Payable	DAVID , RANSOM	\$140.00		
215382	11/25/2024	Open			Accounts Payable	DOLLAR BILL PRINTING	\$772.79		
215383	11/25/2024	Open			Accounts Payable	DTE ENERGY	\$2,354.33		
215384	11/25/2024	Open			Accounts Payable	EASTERN MICHIGAN UNIVERSITY	\$8,460.17		
215385	11/25/2024	Open			Accounts Payable	EYET LLC	\$900.00		
215386	11/25/2024	Open			Accounts Payable	FEONIX - MOBILITY RISING	\$68.72		
215387	11/25/2024	Open			Accounts Payable	FERGUSON ENTERPRISES, LLC	\$365.15		
215388	11/25/2024	Open			Accounts Payable	FERRIS COFFEE AND NUT COMPANY, INC.	\$490.44		
215389	11/25/2024	Open			Accounts Payable	GARRISON, TATYANA	\$40.00		
215390	11/25/2024	Open			Accounts Payable	GIBBS JR, HERMAN	\$92.46		
215391	11/25/2024	Open			Accounts Payable	GIFTED NURSES, LLC	\$218,635.26		
215392	11/25/2024	Open			Accounts Payable	GLUPKER, KATIE	\$380.00		
215393	11/25/2024	Open			Accounts Payable	GRAINGER	\$1,037.57		
215394	11/25/2024	Open			Accounts Payable	HANOVER RESEARCH COUNCIL	\$85,000.00		
215395	11/25/2024	Open			Accounts Payable	HONOS , SARAH, M	\$40.00		
215396	11/25/2024	Open			Accounts Payable	INSECTECH INC	\$331.00		
215397	11/25/2024	Open			Accounts Payable	INTERIOR SYSTEMS CONTRACT GRP, INC	\$7,042.74		
215398	11/25/2024	Open			Accounts Payable	JACKSON CO INTERMEDIATE SCH DIST	\$2,065.06		
215399	11/25/2024	Open			Accounts Payable	JD LEARNING PARTNERS	\$16,837.29		
215400	11/25/2024	Open			Accounts Payable	JMZ MANAGEMENT LLC	\$3,447.00		
215402	11/25/2024	Open			Accounts Payable	K12 INSIGHT LLC	\$10,000.00		
215403	11/25/2024	Open			Accounts Payable	KATTERMAN, NORA	\$210.00		
215404	11/25/2024	Open			Accounts Payable	KONICA MINOLTA - ALBIN	\$29.33		
215405	11/25/2024	Open			Accounts Payable	LAROSA , SEAN , ELIZABETH	\$1,800.00		
215406	11/25/2024	Open			Accounts Payable	LASKEY, CARLENE	\$400.00		
215407	11/25/2024	Open			Accounts Payable	LEADING FOR CHILDREN	\$8,500.00		
215410	11/25/2024	Open			Accounts Payable	LOWE'S COMPANIES, INC	\$365.80		
215411	11/25/2024	Open			Accounts Payable	M LIVE MEDIA GROUP	\$900.00		
215412	11/25/2024	Open			Accounts Payable	MACOMB INTERMEDIATE SCHOOL	\$250.00		
215413	11/25/2024	Open			Accounts Payable	MARSHALL MUSIC CO.	\$669.85		

Washtenaw Int School District  
**Open Payment Report**  
 Report As Of Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
215414	11/25/2024	Open			Accounts Payable	MCLOUTH, KIMBERLY	\$250.85		
215415	11/25/2024	Open			Accounts Payable	MICHIGAN DEPT OF ENVIRONMENTAL QUALITY	\$81.00		
215416	11/25/2024	Open			Accounts Payable	MICHIGAN SCHOOLS ENERGY COOPERTA	\$13,248.87		
215418	11/25/2024	Open			Accounts Payable	NORIX GROUP INC	\$4,204.97		
215419	11/25/2024	Open			Accounts Payable	NORTON , SARAH	\$40.00		
215420	11/25/2024	Open			Accounts Payable	OTVEST LLC	\$149.95		
215421	11/25/2024	Open			Accounts Payable	PALMER, ANIYA	\$742.50		
215423	11/25/2024	Open			Accounts Payable	PAYMENT MANAGMENT SERVICES	\$11,985.60		
215424	11/25/2024	Open			Accounts Payable	PCI MUNICIPAL SERVICES, LLC	\$7.75		
215425	11/25/2024	Open			Accounts Payable	PEOPLE DRIVEN TECHNOLOGY, INC	\$11,749.50		
215426	11/25/2024	Open			Accounts Payable	PFM FINANCIAL SERVICES LLC	\$1,000.00		
215427	11/25/2024	Open			Accounts Payable	PLANTE & MORAN PLLC	\$80,125.00		
215428	11/25/2024	Open			Accounts Payable	POPE, GINA	\$62.30		
215429	11/25/2024	Open			Accounts Payable	POWER VAC OF MICHIGAN LLC	\$491.00		
215430	11/25/2024	Open			Accounts Payable	PRAIRIE FARMS DAIRY INC	\$691.32		
215431	11/25/2024	Open			Accounts Payable	PRINT-TECH	\$533.01		
215432	11/25/2024	Open			Accounts Payable	PROCARE THERAPY	\$3,442.50		
215433	11/25/2024	Open			Accounts Payable	PROPIO LS, LLC	\$3.00		
215434	11/25/2024	Open			Accounts Payable	REDFORD LOCKS SECURITY SOLUTIONS	\$447.00		
215435	11/25/2024	Open			Accounts Payable	ROSE PEST SOLUTIONS	\$377.00		
215436	11/25/2024	Open			Accounts Payable	RUSHLOW, LILY	\$70.00		
215437	11/25/2024	Open			Accounts Payable	SAFFER, ANN, M	\$90.00		
215438	11/25/2024	Open			Accounts Payable	SCALZO, RICHELE	\$41.45		
215439	11/25/2024	Open			Accounts Payable	SCOTT , LANEYAH	\$40.00		
215440	11/25/2024	Open			Accounts Payable	SCOTT , MELANIE	\$99.41		
215441	11/25/2024	Open			Accounts Payable	SIGNS IN ONE DAY	\$201.00		
215442	11/25/2024	Open			Accounts Payable	SPARKS, TORY	\$2,700.00		
215443	11/25/2024	Open			Accounts Payable	SPAULDING, JAMIE	\$127.28		
215444	11/25/2024	Open			Accounts Payable	STADIUM HARDWARE	\$343.27		
215445	11/25/2024	Open			Accounts Payable	STATE OF MICHIGAN - POLICE	\$5,915.25		
215446	11/25/2024	Open			Accounts Payable	TOWN AND COUNTRY POOLS INC	\$98.00		
215447	11/25/2024	Open			Accounts Payable	TRACE3 LLC	\$14,821.20		
215448	11/25/2024	Open			Accounts Payable	VALLE, MARGARET	\$272.36		
215449	11/25/2024	Open			Accounts Payable	VANCE, LEAH	\$59.42		
215450	11/25/2024	Open			Accounts Payable	VESPA , KRISTIN	\$185.70		
215451	11/25/2024	Open			Accounts Payable	VILLAGE GROVE 1	\$1,240.00		
215452	11/25/2024	Open			Accounts Payable	VOSS ELECTRIC CO	\$225.40		
215453	11/25/2024	Open			Accounts Payable	WASHTENAW COMMUNITY COLLEGE	\$2,593.00		
215454	11/25/2024	Open			Accounts Payable	WASTE MANAGEMENT OF MICHIGAN	\$74.37		
215455	11/25/2024	Open			Accounts Payable	WEX BANK	\$329.78		
215456	11/25/2024	Open			Accounts Payable	GROUP RESOURCES	\$517.75		

Washtenaw Int School District  
**Open Payment Report**

Report As Of Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
215457	11/25/2024	Open			Accounts Payable	GENOVA DEVELOPMENT	\$1,607.50		
215458	11/25/2024	Open			Accounts Payable	HIGH SCOPE EDUCATIONAL RESEARCH	\$29,461.99		
215459	11/29/2024	Open			Accounts Payable	MIDLAND CREDIT MANAGEMENT	\$426.00		
215460	11/29/2024	Open			Accounts Payable	WASHTENAW UNITED WAY	\$458.07		
215461	11/29/2024	Open			Accounts Payable	Weber & Olcese, P.L.C., Weber, Geoffrey	\$267.79		
Type Check Totals:						173 Transactions	\$720,575.99		
AP - Accounts Payable MILAF Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	173	\$720,575.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>173</b>	<b>\$720,575.99</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	173	\$720,575.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>173</b>	<b>\$720,575.99</b>	<b>\$0.00</b>

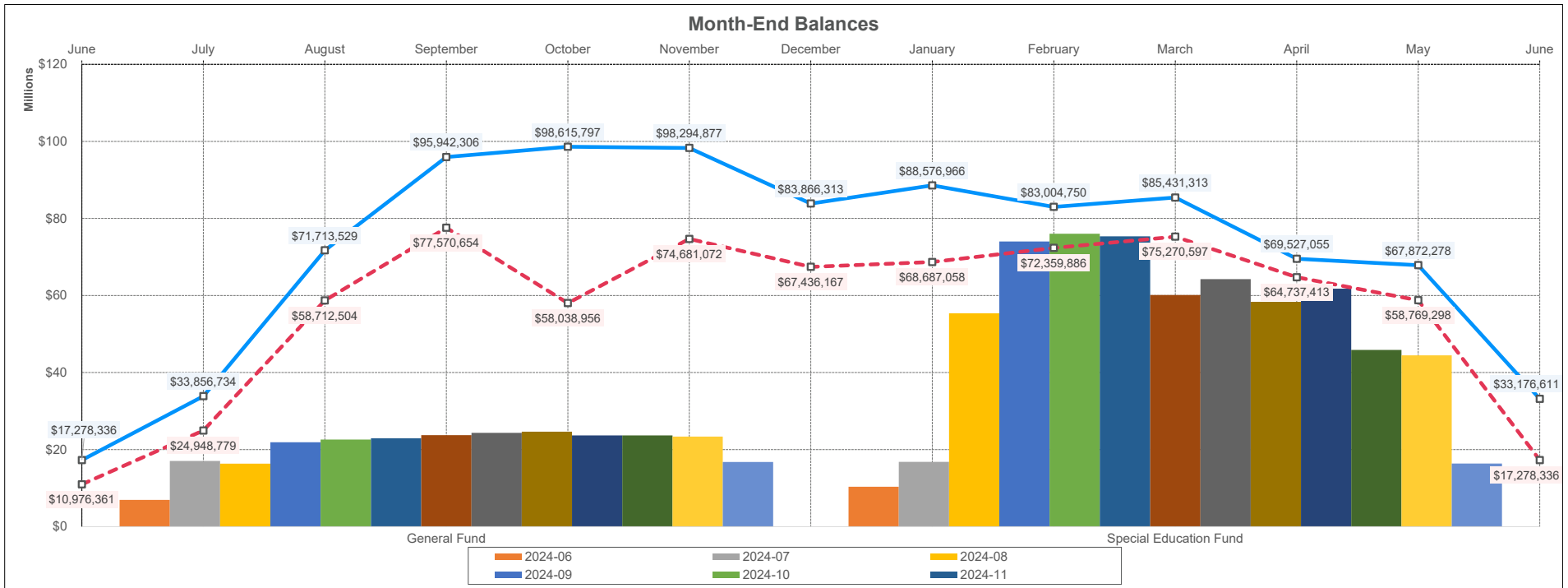
**Grand Totals:**

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	173	\$720,575.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>173</b>	<b>\$720,575.99</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	173	\$720,575.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>173</b>	<b>\$720,575.99</b>	<b>\$0.00</b>

# 11 General Fund | 22 Special Education Fund

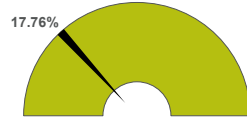
For the Period Ending November 30, 2024



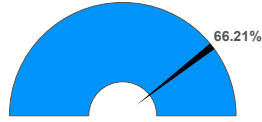
# 11 General Fund | 22 Special Education Fund

For the Period Ending November 30, 2024

Projected Year End Balance as % of Budgeted Revenues

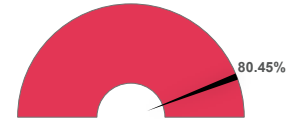


Actual YTD Revenues



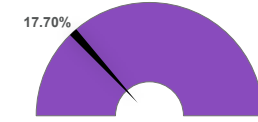
Projected YTD Revenues  
57.33%

Actual YTD Local Source



Projected YTD Local Sources  
75.89%

Actual YTD State Sources



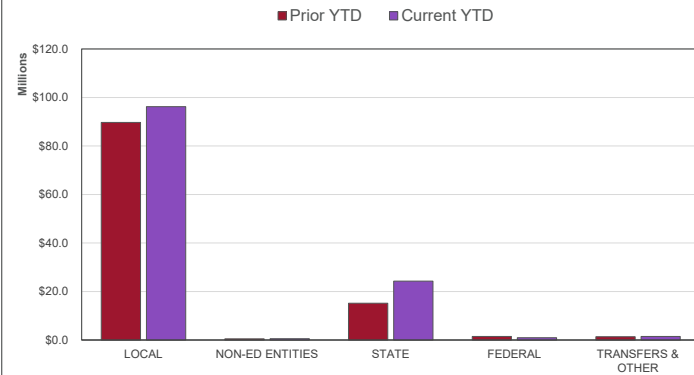
Projected YTD State Sources  
453.67%

## Revenue Analysis

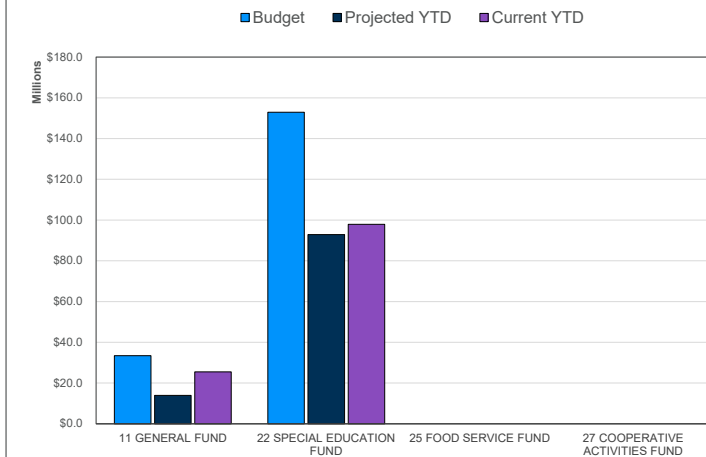
General Fund | Top 10 Revenues by Source YTD

Restricted State Revenues Received As Grants	\$12,138,578
Lawmasc State Aid	\$3,209,875
Early Childhood State Aid	\$3,035,700
Property Tax Levy	\$1,650,353
Adult Education Participants	\$1,320,366
Other Distributions Received From Other Public Schools	\$778,053
Compensation Rec'D In Pmt Of Svc Prvded To Other Public School	\$574,535
Restricted Revenues Received Through Non-Educational Entity	\$511,590
Restricted Received Directly From Federal Government	\$402,394
Earnings On Investments And Deposits	\$374,702
<b>Percent of Total Revenues Year-to-Date</b>	<b>94.09%</b>

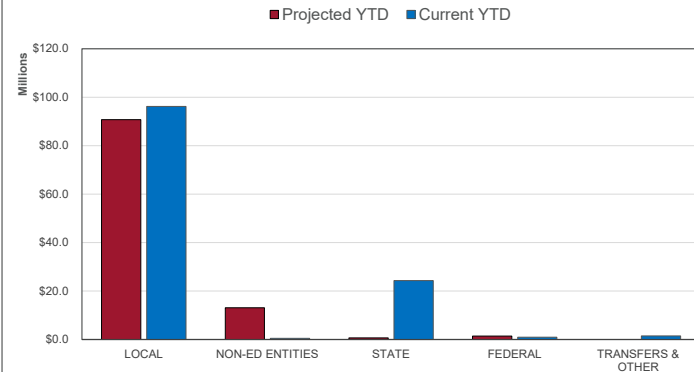
Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund



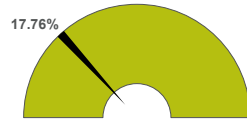
Revenue by Source | Projected YTD vs. Current YTD



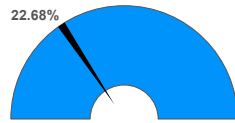
# 11 General Fund | 22 Special Education Fund

For the Period Ending November 30, 2024

Projected Year End Balances as % of Budgeted Expenditures

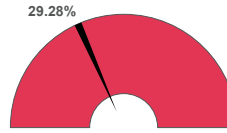


Actual YTD Expenditures



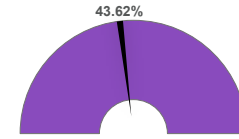
Projected YTD Expenditures  
22.58%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits  
31.02%

Actual YTD Purchased Services



Projected YTD Purchased Services  
38.55%

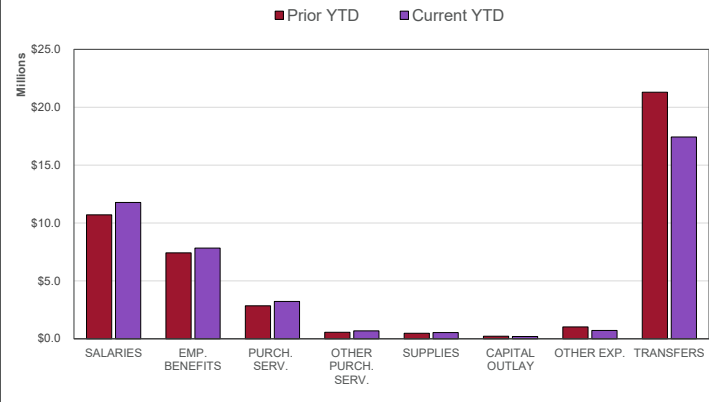
## Expenditure Analysis

General Fund | Top 10 Expenditures by Program YTD

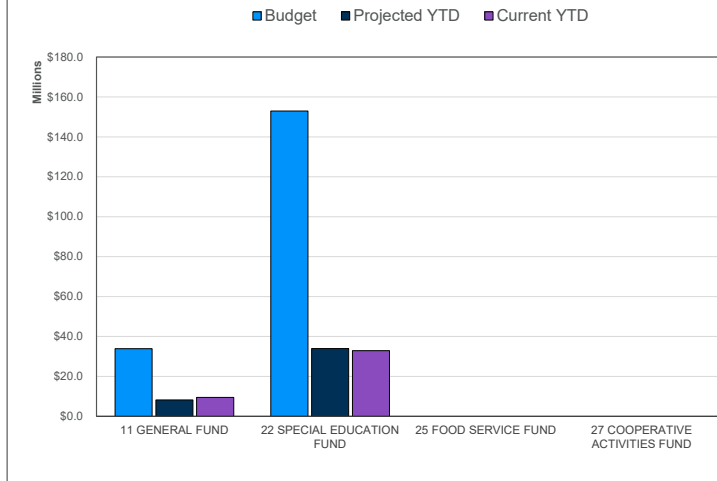
Improvement Of Instruction	\$2,020,358
Pmts To Other Mich Publ Schools	\$1,217,700
Non-Instr Technology Services	\$1,069,563
Supervision/direction Of Instr Staff	\$905,466
Custody And Care Of Children	\$557,270
Social Work Services	\$459,375
Health Services	\$354,193
Pmts To Other Govt Entities	\$339,231
Planning, Research And Evaluation	\$310,878
Executive Administration	\$284,663

Percent of Total Expenditures Year-to-Date **79.19%**

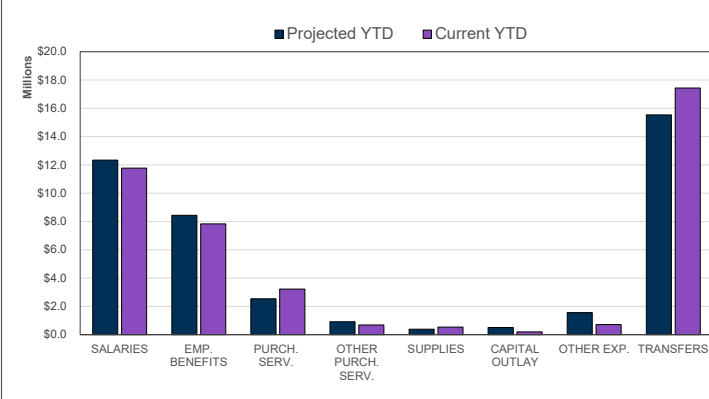
Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund



Expenditures by Object | Projected YTD vs. Current YTD



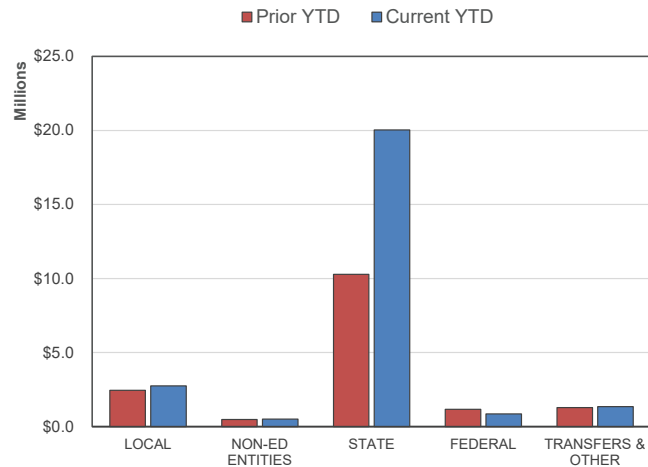


# General Fund | Financial Summary

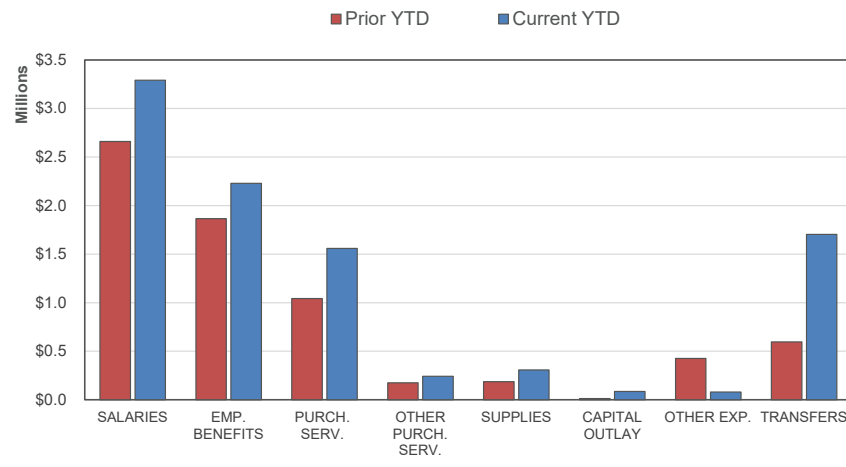
For the Period Ending November 30, 2024

	YTD % of PY Total			YTD % of Budget		
	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$2,447,510	\$3,300,015	74.17%	\$2,746,705	\$3,126,111	87.86%
Non-Ed Entities	486,990	2,069,146	23.54%	511,590	2,890,314	17.70%
State	10,283,356	18,348,442	56.04%	20,038,709	16,635,354	120.46%
Federal	1,169,682	8,400,083	13.92%	855,108	6,756,633	12.66%
Transfers & Other	1,287,580	3,333,933	38.62%	1,352,588	4,021,028	33.64%
<b>TOTAL REVENUE</b>	<b>\$15,675,118</b>	<b>\$35,451,618</b>	<b>44.22%</b>	<b>\$25,504,699</b>	<b>\$33,429,440</b>	<b>76.29%</b>
<b>EXPENDITURES</b>						
Salaries	\$2,660,165	\$7,070,153	37.63%	\$3,291,984	\$7,824,521	42.07%
Employee Benefits	1,864,487	4,966,028	37.54%	2,229,783	5,733,055	38.89%
Purchased Services	1,042,819	3,727,946	27.97%	1,558,463	1,883,510	82.74%
Other Purchased Services	175,284	459,849	38.12%	241,093	539,599	44.68%
Supplies & Materials	186,339	447,327	41.66%	307,115	194,389	157.99%
Capital Outlay	11,517	70,176	16.41%	84,557	271,882	31.10%
Other Expenditures	425,081	1,177,611	36.10%	78,712	2,323,597	3.39%
Transfers & Other	595,493	15,683,212	3.80%	1,702,264	15,111,721	11.26%
<b>TOTAL EXPENDITURES</b>	<b>\$6,961,185</b>	<b>\$33,602,302</b>	<b>20.72%</b>	<b>\$9,493,971</b>	<b>\$33,882,274</b>	<b>28.02%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$8,713,934</b>	<b>\$1,849,317</b>		<b>\$16,010,728</b>	<b>(\$452,834)</b>	
<b>ENDING FUND BALANCE</b>		<b>\$6,935,168</b>			<b>\$6,482,334</b>	

Revenues by Source | Prior YTD Current YTD



Expenditures by Object: Prior YTD vs. Current YTD

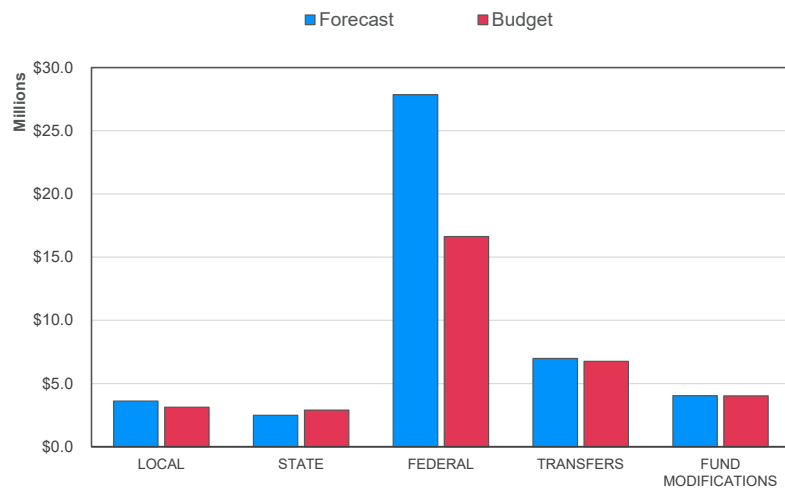


# General Fund | Financial Forecast

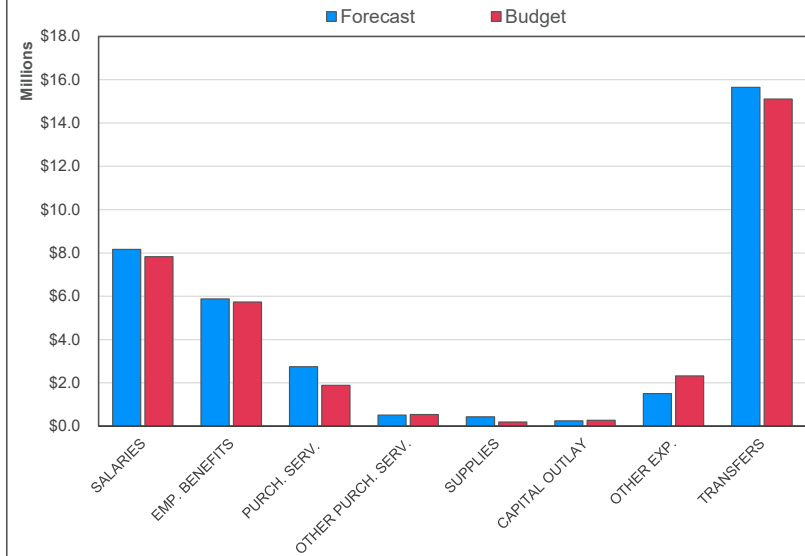
For the Period Ending November 30, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
<b>REVENUES</b>						
Local	\$2,447,510	\$2,746,705	\$870,920	\$3,617,625	\$3,126,111	\$491,514
Non-Ed Entities	486,990	511,590	1,977,709	2,489,299	2,890,314	(401,015)
State	10,283,356	20,038,709	7,821,532	27,860,240	16,635,354	11,224,886
Federal	1,169,682	855,108	6,122,921	6,978,029	6,756,633	221,396
Transfers & Other	1,287,580	1,352,588	2,678,951	4,031,539	4,021,028	10,511
<b>TOTAL REVENUE</b>	<b>\$15,675,118</b>	<b>\$25,504,699</b>	<b>\$19,472,033</b>	<b>\$44,976,732</b>	<b>\$33,429,440</b>	<b>\$11,547,292</b>
<b>EXPENDITURES</b>						
Salaries	\$2,660,165	\$3,291,984	\$4,872,822	\$8,164,807	\$7,824,521	\$340,286
Employee Benefits	1,864,487	2,229,783	3,649,435	5,879,219	5,733,055	146,164
Purchased Services	1,042,819	1,558,463	1,187,291	2,745,754	1,883,510	862,244
Other Purchased Services	175,284	241,093	272,112	513,205	539,599	(26,394)
Supplies & Materials	186,339	307,115	122,544	429,659	194,389	235,270
Capital Outlay	11,517	84,557	161,059	245,615	271,882	(26,267)
Other Expenditures	425,081	78,712	1,421,081	1,499,793	2,323,597	(823,804)
Transfers & Other	595,493	1,702,264	13,945,092	15,647,356	15,111,721	535,635
<b>TOTAL EXPENDITURES</b>	<b>\$6,961,185</b>	<b>\$9,493,971</b>	<b>\$25,631,437</b>	<b>\$35,125,408</b>	<b>\$33,882,274</b>	<b>\$1,243,134</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$8,713,934</b>	<b>\$16,010,728</b>	<b>(\$6,159,404)</b>	<b>\$9,851,324</b>	<b>(\$452,834)</b>	
<b>ENDING FUND BALANCE</b>				<b>\$16,786,492</b>	<b>\$6,482,334</b>	<b>\$10,304,158</b>

Revenues by Source | Forecast vs. Budget



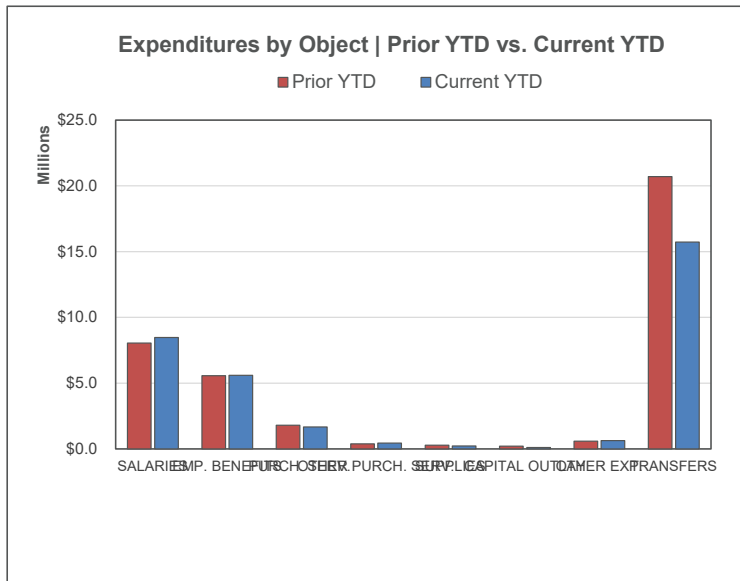
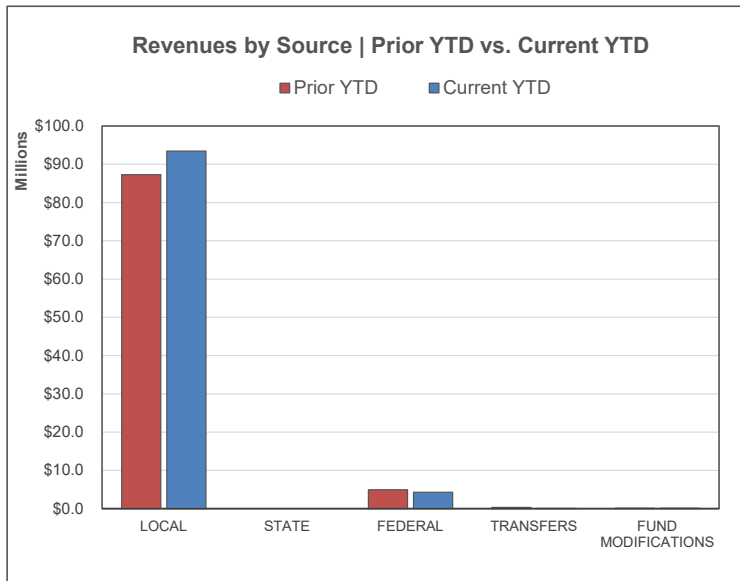
Expenditures by Object | Forecast vs. Budget



# Special Education Fund | Financial Summary

For the Period Ending November 30, 2024

	Prior YTD			Current YTD		
	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$87,262,718	\$114,658,979	76.11%	\$93,434,328	\$116,425,074	80.25%
Non-Ed Entities	0	0		0	0	
State	4,908,574	24,252,684	20.24%	4,266,886	23,030,303	18.53%
Federal	313,613	14,426,838	2.17%	79,336	12,845,813	0.62%
Transfers & Other	91,091	593,701	15.34%	102,031	635,826	16.05%
<b>TOTAL REVENUE</b>	<b>\$92,575,996</b>	<b>\$153,932,202</b>	<b>60.14%</b>	<b>\$97,882,581</b>	<b>\$152,937,016</b>	<b>64.00%</b>
<b>EXPENDITURES</b>						
Salaries	\$8,046,412	\$25,372,882	31.71%	\$8,479,068	\$30,554,341	27.75%
Employee Benefits	5,561,760	17,868,635	31.13%	5,601,007	22,843,375	24.52%
Purchased Services	1,804,066	5,233,916	34.47%	1,663,284	5,010,469	33.20%
Other Purchased Services	379,657	1,070,552	35.46%	438,954	1,510,815	29.05%
Supplies & Materials	283,056	825,747	34.28%	223,126	968,392	23.04%
Capital Outlay	213,336	372,119	57.33%	107,784	787,729	13.68%
Other Expenditures	591,590	997,240	59.32%	634,903	1,787,008	35.53%
Transfers & Other	20,705,342	97,738,452	21.18%	15,728,641	89,474,887	17.58%
<b>TOTAL EXPENDITURES</b>	<b>\$37,585,219</b>	<b>\$149,479,543</b>	<b>25.14%</b>	<b>\$32,876,768</b>	<b>\$152,937,016</b>	<b>21.50%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$54,990,777</b>	<b>\$4,452,659</b>		<b>\$65,005,813</b>	<b>\$0</b>	
<b>ENDING FUND BALANCE</b>		<b>\$10,343,168</b>			<b>\$10,343,168</b>	

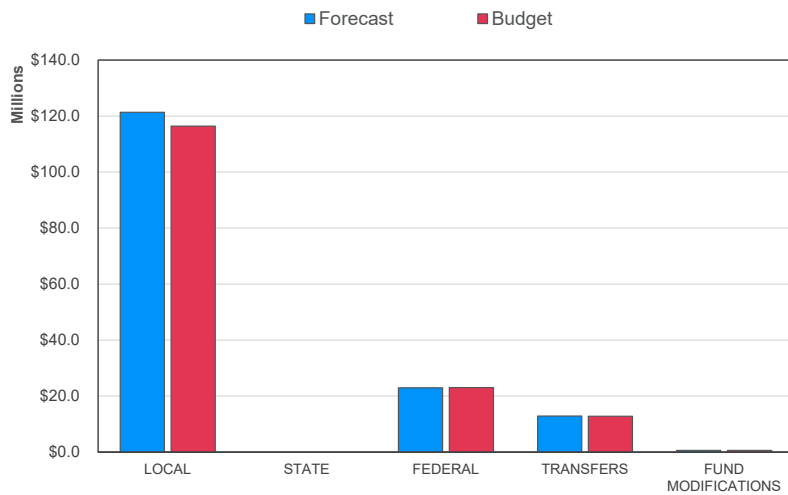


# Special Education Fund | Financial Forecast

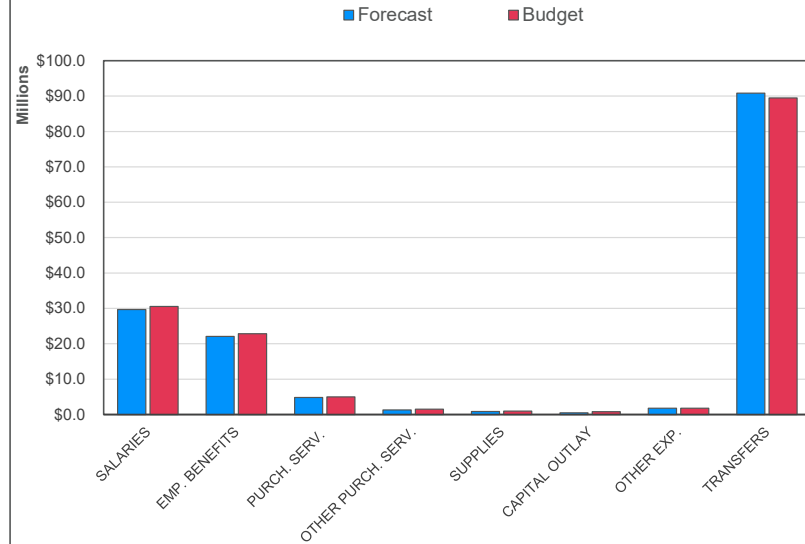
For the Period Ending November 30, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
<b>REVENUES</b>						
Local	\$87,262,718	\$93,434,328	\$27,952,103	\$121,386,431	\$116,425,074	\$4,961,357
Non-Ed Entities	0	0	0	0	0	0
State	4,908,574	4,266,886	18,731,719	22,998,605	23,030,303	(31,698)
Federal	313,613	79,336	12,815,121	12,894,457	12,845,813	48,644
Transfers & Other	91,091	102,031	543,252	645,283	635,826	9,457
<b>TOTAL REVENUE</b>	<b>\$92,575,996</b>	<b>\$97,882,581</b>	<b>\$60,042,195</b>	<b>\$157,924,776</b>	<b>\$152,937,016</b>	<b>\$4,987,760</b>
<b>EXPENDITURES</b>						
Salaries	\$8,046,412	\$8,479,068	\$21,172,366	\$29,651,435	\$30,554,341	(\$902,906)
Employee Benefits	5,561,760	5,601,007	16,489,394	22,090,401	22,843,375	(752,974)
Purchased Services	1,804,066	1,663,284	3,169,743	4,833,028	5,010,469	(177,441)
Other Purchased Services	379,657	438,954	867,220	1,306,173	1,510,815	(204,642)
Supplies & Materials	283,056	223,126	654,767	877,893	968,392	(90,499)
Capital Outlay	213,336	107,784	399,055	506,839	787,729	(280,890)
Other Expenditures	591,590	634,903	1,134,673	1,769,576	1,787,008	(17,432)
Transfers & Other	20,705,342	15,728,641	75,113,838	90,842,480	89,474,887	1,367,593
<b>TOTAL EXPENDITURES</b>	<b>\$37,585,219</b>	<b>\$32,876,768</b>	<b>\$119,001,057</b>	<b>\$151,877,825</b>	<b>\$152,937,016</b>	<b>(\$1,059,191)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$54,990,777</b>	<b>\$65,005,813</b>	<b>(\$58,958,862)</b>	<b>\$6,046,951</b>	<b>\$0</b>	
<b>ENDING FUND BALANCE</b>				<b>\$16,390,119</b>	<b>\$10,343,168</b>	<b>\$6,046,951</b>

Revenues by Source | Forecast vs. Budget



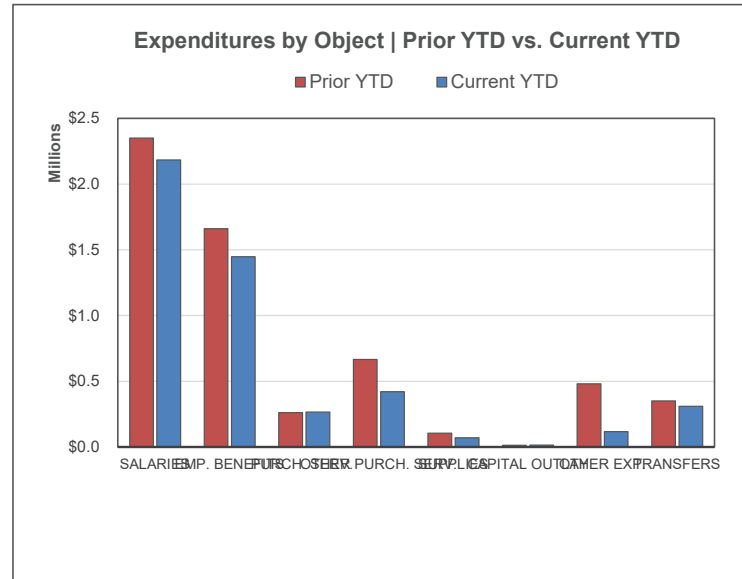
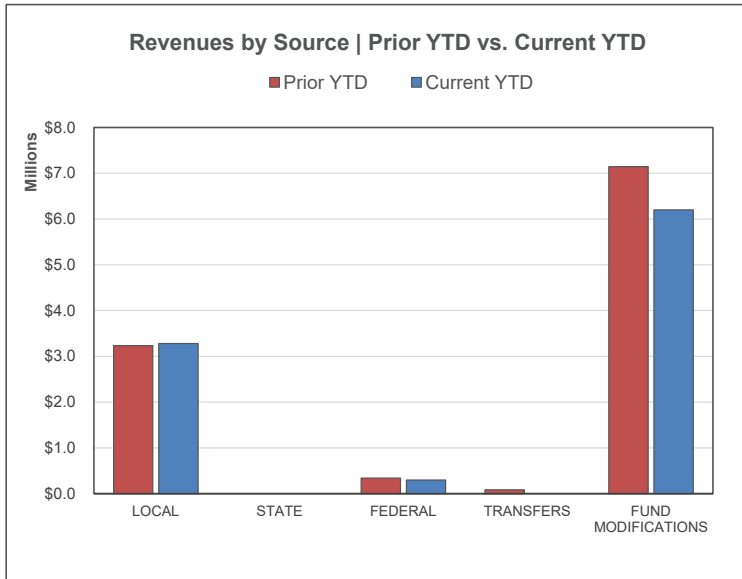
Expenditures by Object | Forecast vs. Budget



# Cooperative Activities Fund | Financial Summary

For the Period Ending November 30, 2024

	Prior YTD			Current YTD		
	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
<b>REVENUES</b>						
Local	\$3,232,569	\$7,654,325	42.23%	\$3,279,542	\$7,367,265	44.52%
Non-Ed Entities	0	0		0	0	
State	339,776	1,679,337	20.23%	299,652	1,033,687	28.99%
Federal	82,104	447,410	18.35%	0	300,000	0.00%
Transfers & Other	7,146,049	16,673,831	42.86%	6,199,103	17,206,946	36.03%
<b>TOTAL REVENUE</b>	<b>\$10,800,498</b>	<b>\$26,454,904</b>	<b>40.83%</b>	<b>\$9,778,297</b>	<b>\$25,907,898</b>	<b>37.74%</b>
<b>EXPENDITURES</b>						
Salaries	\$2,350,544	\$7,252,549	32.41%	\$2,183,917	\$7,270,386	30.04%
Employee Benefits	1,660,978	5,179,207	32.07%	1,447,759	5,288,568	27.38%
Purchased Services	261,343	1,855,198	14.09%	265,518	2,021,689	13.13%
Other Purchased Services	665,953	986,661	67.50%	420,220	702,614	59.81%
Supplies & Materials	105,642	277,288	38.10%	69,507	398,158	17.46%
Capital Outlay	13,686	106,368	12.87%	13,905	104,927	13.25%
Other Expenditures	480,648	831,542	57.80%	116,604	927,540	12.57%
Transfers & Other	350,000	5,958,020	5.87%	310,000	7,790,199	3.98%
<b>TOTAL EXPENDITURES</b>	<b>\$5,888,794</b>	<b>\$22,446,833</b>	<b>26.23%</b>	<b>\$4,827,430</b>	<b>\$24,504,081</b>	<b>19.70%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$4,911,704</b>	<b>\$4,008,071</b>		<b>\$4,950,867</b>	<b>\$1,403,817</b>	
<b>ENDING FUND BALANCE</b>		<b>\$26,758,537</b>			<b>\$28,162,354</b>	

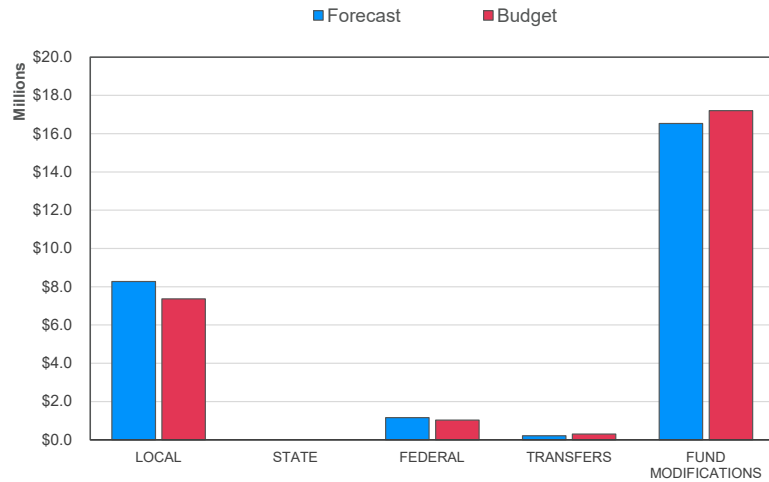


# Cooperative Activities Fund | Financial Forecast

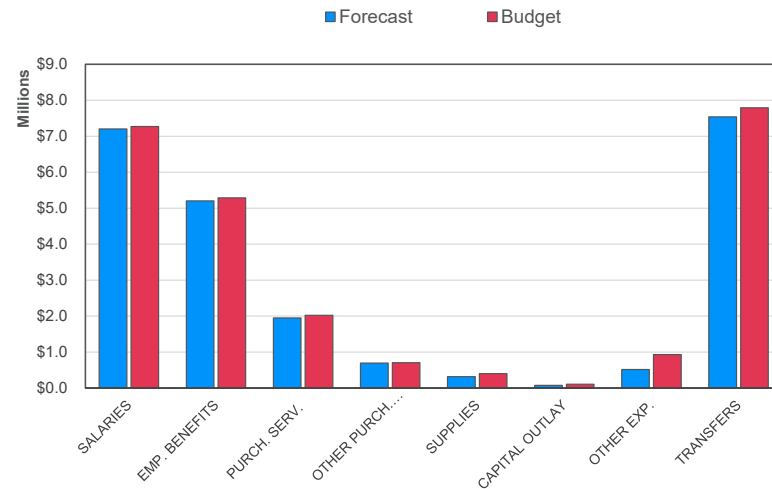
For the Period Ending November 30, 2024

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
<b>REVENUES</b>						
Local	\$3,232,569	\$3,279,542	\$4,989,297	\$8,268,839	\$7,367,265	\$901,574
Non-Ed Entities	0	0	0	0	0	0
State	339,776	299,652	855,447	1,155,099	1,033,687	121,412
Federal	82,104	0	214,926	214,926	300,000	(85,074)
Transfers & Other	7,146,049	6,199,103	10,333,675	16,532,778	17,206,946	(674,168)
<b>TOTAL REVENUE</b>	<b>\$10,800,498</b>	<b>\$9,778,297</b>	<b>\$16,393,346</b>	<b>\$26,171,642</b>	<b>\$25,907,898</b>	<b>\$263,744</b>
<b>EXPENDITURES</b>						
Salaries	\$2,350,544	\$2,183,917	\$5,020,165	\$7,204,082	\$7,270,386	(\$66,304)
Employee Benefits	1,660,978	1,447,759	3,754,999	5,202,757	5,288,568	(85,811)
Purchased Services	261,343	265,518	1,682,817	1,948,335	2,021,689	(73,354)
Other Purchased Services	665,953	420,220	271,964	692,184	702,614	(10,430)
Supplies & Materials	105,642	69,507	245,412	314,920	398,158	(83,238)
Capital Outlay	13,686	13,905	58,743	72,648	104,927	(32,279)
Other Expenditures	480,648	116,604	398,889	515,493	927,540	(412,047)
Transfers & Other	350,000	310,000	7,229,482	7,539,482	7,790,199	(250,717)
<b>TOTAL EXPENDITURES</b>	<b>\$5,888,794</b>	<b>\$4,827,430</b>	<b>\$18,662,472</b>	<b>\$23,489,902</b>	<b>\$24,504,081</b>	<b>(\$1,014,179)</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$4,911,704</b>	<b>\$4,950,867</b>	<b>(\$2,269,126)</b>	<b>\$2,681,741</b>	<b>\$1,403,817</b>	
<b>ENDING FUND BALANCE</b>				<b>\$29,440,278</b>	<b>\$28,162,354</b>	<b>\$1,277,924</b>

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



**NOVEMBER AND DECEMBER Washtenaw ISD Head Start and Early Head Start Grant  
05CH0112694-01-00**

**Budget Period for 07/01/2024 – 06/30/2025 Grant Year**

	<b>2024-2025 EHS/HS BUDGET</b>	<b>ACTUAL EXPENSES</b>	<b>ENCUMBRANCE</b>	<b>REMAINING BUDGET REVENUE</b>	<b>% USED</b>
<b>TRAINING AND TECHNICAL ASSISTANCE</b>	\$63,216.00	\$6635.73	8200.00	\$48,380.27	23.5%
<b>PERSONNEL</b>	\$1,050,668	\$473,838.98	0	\$576,829.02	45.1%
<b>FRINGE BENEFITS</b>	\$641,908.00	\$321,362.27	0	\$320,545.73	50.1%
<b>EQUIPMENT</b>	\$8,800.00	\$0	\$605.45	\$8,194.55	6.9%
<b>TRAVEL OUT OF TOWN</b>	\$28,614.00	\$8,559.56	0	\$20,054.44	29.9%
<b>SUPPLIES</b>	\$47,239.00	\$17,003.91	\$27.91	\$30,207.18	36.1 %
<b>CONTRACTUAL</b>	\$3,797,698.00	\$399,817.05	\$3,010,941.22	\$386,939.73	89.8%
<b>OTHER</b>	\$46,421.00	\$13,452.31	\$125.00	\$32,843.69	29.3%
<b>TOTAL</b>	\$5,684,564.00	\$1,240,669.81	\$3,019,899.58	\$1,423,994.61	75%

Actual Grant Expenditures as a % of Award

22% of Head Start/EHS Award

**Revenue of Award**

**TOTAL REVENUE TO DATE: \$378,593.64**

**Grant Expenditures**

**TOTAL EXPENDITURES TO DATE: \$1,240,669.81**

**TOTAL ENCUMBRANCES: \$3,019,899.58**

**EXPENDITURES FOR NOV/DEC: \$360,368.58**

**EXPENSES FOR NOV AND DEC:**

SUBRECIPIENT REIMBURSEMENT

SALARIES

FRINGES

PROGRAM SUPPLIES

BUILDING REPAIRS/MAINTENANCE(BEATTY)

CONFERENCE/PD

PROGRAM MATERIALS AND SUPPLIES

RENT @ CHAPPELLE

MARKETING MATERIALS

MEALS

PRINTING SERVICES

TELEPHONE SERVICES

MILEAGE

ELECTRICITY-BEATTY

WATER BILL

				Expenditures			
				07/01/2024 -			
Revenue	Budget	Current Month	Encumbrances	06/30/2025	Remaining	% Used/Rec'd	
<b>THROUGH DECEMBER 31</b>	<b>\$5,684,564.00</b>	<b>\$360,368.58</b>	<b>\$3,019,899.58</b>	<b>\$1,240,669.81</b>	<b>\$1,423,994.61</b>	<b>75%</b>	

**SUB-RECIPIENTS**

G/L Account Number - Combined	Account Description	Budget	Current Month	Encumbrances	06/30/2025	Remaining	% Used/Rec'd
<b>TRAINING AND TECHNICAL ASSISTANCE</b>							
<b>\$ 63,216</b>							
11.1221.3190.987.7235.90713.0000	Other Prof & Technical Services	\$6,212.00	\$706.10	\$1,500.00	\$766.10	\$3,945.90	36.48%
			\$0.00	\$0.00	\$122.50	(\$122.50)	
11.1221.3220.987.7235.90713.0000	Workshops and Conf Travel	\$7,468.00	\$198.75	\$0.00	\$1,768.43	\$5,699.57	23.68%
11.1221.6420.987.7235.90715.0000	Capital-New Equip <\$5000	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00	0.00%
11.1221.7410.987.7235.90717.0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$7.86	(\$7.86)	
11.1221.3190.988.7235.90713.0000	Other Prof & Technical Services	\$15,036.00	\$212.50	\$0.00	\$212.50	\$14,823.50	1.41%
11.1221.3220.988.7235.90713.0000	Workshops and Conf Travel	\$14,326.00	\$596.25	\$0.00	\$3,726.90	\$10,599.10	26.01%
11.1221.3430.988.7235.90715.0000	Mail/Postage Serv	\$4,874.00	\$0.00	\$0.00	\$0.00	\$4,874.00	0.00%
11.1221.5110.988.7235.90715.0000	Teaching/Testing Supplies	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
11.1221.6420.988.7235.90715.0000	Capital-New Equip <\$5000	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0.00%
11.1221.7410.988.7235.90717.0000	Dues and Fees	\$2,000.00	\$0.00	\$0.00	\$31.44	\$1,968.56	1.57%
11.1411.8220.000.7235.81020.0000	Sub-Grantee- YCS	\$6,700.00	\$0.00	\$6,700.00	\$0.00	\$0.00	100.00%
	<b>TOTAL</b>	<b>\$63,216.00</b>	<b>\$1,713.60</b>	<b>\$8,200.00</b>	<b>\$6,635.73</b>	<b>\$48,380.27</b>	<b>23.47%</b>

**PERSONNEL \$ 1,050,668**

**ADMINISTRATIVE SALARIES**

11.1226.1160.000.7235.90711.0000	Supervision/Direction-Staff	\$34,073.00	\$3,273.48	\$0.00	\$15,292.25	\$18,780.75	44.88%
11.1226.1170.000.7235.90711.0000	Program/Department Direction	\$59,274.00	\$4,005.85	\$0.00	\$24,545.36	\$34,728.64	41.41%
11.1226.1590.000.7235.90711.0000	Other Technical	\$20,576.00	\$1,708.31	\$0.00	\$10,043.81	\$10,532.19	48.81%
11.1226.1620.000.7235.90711.0000	Secretary-Clerical-Bookkeeper	\$12,759.00	\$671.56	\$0.00	\$4,111.88	\$8,647.12	32.23%
11.1226.1790.000.7235.90711.0000	Other Special Payments	\$378.00	\$32.48	\$0.00	\$136.36	\$241.64	36.07%
11.1226.1160.987.7235.90711.0000	Supervision/Direction-Staff	\$14,019.00	\$1,576.08	\$0.00	\$7,229.13	\$6,789.87	51.57%
11.1226.1170.987.7235.90711.0000	Program/Department Direction	\$21,391.00	\$1,770.78	\$0.00	\$10,824.72	\$10,566.28	50.60%
11.1226.1590.987.7235.90711.0000	Other Technical	\$5,144.00	\$427.08	\$0.00	\$2,510.93	\$2,633.07	48.81%
11.1226.1620.987.7235.90711.0000	Secretary-Clerical-Bookkeeper	\$1,418.00	\$118.51	\$0.00	\$739.44	\$678.56	52.15%
11.1226.1790.987.7235.90711.0000	Other Special Payments	\$159.00	\$19.48	\$0.00	\$81.81	\$77.19	51.45%
	<b>SUB TOTAL</b>	<b>\$169,191.00</b>	<b>\$13,603.61</b>	<b>\$0.00</b>	<b>\$75,515.69</b>	<b>\$93,675.31</b>	<b>44.63%</b>

**INSTRUCTIONAL SALARIES**

11.1281.1160.000.7235.90711.0000	Supervision/Direction-Staff	\$14,924.00	\$627.62	\$0.00	\$3,840.62	\$11,083.38	25.73%
11.1281.1180.000.7235.90711.0000	Research	\$89,469.00	\$8,428.97	\$0.00	\$50,382.91	\$39,086.09	56.31%
11.1281.1790.000.7235.90711.0000	Other Special Payments	\$104.00	\$8.78	\$0.00	\$53.78	\$50.22	51.71%
11.1281.1180.987.7235.90711.0000	Research	\$6,863.00	\$5,568.41	\$0.00	\$24,623.12	(\$17,760.12)	358.78%
11.1351.1220.000.7235.90711.0000	Counseling	\$271,967.00	\$10,980.87	\$0.00	\$56,394.51	\$215,572.49	20.74%
11.1351.1250.000.7235.90711.0000	Instructional Counseling	\$39,596.00	\$7,777.81	\$0.00	\$37,489.20	\$2,106.80	94.68%



11.1351.1440.000.7235.90711.0000	Social Work	\$54,753.00	\$9,125.91	\$0.00	\$41,627.07	\$13,125.93	76.03%
11.1351.1620.000.7235.90711.0000	Secretary-Clerical-Bookkeeper	\$13,688.00	\$2,126.99	\$0.00	\$13,080.21	\$607.79	95.56%
11.1351.1220.987.7235.90711.0000	Counseling	\$69,010.00	\$5,172.38	\$0.00	\$30,470.75	\$38,539.25	44.15%
11.1351.1250.987.7235.90711.0000	Instructional Counseling	\$274,983.00	\$19,959.66	\$0.00	\$126,097.35	\$148,885.65	45.86%
11.1351.1440.987.7235.90711.0000	Social Work	\$44,599.00	\$2,171.70	\$0.00	\$13,494.33	\$31,104.67	30.26%
11.1351.1620.987.7235.90711.0000	Secretary-Clerical-Bookkeeper	\$1,521.00	\$125.12	\$0.00	\$769.44	\$751.56	50.59%
	<b>SUB TOTAL</b>	<b>\$881,477.00</b>	<b>\$72,074.22</b>	<b>\$0.00</b>	<b>\$398,323.29</b>	<b>\$483,153.71</b>	<b>45.19%</b>
<b>TOTAL</b>		<b>\$1,050,668.00</b>	<b>\$85,677.83</b>	<b>\$0.00</b>	<b>\$473,838.98</b>	<b>\$576,829.02</b>	<b>45.10%</b>

**FRINGES \$641908**

**ADMINISTRATIVE BENEFITS**

11.1226.2110.000.7235.90711.0000	Group Life	\$240.00	\$19.94	\$0.00	\$102.42	\$137.58	42.68%
11.1226.2120.000.7235.90711.0000	Group Disability	\$247.00	\$19.36	\$0.00	\$101.36	\$145.64	41.04%
11.1226.2130.000.7235.90711.0000	Group Health and Accident	\$6,963.00	\$471.24	\$0.00	\$2,827.45	\$4,135.55	40.61%
11.1226.2140.000.7235.90711.0000	Dental Health Care	\$522.00	\$36.12	\$0.00	\$216.80	\$305.20	41.53%
11.1226.2150.000.7235.90711.0000	Vision Care	\$201.00	\$14.85	\$0.00	\$89.25	\$111.75	44.40%
11.1226.2820.000.7235.90711.0000	Contribution to State and Local Retirement	\$50,798.00	\$3,757.72	\$0.00	\$21,940.27	\$28,857.73	43.19%
11.1226.2830.000.7235.90711.0000	Employer Social Security	\$9,920.00	\$734.24	\$0.00	\$4,073.20	\$5,846.80	41.06%
11.1226.2920.000.7235.90711.0000	Cash in Lieu of Benefits	\$1,124.00	\$99.36	\$0.00	\$596.16	\$527.84	53.04%
11.1226.2110.987.7235.90711.0000	Group Life	\$92.00	\$8.48	\$0.00	\$40.56	\$51.44	44.09%
11.1226.2120.987.7235.90711.0000	Group Disability	\$87.00	\$7.94	\$0.00	\$38.70	\$48.30	44.48%
11.1226.2130.987.7235.90711.0000	Group Health and Accident	\$1,895.00	\$154.08	\$0.00	\$924.48	\$970.52	48.79%
11.1226.2140.987.7235.90711.0000	Dental Health Care	\$143.00	\$11.75	\$0.00	\$70.55	\$72.45	49.34%
11.1226.2150.987.7235.90711.0000	Vision Care	\$55.00	\$4.35	\$0.00	\$26.21	\$28.79	47.65%
11.1226.2820.987.7235.90711.0000	Contribution to State and Local Retirement	\$15,631.00	\$1,468.05	\$0.00	\$8,123.78	\$7,507.22	51.97%
11.1226.2830.987.7235.90711.0000	Employer Social Security	\$3,368.00	\$297.86	\$0.00	\$1,617.11	\$1,750.89	48.01%
11.1226.2920.987.7235.90711.0000	Cash in Lieu of Benefits	\$411.00	\$44.16	\$0.00	\$264.96	\$146.04	64.47%
	<b>SUB TOTAL</b>	<b>\$91,697.00</b>	<b>\$7,149.50</b>	<b>\$0.00</b>	<b>\$41,053.26</b>	<b>\$50,643.74</b>	<b>44.77%</b>

**INSTRUCTIONAL BENEFITS**

**HS**

11.1281.2110.000.7235.90711.0000	Group Life	\$297.00	\$23.62	\$0.00	\$147.06	\$149.94	49.52%
11.1281.2120.000.7235.90711.0000	Group Disability	\$251.00	\$21.18	\$0.00	\$124.94	\$126.06	49.78%
11.1281.2130.000.7235.90711.0000	Group Health and Accident	\$3,739.00	\$57.96	\$0.00	\$550.47	\$3,188.53	14.72%
11.1281.2140.000.7235.90711.0000	Dental Health Care	\$1,848.00	\$154.48	\$0.00	\$845.17	\$1,002.83	45.73%
11.1281.2150.000.7235.90711.0000	Vision Care	\$420.00	\$39.44	\$0.00	\$229.59	\$190.41	54.66%
11.1281.2820.000.7235.90711.0000	Contribution to State and Local Retirement	\$50,947.00	\$3,706.25	\$0.00	\$23,905.75	\$27,041.25	46.92%
11.1281.2830.000.7235.90711.0000	Employer Social Security	\$8,308.00	\$691.71	\$0.00	\$4,101.59	\$4,206.41	49.37%
11.1281.2920.000.7235.90711.0000	Cash in Lieu of Benefits	\$2,877.00	\$328.24	\$0.00	\$1,756.28	\$1,120.72	61.05%

**HS**

11.1351.2110.000.7235.90711.0000	Group Life	\$411.00	\$75.12	\$0.00	\$377.30	\$33.70	91.80%
11.1351.2120.000.7235.90711.0000	Group Disability	\$437.00	\$72.86	\$0.00	\$356.22	\$80.78	81.51%
11.1351.2130.000.7235.90711.0000	Group Health and Accident	\$33,608.00	\$5,706.92	\$0.00	\$27,313.64	\$6,294.36	81.27%

11.1351.2140.000.7235.90711.0000	Dental Health Care	\$3,992.00	\$641.43	\$0.00	\$3,291.93	\$700.07	82.46%
11.1351.2150.000.7235.90711.0000	Vision Care	\$966.00	\$153.31	\$0.00	\$783.79	\$182.21	81.14%
11.1351.2820.000.7235.90711.0000	Contribution to State and Local Retir	\$102,930.00	\$12,408.68	\$0.00	\$64,930.46	\$37,999.54	63.08%
11.1351.2830.000.7235.90711.0000	Employer Social Security	\$14,123.00	\$2,263.49	\$0.00	\$11,196.53	\$2,926.47	79.28%
11.1351.2920.000.7235.90711.0000	Cash in Lieu of Benefits	\$2,250.00	\$187.48	\$0.00	\$1,062.42	\$1,187.58	47.22%
<b>EHS</b>							
11.1281.2110.987.7235.90711.0000	Group Life	\$20.00	\$10.90	\$0.00	\$50.40	(\$30.40)	252.00%
11.1281.2120.987.7235.90711.0000	Group Disability	\$17.00	\$8.94	\$0.00	\$40.69	(\$23.69)	239.35%
11.1281.2140.987.7235.90711.0000	Dental Health Care	\$157.00	\$143.57	\$0.00	\$535.47	(\$378.47)	341.06%
11.1281.2150.987.7235.90711.0000	Vision Care	\$37.00	\$33.75	\$0.00	\$126.15	(\$89.15)	340.95%
11.1281.2820.987.7235.90711.0000	Contribution to State and Local Retir	\$3,373.00	\$2,215.22	\$0.00	\$10,152.20	(\$6,779.20)	300.98%
11.1281.2830.987.7235.90711.0000	Employer Social Security	\$551.00	\$396.28	\$0.00	\$1,780.80	(\$1,229.80)	323.19%
11.1281.2920.987.7235.90711.0000	Cash in Lieu of Benefits	\$251.00	\$181.16	\$0.00	\$774.48	(\$523.48)	308.56%
<b>EHS</b>							
11.1351.2110.987.7235.90711.0000	Group Life	\$761.00	\$49.04	\$0.00	\$292.12	\$468.88	38.39%
11.1351.2120.987.7235.90711.0000	Group Disability	\$932.00	\$64.70	\$0.00	\$393.56	\$538.44	42.23%
11.1351.2130.987.7235.90711.0000	Group Health and Accident	\$85,095.00	\$5,201.36	\$0.00	\$32,974.67	\$52,120.33	38.75%
11.1351.2140.987.7235.90711.0000	Dental Health Care	\$7,386.00	\$437.54	\$0.00	\$2,772.16	\$4,613.84	37.53%
11.1351.2150.987.7235.90711.0000	Vision Care	\$1,632.00	\$105.46	\$0.00	\$630.10	\$1,001.90	38.61%
11.1351.2820.987.7235.90711.0000	Contribution to State and Local Retir	\$189,902.00	\$11,219.67	\$0.00	\$74,830.26	\$115,071.74	39.40%
11.1351.2830.987.7235.90711.0000	Employer Social Security	\$30,057.00	\$2,036.77	\$0.00	\$12,665.33	\$17,391.67	42.14%
11.1351.2920.987.7235.90711.0000	Cash in Lieu of Benefits	\$2,636.00	\$219.58	\$0.00	\$1,317.48	\$1,318.52	49.98%
	<b>SUBTOTAL</b>	\$550,211.00	\$48,856.11	\$0.00	\$280,309.01	\$269,901.99	50.95%
<b>TOTAL</b>		<b>\$641,908.00</b>	<b>\$56,005.61</b>	<b>\$0.00</b>	<b>\$321,362.27</b>	<b>\$320,545.73</b>	<b>50.06%</b>
<b>TRAVEL \$28,614</b>							
<b>ADMINISTRATIVE TRAVEL</b>							
11.1226.3220.000.7234.90711.0000	Workshops and Conf Travel	\$7,179.00	\$0.00	\$0.00	\$3,410.11	\$3,768.89	47.50%
			\$0.00	\$0.00	\$1,166.34	(\$1,166.34)	
11.1226.3220.987.7234.90713.0000	Workshops and Conf Travel	\$7,435.00	\$9.50	\$0.00	\$1,427.15	\$6,007.85	19.20%
	<b>SUBTOTAL</b>	<b>\$14,614.00</b>	<b>\$9.50</b>	<b>\$0.00</b>	<b>\$6,003.60</b>	<b>\$8,610.40</b>	<b>41.08%</b>
<b>INSTRUCTIONAL TRAVEL</b>							
11.1351.3220.000.7234.90713.0000	Workshops and Conf Travel	\$7,000.00	\$19.00	\$0.00	\$1,488.50	\$5,511.50	21.26%
11.1351.3220.987.7235.90713.0000	Workshops and Conf Travel	\$7,000.00	\$0.00	\$0.00	\$1,067.46	\$5,932.54	15.25%
	<b>SUBTOTAL</b>	<b>\$14,000.00</b>	<b>\$19.00</b>	<b>\$0.00</b>	<b>\$2,555.96</b>	<b>\$11,444.04</b>	<b>18.26%</b>
<b>TOTAL</b>		<b>\$28,614.00</b>	<b>\$28.50</b>	<b>\$0.00</b>	<b>\$8,559.56</b>	<b>\$20,054.44</b>	<b>29.91%</b>
<b>EQUIPMENT \$8,800</b>							
11.1351.6420.987.7235.90714.0000	Capital-New Equip <\$5000	\$8,800.00	\$0.00	\$605.45	\$0.00	\$8,194.55	6.88%
<b>TOTAL</b>		<b>\$8,800.00</b>	<b>\$0.00</b>	<b>\$605.45</b>	<b>\$0.00</b>	<b>\$8,194.55</b>	<b>6.88%</b>

**SUPPLIES \$47,239**

11.1261.5980.000.7235.90716.0000	Misc. Hardware & Tool Supp	\$15,000.00	\$0.00	\$0.00	\$7,364.54	\$7,635.46	49.10%
11.1351.3430.000.7235.90715.0000	Mail/Postage Serv	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
11.1351.3510.000.7235.90715.0000	Advertisement Serv	\$2,500.00	\$0.00	\$0.00	\$2,352.47	\$147.53	94.10%
11.1351.3610.000.7235.90716.0000	Printing Serv	\$1,500.00	\$41.02	\$0.00	\$725.87	\$774.13	48.39%
11.1351.5910.000.7235.90715.0000	Office Supplies	\$2,500.00	\$0.00	\$0.00	\$69.77	\$2,430.23	2.79%
11.1351.5910.000.7235.90716.0000	Office Supplies	\$5,300.00	\$0.00	\$0.00	\$426.52	\$4,873.48	8.05%
11.1351.5990.000.7235.90715.0000	Misc. Supp & Matls	\$5,589.00	\$538.18	\$9.29	\$2,378.73	\$3,200.98	42.73%
11.1351.3430.987.7235.90715.0000	Mail/Postage Serv	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
11.1351.3510.987.7235.90715.0000	Advertisement Serv	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
11.1351.3610.987.7235.90716.0000	Printing Serv	\$1,750.00	\$149.69	\$0.00	\$1,454.44	\$295.56	83.11%
11.1351.5910.987.7235.90715.0000	Office Supplies	\$1,000.00	\$0.00	\$0.00	\$902.67	\$97.33	90.27%
11.1351.5910.987.7235.90716.0000	Office Supplies	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
11.1351.5990.987.7235.90715.0000	Misc. Supp & Matls	\$5,000.00	\$12.49	\$18.62	\$1,328.90	\$3,652.48	26.95%
<b>TOTAL</b>		<b>\$47,239.00</b>	<b>\$741.38</b>	<b>\$27.91</b>	<b>\$17,003.91</b>	<b>\$30,207.18</b>	<b>36.05%</b>

**CONTRACTUAL \$3,797,698.00**

11.1351.3190.000.7235.90716.0001	Other Prof & Technical Services	\$0.00	\$0.00	\$0.00	\$276.00	(\$276.00)	
11.1351.3190.000.7235.90716.0000	Other Prof & Technical Services	\$840.00	\$0.00	\$0.00	\$838.74	\$1.26	99.85%
11.1351.3190.987.7235.90715.0000	Other Prof & Technical Services	\$51,000.00	\$252.26	\$28,753.22	\$10,123.45	\$12,123.33	76.23%
11.1351.3190.987.7235.90716.0001	Other Prof & Technical Services	\$0.00	\$0.00	\$0.00	\$64.00	(\$64.00)	
11.1261.3190.000.7235.90716.0000	Other Prof & Technical Services	\$0.00	\$0.00	\$630.00	\$180.00	(\$810.00)	
11.1311.3130.000.7235.90716.0000	Pupil Services	\$5,500.00	\$340.50	\$0.00	\$4,209.20	\$1,290.80	76.53%
11.1311.3130.987.7235.90716.0000	Pupil Services	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
11.1351.4140.000.7235.90716.0000	Software Maint Agmts Serv	\$13,920.00	\$0.00	\$0.00	\$0.00	\$13,920.00	0.00%
11.1351.3450.987.7235.90716.0000	Software Lic/Agmts Serv	\$4,455.00	\$0.00	\$0.00	\$0.00	\$4,455.00	0.00%
11.1351.5110.000.7235.90715.0001	Teaching/Testing Supplies		\$0.00	\$0.00	\$262.50	(\$262.50)	
11.1351.5110.000.7235.90716.0000	Teaching/Testing Supplies	\$8,000.00	\$0.00	\$5,439.73	\$0.00	\$2,560.27	68.00%
<b>SUBTOTAL</b>		<b>\$85,715.00</b>	<b>\$592.76</b>	<b>\$34,822.95</b>	<b>\$15,953.89</b>	<b>\$34,938.16</b>	<b>59.24%</b>

**BEATY ELC**

11.1351.3830.000.7235.90717.0000	Water Sewage Serv	\$4,000.00	\$508.47	\$0.00	\$1,011.53	\$2,988.47	25.29%
11.1351.5520.000.7235.90716.0000	Electricity Supp	\$45,000.00	\$2,129.00	\$0.00	\$2,860.81	\$42,139.19	6.36%
11.1351.5520.000.7235.90717.0001	Electricity Supp		\$15.01	\$0.00	\$12,295.23	(\$12,295.23)	
11.1261.3910.000.7235.90716.0000	Property and Liability Insur Serv	\$9,474.00	\$0.00	\$0.00	\$9,473.76	\$0.24	100.00%
		\$0.00	\$177.00	\$0.00	\$354.00	(\$354.00)	
11.1261.4110.000.7235.90716.0000	Building Repair Serv	\$159,166.00	\$13,850.16	\$65,286.25	\$52,598.54	\$41,281.21	74.06%
<b>SUBTOTAL</b>		<b>\$217,640.00</b>	<b>\$16,679.64</b>	<b>\$65,286.25</b>	<b>\$78,593.87</b>	<b>\$73,759.88</b>	<b>66.11%</b>
11.1411.8220.000.7235.81010.0000	Pmt to Another Public School District for Serv	\$1,115,310.00	\$189,944.28	\$422,744.93	\$281,483.07	\$411,082.00	63.14%

11.1411.8220.000.7235.81020.0000	Pmt to Another Public School District for Serv	\$2,078,100.00	\$0.00	\$2,078,100.00	\$0.00	\$0.00	100.00%
11.1411.8220.000.7235.81080.0000	Pmt to Another Public School District for Serv	\$105,313.00	\$0.00	\$0.00	\$0.00	\$105,313.00	0.00%
11.1411.8510.000.7235.81010.0000	Sub-Grantee / Flow through Disbursements	(\$411,082.00)	\$0.00	\$0.00	\$0.00	(\$411,082.00)	0.00%
11.1411.8510.000.7235.81020.0000	Sub-Grantee / Flow through Disbursements	(\$115,178.00)	\$0.00	\$0.00	\$0.00	(\$115,178.00)	0.00%
11.1411.8510.000.7235.81070.0000	Sub-Grantee / Flow through Disbursements	\$323,270.00	\$0.00	\$323,270.00	\$0.00	\$0.00	100.00%
11.1411.8510.000.7235.81080.0000	Sub-Grantee / Flow through Disbursements	(\$105,313.00)	\$0.00	\$0.00	\$0.00	(\$105,313.00)	0.00%
11.1411.8510.000.7235.81140.0000	Sub-Grantee / Flow through Disbursements	\$114,419.00	\$6,528.02	\$85,626.44	\$22,163.56	\$6,629.00	94.21%
11.1411.8510.987.7235.81020.0000	Sub-Grantee / Flow through Disbursements	\$213,168.00	\$0.00	\$0.00	\$0.00	\$213,168.00	0.00%
11.1445.8510.987.7235.91004.0000	Sub-Grantee / Flow through Disbursements	\$172,464.00	\$0.00	\$0.00	\$0.00	\$172,464.00	0.00%
	<b>SUBTOTAL</b>	<b>\$3,490,471.00</b>	<b>\$196,472.30</b>	<b>\$2,909,741.37</b>	<b>\$303,646.63</b>	<b>\$277,083.00</b>	<b>92.06%</b>
<b>SOCIALIZATION FACILITY</b>							
11.1261.4210.987.7235.90716.0000	Land/Building Rental Serv	\$3,872.00	\$218.12	\$1,090.65	\$1,622.66	\$1,158.69	70.08%
	<b>SUBTOTAL</b>	<b>\$3,872.00</b>	<b>\$218.12</b>	<b>\$1,090.65</b>	<b>\$1,622.66</b>	<b>\$1,158.69</b>	<b>70.08%</b>
<b>TOTAL</b>		<b>\$3,797,698.00</b>	<b>\$213,962.82</b>	<b>\$3,010,941.22</b>	<b>\$399,817.05</b>	<b>\$386,939.73</b>	<b>89.81%</b>
<b>OTHER \$46,421.00</b>							
11.1226.3210.000.7235.90711.0000	Regular Duty Travel	\$300.00	\$0.00	\$0.00	\$252.13	\$47.87	84.04%
11.1226.7410.000.7235.90717.0000	Dues and Fees	\$6,000.00	\$0.00	\$0.00	\$1,080.00	\$4,920.00	18.00%
11.1226.3210.987.7235.90717.0000	Regular Duty Travel	\$500.00	\$0.00	\$0.00	\$14.67	\$485.33	2.93%
11.1226.7410.987.7235.90717.0000	Dues and Fees	\$2,101.00	\$0.00	\$0.00	\$1,355.00	\$746.00	64.49%
11.1281.3210.000.7235.90711.0000	Regular Duty Travel	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
11.1281.3210.987.7235.90717.0000	Regular Duty Travel	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
11.1351.3150.000.7235.90717.0001	Management Services	\$0.00	\$0.00	\$0.00	\$390.05	(\$390.05)	
11.1351.3150.000.7235.90717.0000	Management Services	\$4,400.00	\$0.00	\$0.00	\$1,006.20	\$3,393.80	22.87%
11.1351.3150.987.7235.90715.0000	Management Services	\$4,070.00	\$250.00	\$125.00	\$419.68	\$3,525.32	13.38%
11.1351.3210.000.7235.90713.0000	Regular Duty Travel	\$0.00	\$0.00	\$0.00	\$112.56	(\$112.56)	
11.1351.3210.000.7235.90717.0000	Regular Duty Travel	\$1,500.00	\$251.25	\$0.00	\$622.43	\$877.57	41.50%
11.1351.3210.987.7235.90713.0000	Regular Duty Travel	\$0.00	\$0.00	\$0.00	\$209.51	(\$209.51)	
11.1351.3210.987.7235.90717.0000	Regular Duty Travel	\$10,500.00	\$1,577.59	\$0.00	\$4,092.69	\$6,407.31	38.98%
11.1351.3930.000.7235.90717.0000	Fleet Insur Serv	\$4,000.00	\$0.00	\$0.00	\$1,474.89	\$2,525.11	36.87%
11.1351.5110.987.7235.00000.0000	Teaching/Testing Supplies	\$0.00	\$0.00	\$0.00	\$367.50	(\$367.50)	
11.1351.5110.987.7235.90715.0000	Teaching/Testing Supplies	\$1,000.00	\$0.00	\$0.00	\$1,125.00	(\$125.00)	112.50%
11.1226.3410.000.7235.90711.0000	Telephone Serv	\$792.00	\$12.50	\$0.00	\$75.00	\$717.00	9.47%
11.1226.3410.987.7235.90711.0000	Telephone Serv	\$90.00	\$7.50	\$0.00	\$45.00	\$45.00	50.00%

11.1226.3410.987.7235.90717.0000	Telephone Serv	\$168.00	\$0.00	\$0.00	\$0.00	\$168.00	<b>0.00%</b>
11.1281.3410.000.7235.90711.0000	Telephone Serv	\$1,920.00	\$5.00	\$0.00	\$30.00	\$1,890.00	<b>1.56%</b>
11.1281.3410.987.7235.90717.0000	Telephone Serv	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00	<b>0.00%</b>
11.1351.3410.000.7235.90711.0000	Telephone Serv	\$3,015.00	\$70.00	\$0.00	\$405.00	\$2,610.00	<b>13.43%</b>
11.1351.3410.987.7235.90711.0000	Telephone Serv	\$1,908.00	\$65.00	\$0.00	\$375.00	\$1,533.00	<b>19.65%</b>
11.1351.3410.987.7235.90717.0000	Telephone Serv	\$2,397.00	\$0.00	\$0.00	\$0.00	\$2,397.00	<b>0.00%</b>
<b>TOTAL</b>		<b>\$46,421.00</b>	<b>\$2,238.84</b>	<b>\$125.00</b>	<b>\$13,452.31</b>	<b>\$32,843.69</b>	<b>29.25%</b>

**GRAND TOTAL \$5,684,564**

G/L Account Number	Account Description	Adopted Budget	Budget		Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd	Prior Year Total
			Amendments	Amended Budget						
<b>Fund 11 - General Fund</b>										
Account Type <b>Revenue</b>										
*Function* <b>0000 - Revenue</b>										
Program <b>000 - Unassigned</b>										
11.0413.0000.000.7235.00000.0000	Restricted Received Directly from Federal Government	4,872,340.00	812,224.00	5,684,564.00	.00	.00	378,593.64	5,305,970.36	7	.00
Program <b>000 - Unassigned Totals</b>		<b>\$4,872,340.00</b>	<b>\$812,224.00</b>	<b>\$5,684,564.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$378,593.64</b>	<b>\$5,305,970.36</b>	<b>7%</b>	<b>\$0.00</b>
*Function* <b>0000 - Revenue Totals</b>		<b>\$4,872,340.00</b>	<b>\$812,224.00</b>	<b>\$5,684,564.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$378,593.64</b>	<b>\$5,305,970.36</b>	<b>7%</b>	<b>\$0.00</b>
Account Type <b>Revenue Totals</b>		<b>\$4,872,340.00</b>	<b>\$812,224.00</b>	<b>\$5,684,564.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$378,593.64</b>	<b>\$5,305,970.36</b>	<b>7%</b>	<b>\$0.00</b>
Account Type <b>Expense</b>										
*Function* <b>1221 - Improvement of Instruction</b>										
Program <b>987 - Early Head Start</b>										
11.1221.3190.987.7235.90713.0000	Other Prof & Technical Services	.00	6,212.00	6,212.00	706.10	1,500.00	766.10	3,945.90	36	.00
11.1221.3190.987.7235.90716.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	122.50	(122.50)	+++	.00
11.1221.3220.987.7235.90713.0000	Workshops and Conf Travel	.00	7,468.00	7,468.00	198.75	.00	1,768.43	5,699.57	24	.00
11.1221.6420.987.7235.90715.0000	Capital-New Equip <\$5000	.00	1,400.00	1,400.00	.00	.00	.00	1,400.00	0	.00
11.1221.7410.987.7235.90717.0000	Dues and Fees	.00	.00	.00	.00	.00	7.86	(7.86)	+++	.00
Program <b>987 - Early Head Start Totals</b>		<b>\$0.00</b>	<b>\$15,080.00</b>	<b>\$15,080.00</b>	<b>\$904.85</b>	<b>\$1,500.00</b>	<b>\$2,664.89</b>	<b>\$10,915.11</b>	<b>28%</b>	<b>\$0.00</b>
Program <b>988 - Head Start Tech Assistance Alloc</b>										
11.1221.3190.988.7235.90713.0000	Other Prof & Technical Services	.00	15,036.00	15,036.00	212.50	.00	212.50	14,823.50	1	.00
11.1221.3220.988.7235.90713.0000	Workshops and Conf Travel	.00	14,326.00	14,326.00	596.25	.00	3,726.90	10,599.10	26	.00
11.1221.3430.988.7235.90715.0000	Mail/Postage Serv	.00	4,874.00	4,874.00	.00	.00	.00	4,874.00	0	.00
11.1221.5110.988.7235.90715.0000	Teaching/Testing Supplies	.00	1,000.00	1,000.00	.00	.00	.00	1,000.00	0	.00
11.1221.6420.988.7235.90715.0000	Capital-New Equip <\$5000	.00	4,200.00	4,200.00	.00	.00	.00	4,200.00	0	.00
11.1221.7410.988.7235.90717.0000	Dues and Fees	.00	2,000.00	2,000.00	.00	.00	31.44	1,968.56	2	.00
Program <b>988 - Head Start Tech Assistance Alloc Totals</b>		<b>\$0.00</b>	<b>\$41,436.00</b>	<b>\$41,436.00</b>	<b>\$808.75</b>	<b>\$0.00</b>	<b>\$3,970.84</b>	<b>\$37,465.16</b>	<b>10%</b>	<b>\$0.00</b>
*Function* <b>1221 - Improvement of Instruction Totals</b>		<b>\$0.00</b>	<b>\$56,516.00</b>	<b>\$56,516.00</b>	<b>\$1,713.60</b>	<b>\$1,500.00</b>	<b>\$6,635.73</b>	<b>\$48,380.27</b>	<b>14%</b>	<b>\$0.00</b>
*Function* <b>1226 - Supervision/Direction of Instr Staff</b>										
Program <b>000 - Unassigned</b>										
11.1226.1160.000.7235.90711.0000	Supervision/Direction-Staff	38,804.00	(4,731.00)	34,073.00	3,273.48	.00	15,292.25	18,780.75	45	.00
11.1226.1170.000.7235.90711.0000	Program/Department Direction	59,274.00	.00	59,274.00	4,005.85	.00	24,545.36	34,728.64	41	.00
11.1226.1590.000.7235.90711.0000	Other Technical	20,576.00	.00	20,576.00	1,708.31	.00	10,043.81	10,532.19	49	.00
11.1226.1620.000.7235.90711.0000	Secretary-Clerical-Bookkeeper	12,759.00	.00	12,759.00	671.56	.00	4,111.88	8,647.12	32	.00
11.1226.1790.000.7235.90711.0000	Other Special Payments	378.00	.00	378.00	32.48	.00	136.36	241.64	36	.00
11.1226.2110.000.7235.90711.0000	Group Life	261.00	(21.00)	240.00	19.94	.00	102.42	137.58	43	.00
11.1226.2120.000.7235.90711.0000	Group Disability	265.00	(18.00)	247.00	19.36	.00	101.36	145.64	41	.00
11.1226.2130.000.7235.90711.0000	Group Health and Accident	7,219.00	(256.00)	6,963.00	471.24	.00	2,827.45	4,135.55	41	.00
11.1226.2140.000.7235.90711.0000	Dental Health Care	541.00	(19.00)	522.00	36.12	.00	216.80	305.20	42	.00
11.1226.2150.000.7235.90711.0000	Vision Care	206.00	(5.00)	201.00	14.85	.00	89.25	111.75	44	.00
11.1226.2820.000.7235.90711.0000	Contribution to State and Local Retirement Funds	52,498.00	(1,700.00)	50,798.00	3,757.72	.00	21,940.27	28,857.73	43	.00
11.1226.2830.000.7235.90711.0000	Employer Social Security	10,214.00	(294.00)	9,920.00	734.24	.00	4,073.20	5,846.80	41	.00
11.1226.2920.000.7235.90711.0000	Cash in Lieu of Benefits	1,193.00	(69.00)	1,124.00	99.36	.00	596.16	527.84	53	.00
11.1226.3210.000.7235.90711.0000	Regular Duty Travel	.00	300.00	300.00	.00	.00	252.13	47.87	84	.00
11.1226.3220.000.7235.90711.0000	Workshops and Conf Travel	.00	7,179.00	7,179.00	.00	.00	3,410.11	3,768.89	48	.00
11.1226.3220.000.7235.90713.0000	Workshops and Conf Travel	.00	.00	.00	.00	.00	1,166.34	(1,166.34)	+++	.00
11.1226.3410.000.7235.90711.0000	Telephone Serv	150.00	642.00	792.00	12.50	.00	75.00	717.00	9	.00
11.1226.7410.000.7235.90717.0000	Dues and Fees	.00	6,000.00	6,000.00	.00	.00	1,080.00	4,920.00	18	.00
Program <b>000 - Unassigned Totals</b>		<b>\$204,338.00</b>	<b>\$7,008.00</b>	<b>\$211,346.00</b>	<b>\$14,857.01</b>	<b>\$0.00</b>	<b>\$90,060.15</b>	<b>\$121,285.85</b>	<b>43%</b>	<b>\$0.00</b>
Program <b>987 - Early Head Start</b>										
11.1226.1160.987.7235.90711.0000	Supervision/Direction-Staff	18,590.00	(4,571.00)	14,019.00	1,576.08	.00	7,229.13	6,789.87	52	.00
11.1226.1170.987.7235.90711.0000	Program/Department Direction	21,391.00	.00	21,391.00	1,770.78	.00	10,824.72	10,566.28	51	.00
11.1226.1590.987.7235.90711.0000	Other Technical	5,144.00	.00	5,144.00	427.08	.00	2,510.93	2,633.07	49	.00
11.1226.1620.987.7235.90711.0000	Secretary-Clerical-Bookkeeper	1,418.00	.00	1,418.00	118.51	.00	739.44	678.56	52	.00

G/L Account Number	Account Description	Budget			Current Month		Encumbrances	Actual	Budget - Actual	% Used/Rec'd	Prior Year Total
		Adopted Budget	Amendments	Amended Budget	Actual						
11.1226.1790.987.7235.90711.0000	Other Special Payments	227.00	(68.00)	159.00	19.48	.00	81.81	77.19	51	.00	
11.1226.2110.987.7235.90711.0000	Group Life	105.00	(13.00)	92.00	8.48	.00	40.56	51.44	44	.00	
11.1226.2120.987.7235.90711.0000	Group Disability	98.00	(11.00)	87.00	7.94	.00	38.70	48.30	44	.00	
11.1226.2130.987.7235.90711.0000	Group Health and Accident	1,895.00	.00	1,895.00	154.08	.00	924.48	970.52	49	.00	
11.1226.2140.987.7235.90711.0000	Dental Health Care	143.00	.00	143.00	11.75	.00	70.55	72.45	49	.00	
11.1226.2150.987.7235.90711.0000	Vision Care	55.00	.00	55.00	4.35	.00	26.21	28.79	48	.00	
11.1226.2820.987.7235.90711.0000	Contribution to State and Local Retirement Funds	15,781.00	(150.00)	15,631.00	1,468.05	.00	8,123.78	7,507.22	52	.00	
11.1226.2830.987.7235.90711.0000	Employer Social Security	3,638.00	(270.00)	3,368.00	297.86	.00	1,617.11	1,750.89	48	.00	
11.1226.2920.987.7235.90711.0000	Cash in Lieu of Benefits	531.00	(120.00)	411.00	44.16	.00	264.96	146.04	64	.00	
11.1226.3210.987.7235.90717.0000	Regular Duty Travel	.00	500.00	500.00	.00	.00	14.67	485.33	3	.00	
11.1226.3220.987.7235.90713.0000	Workshops and Conf Travel	.00	7,435.00	7,435.00	9.50	.00	1,427.15	6,007.85	19	.00	
11.1226.3410.987.7235.90711.0000	Telephone Serv	90.00	.00	90.00	7.50	.00	45.00	45.00	50	.00	
11.1226.3410.987.7235.90717.0000	Telephone Serv	.00	168.00	168.00	.00	.00	.00	168.00	0	.00	
11.1226.7410.987.7235.90717.0000	Dues and Fees	.00	2,101.00	2,101.00	.00	.00	1,355.00	746.00	64	.00	
Program 987 - Early Head Start Totals		\$69,106.00	\$5,001.00	\$74,107.00	\$5,925.60	\$0.00	\$35,334.20	\$38,772.80	48%	\$0.00	
*Function* 1226 - SupervisionDirection of Instr Staff Totals		\$273,444.00	\$12,009.00	\$285,453.00	\$20,782.61	\$0.00	\$125,394.35	\$160,058.65	44%	\$0.00	
<b>*Function* 1261 - Operating Buildings Services</b>											
Program 000 - Unassigned											
11.1261.3190.000.7235.90716.0000	Other Prof & Technical Services	.00	.00	.00	.00	630.00	180.00	(810.00)	+++	.00	
11.1261.3910.000.7235.90716.0000	Property and Liability Insur Serv	.00	9,474.00	9,474.00	.00	.00	9,473.76	.24	100	.00	
11.1261.4110.000.7235.90716	Building Repair Serv	.00	.00	.00	177.00	.00	354.00	(354.00)	+++	.00	
11.1261.4110.000.7235.90716.0000	Building Repair Serv	.00	159,166.00	159,166.00	13,850.16	65,286.25	52,598.54	41,281.21	74	.00	
11.1261.5980.000.7235.90716.0000	Misc. Hardware & Tool Supp	.00	15,000.00	15,000.00	.00	.00	7,364.54	7,635.46	49	.00	
Program 000 - Unassigned Totals		\$0.00	\$183,640.00	\$183,640.00	\$14,027.16	\$65,916.25	\$69,970.84	\$47,752.91	74%	\$0.00	
Program 987 - Early Head Start											
11.1261.4210.987.7235.90716.0000	Land/Building Rental Serv	.00	3,872.00	3,872.00	218.12	1,090.65	1,622.66	1,158.69	70	.00	
Program 987 - Early Head Start Totals		\$0.00	\$3,872.00	\$3,872.00	\$218.12	\$1,090.65	\$1,622.66	\$1,158.69	70%	\$0.00	
*Function* 1261 - Operating Buildings Services Totals		\$0.00	\$187,512.00	\$187,512.00	\$14,245.28	\$67,006.90	\$71,593.50	\$48,911.60	74%	\$0.00	
<b>*Function* 1281 - Planning, Research and Evaluation</b>											
Program 000 - Unassigned											
11.1281.1160.000.7235.90711.0000	Supervision/Direction-Staff	14,924.00	.00	14,924.00	627.62	.00	3,840.62	11,083.38	26	.00	
11.1281.1180.000.7235.90711.0000	Research	90,962.00	(1,493.00)	89,469.00	8,428.97	.00	50,382.91	39,086.09	56	.00	
11.1281.1790.000.7235.90711.0000	Other Special Payments	104.00	.00	104.00	8.78	.00	53.78	50.22	52	.00	
11.1281.2110.000.7235.90711.0000	Group Life	297.00	.00	297.00	23.62	.00	147.06	149.94	50	.00	
11.1281.2120.000.7235.90711.0000	Group Disability	251.00	.00	251.00	21.18	.00	124.94	126.06	50	.00	
11.1281.2130.000.7235.90711.0000	Group Health and Accident	4,081.00	(342.00)	3,739.00	57.96	.00	550.47	3,188.53	15	.00	
11.1281.2140.000.7235.90711.0000	Dental Health Care	1,873.00	(25.00)	1,848.00	154.48	.00	845.17	1,002.83	46	.00	
11.1281.2150.000.7235.90711.0000	Vision Care	426.00	(6.00)	420.00	39.44	.00	229.59	190.41	55	.00	
11.1281.2820.000.7235.90711.0000	Contribution to State and Local Retirement Funds	51,707.00	(760.00)	50,947.00	3,706.25	.00	23,905.75	27,041.25	47	.00	
11.1281.2830.000.7235.90711.0000	Employer Social Security	8,401.00	(93.00)	8,308.00	691.71	.00	4,101.59	4,206.41	49	.00	
11.1281.2920.000.7235.90711.0000	Cash in Lieu of Benefits	2,899.00	(22.00)	2,877.00	328.24	.00	1,756.28	1,120.72	61	.00	
11.1281.3210.000.7235.90711.0000	Regular Duty Travel	.00	1,500.00	1,500.00	.00	.00	.00	1,500.00	0	.00	
11.1281.3410.000.7235.90711.0000	Telephone Serv	120.00	1,800.00	1,920.00	5.00	.00	30.00	1,890.00	2	.00	
Program 000 - Unassigned Totals		\$176,045.00	\$559.00	\$176,604.00	\$14,093.25	\$0.00	\$85,968.16	\$90,635.84	49%	\$0.00	
Program 987 - Early Head Start											
11.1281.1180.987.7235.90711.0000	Research	6,863.00	.00	6,863.00	5,568.41	.00	24,623.12	(17,760.12)	359	.00	
11.1281.2110.987.7235.90711.0000	Group Life	20.00	.00	20.00	10.90	.00	50.40	(30.40)	252	.00	
11.1281.2120.987.7235.90711.0000	Group Disability	17.00	.00	17.00	8.94	.00	40.69	(23.69)	239	.00	
11.1281.2140.987.7235.90711.0000	Dental Health Care	157.00	.00	157.00	143.57	.00	535.47	(378.47)	341	.00	
11.1281.2150.987.7235.90711.0000	Vision Care	37.00	.00	37.00	33.75	.00	126.15	(89.15)	341	.00	
11.1281.2820.987.7235.90711.0000	Contribution to State and Local Retirement Funds	3,373.00	.00	3,373.00	2,215.22	.00	10,152.20	(6,779.20)	301	.00	

G/L Account Number	Account Description	Budget		Current Month		Encumbrances	Actual	Budget - Actual	% Used/Rec'd	Prior Year Total
		Adopted Budget	Amendments	Amended Budget	Actual					
11.1281.2830.987.7235.90711.0000	Employer Social Security	551.00	.00	551.00	396.28	.00	1,780.80	(1,229.80)	323	.00
11.1281.2920.987.7235.90711.0000	Cash in Lieu of Benefits	251.00	.00	251.00	181.16	.00	774.48	(523.48)	309	.00
11.1281.3210.987.7235.90717.0000	Regular Duty Travel	.00	200.00	200.00	.00	.00	.00	200.00	0	.00
11.1281.3410.987.7235.90717.0000	Telephone Serv	.00	60.00	60.00	.00	.00	.00	60.00	0	.00
<b>Program 987 - Early Head Start Totals</b>		<b>\$11,269.00</b>	<b>\$260.00</b>	<b>\$11,529.00</b>	<b>\$8,558.23</b>	<b>\$0.00</b>	<b>\$38,083.31</b>	<b>(\$26,554.31)</b>	<b>330%</b>	<b>\$0.00</b>
<b>*Function* 1281 - Planning, Research and Evaluation Totals</b>		<b>\$187,314.00</b>	<b>\$819.00</b>	<b>\$188,133.00</b>	<b>\$22,651.48</b>	<b>\$0.00</b>	<b>\$124,051.47</b>	<b>\$64,081.53</b>	<b>66%</b>	<b>\$0.00</b>
<b>*Function* 1311 - Community Services Direction</b>										
<b>Program 000 - Unassigned</b>										
11.1311.3130.000.7235.90716.0000	Pupil Services	.00	5,500.00	5,500.00	340.50	.00	4,209.20	1,290.80	77	.00
<b>Program 000 - Unassigned Totals</b>		<b>\$0.00</b>	<b>\$5,500.00</b>	<b>\$5,500.00</b>	<b>\$340.50</b>	<b>\$0.00</b>	<b>\$4,209.20</b>	<b>\$1,290.80</b>	<b>77%</b>	<b>\$0.00</b>
<b>Program 987 - Early Head Start</b>										
11.1311.3130.987.7235.90716.0000	Pupil Services	.00	2,000.00	2,000.00	.00	.00	.00	2,000.00	0	.00
<b>Program 987 - Early Head Start Totals</b>		<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>*Function* 1311 - Community Services Direction Totals</b>		<b>\$0.00</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$340.50</b>	<b>\$0.00</b>	<b>\$4,209.20</b>	<b>\$3,290.80</b>	<b>56%</b>	<b>\$0.00</b>
<b>*Function* 1351 - Custody and Care of Children</b>										
<b>Program 000 - Unassigned</b>										
11.1351.1220.000.7235.90711.0000	Counseling	73,004.00	198,963.00	271,967.00	10,980.87	.00	56,394.51	215,572.49	21	.00
11.1351.1250.000.7235.90711.0000	Instructional Counseling	39,596.00	.00	39,596.00	7,777.81	.00	37,489.20	2,106.80	95	.00
11.1351.1440.000.7235.90711.0000	Social Work	54,753.00	.00	54,753.00	9,125.91	.00	41,627.07	13,125.93	76	.00
11.1351.1620.000.7235.90711.0000	Secretary-Clerical-Bookkeeper	13,688.00	.00	13,688.00	2,126.99	.00	13,080.21	607.79	96	.00
11.1351.2110.000.7235.90711.0000	Group Life	411.00	.00	411.00	75.12	.00	377.30	33.70	92	.00
11.1351.2120.000.7235.90711.0000	Group Disability	437.00	.00	437.00	72.86	.00	356.22	80.78	82	.00
11.1351.2130.000.7235.90711.0000	Group Health and Accident	33,608.00	.00	33,608.00	5,706.92	.00	27,313.64	6,294.36	81	.00
11.1351.2140.000.7235.90711.0000	Dental Health Care	3,992.00	.00	3,992.00	641.43	.00	3,291.93	700.07	82	.00
11.1351.2150.000.7235.90711.0000	Vision Care	966.00	.00	966.00	153.31	.00	783.79	182.21	81	.00
11.1351.2820.000.7235.90711.0000	Contribution to State and Local Retirement Funds	87,958.00	14,972.00	102,930.00	12,408.68	.00	64,930.46	37,999.54	63	.00
11.1351.2830.000.7235.90711.0000	Employer Social Security	14,123.00	.00	14,123.00	2,263.49	.00	11,196.53	2,926.47	79	.00
11.1351.2920.000.7235.90711.0000	Cash in Lieu of Benefits	2,250.00	.00	2,250.00	187.48	.00	1,062.42	1,187.58	47	.00
11.1351.3150.000.7235.90715.0000	Management Services	.00	.00	.00	.00	.00	390.05	(390.05)	+++	.00
11.1351.3150.000.7235.90717.0000	Management Services	.00	4,400.00	4,400.00	.00	.00	1,006.20	3,393.80	23	.00
11.1351.3190.000.7235.90715.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	276.00	(276.00)	+++	.00
11.1351.3190.000.7235.90716.0000	Other Prof & Technical Services	.00	840.00	840.00	.00	.00	838.74	1.26	100	.00
11.1351.3210.000.7235.90713.0000	Regular Duty Travel	.00	.00	.00	.00	.00	112.56	(112.56)	+++	.00
11.1351.3210.000.7235.90717.0000	Regular Duty Travel	.00	1,500.00	1,500.00	251.25	.00	622.43	877.57	41	.00
11.1351.3220.000.7235.90713.0000	Workshops and Conf Travel	.00	7,000.00	7,000.00	19.00	.00	1,488.50	5,511.50	21	.00
11.1351.3410.000.7235.90711.0000	Telephone Serv	720.00	2,295.00	3,015.00	70.00	.00	405.00	2,610.00	13	.00
11.1351.3430.000.7235.90715.0000	Mail/Postage Serv	.00	850.00	850.00	.00	.00	.00	850.00	0	.00
11.1351.3510.000.7235.90715.0000	Advertisement Serv	.00	2,500.00	2,500.00	.00	.00	2,352.47	147.53	94	.00
11.1351.3610.000.7235.90716.0000	Printing Serv	.00	1,500.00	1,500.00	41.02	.00	725.87	774.13	48	.00
11.1351.3830.000.7235.90717.0000	Water Sewage Serv	.00	4,000.00	4,000.00	508.47	.00	1,011.53	2,988.47	25	.00
11.1351.3930.000.7235.90717.0000	Fleet Insur Serv	.00	4,000.00	4,000.00	.00	.00	1,474.89	2,525.11	37	.00
11.1351.4140.000.7235.90716.0000	Software Maint Agmts Serv	.00	13,920.00	13,920.00	.00	.00	.00	13,920.00	0	.00
11.1351.5110.000.7235.90715.0000	Teaching/Testing Supplies	.00	.00	.00	.00	.00	262.50	(262.50)	+++	.00
11.1351.5110.000.7235.90716.0000	Teaching/Testing Supplies	.00	8,000.00	8,000.00	.00	5,439.73	.00	2,560.27	68	.00
11.1351.5520.000.7235.90716.0000	Electricity Supp	.00	45,000.00	45,000.00	2,129.00	.00	2,860.81	42,139.19	6	.00
11.1351.5520.000.7235.90717.0000	Electricity Supp	.00	.00	.00	15.01	.00	12,295.23	(12,295.23)	+++	.00
11.1351.5910.000.7235.90715.0000	Office Supplies	.00	2,500.00	2,500.00	.00	.00	69.77	2,430.23	3	.00
11.1351.5910.000.7235.90716.0000	Office Supplies	.00	5,300.00	5,300.00	.00	.00	426.52	4,873.48	8	.00
11.1351.5990.000.7235.90715.0000	Misc. Supp & Mats	.00	5,589.00	5,589.00	538.18	9.29	2,378.73	3,209.98	43	.00
<b>Program 000 - Unassigned Totals</b>		<b>\$325,506.00</b>	<b>\$323,129.00</b>	<b>\$648,635.00</b>	<b>\$55,092.80</b>	<b>\$5,449.02</b>	<b>\$286,901.08</b>	<b>\$356,284.90</b>	<b>45%</b>	<b>\$0.00</b>
<b>Program 987 - Early Head Start</b>										
11.1351.1220.987.7235.90711.0000	Counseling	69,010.00	.00	69,010.00	5,172.38	.00	30,470.75	38,539.25	44	.00
11.1351.1250.987.7235.90711.0000	Instructional Counseling	297,517.00	(22,534.00)	274,983.00	19,959.66	.00	126,097.35	148,885.65	46	.00



G/L Account Number	Account Description	Adopted Budget	Budget		Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd	Prior Year Total
			Amendments	Amended Budget						
11.1351.1440.987.7235.90711.0000	Social Work	68,933.00	(24,334.00)	44,599.00	2,171.70	.00	13,494.33	31,104.67	30	.00
11.1351.1620.987.7235.90711.0000	Secretary-Clerical-Bookkeeper	1,521.00	.00	1,521.00	125.12	.00	769.44	751.56	51	.00
11.1351.2110.987.7235.90711.0000	Group Life	804.00	(43.00)	761.00	49.04	.00	292.12	468.88	38	.00
11.1351.2120.987.7235.90711.0000	Group Disability	1,032.00	(100.00)	932.00	64.70	.00	393.56	538.44	42	.00
11.1351.2130.987.7235.90711.0000	Group Health and Accident	90,862.00	(5,767.00)	85,095.00	5,201.36	.00	32,974.67	52,120.33	39	.00
11.1351.2140.987.7235.90711.0000	Dental Health Care	7,831.00	(445.00)	7,386.00	437.54	.00	2,772.16	4,613.84	38	.00
11.1351.2150.987.7235.90711.0000	Vision Care	1,732.00	(100.00)	1,632.00	105.46	.00	630.10	1,001.90	39	.00
11.1351.2820.987.7235.90711.0000	Contribution to State and Local Retirement Funds	209,758.00	(19,856.00)	189,902.00	11,219.67	.00	74,830.26	115,071.74	39	.00
11.1351.2830.987.7235.90711.0000	Employer Social Security	33,809.00	(3,752.00)	30,057.00	2,036.77	.00	12,665.33	17,391.67	42	.00
11.1351.2920.987.7235.90711.0000	Cash in Lieu of Benefits	2,636.00	.00	2,636.00	219.58	.00	1,317.48	1,318.52	50	.00
11.1351.3150.987.7235.90715.0000	Management Services	.00	4,070.00	4,070.00	250.00	125.00	419.68	3,525.32	13	.00
11.1351.3190.987.7235.90715.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	64.00	(64.00)	+++	.00
11.1351.3190.987.7235.90716.0000	Other Prof & Technical Services	.00	51,000.00	51,000.00	252.26	28,753.22	10,123.45	12,123.33	76	.00
11.1351.3210.987.7235.90713.0000	Regular Duty Travel	.00	.00	.00	.00	.00	209.51	(209.51)	+++	.00
11.1351.3210.987.7235.90717.0000	Regular Duty Travel	.00	10,500.00	10,500.00	1,577.59	.00	4,092.69	6,407.31	39	.00
11.1351.3220.987.7235.90713.0000	Workshops and Conf Travel	.00	7,000.00	7,000.00	.00	.00	1,067.46	5,932.54	15	.00
11.1351.3410.987.7235.90711.0000	Telephone Serv	1,908.00	.00	1,908.00	65.00	.00	375.00	1,533.00	20	.00
11.1351.3410.987.7235.90717.0000	Telephone Serv	.00	2,397.00	2,397.00	.00	.00	.00	2,397.00	0	.00
11.1351.3430.987.7235.90715.0000	Mail/Postage Serv	.00	750.00	750.00	.00	.00	.00	750.00	0	.00
11.1351.3450.987.7235.90716.0000	Software Lic/Agmts Serv	.00	4,455.00	4,455.00	.00	.00	.00	4,455.00	0	.00
11.1351.3510.987.7235.90715.0000	Advertisement Serv	.00	1,500.00	1,500.00	.00	.00	.00	1,500.00	0	.00
11.1351.3610.987.7235.90716.0000	Printing Serv	.00	1,750.00	1,750.00	149.69	.00	1,454.44	295.56	83	.00
11.1351.5110.987.7235.00000.0000	Teaching/Testing Supplies	.00	.00	.00	.00	.00	367.50	(367.50)	+++	.00
11.1351.5110.987.7235.90715.0000	Teaching/Testing Supplies	.00	1,000.00	1,000.00	.00	.00	1,125.00	(125.00)	113	.00
11.1351.5910.987.7235.90715.0000	Office Supplies	.00	1,000.00	1,000.00	.00	.00	902.67	97.33	90	.00
11.1351.5910.987.7235.90716.0000	Office Supplies	.00	4,000.00	4,000.00	.00	.00	.00	4,000.00	0	.00
11.1351.5990.987.7235.90715.0000	Misc. Supp & Mats	.00	5,000.00	5,000.00	12.49	18.62	1,328.90	3,652.48	27	.00
11.1351.6420.987.7235.90714.0000	Capital-New Equip <\$5000	.00	8,800.00	8,800.00	.00	.00	605.45	8,194.55	7	.00
Program 987 - Early Head Start Totals		\$787,353.00	\$26,291.00	\$813,644.00	\$49,070.01	\$29,502.29	\$318,237.85	\$465,903.86	43%	\$0.00
*Function* 1351 - Custody and Care of Children Totals		\$1,112,859.00	\$349,420.00	\$1,462,279.00	\$104,162.81	\$34,951.31	\$605,138.93	\$822,188.76	44%	\$0.00
*Function* 1411 - Pmts to Other Mich Publ Schools										
Program 000 - Unassigned										
11.1411.8220.000.7235.81010.0000	Pmt to Another Public School District for Serv	1,115,310.00	.00	1,115,310.00	189,944.28	422,744.93	281,483.07	411,082.00	63	.00
11.1411.8220.000.7235.81020.0000	Pmt to Another Public School District for Serv	2,078,100.00	6,700.00	2,084,800.00	.00	2,084,800.00	.00	.00	100	.00
11.1411.8220.000.7235.81080.0000	Pmt to Another Public School District for Serv	105,313.00	.00	105,313.00	.00	.00	.00	105,313.00	0	.00
11.1411.8510.000.7235.81010.0000	Sub-Grantee / Flow through Disbursements	.00	(411,082.00)	(411,082.00)	.00	.00	.00	(411,082.00)	0	.00
11.1411.8510.000.7235.81020.0000	Sub-Grantee / Flow through Disbursements	.00	(115,178.00)	(115,178.00)	.00	.00	.00	(115,178.00)	0	.00
11.1411.8510.000.7235.81070.0000	Sub-Grantee / Flow through Disbursements	.00	323,270.00	323,270.00	.00	323,270.00	.00	.00	100	.00
11.1411.8510.000.7235.81080.0000	Sub-Grantee / Flow through Disbursements	.00	(105,313.00)	(105,313.00)	.00	.00	.00	(105,313.00)	0	.00
11.1411.8510.000.7235.81140.0000	Sub-Grantee / Flow through Disbursements	.00	114,419.00	114,419.00	6,528.02	85,626.44	22,163.56	6,629.00	94	.00
Program 000 - Unassigned Totals		\$3,298,723.00	(\$187,184.00)	\$3,111,539.00	\$196,472.30	\$2,916,441.37	\$303,646.63	(\$108,549.00)	103%	\$0.00
Program 987 - Early Head Start										
11.1411.8510.987.7235.81020.0000	Sub-Grantee / Flow through Disbursements	.00	213,168.00	213,168.00	.00	.00	.00	213,168.00	0	.00
Program 987 - Early Head Start Totals		\$0.00	\$213,168.00	\$213,168.00	\$0.00	\$0.00	\$0.00	\$213,168.00	0%	\$0.00
*Function* 1411 - Pmts to Other Mich Publ Schools Totals		\$3,298,723.00	\$25,984.00	\$3,324,707.00	\$196,472.30	\$2,916,441.37	\$303,646.63	\$104,619.00	97%	\$0.00

G/L Account Number	Account Description	Adopted Budget	Budget		Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd	Prior Year Total
			Amendments	Amended Budget						
<b>*Function* 1445 - Pmts to Not for Profit Entities</b>										
Program <b>987 - Early Head Start</b>										
11.1445.8510.987.7235.91004.0000	Sub-Grantee / Flow through Disbursements	.00	172,464.00	172,464.00	.00	.00	.00	172,464.00	0	.00
Program <b>987 - Early Head Start Totals</b>		<b>\$0.00</b>	<b>\$172,464.00</b>	<b>\$172,464.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,464.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>*Function* 1445 - Pmts to Not for Profit Entities Totals</b>										
<b>Totals</b>		<b>\$0.00</b>	<b>\$172,464.00</b>	<b>\$172,464.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172,464.00</b>	<b>0%</b>	<b>\$0.00</b>
Account Type <b>Expense Totals</b>		<b>\$4,872,340.00</b>	<b>\$812,224.00</b>	<b>\$5,684,564.00</b>	<b>\$360,368.58</b>	<b>\$3,019,899.58</b>	<b>\$1,240,669.81</b>	<b>\$1,423,994.61</b>	<b>75%</b>	<b>\$0.00</b>
Revenue Totals		\$4,872,340.00	\$812,224.00	\$5,684,564.00	\$0.00	\$0.00	\$378,593.64	\$5,305,970.36	7%	\$0.00
Expense Totals		\$4,872,340.00	\$812,224.00	\$5,684,564.00	\$360,368.58	\$3,019,899.58	\$1,240,669.81	\$1,423,994.61	75%	\$0.00
Fund <b>11 - General Fund Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$360,368.58)</b>	<b>(\$3,019,899.58)</b>	<b>(\$862,076.17)</b>	<b>\$3,881,975.75</b>		<b>\$0.00</b>
Revenue Totals		\$4,872,340.00	\$812,224.00	\$5,684,564.00	\$0.00	\$0.00	\$378,593.64	\$5,305,970.36	7%	\$0.00
Expense Totals		\$4,872,340.00	\$812,224.00	\$5,684,564.00	\$360,368.58	\$3,019,899.58	\$1,240,669.81	\$1,423,994.61	75%	\$0.00
Grand Totals		\$0.00	\$0.00	\$0.00	(\$360,368.58)	(\$3,019,899.58)	(\$862,076.17)	\$3,881,975.75		\$0.00

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.0413.0000.000.7235.0000.0000 Restricted Received Directly from Federal Government</b>							Balance To Date:		\$0.00
10/01/2024	2025-00001369	JE	RA	SOM EFT HEAD START FUNDS	Collections			354,793.44	(354,793.44)
10/04/2024	2025-00001372	JE	RA	SOM EFT HEAD START FUNDS	Collections			23,800.20	(378,593.64)
Month <b>October 2024</b> Totals							\$0.00	\$378,593.64	(\$378,593.64)
Account <b>Restricted Received Directly from Federal Government</b> Totals							\$0.00	\$378,593.64	(\$378,593.64)
Other <b>Unassigned</b> Totals							\$0.00	\$378,593.64	
Location <b>District-Wide</b> Totals							\$0.00	\$378,593.64	
Grant <b>Head Start 20X5</b> Totals							\$0.00	\$378,593.64	
Program <b>Unassigned</b> Totals							\$0.00	\$378,593.64	
*Function* <b>Revenue</b> Totals							\$0.00	\$378,593.64	
G/L Account Number <b>11.1221.3190.987.7235.90713.0000 Other Prof &amp; Technical Services</b>							Balance To Date:		\$0.00
10/31/2024	2025-00001312	JE	AP	A/P Invoice Entry	Accounts Payable		50.00		50.00
Month <b>October 2024</b> Totals							\$50.00	\$0.00	\$50.00
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		10.00		60.00
Month <b>November 2024</b> Totals							\$10.00	\$0.00	\$60.00
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		706.10		766.10
Month <b>December 2024</b> Totals							\$706.10	\$0.00	\$766.10
Account <b>Other Prof &amp; Technical Services</b> Totals							\$766.10	\$0.00	\$766.10
G/L Account Number <b>11.1221.3220.987.7235.90713.0000 Workshops and Conf Travel</b>							Balance To Date:		\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			26.00		26.00
Month <b>August 2024</b> Totals							\$26.00	\$0.00	\$26.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			8.39		34.39
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			10.93		45.32
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			16.00		61.32
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			56.70		118.02
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			94.92		212.94
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			485.00		697.94
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			485.00		1,182.94
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			168.00		1,350.94
Month <b>September 2024</b> Totals							\$1,324.94	\$0.00	\$1,350.94
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		102.32		1,453.26

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1221.3220.987.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		116.42		1,569.68
Month <b>October 2024</b> Totals							\$218.74	\$0.00	\$1,569.68
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		198.75		1,768.43
Month <b>December 2024</b> Totals							\$198.75	\$0.00	\$1,768.43
Account <b>Workshops and Conf Travel</b> Totals							\$1,768.43	\$0.00	\$1,768.43
Other <b>Unassigned</b> Totals							\$2,534.53	\$0.00	
Location <b>Travel</b> Totals							\$2,534.53	\$0.00	
G/L Account Number <b>11.1221.3190.987.7235.90716.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
09/25/2024	2025-00000875	JE	GL	2023-2024 Prepays			122.50		122.50
Month <b>September 2024</b> Totals							\$122.50	\$0.00	\$122.50
Account <b>Other Prof &amp; Technical Services</b> Totals							\$122.50	\$0.00	\$122.50
Other <b>Unassigned</b> Totals							\$122.50	\$0.00	
Location <b>Contractual Services</b> Totals							\$122.50	\$0.00	
G/L Account Number <b>11.1221.7410.987.7235.90717.0000 Dues and Fees</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			7.86		7.86
Month <b>September 2024</b> Totals							\$7.86	\$0.00	\$7.86
Account <b>Dues and Fees</b> Totals							\$7.86	\$0.00	\$7.86
Other <b>Unassigned</b> Totals							\$7.86	\$0.00	
Location <b>Other Costs</b> Totals							\$7.86	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$2,664.89	\$0.00	
Program <b>Early Head Start</b> Totals							\$2,664.89	\$0.00	
G/L Account Number <b>11.1221.3190.988.7235.90713.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		212.50		212.50
Month <b>December 2024</b> Totals							\$212.50	\$0.00	\$212.50
Account <b>Other Prof &amp; Technical Services</b> Totals							\$212.50	\$0.00	\$212.50
G/L Account Number <b>11.1221.3220.988.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	482.90		482.90
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			26.00		508.90
Month <b>August 2024</b> Totals							\$508.90	\$0.00	\$508.90
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				482.90	26.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			33.55		59.55

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1221.3220.988.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			43.71		103.26
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			64.00		167.26
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			347.75		515.01
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			379.68		894.69
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			450.00		1,344.69
Month <b>September 2024</b> Totals							\$1,318.69	\$482.90	\$1,344.69
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		409.26		1,753.95
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		465.68		2,219.63
Month <b>October 2024</b> Totals							\$874.94	\$0.00	\$2,219.63
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		675.00		2,894.63
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		236.02		3,130.65
Month <b>November 2024</b> Totals							\$911.02	\$0.00	\$3,130.65
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		596.25		3,726.90
Month <b>December 2024</b> Totals							\$596.25	\$0.00	\$3,726.90
Account <b>Workshops and Conf Travel</b> Totals							\$4,209.80	\$482.90	\$3,726.90
Other <b>Unassigned</b> Totals							\$4,422.30	\$482.90	
Location <b>Travel</b> Totals							\$4,422.30	\$482.90	
G/L Account Number <b>11.1221.7410.988.7235.90717.0000 Dues and Fees</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			31.44		31.44
Month <b>September 2024</b> Totals							\$31.44	\$0.00	\$31.44
Account <b>Dues and Fees</b> Totals							\$31.44	\$0.00	\$31.44
Other <b>Unassigned</b> Totals							\$31.44	\$0.00	
Location <b>Other Costs</b> Totals							\$31.44	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$4,453.74	\$482.90	
Program <b>Head Start Tech Assistance Alloc</b> Totals							\$4,453.74	\$482.90	
*Function* <b>Improvement of Instruction</b> Totals							\$7,118.63	\$482.90	
G/L Account Number <b>11.1226.1160.000.7235.90711.0000 Supervision/Direction-Staff</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,070.38		1,070.38
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,582.51		2,652.89
Month <b>July 2024</b> Totals							\$2,652.89	\$0.00	\$2,652.89
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,159.72		3,812.61

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1160.000.7235.90711.0000 Supervision/Direction-Staff</b>							Balance To Date:		\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		89.35	3,723.26
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,070.38		4,793.64
Month <b>August 2024</b> Totals							\$2,230.10	\$89.35	\$4,793.64
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1,070.38		5,864.02
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				1,152.29	4,711.73
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,070.38		5,782.11
Month <b>September 2024</b> Totals							\$2,140.76	\$1,152.29	\$5,782.11
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,079.27		6,861.38
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,636.74		8,498.12
Month <b>October 2024</b> Totals							\$2,716.01	\$0.00	\$8,498.12
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,636.74		10,134.86
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,883.91		12,018.77
Month <b>November 2024</b> Totals							\$3,520.65	\$0.00	\$12,018.77
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,636.74		13,655.51
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,636.74		15,292.25
Month <b>December 2024</b> Totals							\$3,273.48	\$0.00	\$15,292.25
Account <b>Supervision/Direction-Staff</b> Totals							\$16,533.89	\$1,241.64	\$15,292.25
G/L Account Number <b>11.1226.1170.000.7235.90711.0000 Program/Department Direction</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,002.93		2,002.93
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,002.93		4,005.86
Month <b>July 2024</b> Totals							\$4,005.86	\$0.00	\$4,005.86
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,002.93		6,008.79
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,002.93		8,011.72
Month <b>August 2024</b> Totals							\$4,005.86	\$0.00	\$8,011.72
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,002.93		10,014.65

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1170.000.7235.90711.0000 Program/Department Direction</b>							Balance To Date:		\$0.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,002.93		12,017.58
Month <b>September 2024</b> Totals							\$4,005.86	\$0.00	\$12,017.58
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2,002.93		14,020.51
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2,198.58		16,219.09
Month <b>October 2024</b> Totals							\$4,201.51	\$0.00	\$16,219.09
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2,002.93		18,222.02
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		2,317.49		20,539.51
Month <b>November 2024</b> Totals							\$4,320.42	\$0.00	\$20,539.51
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2,002.93		22,542.44
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,002.92		24,545.36
Month <b>December 2024</b> Totals							\$4,005.85	\$0.00	\$24,545.36
Account <b>Program/Department Direction</b> Totals							\$24,545.36	\$0.00	\$24,545.36
G/L Account Number <b>11.1226.1590.000.7235.90711.0000 Other Technical</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,045.12		1,045.12
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,546.75		2,591.87
Month <b>July 2024</b> Totals							\$2,591.87	\$0.00	\$2,591.87
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		859.04		3,450.91
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		40.47	3,410.44
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		818.57		4,229.01
Month <b>August 2024</b> Totals							\$1,677.61	\$40.47	\$4,229.01
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		818.57		5,047.58
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				954.73	4,092.85
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		818.57		4,911.42
Month <b>September 2024</b> Totals							\$1,637.14	\$954.73	\$4,911.42

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1590.000.7235.90711.0000 Other Technical</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		818.57		5,729.99
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		818.57		6,548.56
Month <b>October 2024</b> Totals							\$1,637.14	\$0.00	\$6,548.56
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		818.57		7,367.13
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		968.37		8,335.50
Month <b>November 2024</b> Totals							\$1,786.94	\$0.00	\$8,335.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		864.12		9,199.62
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		844.19		10,043.81
Month <b>December 2024</b> Totals							\$1,708.31	\$0.00	\$10,043.81
Account <b>Other Technical</b> Totals							\$11,039.01	\$995.20	\$10,043.81
G/L Account Number <b>11.1226.1620.000.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		335.78		335.78
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		468.53		804.31
Month <b>July 2024</b> Totals							\$804.31	\$0.00	\$804.31
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		381.73		1,186.04
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		45.95	1,140.09
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		335.78		1,475.87
Month <b>August 2024</b> Totals							\$717.51	\$45.95	\$1,475.87
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		369.07		1,844.94
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				210.84	1,634.10
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		335.78		1,969.88
Month <b>September 2024</b> Totals							\$704.85	\$210.84	\$1,969.88
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		335.78		2,305.66
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		335.78		2,641.44
Month <b>October 2024</b> Totals							\$671.56	\$0.00	\$2,641.44



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1620.000.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>							Balance To Date:		\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		335.78		2,977.22
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		463.10		3,440.32
Month <b>November 2024</b> Totals							\$798.88	\$0.00	\$3,440.32
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		335.78		3,776.10
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		335.78		4,111.88
Month <b>December 2024</b> Totals							\$671.56	\$0.00	\$4,111.88
Account <b>Secretary-Clerical-Bookkeeper</b> Totals							\$4,368.67	\$256.79	\$4,111.88
G/L Account Number <b>11.1226.1790.000.7235.90711.0000 Other Special Payments</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		7.88		7.88
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		7.88		15.76
Month <b>July 2024</b> Totals							\$15.76	\$0.00	\$15.76
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		7.88		23.64
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		7.88		31.52
Month <b>August 2024</b> Totals							\$15.76	\$0.00	\$31.52
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		7.88		39.40
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		7.88		47.28
Month <b>September 2024</b> Totals							\$15.76	\$0.00	\$47.28
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		7.88		55.16
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		16.24		71.40
Month <b>October 2024</b> Totals							\$24.12	\$0.00	\$71.40
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		16.24		87.64
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		16.24		103.88
Month <b>November 2024</b> Totals							\$32.48	\$0.00	\$103.88
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		16.24		120.12

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1226.1790.000.7235.90711.0000 Other Special Payments</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		16.24		136.36	
							Month <b>December 2024</b> Totals	\$32.48	\$0.00	\$136.36
							Account <b>Other Special Payments</b> Totals	\$136.36	\$0.00	\$136.36
G/L Account Number <b>11.1226.2110.000.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		7.10		7.10	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		7.10		14.20	
							Month <b>July 2024</b> Totals	\$14.20	\$0.00	\$14.20
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		7.10		21.30	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		7.10		28.40	
							Month <b>August 2024</b> Totals	\$14.20	\$0.00	\$28.40
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		7.10		35.50	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		7.10		42.60	
							Month <b>September 2024</b> Totals	\$14.20	\$0.00	\$42.60
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		9.97		52.57	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		9.97		62.54	
							Month <b>October 2024</b> Totals	\$19.94	\$0.00	\$62.54
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		9.97		72.51	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		9.97		82.48	
							Month <b>November 2024</b> Totals	\$19.94	\$0.00	\$82.48
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		9.97		92.45	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		9.97		102.42	
							Month <b>December 2024</b> Totals	\$19.94	\$0.00	\$102.42
							Account <b>Group Life</b> Totals	\$102.42	\$0.00	\$102.42
G/L Account Number <b>11.1226.2120.000.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		7.21		7.21	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1226.2120.000.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		7.21		14.42	
Month <b>July 2024</b> Totals								\$14.42	\$0.00	\$14.42
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		7.21		21.63	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		7.21		28.84	
Month <b>August 2024</b> Totals								\$14.42	\$0.00	\$28.84
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		7.21		36.05	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		7.21		43.26	
Month <b>September 2024</b> Totals								\$14.42	\$0.00	\$43.26
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		9.69		52.95	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		9.68		62.63	
Month <b>October 2024</b> Totals								\$19.37	\$0.00	\$62.63
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		9.68		72.31	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		9.69		82.00	
Month <b>November 2024</b> Totals								\$19.37	\$0.00	\$82.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		9.68		91.68	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		9.68		101.36	
Month <b>December 2024</b> Totals								\$19.36	\$0.00	\$101.36
Account <b>Group Disability</b> Totals								\$101.36	\$0.00	\$101.36
G/L Account Number <b>11.1226.2130.000.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		235.62		235.62	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		235.62		471.24	
Month <b>July 2024</b> Totals								\$471.24	\$0.00	\$471.24
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		235.62		706.86	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		235.62		942.48	
Month <b>August 2024</b> Totals								\$471.24	\$0.00	\$942.48

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2130.000.7235.90711.0000 Group Health and Accident</b>							Balance To Date:		\$0.00
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		235.62		1,178.10
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		235.62		1,413.72
Month <b>September 2024</b> Totals							\$471.24	\$0.00	\$1,413.72
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		235.63		1,649.35
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		235.62		1,884.97
Month <b>October 2024</b> Totals							\$471.25	\$0.00	\$1,884.97
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		235.62		2,120.59
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		235.62		2,356.21
Month <b>November 2024</b> Totals							\$471.24	\$0.00	\$2,356.21
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		235.62		2,591.83
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		235.62		2,827.45
Month <b>December 2024</b> Totals							\$471.24	\$0.00	\$2,827.45
Account <b>Group Health and Accident</b> Totals							\$2,827.45	\$0.00	\$2,827.45
G/L Account Number <b>11.1226.2140.000.7235.90711.0000 Dental Health Care</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		18.07		18.07
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		18.07		36.14
Month <b>July 2024</b> Totals							\$36.14	\$0.00	\$36.14
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		18.07		54.21
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		18.07		72.28
Month <b>August 2024</b> Totals							\$36.14	\$0.00	\$72.28
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		18.07		90.35
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		18.07		108.42
Month <b>September 2024</b> Totals							\$36.14	\$0.00	\$108.42
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		18.07		126.49
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		18.06		144.55
Month <b>October 2024</b> Totals							\$36.13	\$0.00	\$144.55

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2140.000.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		18.06		162.61
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		18.07		180.68
Month <b>November 2024</b> Totals							\$36.13	\$0.00	\$180.68
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		18.07		198.75
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		18.05		216.80
Month <b>December 2024</b> Totals							\$36.12	\$0.00	\$216.80
Account <b>Dental Health Care</b> Totals							\$216.80	\$0.00	\$216.80
G/L Account Number <b>11.1226.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		7.44		7.44
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		7.44		14.88
Month <b>July 2024</b> Totals							\$14.88	\$0.00	\$14.88
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		7.44		22.32
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		7.44		29.76
Month <b>August 2024</b> Totals							\$14.88	\$0.00	\$29.76
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		7.44		37.20
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		7.44		44.64
Month <b>September 2024</b> Totals							\$14.88	\$0.00	\$44.64
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		7.44		52.08
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		7.44		59.52
Month <b>October 2024</b> Totals							\$14.88	\$0.00	\$59.52
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		7.44		66.96
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		7.44		74.40
Month <b>November 2024</b> Totals							\$14.88	\$0.00	\$74.40
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		7.44		81.84

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		7.41		89.25
Month <b>December 2024</b> Totals							\$14.85	\$0.00	\$89.25
Account <b>Vision Care</b> Totals							\$89.25	\$0.00	\$89.25
G/L Account Number <b>11.1226.2820.000.7235.90711.0000 Contribution to State and Local Retirement</b>								Balance To Date:	\$0.00
<b>Funds</b>									
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,891.47		1,891.47
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,487.45		4,378.92
Month <b>July 2024</b> Totals							\$4,378.92	\$0.00	\$4,378.92
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,823.15		6,202.07
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,823.00		8,025.07
Month <b>August 2024</b> Totals							\$3,646.15	\$0.00	\$8,025.07
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1,830.67		9,855.74
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				743.80	9,111.94
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,823.00		10,934.94
Month <b>September 2024</b> Totals							\$3,653.67	\$743.80	\$10,934.94
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,559.91		12,494.85
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,865.73		14,360.58
Month <b>October 2024</b> Totals							\$3,425.64	\$0.00	\$14,360.58
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,865.73		16,226.31
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,956.24		18,182.55
Month <b>November 2024</b> Totals							\$3,821.97	\$0.00	\$18,182.55
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,884.28		20,066.83
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,873.44		21,940.27
Month <b>December 2024</b> Totals							\$3,757.72	\$0.00	\$21,940.27
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$22,684.07	\$743.80	\$21,940.27

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2830.000.7235.90711.0000 Employer Social Security</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		337.58		337.58
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		424.15		761.73
Month <b>July 2024</b> Totals							\$761.73	\$0.00	\$761.73
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		320.26		1,081.99
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		319.89		1,401.88
Month <b>August 2024</b> Totals							\$640.15	\$0.00	\$1,401.88
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		316.57		1,718.45
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant				177.32	1,541.13
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		319.90		1,861.03
Month <b>September 2024</b> Totals							\$636.47	\$177.32	\$1,861.03
10/15/2024	2025-0001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		320.54		2,181.57
10/31/2024	2025-0001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		364.40		2,545.97
Month <b>October 2024</b> Totals							\$684.94	\$0.00	\$2,545.97
11/15/2024	2025-0001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		364.40		2,910.37
11/29/2024	2025-0001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		428.59		3,338.96
Month <b>November 2024</b> Totals							\$792.99	\$0.00	\$3,338.96
12/13/2024	2025-0001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		367.88		3,706.84
12/31/2024	2025-0001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		366.36		4,073.20
Month <b>December 2024</b> Totals							\$734.24	\$0.00	\$4,073.20
Account <b>Employer Social Security</b> Totals							\$4,250.52	\$177.32	\$4,073.20
G/L Account Number <b>11.1226.2920.000.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		49.68		49.68
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		49.68		99.36
Month <b>July 2024</b> Totals							\$99.36	\$0.00	\$99.36
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		49.68		149.04

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2920.000.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		49.68		198.72
Month <b>August 2024</b> Totals							\$99.36	\$0.00	\$198.72
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		49.68		248.40
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		49.68		298.08
Month <b>September 2024</b> Totals							\$99.36	\$0.00	\$298.08
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		49.68		347.76
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		49.68		397.44
Month <b>October 2024</b> Totals							\$99.36	\$0.00	\$397.44
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		49.68		447.12
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		49.68		496.80
Month <b>November 2024</b> Totals							\$99.36	\$0.00	\$496.80
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		49.68		546.48
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		49.68		596.16
Month <b>December 2024</b> Totals							\$99.36	\$0.00	\$596.16
Account <b>Cash in Lieu of Benefits</b> Totals							\$596.16	\$0.00	\$596.16
G/L Account Number <b>11.1226.3210.000.7235.90711.0000 Regular Duty Travel</b>								Balance To Date:	\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	76.25		76.25
Month <b>August 2024</b> Totals							\$76.25	\$0.00	\$76.25
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		175.88		252.13
Month <b>September 2024</b> Totals							\$175.88	\$0.00	\$252.13
Account <b>Regular Duty Travel</b> Totals							\$252.13	\$0.00	\$252.13
G/L Account Number <b>11.1226.3220.000.7235.90711.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			178.20		178.20
Month <b>July 2024</b> Totals							\$178.20	\$0.00	\$178.20
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			398.75		576.95
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			485.00		1,061.95
Month <b>August 2024</b> Totals							\$883.75	\$0.00	\$1,061.95



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.3220.000.7235.90711.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024				211.90	850.05
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			90.00		940.05
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,160.85		2,100.90
Month <b>September 2024</b> Totals							\$1,250.85	\$211.90	\$2,100.90
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		422.52		2,523.42
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		886.69		3,410.11
Month <b>October 2024</b> Totals							\$1,309.21	\$0.00	\$3,410.11
Account <b>Workshops and Conf Travel</b> Totals							\$3,622.01	\$211.90	\$3,410.11
G/L Account Number <b>11.1226.3410.000.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		6.25		6.25
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		6.25		12.50
Month <b>July 2024</b> Totals							\$12.50	\$0.00	\$12.50
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		6.25		18.75
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		6.25		25.00
Month <b>August 2024</b> Totals							\$12.50	\$0.00	\$25.00
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		6.25		31.25
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		6.25		37.50
Month <b>September 2024</b> Totals							\$12.50	\$0.00	\$37.50
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		6.25		43.75
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		6.25		50.00
Month <b>October 2024</b> Totals							\$12.50	\$0.00	\$50.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		6.25		56.25
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		6.25		62.50
Month <b>November 2024</b> Totals							\$12.50	\$0.00	\$62.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		6.25		68.75

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.3410.000.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		6.25		75.00
Month <b>December 2024</b> Totals							\$12.50	\$0.00	\$75.00
Account <b>Telephone Serv</b> Totals							\$75.00	\$0.00	\$75.00
Other <b>Unassigned</b> Totals							\$91,440.46	\$3,626.65	
Location <b>Personnel Costs</b> Totals							\$91,440.46	\$3,626.65	
G/L Account Number <b>11.1226.3220.000.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			261.90		261.90
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			388.00		649.90
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			485.00		1,134.90
Month <b>August 2024</b> Totals							\$1,134.90	\$0.00	\$1,134.90
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			31.44		1,166.34
Month <b>September 2024</b> Totals							\$31.44	\$0.00	\$1,166.34
Account <b>Workshops and Conf Travel</b> Totals							\$1,166.34	\$0.00	\$1,166.34
Other <b>Unassigned</b> Totals							\$1,166.34	\$0.00	
Location <b>Travel</b> Totals							\$1,166.34	\$0.00	
G/L Account Number <b>11.1226.7410.000.7235.90717.0000 Dues and Fees</b>								Balance To Date:	\$0.00
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		505.00		505.00
Month <b>September 2024</b> Totals							\$505.00	\$0.00	\$505.00
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		575.00		1,080.00
Month <b>November 2024</b> Totals							\$575.00	\$0.00	\$1,080.00
Account <b>Dues and Fees</b> Totals							\$1,080.00	\$0.00	\$1,080.00
Other <b>Unassigned</b> Totals							\$1,080.00	\$0.00	
Location <b>Other Costs</b> Totals							\$1,080.00	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$93,686.80	\$3,626.65	
Program <b>Unassigned</b> Totals							\$93,686.80	\$3,626.65	
G/L Account Number <b>11.1226.1160.987.7235.90711.0000 Supervision/Direction-Staff</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		451.34		451.34
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		579.37		1,030.71
Month <b>July 2024</b> Totals							\$1,030.71	\$0.00	\$1,030.71
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		473.68		1,504.39

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1160.987.7235.90711.0000 Supervision/Direction-Staff</b>							Balance To Date:		\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		22.34	1,482.05
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		451.34		1,933.39
Month <b>August 2024</b> Totals							\$925.02	\$22.34	\$1,933.39
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		451.34		2,384.73
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				128.03	2,256.70
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		451.34		2,708.04
Month <b>September 2024</b> Totals							\$902.68	\$128.03	\$2,708.04
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		453.56		3,161.60
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		788.04		3,949.64
Month <b>October 2024</b> Totals							\$1,241.60	\$0.00	\$3,949.64
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		788.04		4,737.68
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		915.37		5,653.05
Month <b>November 2024</b> Totals							\$1,703.41	\$0.00	\$5,653.05
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		788.04		6,441.09
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		788.04		7,229.13
Month <b>December 2024</b> Totals							\$1,576.08	\$0.00	\$7,229.13
Account <b>Supervision/Direction-Staff</b> Totals							\$7,379.50	\$150.37	\$7,229.13
G/L Account Number <b>11.1226.1170.987.7235.90711.0000 Program/Department Direction</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		885.39		885.39
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		885.39		1,770.78
Month <b>July 2024</b> Totals							\$1,770.78	\$0.00	\$1,770.78
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		885.39		2,656.17
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		885.39		3,541.56
Month <b>August 2024</b> Totals							\$1,770.78	\$0.00	\$3,541.56
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		885.39		4,426.95

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1170.987.7235.90711.0000 Program/Department Direction</b>							Balance To Date:		\$0.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		885.39		5,312.34
Month <b>September 2024</b> Totals							\$1,770.78	\$0.00	\$5,312.34
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		885.39		6,197.73
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		950.61		7,148.34
Month <b>October 2024</b> Totals							\$1,836.00	\$0.00	\$7,148.34
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		885.39		8,033.73
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,020.21		9,053.94
Month <b>November 2024</b> Totals							\$1,905.60	\$0.00	\$9,053.94
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		885.39		9,939.33
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		885.39		10,824.72
Month <b>December 2024</b> Totals							\$1,770.78	\$0.00	\$10,824.72
Account <b>Program/Department Direction</b> Totals							\$10,824.72	\$0.00	\$10,824.72
G/L Account Number <b>11.1226.1590.987.7235.90711.0000 Other Technical</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		261.28		261.28
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		386.68		647.96
Month <b>July 2024</b> Totals							\$647.96	\$0.00	\$647.96
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		214.76		862.72
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		10.12	852.60
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		204.64		1,057.24
Month <b>August 2024</b> Totals							\$419.40	\$10.12	\$1,057.24
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		204.64		1,261.88
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				238.68	1,023.20
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		204.64		1,227.84
Month <b>September 2024</b> Totals							\$409.28	\$238.68	\$1,227.84

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1590.987.7235.90711.0000 Other Technical</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		204.64		1,432.48
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		204.64		1,637.12
Month <b>October 2024</b> Totals							\$409.28	\$0.00	\$1,637.12
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		204.64		1,841.76
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		242.09		2,083.85
Month <b>November 2024</b> Totals							\$446.73	\$0.00	\$2,083.85
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		216.03		2,299.88
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		211.05		2,510.93
Month <b>December 2024</b> Totals							\$427.08	\$0.00	\$2,510.93
Account <b>Other Technical</b> Totals							\$2,759.73	\$248.80	\$2,510.93
G/L Account Number <b>11.1226.1620.987.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		59.26		59.26
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		82.69		141.95
Month <b>July 2024</b> Totals							\$141.95	\$0.00	\$141.95
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		67.37		209.32
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		8.11	201.21
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		59.26		260.47
Month <b>August 2024</b> Totals							\$126.63	\$8.11	\$260.47
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		65.13		325.60
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				23.43	302.17
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		59.26		361.43
Month <b>September 2024</b> Totals							\$124.39	\$23.43	\$361.43
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		59.26		420.69
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		59.26		479.95
Month <b>October 2024</b> Totals							\$118.52	\$0.00	\$479.95

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.1620.987.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		59.26		539.21
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		81.72		620.93
Month <b>November 2024</b> Totals							\$140.98	\$0.00	\$620.93
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		59.26		680.19
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		59.25		739.44
Month <b>December 2024</b> Totals							\$118.51	\$0.00	\$739.44
Account <b>Secretary-Clerical-Bookkeeper</b> Totals							\$770.98	\$31.54	\$739.44
G/L Account Number <b>11.1226.1790.987.7235.90711.0000 Other Special Payments</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		4.73		4.73
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		4.73		9.46
Month <b>July 2024</b> Totals							\$9.46	\$0.00	\$9.46
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		4.73		14.19
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		4.73		18.92
Month <b>August 2024</b> Totals							\$9.46	\$0.00	\$18.92
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		4.73		23.65
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		4.73		28.38
Month <b>September 2024</b> Totals							\$9.46	\$0.00	\$28.38
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		4.73		33.11
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		9.74		42.85
Month <b>October 2024</b> Totals							\$14.47	\$0.00	\$42.85
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		9.74		52.59
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		9.74		62.33
Month <b>November 2024</b> Totals							\$19.48	\$0.00	\$62.33
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		9.74		72.07

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1226.1790.987.7235.90711.0000 Other Special Payments</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		9.74		81.81	
							Month <b>December 2024</b> Totals	\$19.48	\$0.00	\$81.81
							Account <b>Other Special Payments</b> Totals	\$81.81	\$0.00	\$81.81
G/L Account Number <b>11.1226.2110.987.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2.52		2.52	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.52		5.04	
							Month <b>July 2024</b> Totals	\$5.04	\$0.00	\$5.04
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2.52		7.56	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2.52		10.08	
							Month <b>August 2024</b> Totals	\$5.04	\$0.00	\$10.08
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2.52		12.60	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.52		15.12	
							Month <b>September 2024</b> Totals	\$5.04	\$0.00	\$15.12
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		4.24		19.36	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		4.24		23.60	
							Month <b>October 2024</b> Totals	\$8.48	\$0.00	\$23.60
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		4.24		27.84	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		4.24		32.08	
							Month <b>November 2024</b> Totals	\$8.48	\$0.00	\$32.08
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		4.24		36.32	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		4.24		40.56	
							Month <b>December 2024</b> Totals	\$8.48	\$0.00	\$40.56
							Account <b>Group Life</b> Totals	\$40.56	\$0.00	\$40.56
G/L Account Number <b>11.1226.2120.987.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2.48		2.48	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1226.2120.987.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.48		4.96	
Month <b>July 2024</b> Totals								\$4.96	\$0.00	\$4.96
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2.48		7.44	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2.48		9.92	
Month <b>August 2024</b> Totals								\$4.96	\$0.00	\$9.92
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2.48		12.40	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.48		14.88	
Month <b>September 2024</b> Totals								\$4.96	\$0.00	\$14.88
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		3.97		18.85	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		3.97		22.82	
Month <b>October 2024</b> Totals								\$7.94	\$0.00	\$22.82
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		3.97		26.79	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		3.97		30.76	
Month <b>November 2024</b> Totals								\$7.94	\$0.00	\$30.76
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		3.97		34.73	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		3.97		38.70	
Month <b>December 2024</b> Totals								\$7.94	\$0.00	\$38.70
Account <b>Group Disability</b> Totals								\$38.70	\$0.00	\$38.70
G/L Account Number <b>11.1226.2130.987.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		77.04		77.04	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		77.04		154.08	
Month <b>July 2024</b> Totals								\$154.08	\$0.00	\$154.08
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		77.04		231.12	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		77.04		308.16	
Month <b>August 2024</b> Totals								\$154.08	\$0.00	\$308.16



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2130.987.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		77.04		385.20
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		77.04		462.24
Month <b>September 2024</b> Totals							\$154.08	\$0.00	\$462.24
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		77.04		539.28
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		77.04		616.32
Month <b>October 2024</b> Totals							\$154.08	\$0.00	\$616.32
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		77.04		693.36
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		77.04		770.40
Month <b>November 2024</b> Totals							\$154.08	\$0.00	\$770.40
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		77.04		847.44
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		77.04		924.48
Month <b>December 2024</b> Totals							\$154.08	\$0.00	\$924.48
Account <b>Group Health and Accident</b> Totals							\$924.48	\$0.00	\$924.48
G/L Account Number <b>11.1226.2140.987.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		5.88		5.88
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		5.88		11.76
Month <b>July 2024</b> Totals							\$11.76	\$0.00	\$11.76
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		5.88		17.64
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		5.88		23.52
Month <b>August 2024</b> Totals							\$11.76	\$0.00	\$23.52
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		5.88		29.40
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		5.88		35.28
Month <b>September 2024</b> Totals							\$11.76	\$0.00	\$35.28
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		5.88		41.16
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		5.88		47.04
Month <b>October 2024</b> Totals							\$11.76	\$0.00	\$47.04

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2140.987.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		5.88		52.92
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		5.88		58.80
Month <b>November 2024</b> Totals							\$11.76	\$0.00	\$58.80
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		5.88		64.68
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		5.87		70.55
Month <b>December 2024</b> Totals							\$11.75	\$0.00	\$70.55
Account <b>Dental Health Care</b> Totals							\$70.55	\$0.00	\$70.55
G/L Account Number <b>11.1226.2150.987.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2.19		2.19
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.19		4.38
Month <b>July 2024</b> Totals							\$4.38	\$0.00	\$4.38
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2.19		6.57
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2.19		8.76
Month <b>August 2024</b> Totals							\$4.38	\$0.00	\$8.76
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2.19		10.95
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.19		13.14
Month <b>September 2024</b> Totals							\$4.38	\$0.00	\$13.14
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2.18		15.32
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2.18		17.50
Month <b>October 2024</b> Totals							\$4.36	\$0.00	\$17.50
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2.18		19.68
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		2.18		21.86
Month <b>November 2024</b> Totals							\$4.36	\$0.00	\$21.86
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2.18		24.04

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2150.987.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2.17		26.21
Month <b>December 2024</b> Totals							\$4.35	\$0.00	\$26.21
Account <b>Vision Care</b> Totals							\$26.21	\$0.00	\$26.21
G/L Account Number <b>11.1226.2820.987.7235.90711.0000 Contribution to State and Local Retirement</b>								Balance To Date:	\$0.00
<b>Funds</b>									
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		656.11		656.11
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		800.43		1,456.54
Month <b>July 2024</b> Totals							\$1,456.54	\$0.00	\$1,456.54
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		639.03		2,095.57
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		638.94		2,734.51
Month <b>August 2024</b> Totals							\$1,277.97	\$0.00	\$2,734.51
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		639.31		3,373.82
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				125.20	3,248.62
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		638.94		3,887.56
Month <b>September 2024</b> Totals							\$1,278.25	\$125.20	\$3,887.56
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		547.25		4,434.81
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		730.74		5,165.55
Month <b>October 2024</b> Totals							\$1,277.99	\$0.00	\$5,165.55
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		730.74		5,896.29
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		759.44		6,655.73
Month <b>November 2024</b> Totals							\$1,490.18	\$0.00	\$6,655.73
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		735.38		7,391.11
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		732.67		8,123.78
Month <b>December 2024</b> Totals							\$1,468.05	\$0.00	\$8,123.78
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$8,248.98	\$125.20	\$8,123.78

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.2830.987.7235.90711.0000 Employer Social Security</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		126.35		126.35
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		147.23		273.58
Month <b>July 2024</b> Totals							\$273.58	\$0.00	\$273.58
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		121.99		395.57
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		121.76		517.33
Month <b>August 2024</b> Totals							\$243.75	\$0.00	\$517.33
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		118.69		636.02
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant				29.84	606.18
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		121.76		727.94
Month <b>September 2024</b> Totals							\$240.45	\$29.84	\$727.94
10/15/2024	2025-0001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		121.92		849.86
10/31/2024	2025-0001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		148.25		998.11
Month <b>October 2024</b> Totals							\$270.17	\$0.00	\$998.11
11/15/2024	2025-0001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		148.24		1,146.35
11/29/2024	2025-0001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		172.90		1,319.25
Month <b>November 2024</b> Totals							\$321.14	\$0.00	\$1,319.25
12/13/2024	2025-0001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		149.12		1,468.37
12/31/2024	2025-0001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		148.74		1,617.11
Month <b>December 2024</b> Totals							\$297.86	\$0.00	\$1,617.11
Account <b>Employer Social Security</b> Totals							\$1,646.95	\$29.84	\$1,617.11
G/L Account Number <b>11.1226.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		22.08		22.08
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		22.08		44.16
Month <b>July 2024</b> Totals							\$44.16	\$0.00	\$44.16
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		22.08		66.24

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1226.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		22.08		88.32	
Month <b>August 2024</b> Totals								\$44.16	\$0.00	\$88.32
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		22.08		110.40	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		22.08		132.48	
Month <b>September 2024</b> Totals								\$44.16	\$0.00	\$132.48
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		22.08		154.56	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		22.08		176.64	
Month <b>October 2024</b> Totals								\$44.16	\$0.00	\$176.64
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		22.08		198.72	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		22.08		220.80	
Month <b>November 2024</b> Totals								\$44.16	\$0.00	\$220.80
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		22.08		242.88	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		22.08		264.96	
Month <b>December 2024</b> Totals								\$44.16	\$0.00	\$264.96
Account <b>Cash in Lieu of Benefits</b> Totals								\$264.96	\$0.00	\$264.96
G/L Account Number <b>11.1226.3410.987.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		3.75		3.75	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		3.75		7.50	
Month <b>July 2024</b> Totals								\$7.50	\$0.00	\$7.50
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		3.75		11.25	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		3.75		15.00	
Month <b>August 2024</b> Totals								\$7.50	\$0.00	\$15.00
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		3.75		18.75	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		3.75		22.50	
Month <b>September 2024</b> Totals								\$7.50	\$0.00	\$22.50

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.3410.987.7235.90711.0000 Telephone Serv</b>							Balance To Date:		\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		3.75		26.25
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		3.75		30.00
Month <b>October 2024</b> Totals							\$7.50	\$0.00	\$30.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		3.75		33.75
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		3.75		37.50
Month <b>November 2024</b> Totals							\$7.50	\$0.00	\$37.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		3.75		41.25
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		3.75		45.00
Month <b>December 2024</b> Totals							\$7.50	\$0.00	\$45.00
Account <b>Telephone Serv</b> Totals							\$45.00	\$0.00	\$45.00
Other <b>Unassigned</b> Totals							\$33,123.13	\$585.75	
Location <b>Personnel Costs</b> Totals							\$33,123.13	\$585.75	
G/L Account Number <b>11.1226.3220.987.7235.90713.0000 Workshops and Conf Travel</b>							Balance To Date:		\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			19.80		19.80
Month <b>July 2024</b> Totals							\$19.80	\$0.00	\$19.80
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			26.00		45.80
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			97.00		142.80
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			261.90		404.70
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			261.90		666.60
Month <b>August 2024</b> Totals							\$646.80	\$0.00	\$666.60
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			26.00		692.60
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			40.00		732.60
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			224.70		957.30
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		290.22		1,247.52
Month <b>September 2024</b> Totals							\$580.92	\$0.00	\$1,247.52
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		170.13		1,417.65
Month <b>October 2024</b> Totals							\$170.13	\$0.00	\$1,417.65

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1226.3220.987.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		9.50		1,427.15
Month <b>December 2024</b> Totals							\$9.50	\$0.00	\$1,427.15
Account <b>Workshops and Conf Travel</b> Totals							\$1,427.15	\$0.00	\$1,427.15
Other <b>Unassigned</b> Totals							\$1,427.15	\$0.00	
Location <b>Travel</b> Totals							\$1,427.15	\$0.00	
G/L Account Number <b>11.1226.3210.987.7235.90717.0000 Regular Duty Travel</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		14.67		14.67
Month <b>October 2024</b> Totals							\$14.67	\$0.00	\$14.67
Account <b>Regular Duty Travel</b> Totals							\$14.67	\$0.00	\$14.67
G/L Account Number <b>11.1226.7410.987.7235.90717.0000 Dues and Fees</b>								Balance To Date:	\$0.00
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		980.00		980.00
Month <b>September 2024</b> Totals							\$980.00	\$0.00	\$980.00
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		375.00		1,355.00
Month <b>November 2024</b> Totals							\$375.00	\$0.00	\$1,355.00
Account <b>Dues and Fees</b> Totals							\$1,355.00	\$0.00	\$1,355.00
Other <b>Unassigned</b> Totals							\$1,369.67	\$0.00	
Location <b>Other Costs</b> Totals							\$1,369.67	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$35,919.95	\$585.75	
Program <b>Early Head Start</b> Totals							\$35,919.95	\$585.75	
*Function* <b>SupervisionDirection of Instr Staff</b> Totals							\$129,606.75	\$4,212.40	
G/L Account Number <b>11.1261.4110.000.7235.90716 Building Repair Serv</b>								Balance To Date:	\$0.00
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		177.00		177.00
Month <b>November 2024</b> Totals							\$177.00	\$0.00	\$177.00
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		177.00		354.00
Month <b>December 2024</b> Totals							\$177.00	\$0.00	\$354.00
Account <b>Building Repair Serv</b> Totals							\$354.00	\$0.00	\$354.00
G/L Account Number <b>11.1261.3190.000.7235.90716.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		90.00		90.00
Month <b>October 2024</b> Totals							\$90.00	\$0.00	\$90.00

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1261.3190.000.7235.90716.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		90.00		180.00
Month <b>November 2024</b> Totals							\$90.00	\$0.00	\$180.00
Account <b>Other Prof &amp; Technical Services</b> Totals							\$180.00	\$0.00	\$180.00
G/L Account Number <b>11.1261.3910.000.7235.90716.0000 Property and Liability Insur Serv</b>								Balance To Date:	\$0.00
07/25/2024	2025-00000225	JE	AP	A/P Invoice Entry	Accounts Payable		9,473.76		9,473.76
Month <b>July 2024</b> Totals							\$9,473.76	\$0.00	\$9,473.76
Account <b>Property and Liability Insur Serv</b> Totals							\$9,473.76	\$0.00	\$9,473.76
G/L Account Number <b>11.1261.4110.000.7235.90716.0000 Building Repair Serv</b>								Balance To Date:	\$0.00
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		9,546.19		9,546.19
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			177.00		9,723.19
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		12,824.99		22,548.18
Month <b>September 2024</b> Totals							\$22,548.18	\$0.00	\$22,548.18
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		415.95		22,964.13
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		84.00		23,048.13
Month <b>October 2024</b> Totals							\$499.95	\$0.00	\$23,048.13
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		15,136.25		38,184.38
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		564.00		38,748.38
Month <b>November 2024</b> Totals							\$15,700.25	\$0.00	\$38,748.38
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		13,850.16		52,598.54
Month <b>December 2024</b> Totals							\$13,850.16	\$0.00	\$52,598.54
Account <b>Building Repair Serv</b> Totals							\$52,598.54	\$0.00	\$52,598.54
G/L Account Number <b>11.1261.5980.000.7235.90716.0000 Misc. Hardware &amp; Tool Supp</b>								Balance To Date:	\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			35.98		35.98
Month <b>August 2024</b> Totals							\$35.98	\$0.00	\$35.98
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		6,604.57		6,640.55
Month <b>September 2024</b> Totals							\$6,604.57	\$0.00	\$6,640.55



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1261.5980.000.7235.90716.0000 Misc. Hardware &amp; Tool Supp</b>							Balance To Date:		\$0.00
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		543.13		7,183.68
Month <b>October 2024</b> Totals							\$543.13	\$0.00	\$7,183.68
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		180.86		7,364.54
Month <b>November 2024</b> Totals							\$180.86	\$0.00	\$7,364.54
Account <b>Misc. Hardware &amp; Tool Supp</b> Totals							\$7,364.54	\$0.00	\$7,364.54
Other <b>Unassigned</b> Totals							\$69,616.84	\$0.00	
Location <b>Contractual Services</b> Totals							\$69,970.84	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$69,970.84	\$0.00	
Program <b>Unassigned</b> Totals							\$69,970.84	\$0.00	
G/L Account Number <b>11.1261.4210.987.7235.90716.0000 Land/Building Rental Serv</b>							Balance To Date:		\$0.00
08/09/2024	2024-00004974	JE	AP	A/P Invoice Entry	Accounts Payable		218.13		218.13
08/23/2024	2024-00005014	JE	AP	A/P Invoice Entry	Accounts Payable		218.13		436.26
Month <b>August 2024</b> Totals							\$436.26	\$0.00	\$436.26
09/25/2024	2025-00000875	JE	GL	2023-2024 Prepays			313.92		750.18
Month <b>September 2024</b> Totals							\$313.92	\$0.00	\$750.18
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		218.12		968.30
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		218.12		1,186.42
Month <b>October 2024</b> Totals							\$436.24	\$0.00	\$1,186.42
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		218.12		1,404.54
Month <b>November 2024</b> Totals							\$218.12	\$0.00	\$1,404.54
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		218.12		1,622.66
Month <b>December 2024</b> Totals							\$218.12	\$0.00	\$1,622.66
Account <b>Land/Building Rental Serv</b> Totals							\$1,622.66	\$0.00	\$1,622.66
Other <b>Unassigned</b> Totals							\$1,622.66	\$0.00	
Location <b>Contractual Services</b> Totals							\$1,622.66	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$1,622.66	\$0.00	
Program <b>Early Head Start</b> Totals							\$1,622.66	\$0.00	
*Function* <b>Operating Buildings Services</b> Totals							\$71,593.50	\$0.00	
G/L Account Number <b>11.1281.1160.000.7235.90711.0000 Supervision/Direction-Staff</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		313.81		313.81

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.1160.000.7235.90711.0000 Supervision/Direction-Staff</b>								Balance To Date:	\$0.00
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		313.81		627.62
Month <b>July 2024</b> Totals							\$627.62	\$0.00	\$627.62
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		313.81		941.43
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		313.81		1,255.24
Month <b>August 2024</b> Totals							\$627.62	\$0.00	\$1,255.24
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		313.81		1,569.05
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		313.81		1,882.86
Month <b>September 2024</b> Totals							\$627.62	\$0.00	\$1,882.86
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		313.81		2,196.67
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		313.81		2,510.48
Month <b>October 2024</b> Totals							\$627.62	\$0.00	\$2,510.48
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		313.81		2,824.29
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		388.71		3,213.00
Month <b>November 2024</b> Totals							\$702.52	\$0.00	\$3,213.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		313.81		3,526.81
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		313.81		3,840.62
Month <b>December 2024</b> Totals							\$627.62	\$0.00	\$3,840.62
Account <b>Supervision/Direction-Staff</b> Totals							\$3,840.62	\$0.00	\$3,840.62
G/L Account Number <b>11.1281.1180.000.7235.90711.0000 Research</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		3,731.34		3,731.34
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		3,850.58		7,581.92
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		707.59		8,289.51
Month <b>July 2024</b> Totals							\$8,289.51	\$0.00	\$8,289.51
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		4,517.33		12,806.84

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.1180.000.7235.90711.0000 Research</b>							Balance To Date:		\$0.00
08/15/2024	2025-0000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		78.39	12,728.45
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		4,166.04		16,894.49
Month <b>August 2024</b> Totals							\$8,683.37	\$78.39	\$16,894.49
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		4,125.13		21,019.62
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			588.35		21,607.97
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		4,208.44		25,816.41
Month <b>September 2024</b> Totals							\$8,921.92	\$0.00	\$25,816.41
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		3,749.43		29,565.84
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		4,018.80		33,584.64
Month <b>October 2024</b> Totals							\$7,768.23	\$0.00	\$33,584.64
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		3,749.43		37,334.07
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		4,619.87		41,953.94
Month <b>November 2024</b> Totals							\$8,369.30	\$0.00	\$41,953.94
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		3,749.43		45,703.37
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		4,679.54		50,382.91
Month <b>December 2024</b> Totals							\$8,428.97	\$0.00	\$50,382.91
Account <b>Research</b> Totals							\$50,461.30	\$78.39	\$50,382.91
G/L Account Number <b>11.1281.1790.000.7235.90711.0000 Other Special Payments</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		4.39		4.39
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		4.39		8.78
Month <b>July 2024</b> Totals							\$8.78	\$0.00	\$8.78
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		5.49		14.27
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		4.39		18.66
Month <b>August 2024</b> Totals							\$9.88	\$0.00	\$18.66
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		4.39		23.05

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.1790.000.7235.90711.0000 Other Special Payments</b>								Balance To Date:	\$0.00	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		4.39		27.44	
Month <b>September 2024</b> Totals								\$8.78	\$0.00	\$27.44
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		4.39		31.83	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		4.39		36.22	
Month <b>October 2024</b> Totals								\$8.78	\$0.00	\$36.22
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		4.39		40.61	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		4.39		45.00	
Month <b>November 2024</b> Totals								\$8.78	\$0.00	\$45.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		4.39		49.39	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		4.39		53.78	
Month <b>December 2024</b> Totals								\$8.78	\$0.00	\$53.78
Account <b>Other Special Payments</b> Totals								\$53.78	\$0.00	\$53.78
G/L Account Number <b>11.1281.2110.000.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		11.42		11.42	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		11.42		22.84	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.01		24.85	
Month <b>July 2024</b> Totals								\$24.85	\$0.00	\$24.85
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		13.43		38.28	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		12.57		50.85	
Month <b>August 2024</b> Totals								\$26.00	\$0.00	\$50.85
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		12.57		63.42	
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			2.01		65.43	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		12.57		78.00	
Month <b>September 2024</b> Totals								\$27.15	\$0.00	\$78.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		11.36		89.36	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2110.000.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		11.36		100.72	
Month <b>October 2024</b> Totals								\$22.72	\$0.00	\$100.72
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		11.36		112.08	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		11.36		123.44	
Month <b>November 2024</b> Totals								\$22.72	\$0.00	\$123.44
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		11.36		134.80	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		12.26		147.06	
Month <b>December 2024</b> Totals								\$23.62	\$0.00	\$147.06
Account <b>Group Life</b> Totals								\$147.06	\$0.00	\$147.06
G/L Account Number <b>11.1281.2120.000.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		9.58		9.58	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1.73		11.31	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		9.58		20.89	
Month <b>July 2024</b> Totals								\$20.89	\$0.00	\$20.89
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		11.31		32.20	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		10.57		42.77	
Month <b>August 2024</b> Totals								\$21.88	\$0.00	\$42.77
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		10.57		53.34	
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			1.73		55.07	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		10.57		65.64	
Month <b>September 2024</b> Totals								\$22.87	\$0.00	\$65.64
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		9.53		75.17	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		9.53		84.70	
Month <b>October 2024</b> Totals								\$19.06	\$0.00	\$84.70
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		9.53		94.23	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2120.000.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		9.53		103.76	
Month <b>November 2024</b> Totals								\$19.06	\$0.00	\$103.76
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		9.53		113.29	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		11.65		124.94	
Month <b>December 2024</b> Totals								\$21.18	\$0.00	\$124.94
Account <b>Group Disability</b> Totals								\$124.94	\$0.00	\$124.94
G/L Account Number <b>11.1281.2130.000.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		96.55		96.55	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		96.55		193.10	
Month <b>July 2024</b> Totals								\$193.10	\$0.00	\$193.10
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		96.55		289.65	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		28.98		318.63	
Month <b>August 2024</b> Totals								\$125.53	\$0.00	\$318.63
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		28.98		347.61	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		28.98		376.59	
Month <b>September 2024</b> Totals								\$57.96	\$0.00	\$376.59
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		28.98		405.57	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		28.98		434.55	
Month <b>October 2024</b> Totals								\$57.96	\$0.00	\$434.55
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		28.98		463.53	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		28.98		492.51	
Month <b>November 2024</b> Totals								\$57.96	\$0.00	\$492.51
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		28.98		521.49	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		28.98		550.47	
Month <b>December 2024</b> Totals								\$57.96	\$0.00	\$550.47
Account <b>Group Health and Accident</b> Totals								\$550.47	\$0.00	\$550.47

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2140.000.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		72.73		72.73
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		72.73		145.46
Month <b>July 2024</b> Totals							\$145.46	\$0.00	\$145.46
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		72.73		218.19
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		67.50		285.69
Month <b>August 2024</b> Totals							\$140.23	\$0.00	\$285.69
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		67.50		353.19
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		67.50		420.69
Month <b>September 2024</b> Totals							\$135.00	\$0.00	\$420.69
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		67.50		488.19
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		67.50		555.69
Month <b>October 2024</b> Totals							\$135.00	\$0.00	\$555.69
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		67.50		623.19
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		67.50		690.69
Month <b>November 2024</b> Totals							\$135.00	\$0.00	\$690.69
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		67.50		758.19
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		86.98		845.17
Month <b>December 2024</b> Totals							\$154.48	\$0.00	\$845.17
Account <b>Dental Health Care</b> Totals							\$845.17	\$0.00	\$845.17
G/L Account Number <b>11.1281.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		16.46		16.46
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		16.46		32.92
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		3.85		36.77
Month <b>July 2024</b> Totals							\$36.77	\$0.00	\$36.77
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		20.31		57.08

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		19.78		76.86	
Month <b>August 2024</b> Totals								\$40.09	\$0.00	\$76.86
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		19.78		96.64	
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			3.85		100.49	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		19.78		120.27	
Month <b>September 2024</b> Totals								\$43.41	\$0.00	\$120.27
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		17.47		137.74	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		17.47		155.21	
Month <b>October 2024</b> Totals								\$34.94	\$0.00	\$155.21
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		17.47		172.68	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		17.47		190.15	
Month <b>November 2024</b> Totals								\$34.94	\$0.00	\$190.15
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		17.47		207.62	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		21.97		229.59	
Month <b>December 2024</b> Totals								\$39.44	\$0.00	\$229.59
Account <b>Vision Care</b> Totals								\$229.59	\$0.00	\$229.59
G/L Account Number <b>11.1281.2820.000.7235.90711.0000 Contribution to State and Local Retirement Funds</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,975.10		1,975.10	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		347.71		2,322.81	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,032.05		4,354.86	
Month <b>July 2024</b> Totals								\$4,354.86	\$0.00	\$4,354.86
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,323.31		6,678.17	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,158.99		8,837.16	
Month <b>August 2024</b> Totals								\$4,482.30	\$0.00	\$8,837.16



G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2820.000.7235.90711.0000 Contribution to State and Local Retirement Funds</b>							Balance To Date:		\$0.00
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,138.74		10,975.90
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			309.44		11,285.34
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,176.58		13,461.92
Month <b>September 2024</b> Totals							\$4,624.76	\$0.00	\$13,461.92
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,658.08		15,120.00
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,658.08		16,778.08
Month <b>October 2024</b> Totals							\$3,316.16	\$0.00	\$16,778.08
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,658.08		18,436.16
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,763.34		20,199.50
Month <b>November 2024</b> Totals							\$3,421.42	\$0.00	\$20,199.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,658.08		21,857.58
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,048.17		23,905.75
Month <b>December 2024</b> Totals							\$3,706.25	\$0.00	\$23,905.75
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$23,905.75	\$0.00	\$23,905.75
G/L Account Number <b>11.1281.2830.000.7235.90711.0000 Employer Social Security</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		305.55		305.55
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		54.09		359.64
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		314.66		674.30
Month <b>July 2024</b> Totals							\$674.30	\$0.00	\$674.30
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		359.71		1,034.01
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		341.19		1,375.20
Month <b>August 2024</b> Totals							\$700.90	\$0.00	\$1,375.20
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		337.65		1,712.85
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			44.97		1,757.82

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2830.000.7235.90711.0000 Employer Social Security</b>							Balance To Date:		\$0.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		343.96		2,101.78
Month <b>September 2024</b> Totals							\$726.58	\$0.00	\$2,101.78
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		308.96		2,410.74
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		308.93		2,719.67
Month <b>October 2024</b> Totals							\$617.89	\$0.00	\$2,719.67
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		308.96		3,028.63
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		381.25		3,409.88
Month <b>November 2024</b> Totals							\$690.21	\$0.00	\$3,409.88
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		308.96		3,718.84
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		382.75		4,101.59
Month <b>December 2024</b> Totals							\$691.71	\$0.00	\$4,101.59
Account <b>Employer Social Security</b> Totals							\$4,101.59	\$0.00	\$4,101.59
G/L Account Number <b>11.1281.2920.000.7235.90711.0000 Cash in Lieu of Benefits</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		120.72		120.72
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		120.72		241.44
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		27.60		269.04
Month <b>July 2024</b> Totals							\$269.04	\$0.00	\$269.04
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		148.32		417.36
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		152.74		570.10
Month <b>August 2024</b> Totals							\$301.06	\$0.00	\$570.10
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		149.43		719.53
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			27.60		747.13
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		149.43		896.56
Month <b>September 2024</b> Totals							\$326.46	\$0.00	\$896.56
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		132.87		1,029.43

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2920.000.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		132.87		1,162.30	
Month <b>October 2024</b> Totals								\$265.74	\$0.00	\$1,162.30
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		132.87		1,295.17	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		132.87		1,428.04	
Month <b>November 2024</b> Totals								\$265.74	\$0.00	\$1,428.04
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		132.87		1,560.91	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		195.37		1,756.28	
Month <b>December 2024</b> Totals								\$328.24	\$0.00	\$1,756.28
Account <b>Cash in Lieu of Benefits</b> Totals								\$1,756.28	\$0.00	\$1,756.28
G/L Account Number <b>11.1281.3410.000.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2.50		2.50	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.50		5.00	
Month <b>July 2024</b> Totals								\$5.00	\$0.00	\$5.00
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2.50		7.50	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2.50		10.00	
Month <b>August 2024</b> Totals								\$5.00	\$0.00	\$10.00
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2.50		12.50	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.50		15.00	
Month <b>September 2024</b> Totals								\$5.00	\$0.00	\$15.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2.50		17.50	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2.50		20.00	
Month <b>October 2024</b> Totals								\$5.00	\$0.00	\$20.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2.50		22.50	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		2.50		25.00	
Month <b>November 2024</b> Totals								\$5.00	\$0.00	\$25.00

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.3410.000.7235.90711.0000 Telephone Serv</b>							Balance To Date:		\$0.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2.50		27.50
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2.50		30.00
Month <b>December 2024</b> Totals							\$5.00	\$0.00	\$30.00
Account <b>Telephone Serv</b> Totals							\$30.00	\$0.00	\$30.00
Other <b>Unassigned</b> Totals							\$86,046.55	\$78.39	
Location <b>Personnel Costs</b> Totals							\$86,046.55	\$78.39	
Grant <b>Head Start 20X5</b> Totals							\$86,046.55	\$78.39	
Program <b>Unassigned</b> Totals							\$86,046.55	\$78.39	
G/L Account Number <b>11.1281.1180.987.7235.90711.0000 Research</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		862.97		862.97
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		982.24		1,845.21
Month <b>July 2024</b> Totals							\$1,845.21	\$0.00	\$1,845.21
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		871.68		2,716.89
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		8.71	2,708.18
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		862.98		3,571.16
Month <b>August 2024</b> Totals							\$1,734.66	\$8.71	\$3,571.16
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		862.97		4,434.13
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		911.84		5,345.97
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,872.37		7,218.34
Month <b>September 2024</b> Totals							\$3,647.18	\$0.00	\$7,218.34
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2,784.21		10,002.55
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2,847.13		12,849.68
Month <b>October 2024</b> Totals							\$5,631.34	\$0.00	\$12,849.68
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2,784.21		15,633.89
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		3,420.82		19,054.71
Month <b>November 2024</b> Totals							\$6,205.03	\$0.00	\$19,054.71
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2,784.21		21,838.92

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.1180.987.7235.90711.0000 Research</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,784.20		24,623.12	
							Month <b>December 2024</b> Totals	\$5,568.41	\$0.00	\$24,623.12
							Account <b>Research</b> Totals	\$24,631.83	\$8.71	\$24,623.12
G/L Account Number <b>11.1281.2110.987.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2.45		2.45	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2.45		4.90	
							Month <b>July 2024</b> Totals	\$4.90	\$0.00	\$4.90
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2.45		7.35	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2.45		9.80	
							Month <b>August 2024</b> Totals	\$4.90	\$0.00	\$9.80
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2.45		12.25	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.45		14.70	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		3.00		17.70	
							Month <b>September 2024</b> Totals	\$7.90	\$0.00	\$17.70
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		5.45		23.15	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		5.45		28.60	
							Month <b>October 2024</b> Totals	\$10.90	\$0.00	\$28.60
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		5.45		34.05	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		5.45		39.50	
							Month <b>November 2024</b> Totals	\$10.90	\$0.00	\$39.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		5.45		44.95	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		5.45		50.40	
							Month <b>December 2024</b> Totals	\$10.90	\$0.00	\$50.40
							Account <b>Group Life</b> Totals	\$50.40	\$0.00	\$50.40

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2120.987.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1.88		1.88
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1.88		3.76
Month <b>July 2024</b> Totals							\$3.76	\$0.00	\$3.76
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1.88		5.64
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1.88		7.52
Month <b>August 2024</b> Totals							\$3.76	\$0.00	\$7.52
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1.88		9.40
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1.88		11.28
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.59		13.87
Month <b>September 2024</b> Totals							\$6.35	\$0.00	\$13.87
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		4.47		18.34
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		4.47		22.81
Month <b>October 2024</b> Totals							\$8.94	\$0.00	\$22.81
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		4.47		27.28
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		4.47		31.75
Month <b>November 2024</b> Totals							\$8.94	\$0.00	\$31.75
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		4.47		36.22
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		4.47		40.69
Month <b>December 2024</b> Totals							\$8.94	\$0.00	\$40.69
Account <b>Group Disability</b> Totals							\$40.69	\$0.00	\$40.69
G/L Account Number <b>11.1281.2140.987.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		6.53		6.53
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		6.53		13.06
Month <b>July 2024</b> Totals							\$13.06	\$0.00	\$13.06
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		6.53		19.59

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2140.987.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		6.53		26.12	
Month <b>August 2024</b> Totals								\$13.06	\$0.00	\$26.12
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		6.53		32.65	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		6.53		39.18	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		65.32		104.50	
Month <b>September 2024</b> Totals								\$78.38	\$0.00	\$104.50
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		71.85		176.35	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		71.85		248.20	
Month <b>October 2024</b> Totals								\$143.70	\$0.00	\$248.20
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		71.85		320.05	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		71.85		391.90	
Month <b>November 2024</b> Totals								\$143.70	\$0.00	\$391.90
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		71.85		463.75	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		71.72		535.47	
Month <b>December 2024</b> Totals								\$143.57	\$0.00	\$535.47
Account <b>Dental Health Care</b> Totals								\$535.47	\$0.00	\$535.47
G/L Account Number <b>11.1281.2150.987.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1.54		1.54	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1.54		3.08	
Month <b>July 2024</b> Totals								\$3.08	\$0.00	\$3.08
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1.54		4.62	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1.54		6.16	
Month <b>August 2024</b> Totals								\$3.08	\$0.00	\$6.16
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1.54		7.70	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2150.987.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1.54		9.24
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		15.40		24.64
Month <b>September 2024</b> Totals							\$18.48	\$0.00	\$24.64
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		16.94		41.58
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		16.94		58.52
Month <b>October 2024</b> Totals							\$33.88	\$0.00	\$58.52
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		16.94		75.46
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		16.94		92.40
Month <b>November 2024</b> Totals							\$33.88	\$0.00	\$92.40
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		16.94		109.34
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		16.81		126.15
Month <b>December 2024</b> Totals							\$33.75	\$0.00	\$126.15
Account <b>Vision Care</b> Totals							\$126.15	\$0.00	\$126.15
G/L Account Number <b>11.1281.2820.987.7235.90711.0000 Contribution to State and Local Retirement</b>								Balance To Date:	\$0.00
<b>Funds</b>									
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		417.67		417.67
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		474.63		892.30
Month <b>July 2024</b> Totals							\$892.30	\$0.00	\$892.30
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		417.67		1,309.97
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		387.93		1,697.90
Month <b>August 2024</b> Totals							\$805.60	\$0.00	\$1,697.90
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		387.80		2,085.70
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		408.69		2,494.39
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		899.87		3,394.26
Month <b>September 2024</b> Totals							\$1,696.36	\$0.00	\$3,394.26



G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2820.987.7235.90711.0000 Contribution to State and Local Retirement</b>							Balance To Date:		\$0.00
<b>Funds</b>									
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,107.61		4,501.87
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,107.61		5,609.48
Month <b>October 2024</b> Totals							\$2,215.22	\$0.00	\$5,609.48
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,107.61		6,717.09
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,219.89		7,936.98
Month <b>November 2024</b> Totals							\$2,327.50	\$0.00	\$7,936.98
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,107.61		9,044.59
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,107.61		10,152.20
Month <b>December 2024</b> Totals							\$2,215.22	\$0.00	\$10,152.20
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$10,152.20	\$0.00	\$10,152.20
G/L Account Number <b>11.1281.2830.987.7235.90711.0000 Employer Social Security</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		67.12		67.12
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		76.23		143.35
Month <b>July 2024</b> Totals							\$143.35	\$0.00	\$143.35
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		67.11		210.46
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		67.44		277.90
Month <b>August 2024</b> Totals							\$134.55	\$0.00	\$277.90
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		67.20		345.10
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		70.94		416.04
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		127.21		543.25
Month <b>September 2024</b> Totals							\$265.35	\$0.00	\$543.25
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		198.14		741.39
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		198.14		939.53
Month <b>October 2024</b> Totals							\$396.28	\$0.00	\$939.53
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		198.14		1,137.67

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1281.2830.987.7235.90711.0000 Employer Social Security</b>								Balance To Date:	\$0.00
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		246.85		1,384.52
Month <b>November 2024</b> Totals							\$444.99	\$0.00	\$1,384.52
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		198.12		1,582.64
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		198.16		1,780.80
Month <b>December 2024</b> Totals							\$396.28	\$0.00	\$1,780.80
Account <b>Employer Social Security</b> Totals							\$1,780.80	\$0.00	\$1,780.80
G/L Account Number <b>11.1281.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		26.98		26.98
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		26.98		53.96
Month <b>July 2024</b> Totals							\$53.96	\$0.00	\$53.96
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		26.98		80.94
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		31.40		112.34
Month <b>August 2024</b> Totals							\$58.38	\$0.00	\$112.34
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		28.08		140.42
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		28.08		168.50
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		62.50		231.00
Month <b>September 2024</b> Totals							\$118.66	\$0.00	\$231.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		90.58		321.58
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		90.58		412.16
Month <b>October 2024</b> Totals							\$181.16	\$0.00	\$412.16
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		90.58		502.74
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		90.58		593.32
Month <b>November 2024</b> Totals							\$181.16	\$0.00	\$593.32
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		90.58		683.90

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1281.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		90.58		774.48	
							Month <b>December 2024</b> Totals	\$181.16	\$0.00	\$774.48
							Account <b>Cash in Lieu of Benefits</b> Totals	\$774.48	\$0.00	\$774.48
							Other <b>Unassigned</b> Totals	\$38,092.02	\$8.71	
							Location <b>Personnel Costs</b> Totals	\$38,092.02	\$8.71	
							Grant <b>Head Start 20X5</b> Totals	\$38,092.02	\$8.71	
							Program <b>Early Head Start</b> Totals	\$38,092.02	\$8.71	
							*Function* <b>Planning, Research and Evaluation</b> Totals	\$124,138.57	\$87.10	
G/L Account Number <b>11.1311.3130.000.7235.90716.0000 Pupil Services</b>								Balance To Date:	\$0.00	
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		1,311.56		1,311.56	
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		124.14		1,435.70	
							Month <b>September 2024</b> Totals	\$1,435.70	\$0.00	\$1,435.70
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		2,433.00		3,868.70	
							Month <b>October 2024</b> Totals	\$2,433.00	\$0.00	\$3,868.70
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		340.50		4,209.20	
							Month <b>December 2024</b> Totals	\$340.50	\$0.00	\$4,209.20
							Account <b>Pupil Services</b> Totals	\$4,209.20	\$0.00	\$4,209.20
							Other <b>Unassigned</b> Totals	\$4,209.20	\$0.00	
							Location <b>Contractual Services</b> Totals	\$4,209.20	\$0.00	
							Grant <b>Head Start 20X5</b> Totals	\$4,209.20	\$0.00	
							Program <b>Unassigned</b> Totals	\$4,209.20	\$0.00	
							*Function* <b>Community Services Direction</b> Totals	\$4,209.20	\$0.00	
G/L Account Number <b>11.1351.1220.000.7235.90711.0000 Counseling</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		750.70		750.70	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		750.70		1,501.40	
							Month <b>July 2024</b> Totals	\$1,501.40	\$0.00	\$1,501.40
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		5,455.62		6,957.02	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		5,455.62		12,412.64	
							Month <b>August 2024</b> Totals	\$10,911.24	\$0.00	\$12,412.64

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1220.000.7235.90711.0000 Counseling</b>								Balance To Date:	\$0.00
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		5,455.62		17,868.26
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		5,455.61		23,323.87
Month <b>September 2024</b> Totals							\$10,911.23	\$0.00	\$23,323.87
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		5,455.62		28,779.49
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		5,498.22		34,277.71
Month <b>October 2024</b> Totals							\$10,953.84	\$0.00	\$34,277.71
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		5,455.63		39,733.34
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		5,680.30		45,413.64
Month <b>November 2024</b> Totals							\$11,135.93	\$0.00	\$45,413.64
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		5,455.63		50,869.27
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		5,525.24		56,394.51
Month <b>December 2024</b> Totals							\$10,980.87	\$0.00	\$56,394.51
Account <b>Counseling</b> Totals							\$56,394.51	\$0.00	\$56,394.51
G/L Account Number <b>11.1351.1250.000.7235.90711.0000 Instructional Counseling</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,001.86		2,001.86
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,001.86		4,003.72
Month <b>July 2024</b> Totals							\$4,003.72	\$0.00	\$4,003.72
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,040.45		6,044.17
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		38.59	6,005.58
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,001.86		8,007.44
Month <b>August 2024</b> Totals							\$4,042.31	\$38.59	\$8,007.44
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,001.86		10,009.30
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			531.96		10,541.26
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		531.96		11,073.22

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1351.1250.000.7235.90711.0000 Instructional Counseling</b>								Balance To Date:	\$0.00	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,001.86		13,075.08	
Month <b>September 2024</b> Totals								\$5,067.64	\$0.00	\$13,075.08
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		3,888.90		16,963.98	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		3,995.94		20,959.92	
Month <b>October 2024</b> Totals								\$7,884.84	\$0.00	\$20,959.92
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		3,888.91		24,848.83	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		4,862.56		29,711.39	
Month <b>November 2024</b> Totals								\$8,751.47	\$0.00	\$29,711.39
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		3,888.91		33,600.30	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		3,888.90		37,489.20	
Month <b>December 2024</b> Totals								\$7,777.81	\$0.00	\$37,489.20
Account <b>Instructional Counseling</b> Totals								\$37,527.79	\$38.59	\$37,489.20
G/L Account Number <b>11.1351.1440.000.7235.90711.0000 Social Work</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,252.10		2,252.10	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,252.10		4,504.20	
Month <b>July 2024</b> Totals								\$4,504.20	\$0.00	\$4,504.20
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,252.10		6,756.30	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,252.10		9,008.40	
Month <b>August 2024</b> Totals								\$4,504.20	\$0.00	\$9,008.40
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,252.10		11,260.50	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,252.10		13,512.60	
Month <b>September 2024</b> Totals								\$4,504.20	\$0.00	\$13,512.60
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		4,562.95		18,075.55	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		4,562.95		22,638.50	
Month <b>October 2024</b> Totals								\$9,125.90	\$0.00	\$22,638.50

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1440.000.7235.90711.0000 Social Work</b>								Balance To Date:	\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		4,625.64		27,264.14
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		5,237.02		32,501.16
Month <b>November 2024</b> Totals							\$9,862.66	\$0.00	\$32,501.16
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		4,562.96		37,064.12
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		4,562.95		41,627.07
Month <b>December 2024</b> Totals							\$9,125.91	\$0.00	\$41,627.07
Account <b>Social Work</b> Totals							\$41,627.07	\$0.00	\$41,627.07
G/L Account Number <b>11.1351.1620.000.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,063.49		1,063.49
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,063.49		2,126.98
Month <b>July 2024</b> Totals							\$2,126.98	\$0.00	\$2,126.98
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,063.49		3,190.47
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,063.49		4,253.96
Month <b>August 2024</b> Totals							\$2,126.98	\$0.00	\$4,253.96
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1,063.49		5,317.45
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,063.49		6,380.94
Month <b>September 2024</b> Totals							\$2,126.98	\$0.00	\$6,380.94
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,063.49		7,444.43
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,063.49		8,507.92
Month <b>October 2024</b> Totals							\$2,126.98	\$0.00	\$8,507.92
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,063.50		9,571.42
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,381.80		10,953.22
Month <b>November 2024</b> Totals							\$2,445.30	\$0.00	\$10,953.22
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,063.50		12,016.72

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1351.1620.000.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,063.49		13,080.21	
							Month <b>December 2024</b> Totals	\$2,126.99	\$0.00	\$13,080.21
							Account <b>Secretary-Clerical-Bookkeeper</b> Totals	\$13,080.21	\$0.00	\$13,080.21
G/L Account Number <b>11.1351.2110.000.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		16.34		16.34	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		16.34		32.68	
							Month <b>July 2024</b> Totals	\$32.68	\$0.00	\$32.68
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		29.72		62.40	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		29.72		92.12	
							Month <b>August 2024</b> Totals	\$59.44	\$0.00	\$92.12
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		29.72		121.84	
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			.19		122.03	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		.19		122.22	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		29.72		151.94	
							Month <b>September 2024</b> Totals	\$59.82	\$0.00	\$151.94
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		37.56		189.50	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		37.56		227.06	
							Month <b>October 2024</b> Totals	\$75.12	\$0.00	\$227.06
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		37.56		264.62	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		37.56		302.18	
							Month <b>November 2024</b> Totals	\$75.12	\$0.00	\$302.18
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		37.56		339.74	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		37.56		377.30	
							Month <b>December 2024</b> Totals	\$75.12	\$0.00	\$377.30
							Account <b>Group Life</b> Totals	\$377.30	\$0.00	\$377.30

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2120.000.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		14.85		14.85
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		14.85		29.70
Month <b>July 2024</b> Totals							\$29.70	\$0.00	\$29.70
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		26.36		56.06
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		26.36		82.42
Month <b>August 2024</b> Totals							\$52.72	\$0.00	\$82.42
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		26.36		108.78
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			1.25		110.03
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1.25		111.28
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		26.36		137.64
Month <b>September 2024</b> Totals							\$55.22	\$0.00	\$137.64
10/15/2024	2025-0001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		36.43		174.07
10/31/2024	2025-0001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		36.43		210.50
Month <b>October 2024</b> Totals							\$72.86	\$0.00	\$210.50
11/15/2024	2025-0001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		36.43		246.93
11/29/2024	2025-0001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		36.43		283.36
Month <b>November 2024</b> Totals							\$72.86	\$0.00	\$283.36
12/13/2024	2025-0001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		36.43		319.79
12/31/2024	2025-0001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		36.43		356.22
Month <b>December 2024</b> Totals							\$72.86	\$0.00	\$356.22
Account <b>Group Disability</b> Totals							\$356.22	\$0.00	\$356.22
G/L Account Number <b>11.1351.2130.000.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,078.28		1,078.28
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,078.28		2,156.56
Month <b>July 2024</b> Totals							\$2,156.56	\$0.00	\$2,156.56
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,661.14		3,817.70



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2130.000.7235.90711.0000 Group Health and Accident</b>							Balance To Date:		\$0.00
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,661.14		5,478.84
Month <b>August 2024</b> Totals							\$3,322.28	\$0.00	\$5,478.84
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,244.00		7,722.84
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			112.86		7,835.70
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		112.86		7,948.56
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,244.00		10,192.56
Month <b>September 2024</b> Totals							\$4,713.72	\$0.00	\$10,192.56
10/15/2024	2025-0001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2,853.54		13,046.10
10/31/2024	2025-0001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2,853.54		15,899.64
Month <b>October 2024</b> Totals							\$5,707.08	\$0.00	\$15,899.64
11/15/2024	2025-0001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2,853.54		18,753.18
11/29/2024	2025-0001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		2,853.54		21,606.72
Month <b>November 2024</b> Totals							\$5,707.08	\$0.00	\$21,606.72
12/13/2024	2025-0001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2,853.54		24,460.26
12/31/2024	2025-0001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,853.38		27,313.64
Month <b>December 2024</b> Totals							\$5,706.92	\$0.00	\$27,313.64
Account <b>Group Health and Accident</b> Totals							\$27,313.64	\$0.00	\$27,313.64
G/L Account Number <b>11.1351.2140.000.7235.90711.0000 Dental Health Care</b>							Balance To Date:		\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		137.94		137.94
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		137.94		275.88
Month <b>July 2024</b> Totals							\$275.88	\$0.00	\$275.88
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		268.58		544.46
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		268.58		813.04
Month <b>August 2024</b> Totals							\$537.16	\$0.00	\$813.04
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		268.58		1,081.62

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2140.000.7235.90711.0000 Dental Health Care</b>								Balance To Date:	\$0.00
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			8.49		1,090.11
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		8.49		1,098.60
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		268.58		1,367.18
Month <b>September 2024</b> Totals							\$554.14	\$0.00	\$1,367.18
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		320.83		1,688.01
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		320.83		2,008.84
Month <b>October 2024</b> Totals							\$641.66	\$0.00	\$2,008.84
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		320.83		2,329.67
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		320.83		2,650.50
Month <b>November 2024</b> Totals							\$641.66	\$0.00	\$2,650.50
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		320.83		2,971.33
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		320.60		3,291.93
Month <b>December 2024</b> Totals							\$641.43	\$0.00	\$3,291.93
Account <b>Dental Health Care</b> Totals							\$3,291.93	\$0.00	\$3,291.93
G/L Account Number <b>11.1351.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		32.60		32.60
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		32.60		65.20
Month <b>July 2024</b> Totals							\$65.20	\$0.00	\$65.20
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		63.40		128.60
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		63.40		192.00
Month <b>August 2024</b> Totals							\$126.80	\$0.00	\$192.00
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		63.40		255.40
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			2.30		257.70
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.30		260.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		63.40		323.40
Month <b>September 2024</b> Totals							\$131.40	\$0.00	\$323.40

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2150.000.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		76.77		400.17
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		76.77		476.94
Month <b>October 2024</b> Totals							\$153.54	\$0.00	\$476.94
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		76.77		553.71
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		76.77		630.48
Month <b>November 2024</b> Totals							\$153.54	\$0.00	\$630.48
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		76.77		707.25
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		76.54		783.79
Month <b>December 2024</b> Totals							\$153.31	\$0.00	\$783.79
Account <b>Vision Care</b> Totals							\$783.79	\$0.00	\$783.79
G/L Account Number <b>11.1351.2820.000.7235.90711.0000 Contribution to State and Local Retirement</b>								Balance To Date:	\$0.00
<b>Funds</b>									
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,943.68		2,943.68
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,943.68		5,887.36
Month <b>July 2024</b> Totals							\$5,887.36	\$0.00	\$5,887.36
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		5,255.67		11,143.03
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		5,255.67		16,398.70
Month <b>August 2024</b> Totals							\$10,511.34	\$0.00	\$16,398.70
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		5,255.67		21,654.37
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			262.17		21,916.54
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		261.41		22,177.95
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		5,255.67		27,433.62
Month <b>September 2024</b> Totals							\$11,034.92	\$0.00	\$27,433.62
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		6,189.73		33,623.35
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		6,189.72		39,813.07
Month <b>October 2024</b> Totals							\$12,379.45	\$0.00	\$39,813.07

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2820.000.7235.90711.0000 Contribution to State and Local Retirement Funds</b>							Balance To Date:		\$0.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		6,214.74		46,027.81
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		6,493.97		52,521.78
Month <b>November 2024</b> Totals							\$12,708.71	\$0.00	\$52,521.78
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		6,189.75		58,711.53
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		6,218.93		64,930.46
Month <b>December 2024</b> Totals							\$12,408.68	\$0.00	\$64,930.46
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$64,930.46	\$0.00	\$64,930.46
G/L Account Number <b>11.1351.2830.000.7235.90711.0000 Employer Social Security</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		462.09		462.09
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		462.07		924.16
Month <b>July 2024</b> Totals							\$924.16	\$0.00	\$924.16
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		812.18		1,736.34
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		812.22		2,548.56
Month <b>August 2024</b> Totals							\$1,624.40	\$0.00	\$2,548.56
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		812.21		3,360.77
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			32.11		3,392.88
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		38.91		3,431.79
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		812.21		4,244.00
Month <b>September 2024</b> Totals							\$1,695.44	\$0.00	\$4,244.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,129.15		5,373.15
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,129.16		6,502.31
Month <b>October 2024</b> Totals							\$2,258.31	\$0.00	\$6,502.31
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,133.95		7,636.26
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,296.78		8,933.04
Month <b>November 2024</b> Totals							\$2,430.73	\$0.00	\$8,933.04

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1351.2830.000.7235.90711.0000 Employer Social Security</b>								Balance To Date:	\$0.00	
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,129.16		10,062.20	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,134.33		11,196.53	
Month <b>December 2024</b> Totals								\$2,263.49	\$0.00	\$11,196.53
Account <b>Employer Social Security</b> Totals								\$11,196.53	\$0.00	\$11,196.53
G/L Account Number <b>11.1351.2920.000.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		83.33		83.33	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		83.33		166.66	
Month <b>July 2024</b> Totals								\$166.66	\$0.00	\$166.66
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		83.33		249.99	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		83.33		333.32	
Month <b>August 2024</b> Totals								\$166.66	\$0.00	\$333.32
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		83.33		416.65	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		83.33		499.98	
Month <b>September 2024</b> Totals								\$166.66	\$0.00	\$499.98
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		93.74		593.72	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		93.74		687.46	
Month <b>October 2024</b> Totals								\$187.48	\$0.00	\$687.46
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		93.74		781.20	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		93.74		874.94	
Month <b>November 2024</b> Totals								\$187.48	\$0.00	\$874.94
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		93.74		968.68	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		93.74		1,062.42	
Month <b>December 2024</b> Totals								\$187.48	\$0.00	\$1,062.42
Account <b>Cash in Lieu of Benefits</b> Totals								\$1,062.42	\$0.00	\$1,062.42
G/L Account Number <b>11.1351.3410.000.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		32.50		32.50	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3410.000.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		32.50		65.00
Month <b>July 2024</b> Totals							\$65.00	\$0.00	\$65.00
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		32.50		97.50
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		32.50		130.00
Month <b>August 2024</b> Totals							\$65.00	\$0.00	\$130.00
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		32.50		162.50
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		32.50		195.00
Month <b>September 2024</b> Totals							\$65.00	\$0.00	\$195.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		35.00		230.00
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		35.00		265.00
Month <b>October 2024</b> Totals							\$70.00	\$0.00	\$265.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		35.00		300.00
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		35.00		335.00
Month <b>November 2024</b> Totals							\$70.00	\$0.00	\$335.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		35.00		370.00
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		35.00		405.00
Month <b>December 2024</b> Totals							\$70.00	\$0.00	\$405.00
Account <b>Telephone Serv</b> Totals							\$405.00	\$0.00	\$405.00
Other <b>Unassigned</b> Totals							\$258,346.87	\$38.59	
Location <b>Personnel Costs</b> Totals							\$258,346.87	\$38.59	
G/L Account Number <b>11.1351.3210.000.7235.90713.0000 Regular Duty Travel</b>								Balance To Date:	\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	87.10		87.10
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	25.46		112.56
Month <b>August 2024</b> Totals							\$112.56	\$0.00	\$112.56
Account <b>Regular Duty Travel</b> Totals							\$112.56	\$0.00	\$112.56

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3220.000.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			261.90		261.90
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			261.90		523.80
Month <b>August 2024</b> Totals							\$523.80	\$0.00	\$523.80
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			26.00		549.80
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			224.70		774.50
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			695.00		1,469.50
Month <b>September 2024</b> Totals							\$945.70	\$0.00	\$1,469.50
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		19.00		1,488.50
Month <b>December 2024</b> Totals							\$19.00	\$0.00	\$1,488.50
Account <b>Workshops and Conf Travel</b> Totals							\$1,488.50	\$0.00	\$1,488.50
Other <b>Unassigned</b> Totals							\$1,601.06	\$0.00	
Location <b>Travel</b> Totals							\$1,601.06	\$0.00	
G/L Account Number <b>11.1351.3930.000.7235.90714.0000 Fleet Insur Serv</b>								Balance To Date:	\$0.00
07/25/2024	2025-00000225	JE	AP	A/P Invoice Entry	Accounts Payable		1,367.00		1,367.00
Month <b>July 2024</b> Totals							\$1,367.00	\$0.00	\$1,367.00
08/02/2024	2025-00000286	JE	GL	24/25 HS reclass to accurate account				1,367.00	.00
Month <b>August 2024</b> Totals							\$0.00	\$1,367.00	\$0.00
Account <b>Fleet Insur Serv</b> Totals							\$1,367.00	\$1,367.00	\$0.00
Other <b>Unassigned</b> Totals							\$1,367.00	\$1,367.00	
Location <b>Equipment</b> Totals							\$1,367.00	\$1,367.00	
G/L Account Number <b>11.1351.3150.000.7235.90715.0000 Management Services</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			390.05		390.05
Month <b>July 2024</b> Totals							\$390.05	\$0.00	\$390.05
Account <b>Management Services</b> Totals							\$390.05	\$0.00	\$390.05
G/L Account Number <b>11.1351.3190.000.7235.90715.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			276.00		276.00
Month <b>August 2024</b> Totals							\$276.00	\$0.00	\$276.00
Account <b>Other Prof &amp; Technical Services</b> Totals							\$276.00	\$0.00	\$276.00
G/L Account Number <b>11.1351.3510.000.7235.90715.0000 Advertisement Serv</b>								Balance To Date:	\$0.00
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		2,352.47		2,352.47
Month <b>September 2024</b> Totals							\$2,352.47	\$0.00	\$2,352.47
Account <b>Advertisement Serv</b> Totals							\$2,352.47	\$0.00	\$2,352.47

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5110.000.7235.90715.0000 Teaching/Testing Supplies</b>								Balance To Date:	\$0.00
09/25/2024	2025-00000875	JE	GL	2023-2024 Prepays			262.50		262.50
Month <b>September 2024</b> Totals							\$262.50	\$0.00	\$262.50
Account <b>Teaching/Testing Supplies</b> Totals							\$262.50	\$0.00	\$262.50
G/L Account Number <b>11.1351.5910.000.7235.90715.0000 Office Supplies</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			57.04		57.04
Month <b>July 2024</b> Totals							\$57.04	\$0.00	\$57.04
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			12.73		69.77
Month <b>September 2024</b> Totals							\$12.73	\$0.00	\$69.77
Account <b>Office Supplies</b> Totals							\$69.77	\$0.00	\$69.77
G/L Account Number <b>11.1351.5990.000.7235.90715.0000 Misc. Supp &amp; Matls</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024				10.56	(10.56)
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			14.33		3.77
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			16.98		20.75
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			26.98		47.73
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			99.98		147.71
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			183.75		331.46
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			319.22		650.68
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			779.03		1,429.71
Month <b>July 2024</b> Totals							\$1,440.27	\$10.56	\$1,429.71
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			24.00		1,453.71
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			42.18		1,495.89
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			42.41		1,538.30
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			43.45		1,581.75
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			46.38		1,628.13
Month <b>August 2024</b> Totals							\$198.42	\$0.00	\$1,628.13
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		37.53		1,665.66
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		56.26		1,721.92
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable			4.50	1,717.42
Month <b>September 2024</b> Totals							\$93.79	\$4.50	\$1,717.42



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5990.000.7235.90715.0000 Misc. Supp &amp; Matls</b>							Balance To Date:		\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		32.46		1,749.88
10/15/2024	2025-00001103	JE	AP	A/P Invoice Entry	Accounts Payable		90.67		1,840.55
Month <b>October 2024</b> Totals							\$123.13	\$0.00	\$1,840.55
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		538.18		2,378.73
Month <b>December 2024</b> Totals							\$538.18	\$0.00	\$2,378.73
Account <b>Misc. Supp &amp; Matls</b> Totals							\$2,393.79	\$15.06	\$2,378.73
Other <b>Unassigned</b> Totals							\$5,744.58	\$15.06	
Location <b>Supplies</b> Totals							\$5,744.58	\$15.06	
G/L Account Number <b>11.1351.3190.000.7235.90716.0000 Other Prof &amp; Technical Services</b>							Balance To Date:		\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			12.93		12.93
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			138.31		151.24
Month <b>July 2024</b> Totals							\$151.24	\$0.00	\$151.24
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			78.00		229.24
Month <b>August 2024</b> Totals							\$78.00	\$0.00	\$229.24
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		127.50		356.74
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		425.00		781.74
Month <b>September 2024</b> Totals							\$552.50	\$0.00	\$781.74
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		57.00		838.74
Month <b>November 2024</b> Totals							\$57.00	\$0.00	\$838.74
Account <b>Other Prof &amp; Technical Services</b> Totals							\$838.74	\$0.00	\$838.74
G/L Account Number <b>11.1351.3610.000.7235.90716.0000 Printing Serv</b>							Balance To Date:		\$0.00
07/31/2024	2025-00000376	JE	GL	7.31.24 Copy Print	jj		10.72		10.72
07/31/2024	2025-00000379	JE	GL	7.31.24 Postage	jj		3.40		14.12
Month <b>July 2024</b> Totals							\$14.12	\$0.00	\$14.12
08/31/2024	2025-00000582	JE	GL	8.31.24 Postage	jj		2.07		16.19
08/31/2024	2025-00000586	JE	GL	8.31.24 Copy Print	jj		330.14		346.33
Month <b>August 2024</b> Totals							\$332.21	\$0.00	\$346.33
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		5.45		351.78
09/30/2024	2025-00000951	JE	GL	9.30.24 copy print	jj		23.96		375.74

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3610.000.7235.90716.0000 Printing Serv</b>								Balance To Date:	\$0.00
09/30/2024	2025-0000953	JE	GL	9.30.24 Postage	jj		28.39		404.13
Month <b>September 2024</b> Totals							\$57.80	\$0.00	\$404.13
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		26.28		430.41
10/31/2024	2025-00001321	JE	GL	10.31.24 Copy Print	jj		37.52		467.93
10/31/2024	2025-00001322	JE	GL	10.31.24 Postage	jj		.69		468.62
Month <b>October 2024</b> Totals							\$64.49	\$0.00	\$468.62
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		85.99		554.61
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		88.55		643.16
11/30/2024	2025-00001690	JE	GL	11.30.24 Copy Print	jj		40.31		683.47
11/30/2024	2025-00001695	JE	GL	11.30.24 Postage	jj		1.38		684.85
Month <b>November 2024</b> Totals							\$216.23	\$0.00	\$684.85
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		22.31		707.16
12/31/2024	2025-00001986	JE	GL	12.31.24 COPY PRINT	jj		12.84		720.00
12/31/2024	2025-00001991	JE	GL	12.31.24 Postage	jj		5.87		725.87
Month <b>December 2024</b> Totals							\$41.02	\$0.00	\$725.87
Account <b>Printing Serv</b> Totals							\$725.87	\$0.00	\$725.87
G/L Account Number <b>11.1351.5520.000.7235.90716.0000 Electricity Supp</b>								Balance To Date:	\$0.00
08/02/2024	2025-00000286	JE	GL	24/25 HS reclass to accurate account			731.81		731.81
Month <b>August 2024</b> Totals							\$731.81	\$0.00	\$731.81
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		2,129.00		2,860.81
Month <b>December 2024</b> Totals							\$2,129.00	\$0.00	\$2,860.81
Account <b>Electricity Supp</b> Totals							\$2,860.81	\$0.00	\$2,860.81
G/L Account Number <b>11.1351.5910.000.7235.90716.0000 Office Supplies</b>								Balance To Date:	\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	155.22		155.22
Month <b>August 2024</b> Totals							\$155.22	\$0.00	\$155.22
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		152.85		308.07
Month <b>September 2024</b> Totals							\$152.85	\$0.00	\$308.07

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5910.000.7235.90716.0000 Office Supplies</b>								Balance To Date:	\$0.00
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		118.45		426.52
Month <b>October 2024</b> Totals							\$118.45	\$0.00	\$426.52
Account <b>Office Supplies</b> Totals							\$426.52	\$0.00	\$426.52
Other <b>Unassigned</b> Totals							\$4,851.94	\$0.00	
Location <b>Contractual Services</b> Totals							\$4,851.94	\$0.00	
G/L Account Number <b>11.1351.3150.000.7235.90717.0000 Management Services</b>								Balance To Date:	\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			20.80		20.80
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			209.90		230.70
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			436.50		667.20
Month <b>August 2024</b> Totals							\$667.20	\$0.00	\$667.20
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			32.97		700.17
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			81.33		781.50
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			224.70		1,006.20
Month <b>September 2024</b> Totals							\$339.00	\$0.00	\$1,006.20
Account <b>Management Services</b> Totals							\$1,006.20	\$0.00	\$1,006.20
G/L Account Number <b>11.1351.3210.000.7235.90717.0000 Regular Duty Travel</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		36.18		36.18
Month <b>October 2024</b> Totals							\$36.18	\$0.00	\$36.18
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		335.00		371.18
Month <b>November 2024</b> Totals							\$335.00	\$0.00	\$371.18
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		15.41		386.59
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		235.84		622.43
Month <b>December 2024</b> Totals							\$251.25	\$0.00	\$622.43
Account <b>Regular Duty Travel</b> Totals							\$622.43	\$0.00	\$622.43
G/L Account Number <b>11.1351.3830.000.7235.90717.0000 Water Sewage Serv</b>								Balance To Date:	\$0.00
08/23/2024	2024-00005014	JE	AP	A/P Invoice Entry	Accounts Payable		40.82		40.82
Month <b>August 2024</b> Totals							\$40.82	\$0.00	\$40.82
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		64.20		105.02
Month <b>September 2024</b> Totals							\$64.20	\$0.00	\$105.02

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3830.000.7235.90717.0000 Water Sewage Serv</b>								Balance To Date:	\$0.00
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		398.04		503.06
Month <b>October 2024</b> Totals							\$398.04	\$0.00	\$503.06
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		508.47		1,011.53
Month <b>December 2024</b> Totals							\$508.47	\$0.00	\$1,011.53
Account <b>Water Sewage Serv</b> Totals							\$1,011.53	\$0.00	\$1,011.53
G/L Account Number <b>11.1351.3930.000.7235.90717.0000 Fleet Insur Serv</b>								Balance To Date:	\$0.00
08/02/2024	2025-00000286	JE	GL	24/25 HS reclass to accurate account			1,367.00		1,367.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			45.15		1,412.15
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			62.74		1,474.89
Month <b>August 2024</b> Totals							\$1,474.89	\$0.00	\$1,474.89
Account <b>Fleet Insur Serv</b> Totals							\$1,474.89	\$0.00	\$1,474.89
G/L Account Number <b>11.1351.5520.000.7235.90717.0000 Electricity Supp</b>								Balance To Date:	\$0.00
07/25/2024	2025-00000225	JE	AP	A/P Invoice Entry	Accounts Payable		731.81		731.81
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			1.06		732.87
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			635.64		1,368.51
Month <b>July 2024</b> Totals							\$1,368.51	\$0.00	\$1,368.51
08/02/2024	2025-00000286	JE	GL	24/25 HS reclass to accurate account				731.81	636.70
08/09/2024	2024-00004974	JE	AP	A/P Invoice Entry	Accounts Payable		299.60		936.30
08/23/2024	2024-00005014	JE	AP	A/P Invoice Entry	Accounts Payable		2,374.20		3,310.50
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			635.75		3,946.25
Month <b>August 2024</b> Totals							\$3,309.55	\$731.81	\$3,946.25
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		317.32		4,263.57
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		2,103.22		6,366.79
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			1.06		6,367.85
Month <b>September 2024</b> Totals							\$2,421.60	\$0.00	\$6,367.85
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		1,375.26		7,743.11
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		2,245.14		9,988.25
Month <b>October 2024</b> Totals							\$3,620.40	\$0.00	\$9,988.25

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5520.000.7235.90717.0000 Electricity Supp</b>							Balance To Date:		\$0.00
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		2,291.97		12,280.22
Month <b>November 2024</b> Totals							\$2,291.97	\$0.00	\$12,280.22
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		15.01		12,295.23
Month <b>December 2024</b> Totals							\$15.01	\$0.00	\$12,295.23
Account <b>Electricity Supp</b> Totals							\$13,027.04	\$731.81	\$12,295.23
Other <b>Unassigned</b> Totals							\$17,142.09	\$731.81	
Location <b>Other Costs</b> Totals							\$17,142.09	\$731.81	
Grant <b>Head Start 20X5</b> Totals							\$289,053.54	\$2,152.46	
Program <b>Unassigned</b> Totals							\$289,053.54	\$2,152.46	
G/L Account Number <b>11.1351.5110.987.7235.00000.0000 Teaching/Testing Supplies</b>							Balance To Date:		\$0.00
09/25/2024	2025-00000875	JE	GL	2023-2024 Prepays			367.50		367.50
Month <b>September 2024</b> Totals							\$367.50	\$0.00	\$367.50
Account <b>Teaching/Testing Supplies</b> Totals							\$367.50	\$0.00	\$367.50
Other <b>Unassigned</b> Totals							\$367.50	\$0.00	
Location <b>District-Wide</b> Totals							\$367.50	\$0.00	
G/L Account Number <b>11.1351.1220.987.7235.90711.0000 Counseling</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,352.59		2,352.59
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,352.59		4,705.18
Month <b>July 2024</b> Totals							\$4,705.18	\$0.00	\$4,705.18
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,352.59		7,057.77
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,352.59		9,410.36
Month <b>August 2024</b> Totals							\$4,705.18	\$0.00	\$9,410.36
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,352.59		11,762.95
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,352.59		14,115.54
Month <b>September 2024</b> Totals							\$4,705.18	\$0.00	\$14,115.54
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2,586.19		16,701.73
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2,600.39		19,302.12
Month <b>October 2024</b> Totals							\$5,186.58	\$0.00	\$19,302.12
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2,586.19		21,888.31

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1220.987.7235.90711.0000 Counseling</b>								Balance To Date:	\$0.00
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		3,410.06		25,298.37
Month <b>November 2024</b> Totals							\$5,996.25	\$0.00	\$25,298.37
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2,586.19		27,884.56
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,586.19		30,470.75
Month <b>December 2024</b> Totals							\$5,172.38	\$0.00	\$30,470.75
Account <b>Counseling</b> Totals							\$30,470.75	\$0.00	\$30,470.75
G/L Account Number <b>11.1351.1250.987.7235.90711.0000 Instructional Counseling</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		10,305.37		10,305.37
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		10,750.56		21,055.93
Month <b>July 2024</b> Totals							\$21,055.93	\$0.00	\$21,055.93
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		10,965.74		32,021.67
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		208.82	31,812.85
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		168.06	31,644.79
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		137.17	31,507.62
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		4.82	31,502.80
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry		141.50	31,361.30
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		10,305.36		41,666.66
Month <b>August 2024</b> Totals							\$21,271.10	\$660.37	\$41,666.66
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		10,305.37		51,972.03
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				158.76	51,813.27
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		10,305.36		62,118.63

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1250.987.7235.90711.0000 Instructional Counseling</b>								Balance To Date:	\$0.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,070.31		63,188.94
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		286.44		63,475.38
Month <b>September 2024</b> Totals							\$21,967.48	\$158.76	\$63,475.38
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		9,979.83		73,455.21
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		10,318.61		83,773.82
Month <b>October 2024</b> Totals							\$20,298.44	\$0.00	\$83,773.82
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		10,032.60		93,806.42
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		12,331.27		106,137.69
Month <b>November 2024</b> Totals							\$22,363.87	\$0.00	\$106,137.69
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		9,979.84		116,117.53
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		9,979.82		126,097.35
Month <b>December 2024</b> Totals							\$19,959.66	\$0.00	\$126,097.35
Account <b>Instructional Counseling</b> Totals							\$126,916.48	\$819.13	\$126,097.35
G/L Account Number <b>11.1351.1440.987.7235.90711.0000 Social Work</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,063.68		1,063.68
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,063.68		2,127.36
Month <b>July 2024</b> Totals							\$2,127.36	\$0.00	\$2,127.36
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,063.68		3,191.04
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,063.68		4,254.72
Month <b>August 2024</b> Totals							\$2,127.36	\$0.00	\$4,254.72
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1,063.68		5,318.40
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			110.85		5,429.25
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,063.68		6,492.93
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		22.17		6,515.10
Month <b>September 2024</b> Totals							\$2,260.38	\$0.00	\$6,515.10

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1440.987.7235.90711.0000 Social Work</b>								Balance To Date:	\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,085.85		7,600.95
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,275.85		8,876.80
Month <b>October 2024</b> Totals							\$2,361.70	\$0.00	\$8,876.80
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,085.85		9,962.65
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,359.98		11,322.63
Month <b>November 2024</b> Totals							\$2,445.83	\$0.00	\$11,322.63
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,085.85		12,408.48
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,085.85		13,494.33
Month <b>December 2024</b> Totals							\$2,171.70	\$0.00	\$13,494.33
Account <b>Social Work</b> Totals							\$13,494.33	\$0.00	\$13,494.33
G/L Account Number <b>11.1351.1620.987.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		62.56		62.56
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		62.56		125.12
Month <b>July 2024</b> Totals							\$125.12	\$0.00	\$125.12
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		62.56		187.68
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		62.56		250.24
Month <b>August 2024</b> Totals							\$125.12	\$0.00	\$250.24
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		62.56		312.80
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		62.56		375.36
Month <b>September 2024</b> Totals							\$125.12	\$0.00	\$375.36
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		62.56		437.92
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		62.56		500.48
Month <b>October 2024</b> Totals							\$125.12	\$0.00	\$500.48
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		62.56		563.04
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		81.28		644.32
Month <b>November 2024</b> Totals							\$143.84	\$0.00	\$644.32



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.1620.987.7235.90711.0000 Secretary-Clerical-Bookkeeper</b>								Balance To Date:	\$0.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		62.56		706.88
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		62.56		769.44
Month <b>December 2024</b> Totals							\$125.12	\$0.00	\$769.44
Account <b>Secretary-Clerical-Bookkeeper</b> Totals							\$769.44	\$0.00	\$769.44
G/L Account Number <b>11.1351.2110.987.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		23.86		23.86
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		23.86		47.72
Month <b>July 2024</b> Totals							\$47.72	\$0.00	\$47.72
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		23.86		71.58
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		23.86		95.44
Month <b>August 2024</b> Totals							\$47.72	\$0.00	\$95.44
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		23.86		119.30
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			.21		119.51
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		23.86		143.37
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1.50		144.87
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		.13		145.00
Month <b>September 2024</b> Totals							\$49.56	\$0.00	\$145.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		24.52		169.52
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		24.52		194.04
Month <b>October 2024</b> Totals							\$49.04	\$0.00	\$194.04
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		24.52		218.56
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		24.52		243.08
Month <b>November 2024</b> Totals							\$49.04	\$0.00	\$243.08
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		24.52		267.60

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2110.987.7235.90711.0000 Group Life</b>								Balance To Date:	\$0.00
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		24.52		292.12
Month <b>December 2024</b> Totals							\$49.04	\$0.00	\$292.12
Account <b>Group Life</b> Totals							\$292.12	\$0.00	\$292.12
G/L Account Number <b>11.1351.2120.987.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		32.54		32.54
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		32.54		65.08
Month <b>July 2024</b> Totals							\$65.08	\$0.00	\$65.08
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		32.54		97.62
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		32.54		130.16
Month <b>August 2024</b> Totals							\$65.08	\$0.00	\$130.16
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		32.54		162.70
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			.86		163.56
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		32.54		196.10
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.63		198.73
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		.70		199.43
Month <b>September 2024</b> Totals							\$69.27	\$0.00	\$199.43
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		32.35		231.78
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		32.36		264.14
Month <b>October 2024</b> Totals							\$64.71	\$0.00	\$264.14
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		32.36		296.50
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		32.36		328.86
Month <b>November 2024</b> Totals							\$64.72	\$0.00	\$328.86
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		32.35		361.21

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1351.2120.987.7235.90711.0000 Group Disability</b>								Balance To Date:	\$0.00	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		32.35		393.56	
							Month <b>December 2024</b> Totals	\$64.70	\$0.00	\$393.56
							Account <b>Group Disability</b> Totals	\$393.56	\$0.00	\$393.56
G/L Account Number <b>11.1351.2130.987.7235.90711.0000 Group Health and Accident</b>								Balance To Date:	\$0.00	
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		2,844.63		2,844.63	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		2,844.63		5,689.26	
							Month <b>July 2024</b> Totals	\$5,689.26	\$0.00	\$5,689.26
08/15/2024	2025-00000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		2,844.63		8,533.89	
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		2,844.63		11,378.52	
							Month <b>August 2024</b> Totals	\$5,689.26	\$0.00	\$11,378.52
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		2,844.65		14,223.17	
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant			90.29		14,313.46	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2,844.63		17,158.09	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		145.71		17,303.80	
09/30/2024	2025-00000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		66.68		17,370.48	
							Month <b>September 2024</b> Totals	\$5,991.96	\$0.00	\$17,370.48
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		2,600.71		19,971.19	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		2,600.70		22,571.89	
							Month <b>October 2024</b> Totals	\$5,201.41	\$0.00	\$22,571.89
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		2,600.71		25,172.60	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		2,600.71		27,773.31	
							Month <b>November 2024</b> Totals	\$5,201.42	\$0.00	\$27,773.31
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		2,600.71		30,374.02	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		2,600.65		32,974.67	
							Month <b>December 2024</b> Totals	\$5,201.36	\$0.00	\$32,974.67

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Account <b>Group Health and Accident</b> Totals							\$32,974.67	\$0.00	\$32,974.67
G/L Account Number	<b>11.1351.2140.987.7235.90711.0000 Dental Health Care</b>							Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		239.16		239.16
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		239.16		478.32
Month <b>July 2024</b> Totals							\$478.32	\$0.00	\$478.32
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		239.16		717.48
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		239.16		956.64
Month <b>August 2024</b> Totals							\$478.32	\$0.00	\$956.64
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		239.17		1,195.81
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			7.88		1,203.69
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		239.16		1,442.85
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		10.88		1,453.73
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		5.24		1,458.97
Month <b>September 2024</b> Totals							\$502.33	\$0.00	\$1,458.97
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		218.91		1,677.88
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		218.92		1,896.80
Month <b>October 2024</b> Totals							\$437.83	\$0.00	\$1,896.80
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		218.91		2,115.71
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		218.91		2,334.62
Month <b>November 2024</b> Totals							\$437.82	\$0.00	\$2,334.62
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		218.92		2,553.54
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		218.62		2,772.16
Month <b>December 2024</b> Totals							\$437.54	\$0.00	\$2,772.16
Account <b>Dental Health Care</b> Totals							\$2,772.16	\$0.00	\$2,772.16
G/L Account Number	<b>11.1351.2150.987.7235.90711.0000 Vision Care</b>							Balance To Date:	\$0.00
07/15/2024	2025-0000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		51.16		51.16

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2150.987.7235.90711.0000 Vision Care</b>								Balance To Date:	\$0.00
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		51.16		102.32
Month <b>July 2024</b> Totals							\$102.32	\$0.00	\$102.32
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		51.16		153.48
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		51.16		204.64
Month <b>August 2024</b> Totals							\$102.32	\$0.00	\$204.64
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		51.16		255.80
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			2.12		257.92
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		51.16		309.08
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		2.65		311.73
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1.40		313.13
Month <b>September 2024</b> Totals							\$108.49	\$0.00	\$313.13
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		52.88		366.01
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		52.87		418.88
Month <b>October 2024</b> Totals							\$105.75	\$0.00	\$418.88
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		52.88		471.76
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		52.88		524.64
Month <b>November 2024</b> Totals							\$105.76	\$0.00	\$524.64
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		52.88		577.52
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		52.58		630.10
Month <b>December 2024</b> Totals							\$105.46	\$0.00	\$630.10
Account <b>Vision Care</b> Totals							\$630.10	\$0.00	\$630.10
G/L Account Number <b>11.1351.2820.987.7235.90711.0000 Contribution to State and Local Retirement Funds</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		6,606.49		6,606.49

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2820.987.7235.90711.0000 Contribution to State and Local Retirement</b>							Balance To Date:		\$0.00
<b>Funds</b>									
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		6,819.12		13,425.61
Month <b>July 2024</b> Totals							\$13,425.61	\$0.00	\$13,425.61
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		6,606.49		20,032.10
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		6,606.49		26,638.59
Month <b>August 2024</b> Totals							\$13,212.98	\$0.00	\$26,638.59
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		6,606.49		33,245.08
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant			49.32		33,294.40
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		6,606.49		39,900.89
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		513.30		40,414.19
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		151.35		40,565.54
Month <b>September 2024</b> Totals							\$13,926.95	\$0.00	\$40,565.54
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		5,609.84		46,175.38
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		5,626.94		51,802.32
Month <b>October 2024</b> Totals							\$11,236.78	\$0.00	\$51,802.32
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		5,631.31		57,433.63
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		6,176.96		63,610.59
Month <b>November 2024</b> Totals							\$11,808.27	\$0.00	\$63,610.59
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		5,609.83		69,220.42
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		5,609.84		74,830.26
Month <b>December 2024</b> Totals							\$11,219.67	\$0.00	\$74,830.26
Account <b>Contribution to State and Local Retirement Funds</b> Totals							\$74,830.26	\$0.00	\$74,830.26
<b>Funds</b>									
G/L Account Number <b>11.1351.2830.987.7235.90711.0000 Employer Social Security</b>							Balance To Date:		\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		1,023.29		1,023.29

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number <b>11.1351.2830.987.7235.90711.0000 Employer Social Security</b>								Balance To Date:	\$0.00	
07/31/2024	2025-0000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		1,057.30		2,080.59	
Month <b>July 2024</b> Totals								\$2,080.59	\$0.00	\$2,080.59
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		1,023.28		3,103.87	
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		1,023.25		4,127.12	
Month <b>August 2024</b> Totals								\$2,046.53	\$0.00	\$4,127.12
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		1,023.28		5,150.40	
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant				10.26	5,140.14	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		1,023.27		6,163.41	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		81.88		6,245.29	
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		22.32		6,267.61	
Month <b>September 2024</b> Totals								\$2,150.75	\$10.26	\$6,267.61
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		1,019.56		7,287.17	
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		1,034.08		8,321.25	
Month <b>October 2024</b> Totals								\$2,053.64	\$0.00	\$8,321.25
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		1,023.63		9,344.88	
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		1,283.68		10,628.56	
Month <b>November 2024</b> Totals								\$2,307.31	\$0.00	\$10,628.56
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,018.37		11,646.93	
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		1,018.40		12,665.33	
Month <b>December 2024</b> Totals								\$2,036.77	\$0.00	\$12,665.33
Account <b>Employer Social Security</b> Totals								\$12,675.59	\$10.26	\$12,665.33
G/L Account Number <b>11.1351.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>									Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		109.79		109.79	
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		109.79		219.58	
Month <b>July 2024</b> Totals								\$219.58	\$0.00	\$219.58

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.2920.987.7235.90711.0000 Cash in Lieu of Benefits</b>								Balance To Date:	\$0.00
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		109.79		329.37
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		109.79		439.16
Month <b>August 2024</b> Totals							\$219.58	\$0.00	\$439.16
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		109.79		548.95
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		109.79		658.74
Month <b>September 2024</b> Totals							\$219.58	\$0.00	\$658.74
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		109.79		768.53
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		109.79		878.32
Month <b>October 2024</b> Totals							\$219.58	\$0.00	\$878.32
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		109.79		988.11
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		109.79		1,097.90
Month <b>November 2024</b> Totals							\$219.58	\$0.00	\$1,097.90
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		109.79		1,207.69
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		109.79		1,317.48
Month <b>December 2024</b> Totals							\$219.58	\$0.00	\$1,317.48
Account <b>Cash in Lieu of Benefits</b> Totals							\$1,317.48	\$0.00	\$1,317.48
G/L Account Number <b>11.1351.3410.987.7235.90711.0000 Telephone Serv</b>								Balance To Date:	\$0.00
07/15/2024	2025-00000120	JE	HR	Payroll Post S Semi-Monthly 420251	Payroll Post		30.00		30.00
07/31/2024	2025-00000211	JE	HR	Payroll Post S Semi-Monthly 420252	Payroll Post		30.00		60.00
Month <b>July 2024</b> Totals							\$60.00	\$0.00	\$60.00
08/15/2024	2025-0000373	JE	HR	Payroll Post S Semi-Monthly 420253	Payroll Post		30.00		90.00
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		30.00		120.00
Month <b>August 2024</b> Totals							\$60.00	\$0.00	\$120.00
09/13/2024	2025-0000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		30.00		150.00
09/30/2024	2025-0000891	JE	HR	Payroll Post S Semi-Monthly 420256	Payroll Post		30.00		180.00
Month <b>September 2024</b> Totals							\$60.00	\$0.00	\$180.00



# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3410.987.7235.90711.0000 Telephone Serv</b>							Balance To Date:		\$0.00
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		32.50		212.50
10/31/2024	2025-00001271	JE	HR	Payroll Post S Semi-Monthly 420258	Payroll Post		32.50		245.00
Month <b>October 2024</b> Totals							\$65.00	\$0.00	\$245.00
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		32.50		277.50
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		32.50		310.00
Month <b>November 2024</b> Totals							\$65.00	\$0.00	\$310.00
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		32.50		342.50
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		32.50		375.00
Month <b>December 2024</b> Totals							\$65.00	\$0.00	\$375.00
Account <b>Telephone Serv</b> Totals							\$375.00	\$0.00	\$375.00
Other <b>Unassigned</b> Totals							\$297,911.94	\$829.39	
Location <b>Personnel Costs</b> Totals							\$297,911.94	\$829.39	
G/L Account Number <b>11.1351.3210.987.7235.90713.0000 Regular Duty Travel</b>							Balance To Date:		\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	186.73		186.73
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	152.41		339.14
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	22.78		361.92
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	216.41		578.33
Month <b>August 2024</b> Totals							\$578.33	\$0.00	\$578.33
09/24/2024	2025-00000866	JE	GL	Reclass expense to proper grant				368.82	209.51
Month <b>September 2024</b> Totals							\$0.00	\$368.82	\$209.51
Account <b>Regular Duty Travel</b> Totals							\$578.33	\$368.82	\$209.51
G/L Account Number <b>11.1351.3220.987.7235.90713.0000 Workshops and Conf Travel</b>							Balance To Date:		\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			75.00		75.00
Month <b>July 2024</b> Totals							\$75.00	\$0.00	\$75.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	482.91		557.91

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3220.987.7235.90713.0000 Workshops and Conf Travel</b>								Balance To Date:	\$0.00
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			215.11		773.02
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			506.22		1,279.24
08/30/2024	2025-0000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		271.13		1,550.37
Month <b>August 2024</b> Totals							\$1,475.37	\$0.00	\$1,550.37
09/24/2024	2025-0000866	JE	GL	Reclass expense to proper grant				482.91	1,067.46
Month <b>September 2024</b> Totals							\$0.00	\$482.91	\$1,067.46
Account <b>Workshops and Conf Travel</b> Totals							\$1,550.37	\$482.91	\$1,067.46
Other <b>Unassigned</b> Totals							\$2,128.70	\$851.73	
Location <b>Travel</b> Totals							\$2,128.70	\$851.73	
G/L Account Number <b>11.1351.3150.987.7235.90715.0000 Management Services</b>								Balance To Date:	\$0.00
07/27/2024	2025-0000539	JE	GL	BMO Pcard 07.27.2024			43.01		43.01
Month <b>July 2024</b> Totals							\$43.01	\$0.00	\$43.01
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			5.20		48.21
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			48.50		96.71
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			52.00		148.71
Month <b>August 2024</b> Totals							\$105.70	\$0.00	\$148.71
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			20.97		169.68
Month <b>September 2024</b> Totals							\$20.97	\$0.00	\$169.68
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		250.00		419.68
Month <b>December 2024</b> Totals							\$250.00	\$0.00	\$419.68
Account <b>Management Services</b> Totals							\$419.68	\$0.00	\$419.68
G/L Account Number <b>11.1351.3190.987.7235.90715.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
08/27/2024	2025-0000927	JE	GL	BMO Pcard 08.27.2024			64.00		64.00
Month <b>August 2024</b> Totals							\$64.00	\$0.00	\$64.00
Account <b>Other Prof &amp; Technical Services</b> Totals							\$64.00	\$0.00	\$64.00
G/L Account Number <b>11.1351.5110.987.7235.90715.0000 Teaching/Testing Supplies</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			1,125.00		1,125.00
Month <b>September 2024</b> Totals							\$1,125.00	\$0.00	\$1,125.00
Account <b>Teaching/Testing Supplies</b> Totals							\$1,125.00	\$0.00	\$1,125.00
G/L Account Number <b>11.1351.5910.987.7235.90715.0000 Office Supplies</b>								Balance To Date:	\$0.00
07/27/2024	2025-0000539	JE	GL	BMO Pcard 07.27.2024			29.22		29.22
07/27/2024	2025-0000539	JE	GL	BMO Pcard 07.27.2024			690.87		720.09
Month <b>July 2024</b> Totals							\$720.09	\$0.00	\$720.09

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5910.987.7235.90715.0000 Office Supplies</b>								Balance To Date:	\$0.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			182.58		902.67
Month <b>September 2024</b> Totals							\$182.58	\$0.00	\$902.67
Account <b>Office Supplies</b> Totals							\$902.67	\$0.00	\$902.67
G/L Account Number <b>11.1351.5990.987.7235.90715.0000 Misc. Supp &amp; Matls</b>								Balance To Date:	\$0.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			20.00		20.00
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			20.41		40.41
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			35.47		75.88
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			97.88		173.76
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			128.02		301.78
07/27/2024	2025-00000539	JE	GL	BMO Pcard 07.27.2024			235.10		536.88
Month <b>July 2024</b> Totals							\$536.88	\$0.00	\$536.88
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	38.80		575.68
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			12.00		587.68
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			22.57		610.25
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			28.12		638.37
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			28.27		666.64
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			28.97		695.61
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			30.92		726.53
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			58.98		785.51
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			62.06		847.57
Month <b>August 2024</b> Totals							\$310.69	\$0.00	\$847.57
09/10/2024	2025-00000694	JE	AP	A/P Invoice Entry	Accounts Payable		75.08		922.65
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable		112.49		1,035.14
09/25/2024	2025-00000872	JE	AP	A/P Invoice Entry	Accounts Payable			9.01	1,026.13
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			108.96		1,135.09
Month <b>September 2024</b> Totals							\$296.53	\$9.01	\$1,135.09
10/15/2024	2025-00001103	JE	AP	A/P Invoice Entry	Accounts Payable		181.32		1,316.41
Month <b>October 2024</b> Totals							\$181.32	\$0.00	\$1,316.41

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.5990.987.7235.90715.0000 Misc. Supp &amp; Matls</b>								Balance To Date:	\$0.00
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		12.49		1,328.90
Month <b>December 2024</b> Totals							\$12.49	\$0.00	\$1,328.90
Account <b>Misc. Supp &amp; Matls</b> Totals							\$1,337.91	\$9.01	\$1,328.90
Other <b>Unassigned</b> Totals							\$3,849.26	\$9.01	
Location <b>Supplies</b> Totals							\$3,849.26	\$9.01	
G/L Account Number <b>11.1351.3190.987.7235.90716.0000 Other Prof &amp; Technical Services</b>								Balance To Date:	\$0.00
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			50.00		50.00
Month <b>August 2024</b> Totals							\$50.00	\$0.00	\$50.00
09/27/2024	2025-00001273	JE	GL	BMO Pcard 09.27.2024			285.00		335.00
Month <b>September 2024</b> Totals							\$285.00	\$0.00	\$335.00
10/10/2024	2025-00001055	JE	AP	A/P Invoice Entry	Accounts Payable		6,060.90		6,395.90
Month <b>October 2024</b> Totals							\$6,060.90	\$0.00	\$6,395.90
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		3,475.29		9,871.19
Month <b>November 2024</b> Totals							\$3,475.29	\$0.00	\$9,871.19
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		252.26		10,123.45
Month <b>December 2024</b> Totals							\$252.26	\$0.00	\$10,123.45
Account <b>Other Prof &amp; Technical Services</b> Totals							\$10,123.45	\$0.00	\$10,123.45
G/L Account Number <b>11.1351.3610.987.7235.90716.0000 Printing Serv</b>								Balance To Date:	\$0.00
07/31/2024	2025-00000376	JE	GL	7.31.24 Copy Print	jj		135.74		135.74
Month <b>July 2024</b> Totals							\$135.74	\$0.00	\$135.74
08/27/2024	2025-00000927	JE	GL	BMO Pcard 08.27.2024			73.00		208.74
08/31/2024	2025-00000586	JE	GL	8.31.24 Copy Print	jj		197.38		406.12
Month <b>August 2024</b> Totals							\$270.38	\$0.00	\$406.12
09/30/2024	2025-00000951	JE	GL	9.30.24 copy print	jj		200.71		606.83
Month <b>September 2024</b> Totals							\$200.71	\$0.00	\$606.83
10/31/2024	2025-00001321	JE	GL	10.31.24 Copy Print	jj		157.81		764.64
Month <b>October 2024</b> Totals							\$157.81	\$0.00	\$764.64
11/08/2024	2025-00001412	JE	AP	A/P Invoice Entry	Accounts Payable		395.01		1,159.65
11/30/2024	2025-00001690	JE	GL	11.30.24 Copy Print	jj		145.10		1,304.75
Month <b>November 2024</b> Totals							\$540.11	\$0.00	\$1,304.75

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1351.3610.987.7235.90716.0000 Printing Serv</b>							Balance To Date:		\$0.00
12/31/2024	2025-00001986	JE	GL	12.31.24 COPY PRINT	jj		149.69		1,454.44
Month <b>December 2024</b> Totals							\$149.69	\$0.00	\$1,454.44
Account <b>Printing Serv</b> Totals							\$1,454.44	\$0.00	\$1,454.44
Other <b>Unassigned</b> Totals							\$11,577.89	\$0.00	
Location <b>Contractual Services</b> Totals							\$11,577.89	\$0.00	
G/L Account Number <b>11.1351.3210.987.7235.90717.0000 Regular Duty Travel</b>							Balance To Date:		\$0.00
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	232.02		232.02
08/15/2024	2025-00000852	JE	GL	Reimbursement Reclass for 8/15	RM	Reclass - Reclassification Journal Entry	137.35		369.37
08/30/2024	2025-00000521	JE	HR	Payroll Post S Semi-Monthly 420254	Payroll Post		97.35		466.72
Month <b>August 2024</b> Totals							\$466.72	\$0.00	\$466.72
09/13/2024	2025-00000712	JE	HR	Payroll Post S Semi-Monthly 420255	Payroll Post		694.11		1,160.83
Month <b>September 2024</b> Totals							\$694.11	\$0.00	\$1,160.83
10/15/2024	2025-00001060	JE	HR	Payroll Post S Semi-Monthly 420257	Payroll Post		478.25		1,639.08
Month <b>October 2024</b> Totals							\$478.25	\$0.00	\$1,639.08
11/15/2024	2025-00001473	JE	HR	Payroll Post S Semi-Monthly 420259	Payroll Post		577.13		2,216.21
11/29/2024	2025-00001655	JE	HR	Payroll Post S Semi-Monthly 4202510	Payroll Post		298.89		2,515.10
Month <b>November 2024</b> Totals							\$876.02	\$0.00	\$2,515.10
12/13/2024	2025-00001827	JE	HR	Payroll Post S Semi-Monthly 4202511	Payroll Post		1,081.92		3,597.02
12/31/2024	2025-00001973	JE	HR	Payroll Post S Semi-Monthly 4202512	Payroll Post		495.67		4,092.69
Month <b>December 2024</b> Totals							\$1,577.59	\$0.00	\$4,092.69
Account <b>Regular Duty Travel</b> Totals							\$4,092.69	\$0.00	\$4,092.69
Other <b>Unassigned</b> Totals							\$4,092.69	\$0.00	
Location <b>Other Costs</b> Totals							\$4,092.69	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$319,927.98	\$1,690.13	
Program <b>Early Head Start</b> Totals							\$319,927.98	\$1,690.13	
*Function* <b>Custody and Care of Children</b> Totals							\$608,981.52	\$3,842.59	

# Detail General Ledger Report

G/L Date Range 07/01/24 - 12/31/24

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number <b>11.1411.8220.000.7235.81010.0000</b> <b>Pmt to Another Public School District for Serv</b>							Balance To Date:		\$0.00
10/25/2024	2025-00001222	JE	AP	A/P Invoice Entry	Accounts Payable		91,538.79		91,538.79
Month <b>October 2024</b> Totals							\$91,538.79	\$0.00	\$91,538.79
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		189,944.28		281,483.07
Month <b>December 2024</b> Totals							\$189,944.28	\$0.00	\$281,483.07
Account <b>Pmt to Another Public School District for Serv</b> Totals							\$281,483.07	\$0.00	\$281,483.07
Other <b>Unassigned</b> Totals							\$281,483.07	\$0.00	
Location <b>Ann Arbor Schools</b> Totals							\$281,483.07	\$0.00	
G/L Account Number <b>11.1411.8510.000.7235.81140.0000</b> <b>Sub-Grantee / Flow through Disbursements</b>							Balance To Date:		\$0.00
11/25/2024	2025-00001623	JE	AP	A/P Invoice Entry	Accounts Payable		15,635.54		15,635.54
Month <b>November 2024</b> Totals							\$15,635.54	\$0.00	\$15,635.54
12/16/2024	2025-00001898	JE	AP	A/P Invoice Entry	Accounts Payable		6,528.02		22,163.56
Month <b>December 2024</b> Totals							\$6,528.02	\$0.00	\$22,163.56
Account <b>Sub-Grantee / Flow through Disbursements</b> Totals							\$22,163.56	\$0.00	\$22,163.56
Other <b>Unassigned</b> Totals							\$22,163.56	\$0.00	
Location <b>Whitmore Lake Schools</b> Totals							\$22,163.56	\$0.00	
Grant <b>Head Start 20X5</b> Totals							\$303,646.63	\$0.00	
Program <b>Unassigned</b> Totals							\$303,646.63	\$0.00	
*Function* <b>Pmts to Other Mich Publ Schools</b> Totals							\$303,646.63	\$0.00	
Fund <b>General Fund</b> Totals							\$1,249,294.80	\$387,218.63	
Grand Totals							\$1,249,294.80	\$387,218.63	



Bank of Montreal Account Statement

**BMO Statement for Alicia Kruk**

Statement Period 10/28/2024 to 11/27/2024

Printed On: 01/07/2025

Current Balance: **\$3,295.66**

Previous Balance: **\$0.00**

Card Number: **xxxx-xxxx-xxxx-8653**

Company Unit: **WASHTENAW ISD**



Trans Date	Trans Detail Tax Code	Receipt Tax Amt	Amount(USD) Tax Excl. Amt
10/26/2024	Teachstone Training --	<input checked="" type="checkbox"/> 0.00	\$ 135.00 \$ 135.00
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 5110 Location: 90716
Purchase Teachstone Training - CLASS Observer recertification for Melissa P			
10/31/2024	Amzn Mktp US Lo58r8lb3 --	<input checked="" type="checkbox"/> 0.00	\$ 6.95 \$ 6.95
	Fund: 11 Program: 987 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 5990 Location: 90715
Purchase Amzn Mktp US Lo58r8lb3 - Stickers for Celebration of Cultures event			
10/31/2024	Chamberlinponyrides --	<input checked="" type="checkbox"/> 0.00	\$ 60.00 \$ 60.00
	Fund: 11 Program: 000 Other: 0000	Function: 1227 Grant: 3405 Project: --	Object: 3190 Location: 00000
Purchase Chamberlinponyrides - Deposit for Family Fall Festival services at Lincoln.			
11/04/2024	Amazon Mktp C36gx50f3 --	<input checked="" type="checkbox"/> 0.00	\$ 117.93 \$ 117.93
	Fund: 11 Program: 987 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 5990 Location: 90715
Purchase Amazon Mktp C36gx50f3 - Materials for Celebration of Cultures			
11/05/2024	Michigan Head Start --	<input checked="" type="checkbox"/> 0.00	\$ 870.00 \$ 870.00
	Fund: 11 Program: 988 Other: 0000	Function: 1221 Grant: 7235 Project: --	Object: 3220 Location: 90713
Purchase Michigan Head Start - MHSA Winter Assembly registrations			
11/06/2024	Michigan Head Start --	<input checked="" type="checkbox"/> 0.00	\$ 435.00 \$ 435.00
	Fund: 11 Program: 987 Other: 0000	Function: 1221 Grant: 7235 Project: --	Object: 3220 Location: 90713
Purchase Michigan Head Start - MHSA Winter Assembly registration			
11/07/2024	Paypal Twigafounda --	<input checked="" type="checkbox"/> 0.00	\$ 759.60 \$ 759.60
	Fund: 11 Program: 000 Other: 0000	Function: 1226 Grant: 3405 Project: --	Object: 5990 Location: 00000
Purchase Paypal Twigafounda - Blockfest Block Bags-parent engagement and recruitment/marketing			
11/08/2024	Ann Arbor Hands-On Mus --	<input checked="" type="checkbox"/> 0.00	\$ 140.00 \$ 140.00
	Fund: 11 Program: 000 Other: 0000	Function: 1227 Grant: 3405 Project: --	Object: 3190 Location: 00000
Purchase Ann Arbor Hands-On Mus - Ann Arbor field trip			
11/11/2024	Amazon Mktp D157p6f83 --	<input checked="" type="checkbox"/> 0.00	\$ 304.39 \$ 304.39
	Fund: 11 Program: 000 Other: 3200	Function: 1118 Grant: 0000 Project: --	Object: 5990 Location: 00000
Purchase Amazon Mktp D157p6f83 - Inflatable globes and cardboard castles for ART			
11/11/2024	Amazon Mktp Ka6bo7yg3	<input checked="" type="checkbox"/>	\$ 36.49

	--	0.00	\$ 36.49
Fund: 11	Function: 1351	Object: 5910	
Program: 000	Grant: 7235	Location: 00000	
Other: 0000	Project: --		

Purchase Amazon MktpI Ka6bo7yg3 - Magnetic file holder for Rana K

11/14/2024	Grand Trav Resort	<input checked="" type="checkbox"/>	\$ 375.80
	--	0.00	\$ 375.80
Fund: 22	Function: 1283	Object: 3220	
Program: 000	Grant: 0000	Location: 00000	
Other: 3300	Project: --		

Purchase Grand Trav Resort - Early On conference lodging for Michelle

11/15/2024	Grand Trav Resort	<input checked="" type="checkbox"/>	\$ 162.70
	--	0.00	\$ 162.70
Fund: 22	Function: 1283	Object: 3220	
Program: 000	Grant: 0000	Location: 00000	
Other: 3300	Project: --		

Purchase Grand Trav Resort - Early On conference lodging for M Stroud (refunded)

11/15/2024	Grand Trav Resort	<input checked="" type="checkbox"/>	\$ -162.70
	--	0.00	\$ -162.70
Fund: 22	Function: 1283	Object: 3220	
Program: 000	Grant: 0000	Location: 00000	
Other: 3300	Project: --		

Credit Voucher Grand Trav Resort - hotel charges EO confer

11/19/2024	Teacherspayteachers.Co	<input checked="" type="checkbox"/>	\$ 54.50
	--	0.00	\$ 54.50
Fund: 11	Function: 1118	Object: 5990	
Program: 000	Grant: 0000	Location: 00000	
Other: 3200	Project: --		

Purchase Teacherspayteachers.Co - Flashcards for ART

\* Indicates a personal transaction

**On Completion:**

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator





Bank of Montreal Account Statement

**BMO Statement for Edward Manuszak II**

Statement Period 10/28/2024 to 11/27/2024

Printed On: 01/07/2025

Current Balance: **\$7,781.81**

Previous Balance: **\$0.00**

Card Number: **xxxx-xxxx-xxxx-3039**

Company Unit: **WASHTENAW ISD**



Trans Date	Trans Detail Tax Code	Receipt Tax Amt	Amount(USD) Tax Excl. Amt
10/24/2024	Marathon Petro201194 -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 38.79 \$ 38.79
	Function: 1351 Grant: 7235 Project: -- Purchase Marathon Petro201194 - gas		Object: 3930 Location: 90717
10/29/2024	Noodles&co. -- Fund: 22 Program: 000 Other: 3300	<input checked="" type="checkbox"/> 0.00	\$ 141.45 \$ 42.45
	Function: 1331 Grant: 0000 Project: -- Fund: 11 Program: 000 Other: 0000	0.00	\$ 99.00
	Function: 1227 Grant: 3405 Project: -- Purchase Noodles&co. - Lunch order for LFC training		Object: 3190 Location: 00000
11/04/2024	Delta 00671930475053 -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 706.96 \$ 600.96
	Function: 1351 Grant: 7235 Project: -- Fund: 11 Program: 987 Other: 0000	0.00	\$ 106.00
	Function: 1351 Grant: 7235 Project: -- Purchase Delta 00671930475053 - Flight for NHSA Conference		Object: 3190 Location: 90713
11/04/2024	Hilton San Diego Bayfr -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 899.62 \$ 764.62
	Function: 1351 Grant: 7235 Project: -- Fund: 11 Program: 987 Other: 0000	0.00	\$ 135.00
	Function: 1351 Grant: 7235 Project: -- Purchase Hilton San Diego Bayfr - Lodging for NHSA Conference		Object: 3190 Location: 90713
11/04/2024	Michigan Head Start -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 435.00 \$ 369.75
	Function: 1351 Grant: 7235 Project: -- Fund: 11 Program: 987 Other: 0000	0.00	\$ 65.25
	Function: 1351 Grant: 7235 Project: -- Purchase Michigan Head Start - MHSA Winter Assembly registration		Object: 3190 Location: 90713
11/12/2024	Marcos Pizza - 1275 - -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 94.99 \$ 94.99
	Function: 1351 Grant: 7235 Project: -- Purchase Marcos Pizza - 1275 - - T/TA meeting with Fikiri Guy		Object: 5990 Location: 90715
11/13/2024	Www.Danielsongroup.Org -- Fund: 11 Program: 000 Other: 3200	<input checked="" type="checkbox"/> 0.00	\$ 200.00 \$ 200.00
	Function: 1226 Grant: 0000 Project: -- Purchase Www.Danielsongroup.Org - Danielson training for Eddie		Object: 3220 Location: 00000
11/15/2024	In The Danielson Grou -- Fund: 11 Program: 000 Other: 0000	<input checked="" type="checkbox"/> 0.00	\$ 800.00 \$ 600.00

Fund: 11	Function: 1226	Object: 3220	
Program: 000	Grant: 0000	Location: 00000	
Other: 3200	Project: --		
	--	0.00	\$ 200.00
Fund: 22	Function: 1226	Object: 3220	
Program: 081	Grant: 0000	Location: 00000	
Other: 3300	Project: --		

Purchase In The Danielson Grou - Danielson trainings for Alicia, Althea, Kim, Bev

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11/16/2024	Lakeshore Learning Mat	<input checked="" type="checkbox"/>	\$ 4,465.00
	--	0.00	\$ 4,465.00
Fund: 11	Function: 1118	Object: 5990	
Program: 000	Grant: 0000	Location: 00000	
Other: 3200	Project: --		

Purchase Lakeshore Learning Mat - ART supplies and materials-DONATED FUNDS

\* Indicates a personal transaction

**On Completion:**

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator



Bank of Montreal Account Statement

**BMO Statement for Alicia Kruk**

Statement Period 11/28/2024 to 12/27/2024

Printed On: 01/07/2025

Current Balance: **\$2,398.99**

Previous Balance: **\$0.00**

Card Number: **xxxx-xxxx-xxxx-8653**

Company Unit: **WASHTENAW ISD**



Trans Date	Trans Detail Tax Code	Receipt Tax Amt	Amount(USD)	
				Tax Excl. Amt
12/03/2024	Teachstone Pre-K Clas --	<input checked="" type="checkbox"/> 0.00	\$ 1,700.00	\$ 1,700.00
	Fund: 11 Program: 000 Other: 0000	Function: 1227 Grant: 3405 Project: --	Object: 3190 Location: 00000	
Purchase Teachstone Pre-K Clas - CLASS Observation training for Chris J and Katy C				
12/03/2024	Teachstone Training --	<input checked="" type="checkbox"/> 0.00	\$ 300.00	\$ 300.00
	Fund: 11 Program: 000 Other: 0000	Function: 1227 Grant: 3405 Project: --	Object: 3190 Location: 00000	
Purchase Teachstone Training - CLASS Affiliate trainer recertification for Melissa P				
12/05/2024	Amazon Mktpl Z100j4qd1 --	<input checked="" type="checkbox"/> 0.00	\$ 148.99	\$ 148.99
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 5910 Location: 90715	
Purchase Amazon Mktpl Z100j4qd1 - Office chair for Rana K Whitmore Lake office				
12/20/2024	Ann Arbor Hands-On Mus --	<input checked="" type="checkbox"/> 0.00	\$ 250.00	\$ 250.00
	Fund: 11 Program: 000 Other: 0000	Function: 1311 Grant: 7235 Project: --	Object: 3130 Location: 90716	
Purchase Ann Arbor Hands-On Mus - field trip for AA HS students				

\* Indicates a personal transaction

**On Completion:**

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator



Bank of Montreal Account Statement

**BMO Statement for Edward Manuszak II**

Statement Period 11/28/2024 to 12/27/2024

Printed On: 01/07/2025

Current Balance: **\$3,975.86**

Previous Balance: **\$0.00**

Card Number: **xxxx-xxxx-xxxx-3039**

Company Unit: **WASHTENAW ISD**



Trans Date	Trans Detail Tax Code	Receipt Tax Amt	Amount(USD) Tax Excl. Amt
12/05/2024	Citgo Shree Hari Krish --	<input checked="" type="checkbox"/> 0.00	\$ 32.46 \$ 32.46
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3930 Location: 90717
Purchase Citgo Shree Hari Krish - Fuel for department vehicle			
12/05/2024	Citgo Shree Hari Krish --	<input checked="" type="checkbox"/> 0.00	\$ 4.97 \$ 4.97
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3930 Location: 90717
Purchase Citgo Shree Hari Krish - Ice scraper for department vehicle			
12/06/2024	Qdoba 2157 Online --	<input checked="" type="checkbox"/> 0.00	\$ 182.50 \$ 127.75
	Fund: 11 Program: 988 Other: 0000	Function: 1221 Grant: 7235 Project: --	Object: 3190 Location: 90713
	Fund: 11 Program: 987 Other: 0000	Function: 1221 Grant: 7235 Project: --	Object: 3190 Location: 90713
Purchase Qdoba 2157 Online - Working lunch for December 4th PD-T/TA sessions 800a-400p			
12/10/2024	Michigan Head Start --	<input checked="" type="checkbox"/> 0.00	\$ 435.00 \$ 304.50
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3150 Location: 90715
	Fund: 11 Program: 987 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3150 Location: 90717
Purchase Michigan Head Start - MHSA Winter Assembly registration for Steve Olsen			
12/11/2024	Marathon Petro201194 --	<input checked="" type="checkbox"/> 0.00	\$ 28.62 \$ 28.62
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3930 Location: 90717
Purchase Marathon Petro201194 - Fuel for department vehicle			
12/12/2024	Michigan Head Start --	<input checked="" type="checkbox"/> 0.00	\$ 435.00 \$ 304.50
	Fund: 11 Program: 000 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3150 Location: 90715
	Fund: 11 Program: 987 Other: 0000	Function: 1351 Grant: 7235 Project: --	Object: 3150 Location: 90717
Purchase Michigan Head Start - MHSA Winter Assembly registration for Lyle Culp			
12/12/2024	University Club Of Msu --	<input checked="" type="checkbox"/> 0.00	\$ 212.64 \$ 212.64
	Fund: 11 Program: 000 Other: 0000	Function: 1226 Grant: 3405 Project: --	Object: 3220 Location: 00000
Purchase University Club Of Msu - Meal for Eddie, JaVon and Althea during trip to Lansing for ART			
12/13/2024	Candlewood Suites Lans --	<input checked="" type="checkbox"/> 0.00	\$ 133.16 \$ 133.16
	Fund: 11 Program: 000 Other: 0000	Function: 1226 Grant: 3405 Project: --	Object: 3220 Location: 00000

Purchase Candlewood Suites Lans - Lodging for Althea during Lansing trip for ART

12/13/2024	Candlewood Suites Lans	<input checked="" type="checkbox"/>	\$ 133.16
	--	0.00	\$ 133.16
Fund: 11	Function: 1226	Object: 3220	
Program: 000	Grant: 3405	Location: 00000	
Other: 0000	Project: --		

Purchase Candlewood Suites Lans - Lodging for JaVon during Lansing trip for ART

12/13/2024	Candlewood Suites Lans	<input checked="" type="checkbox"/>	\$ 177.16
	--	0.00	\$ 177.16
Fund: 11	Function: 1226	Object: 3220	
Program: 000	Grant: 3405	Location: 00000	
Other: 0000	Project: --		

Purchase Candlewood Suites Lans - Lodging for Eddie during Lansing trip for ART

12/18/2024	National Head Start As	<input checked="" type="checkbox"/>	\$ 915.00
	--	0.00	\$ 640.50
Fund: 11	Function: 1221	Object: 3220	
Program: 988	Grant: 7235	Location: 90713	
Other: 0000	Project: --		
	--	0.00	\$ 274.50
Fund: 11	Function: 1221	Object: 3220	
Program: 987	Grant: 7235	Location: 90713	
Other: 0000	Project: --		

Purchase National Head Start As - NHSA registration

12/19/2024	Embassy Suites	<input checked="" type="checkbox"/>	\$ 1,286.19
	--	0.00	\$ 900.19
Fund: 11	Function: 1221	Object: 3220	
Program: 988	Grant: 7235	Location: 90713	
Other: 0000	Project: --		
	--	0.00	\$ 386.00
Fund: 11	Function: 1221	Object: 3220	
Program: 987	Grant: 7235	Location: 90713	
Other: 0000	Project: --		

Purchase Embassy Suites - NHSA Parent Engagement Conf. San Diego

\* Indicates a personal transaction

**On Completion:**

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES**

**Tuesday, December 10, 2024**

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, December 10, 2024 in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

**CALL TO ORDER**

The meeting was called to order at 5:01 PM by Vice President Mary Jane Tramontin.

**ATTENDANCE**

**The following members were present:**

Mary Jane Tramontin, Vice President  
Steve Olsen, Secretary  
Dorcas Musili, Trustee

**The following member was absent:**

Diane Hockett, President  
Sarena Shivers, Treasurer

**Quorum was met.**

**Also present:**

Naomi Norman, Superintendent  
Cherie Vannatter, Deputy Superintendent  
Brian Marcel, Associate Superintendent  
Edward Manuszak, Executive Director of Early Childhood  
Jennifer Banks, Director of Instruction  
Tanner Rowe, Director of Operations  
TJ Greggs, Administrative Assistant to the Superintendent

**APPROVAL OF THE AGENDA**

**Steve Olsen moved, Dorcas Musili seconded, to approve the agenda, as presented.**

**Ayes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili**

**Nays: None.**

**Motion carried.**

**COMMUNICATIONS:** There were no communications.

**PUBLIC PARTICIPATION:** There was no public participation.

**PRESENTATION:** Antonio Saunders of Kriseles shared the results of the WISD's culture survey and discussed the next steps with the Board.

**EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE:** Superintendent Naomi Norman facilitated the

Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Norman and the Board discussed the details of the Kriseles survey.

**CONSENT AGENDA**

**Steve Olsen moved, Dorcas Musili seconded, that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented.**

**Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili**

**Voting no: None.**

**Motion carried.**

**Approval of Minutes**

The Board approved the minutes of the November 26, 2024, regular meeting.

**062-24-25**

The Board approved the following reclassification requests:

- Elizabeth Bottai, TA - Washtenaw News Young Adult, 1.0 FTE, 185 workdays, Unit I to TA – Chelsea YA, 1.0 FTE, 185 workdays, Unit I.
- Gina Pope, Teacher - DT Ypsi Young Adult Program, 1.0 FTE, 185 workdays, Unit II to TC - YAP, Young Adult Project, 1.0 FTE, 185 workdays, Unit II.
- Maggie Valle, Special Ed Teacher at Red Oak, 1.0 FTE, 185 workdays, Unit II to Teacher Consultant WAVE WEOC, 1.0 FTE, 185 workdays, Unit II.

**063-24-25**

The Board approved the following new position requests:

- Grow Your Own Program Coordinator - Culturally Responsive and Place-Based Teacher Talent Pipeline, 1.0 FTE, 210 Workdays, Worksite: TLC, Non-Affiliated

**064-24-25**

The Board approved the following staff retirements:

- Michael Corley, effective August 31, 2025

**NEW BUSINESS – Revised Ypsilanti Community Schools (YCS) Head Start Contract:** Executive Director for Early Childhood Dr. Edward Manuszak shared the revised Ypsilanti Community Schools Head Start contract with the Board.

**Steve Olsen moved, Dorcas Musili seconded, that the Board of Education authorize the administration to approve the revisions to the YCS Head Start contract, as presented.**

**Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili**

**Voting no: None.**

**Motion carried.**

**NEW BUSINESS Contract with Calhoun Intermediate School District/Michigan Department of Education:**

Director of Instruction Dr. Jennifer Banks addressed the Board regarding the contract with Calhoun Intermediate School District (CISD) to receive year one funds to implement the TriCounty Culturally Responsive Mathematics Institute with educators in Washtenaw, Wayne, & Oakland counties.

Dorcas Musili moved, Steve Olsen seconded, that the Board of Education authorize the administration to contract with Calhoun Intermediate School District (CISD) for an amount not to exceed \$300,000.00 for the Tri-County Culturally Responsive Mathematics Institute, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili

Voting no: None.

Motion carried.

**OTHER ITEMS OF BUSINESS – Revisit Updated Vision Statement:** Postponed until the remaining board members return.

**BOARD OF EDUCATION REPORTS:**

- The Board discussed their experiences and breakout sessions at the 2024 AESA Annual Conference.

**ADMINISTRATIVE REPORTS - Superintendent's Report:**

- Director of CTE Ryan Rowe worked with Lincoln Consolidated Schools to apply for \$10M from the consolidation funds to renovate and utilize Bessie Hoffman School for STEM exploration.
- Discussed the TLC staff meeting and concerns around proposal federal legislation.
- Announced that Derrick Jackson was named the racial equity officer of Washtenaw County.
- Director of CTE Ryan Rowe, Ann Arbor Director of CTE Tom Pachera, and two Ann Arbor students presented to the state Board of Education about the power of CTE programs and the current inequity in Washtenaw County.
- Superintendent Norman was approved by the county commissioner to be the educational representative for the Advisory Council on Reparations in Washtenaw County.
- Superintendent Norman formed an internal interdepartmental leaders group to address the concept of a multi-tiered system of support (MTSS) system that will provide support for all students in Washtenaw County, especially those that are struggling.

**ADJOURNMENT.**

The meeting was adjourned at 6:31 PM

Respectfully submitted,

Steve Olsen, Secretary  
Washtenaw ISD Board of Education





**DATE:** December 19, 2024

**TO:** Naomi Norman, Superintendent; WISD Board of Education

**CC:** Cassandra Harmon-Higgins, Executive Director of Human Resources and Legal Services

**FROM:** Ashley Kryscynski, Director of Communications and Public Relations

**RE:** New Hire Recommendation – Communications Specialist III

I would like to recommend Andrew Munson, APR, for employment as the Communications Specialist III. Andrew earned his Accreditation in Public Relations (APR), an industry-recognized credential, in May 2024, and was recognized in 2020-21 as a National School Public Relations Association (NSPRA) 35 Under 35 award winner. Andrew currently works as the Director of Public Relations at Lenawee ISD. If approved by the Board, Andrew Munson's salary will be \$83,303 - Grade 8, Step 4 (230 Days). All other fringe benefits are set forth in the Non-Affiliated contract.

Please let me know if you require additional information.

# ANDREW MUNSON, APR

## School Communications Professional

### EDUCATION

**Universal Accreditation Board**  
Accreditation in Public Relations  
2024

**American University**  
Washington, DC  
Political Science / Communication  
2008–2012

### LEADERSHIP

**Michigan School PR Association**  
Board of Directors, Committee Chair  
2021–Present

**City of Adrian**  
City Commissioner (Elected)  
2013–2017

### AWARDS

**National School PR Association**

- » 35 Under 35 Award, 2020–2021
- » Publications & Digital Media  
*Award of Merit – 2023*

**Michigan School PR Association**

- » Award of Excellence  
*Special Purpose – 2023*  
*Annual Report – 2024*
- » Award of Merit  
*Social Media – 2023*  
*Marketing Materials – 2024*  
*Special Purpose – 2024*

### SKILLS

- » Adobe Creative Cloud Suite
- » Microsoft Office & Google Suites
- » CMS-Based Websites
- » AI Tools (Canva, ChatGPT, etc.)

### CURRENT ROLE

#### Director of Public Relations

Lenawee Intermediate School District, 2017–Present

- **Collaboration:** Coordinate with the superintendent, department leaders, district staff, and partner organizations to develop internal and external messaging designed to engage district stakeholders across multiple communication channels.
- **Community Relations:** Actively lead, support, and participate in community meetings, committees, and events as a representative of the district. Listen with empathy and build positive relationships.
- **Content Creation:** Produce a variety of digital, print, and written content, including infographics, annual reports, flyers, graphics, guides, news releases, photos, and short-form videos. Maintain the district's branding guidelines.
- **Crisis Communications:** Support the superintendent with timely, accurate messaging for emergencies and sensitive situations to maintain trust and transparency in the community.
- **Media Relations:** Build relationships with local media and advertising vendors to maintain a balance of earned news coverage and paid marketing through print, radio, and digital channels.
- **Social Media Marketing:** Oversee the day-to-day presence for multiple program accounts on numerous social media platforms. Amplify district messaging through strategic content creation. Track audience engagement through analytics.
- **Strategic Planning:** Using the Research, Planning, Implementation, and Evaluation (RPIE) framework, build project- and/or campaign-specific communication plans to reach district objectives within budget.
- **Website and Accessibility:** Responsible for the development, management, and maintenance of the district's website, including tasks and staff training related to ADA compliance and accessibility.

### ADDITIONAL EXPERIENCE

- **Founder (*Freelance Graphic Design and Website Projects*)**  
Munson Communications, 2023–Present
- **Taproom Lead (*Part Time*)**  
Four Keys Brewing, 2022–Present
- **Donor Relations Officer**  
Hospice of Lenawee, 2015–2017
- **Marketing, Sales, and Social Media Professional**  
Various/Independent, 2013–2015
- **Campaign Manager**  
Jim Berryman for MI–57, 2012

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Ryan L. Rowe, Ph.D., CTE Director & CEPD Administrator

DATE: November 15, 2024

RE: New Hire Recommendation – WISD Coordinator of Work Based Learning (WBL)

I would like to recommend Eric Jackson for employment as a Coordinator of WBL. Eric received a Bachelor's Degree in African American Studies and Earth Science from Eastern Michigan University, a Master's Degree in History at Eastern Michigan University, and a Master Degree in Counseling at the University of Cincinnati. Eric currently works at Wayne Westland Community Schools as a College & Career Coach. If approved by the Board, Eric Jackson's salary will be \$92,031 - Grade 10, Step 4 (210-Days). All other fringe benefits are set forth in the Non-Affiliated contract.

Please let me know if you require additional information.

CC: Cassandra Harmon-Higgins, Esq. Executive Director of Human Resources

## Eric S. Jackson

POSITION: Coordinator of Experiential Learning

Washtenaw Intermediate School District

*Positive encourager of young people, helping them realize their value and life path. 40 years of working with college students, parents, and staff at top-tier institutions has prepared me to inspire and assist college students with their career plan. I know the complexity of navigating the economic and academic requirements of college and have helped hundreds of students achieve their goals. The growing importance of trade and technical education necessitates building alliances with business and community to expand opportunity.*

### ACADEMIC WORK EXPERIENCE

- 98% Graduation rate for Student Athletes
- Academic Advising
- Academic Coordinator
- Admissions Liaison
- Financial Aid Liaison
- Master's Program in Guidance & Counseling
- Campus tours for students and parents
- Physical Education Instructor
- Academic Fellows Program

### YOUTH LEADER & CAREER COUNSELING

- Summer Football Camp Coordinator & Co-Coordinator
- Founder/Owner, *Coach J, Academic Coach LLC* -assist in recruitment & eligibility
- Public Speaker: national conferences, CA Assn for Counseling & Dev.
- Created **BRIKS** Career Networking (Investment training for students)
- Co-Created "Mentor Dinner" Career Networking event
- Motivated & mentored youth in goal-setting; academics; planning

### ATHLETICS

- Football Coach- Defensive Coordinator
- Football Coach- Secondary & Special Teams Coach
- Football Coach- Student Athlete Recruiter
- Track Coach/ Head Coach and Asst. Track & Field Coach
- Football Director: Camp Arrow Wood
- Video Coordinator
- Women's Clinic Coordinator
- Coaches Clinics and Training sessions
- Scheduling Coordinator (25 intercollegiate sports)

- NFL Coaching Internship: Detroit Lions; Carolina Panthers

**COMMUNITY OUTREACH**

- Summer Jobs Coordinator
- Site manager for the NFL High School camp in Portland, OR
- Secured National Guard \$10K sponsorship for High School Camp
- Founded first Ivy League Women's Clinic for Breast Cancer Research
- "Feed the Mass"- delivered meals on bike to homeless groups
- Coordinated "Breaking Barriers"; dinners for community & police
- Relationships with premier Universities, NFL and college staffs

**OTHER RELATED SKILLS**

- Empathetic Communicator with diverse groups
- Strong organizational skills for event and program development
- Presentation skills: Video; MS Office/Power point; and Public speaking

*Work History*

<b>2021-Present</b>	<b>Wayne/Westland Community Schools</b>	College & Career Readiness Coach
<b>2014-2021</b>	LEWIS & CLARK COLLEGE	Defensive & Recruiting Coordinator
<b>2013-Present</b>	<b>COACH J. ACADEMIC COACH LLC</b>	Founder, Owner
<b>2010-2012</b>	<b>PORTLAND STATE UNIVERSITY</b>	Defensive Coordinator
<b>2000-2010</b>	<b>PRINCETON UNIVERSITY</b>	Defensive Secondary Coach
<b>1998-2000</b>	ITHACA COLLEGE	Defensive Coordinator
<b>1998</b>	<b>CAROLINA PANTHERS</b>	Bill Walsh NFL Coaching Intern
<b>1997-1998</b>	<b>CORNELL UNIVERSITY</b>	Secondary Coach
<b>1994-1997</b>	<b>CAL POLYTECHNIC UNIVERSITY</b>	Defensive Coordinator
<b>1995-1996</b>	<b>DETROIT LIONS</b>	Bill Walsh NFL Coaching Intern
<b>1993-1994</b>	<b>UNIVERSITY OF IDAHO</b>	Secondary Coach
<b>1991-1993</b>	<b>ALMA COLLEGE</b>	Defensive <b>Coordinator</b> ; Track Coach
<b>1991</b>	<b>NEVADA ACES FOOTBALL LEAGUE</b>	Defensive <b>Backs</b> Coach
<b>1989-1991</b>	<b>CORNELL UNIVERSITY</b>	Freshman Defensive Coordinator
<b>1987-1989</b>	<b>UNIVERSITY OF CINCINNATI</b>	Head Graduate Assistant
<b>1984-1987</b>	<b>YPSILANTI HIGH SCHOOL</b>	Secondary Coach

*Education*

1982-1987	EASTERN MICHIGAN UNIVERSITY	Bachelor of Science, History
1987-1989	UNIVERSITY OF CINCINNATI	Master's Program, Counseling
1989	EASTERN MICHIGAN UNIVERSITY	Master's Program, History

*References available upon Request*

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Ryan L. Rowe, Ph.D., CTE Director & CEPD Administrator

DATE: December 2, 2024

RE: New Hire Recommendation – WISD Coordinator of CTE Special Populations

I would like to recommend Jackson Greenstone for employment as a Coordinator of CTE Special Populations. Jackson received a Bachelor's Degree in Religious Studies and a minor in African Studies from Kalamazoo College. His extensive work with diverse special populations makes him an ideal candidate to serve in this role at the WISD. Jackson works at WCC coordinating postsecondary opportunities as a Career Coach. He also currently serves as Outreach Manager at Ozone House. In addition to Jackson's education and experience coordinating opportunities for youth, he is committed to equity, social justice, and inclusion. He provided specific examples of how he has accomplished positive results, removing barriers and empowering youth as they prepare for their future.

If approved by the Board, Jackson Greenstone's salary will be \$92,031 - Grade 10, Step 4. All other fringe benefits are set forth in the Non-Affiliated contract.

Please let me know if you require additional information.

CC: Cassandra Harmon-Higgins, Esq. Executive Director of Human Resources

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# JACKSON GREENSTONE

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## YOUTH & STUDENT PROGRAM PROFESSIONAL

### RELATIONSHIP BUILDING / INNOVATIVE THINKING / DELIVERING RESULTS

Dynamic, articulate, and result-driven Youth & Student Programming professional with strong leadership and counseling experience. Creative and decisive problem solver with a proven track record of meeting and exceeding monthly and fiscal targets, successfully managing strong teams, and producing favorable program outcomes and KPI's in accordance with prescribed standards of service delivery.

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### HIGHLIGHTS OF SKILLS AND ACCOMPLISHMENTS

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- 4+ years of managerial experience with the ability to empower staff and drive performance and collaboration
- 5+ Years of community engagement and outreach experience within diverse populations and communities
- 10+ years of student mentorship and career advising experience in educational, nonprofit, and corporate settings
- Self-motivated professional, with a high level of accountability, initiative, and reliability
- Strong leadership skills with the ability to establish rapport with individuals from diverse backgrounds
- Excellent interpersonal, communication, and problem-solving abilities with staff, colleagues, and clients
- Demonstrates excellent time management and organizational skills in a fast-paced, dynamic environment
- Result-driven, with the ability to manage funds and allocations while maintaining outcomes and KPI's
- Superior knowledge of Microsoft Office suite: Word, Excel, Office, and emerging technologies
- Successfully managed and lead a team of 20 Job Developers to support 4 government funded Young Adult Employment Programs in 9 locations across the GTA (Ages 16-29)
- Oversaw the budgetary expenditure of roughly \$4,000,000 to support over 2000 young adults through employment, training, and skills development between 2019-2021
- Spearheaded the proposal, business plan, and implementation of the Ministry of Education's 'Reengaging Students through Employment and Training' program during the summer of 2021 to support students disproportionately affected by the COVID 19 pandemic in Toronto, ON
- Implemented programming and events engaging over 700 young people and 35 community partners in the greater Ypsilanti area during 2022-2024

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### PROFESSIONAL EXPERIENCE

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#### Career Coach

July 2022 – Present

*Washtenaw Community College – Ann Arbor, MI*

- Work one-on-one with students and participants to develop individualized career development plans; including goal setting, career and education progression/advancement, academic and interest assessments and strategies in mitigating barriers to personal, academic, and employment success.
- Lead career development workshops for current students, program participants and community members.
- Assist in providing feedback to create robust resumes, cover letters, letters of reference, and holding mock interviews to practice their interviewing skills.
- Leverage existing relationships and partnerships to strengthen ties with the workforce system and identify opportunities for collaboration.
- Successfully manage a caseload of program participants and provide intentional support to ensure success within their career pathway of choice.
- Counsel students and participants on social, personal, and life issues related to family, mental health, substance abuse and addiction, and any other relevant issue that is a barrier to success.
- Meet frequently with students and track their progress towards job attainment and/or career advancement

- Partner with the WCC’s Center for Career Success and the Department of Workforce & Community Development to leverage resources that can support program participants.
- Develop and maintain a thorough understanding of WCC programs (credit and non-credit) and assist students and participants in identifying which programs effectively meet their goals.
- Document student and participant interactions in appropriate college systems in a timely manner.

**Outreach Manager**

**April 2022- Present**

*Ozone House – Ypsilanti, MI*

- Oversee all outreach and community engagement initiatives to cultivate and implement culturally competent programming for youth and students to feel connected, supported, and empowered to lead healthy and successful lives
- Ensures that project staff, interns and volunteers receive on-going supervision to enable them to fulfill the performance expectations of their job in accordance with agency philosophy, mission, and standards
- Designs and implements orientation and training for new and existing staff to enable them to fulfill their jobs and stay current with best practices for youth work and youth employment services
- Demonstrates a strong commitment to fostering Diversity, Equity, and Inclusion to create a respectful and equitable workplace for all program staff, interns, and volunteers
- Works with the Leadership Team, other staff and partners to develop and implement programs and services that support best practices in youth Systems of Care
- Monitors agency outcomes and statistics to demonstrate Ozone House’s impact on youth, families and the community and ensure compliance with internal and external expectations and standards
- Reviews relevant program budgets and communicates needs and/ or concerns to Director
- Leads the development and implementation of community-wide screening tool to assess youth needs
- Convenes youth service providers to discuss community needs, emerging trends, best practices and resources.
- Provides programmatic support and staff coaching at the Drop-In Center
- Works with the Director of Education, Outreach and Welcoming to develop and deliver positive youth development programming at the Drop-In Center and ensure adequate staffing capacity and coverage
- Provides youth with crisis prevention, short-term intervention, referrals and linkages to Ozone House and other community services and resources
- Collects, compiles and analyzes program data and prepares written reports of findings
- Works with the Director of Education, Outreach, and Welcoming and Program Operations and Services to monitor and evaluate service integrity and effectiveness, working within the framework of continuous quality improvement

**Student Success Navigator**

**November 2021- April 2022**

*Washtenaw Community College – Ann Arbor, MI*

- Provided information on targeted career and educational pathways, assisted students with career research, development of individual pathway plan, and assisted with employment readiness
- Provided proactive outreach and communication with students and staff
- Coordinated services and strengthened connections with workforce programs on campus and in the community to facilitate the transition of students to college and career opportunities
- Troubleshoot life barriers to support academic success, retention, and completion
- Presented and/or coordinate student workshops on a variety of topics that supplement and support instructional curriculum
- Fostered student accountability, self-advocacy, self-awareness, and effective use of resources
- Helped maintain a system for tracking student outcomes
- Assisted with the promotion and marketing of the program

**Manager, Youth Employment Programs  
2021**

**October 2020 – Nov**



*VPI Working Solutions – Mississauga, ON*

- Oversaw the Youth Job Connection, Youth Job Connection Summer, Skills Enhancement for Youth and Reengaging Students through Employment and Training programs performance across 9 VPI sites serving students ages 16-29
- Took ownership of Youth Programs to ensure that they were delivered according to established standards of quality and within budgetary allocations, appropriately staffed, suitably trained and supervised
- Fostered strong relationships with local schools, community groups, employers, and stakeholders in the GTA
- Tracked program outcomes monthly: identified problem areas and recommended remedial action
- Provided timely completion of activity reports as required through tracking and measuring of program outcomes on a weekly and monthly basis
- Managed the financial and budgetary requirements of the program in accordance with prescribed spending practices to ensure Ministry targets were achieved
- Worked alongside Social Worker to case conference, identify clients with higher needs and support with referral
- Participated in the recruitment, selection, on-boarding, progressive discipline and grievance meetings
- Worked closely with the Supervisors to ensure teams met performance and attendance standards
- Ensured that Job Placement Specialists maintained a minimum successful job placement rate in accordance with internal and Ministry expectations, and actively guided and coaches teams to be successful in their roles and met their targets
- Conducted Quality Assurance activity in accordance with company Q.A. Policy
- Kept current with prevailing labor market conditions, as well as new developments within local and regional labor markets

**Supervisor, Youth Employment Programs  
2020**

**November 2019 – October**

*VPI Working Solutions – Mississauga, ON*

- Oversaw the YJC and YJCS program performance across 5 VPI sites to ensure program success
- Met outcomes and ensured that all financial and statistical information was accurately recorded in accordance with pre-established policies and procedures of program delivery guidelines
- Provided timely completion of activity reports as required through tracking and measuring of program outcomes on a weekly and monthly basis, identifying problem areas and providing recommendations for remedial action
- Worked closely with staff to ensure the completion of program requirements, including intake, file closures, follow-up activities, personal supports, etc.
- Identified and provided information to staff regarding existing employment resource, community partners and supports related to youth and student employment and mentorship
- Secured over 50 placements in 9 months, while maintaining strong rapport with staff and program stake holders to ensure the success of YJC/S programing and compliance with fiscal targets
- Participated in the recruitment and selection process, on-boarding, and progressive disciplinary action of staff
- Successfully onboarded and trained over 8 staff with unique learning styles and backgrounds, in less than 7 months, 5 of which were remote due to COVID 19

**Youth Job Placement Specialist  
2019**

**November 2018 – October**

*VPI Working Solutions - Etobicoke, ON*

- Provided individualized employment counselling and career advising for the Employment Ontario YJC program
- Performed intake assessments, career exploration, goal setting, resume development, interview coaching, referrals to other services and monitoring thorough lifecycle of client to deliver holistic, individualized service
- Managed caseload of 50+ youth clients at a time, in all stages of the employment process (intake/registration, skills training, job matching, work placement, monitoring)
- Used proactive approach to keep youth engaged and motivated throughout the program by bonding and relating to youth while maintaining expectations and boundaries

- Conducted community outreach to local schools, community groups, employers and stakeholders to inform the public about VPI services, and attract new businesses and program participants
- Skilled in managing all phases of recruitment life cycle, including job posting creation, candidate resume assessment, pre-screening calls, interview arrangements, and offer negotiation.
- Placed 60+ youth clients to meaningful jobs in their chosen field and 20+ clients to training/education programs

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## E D U C A T I O N   A N D   C E R T I F I C A T I O N

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<b>Bachelor of Arts in Religious Studies</b> <i>Kalamazoo College, Kalamazoo MI</i>	<b>2017</b>
<b>Nonviolent Crisis Intervention Certified Instructor</b> <i>Crisis Prevention Institute</i>	<b>2023</b>
<b>Soft Skills Facilitation Certificate</b> <i>Toronto City Hall</i>	<b>2019</b>
<b>Motivational Interviewing Certification</b> <i>SkillsDevelopment</i>	<b>2020</b>
<b>Leading and Managing Job Development Certificate</b> <i>Optimize Employment</i>	<b>2019</b>

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Ryan L. Rowe, Ph.D., CTE Director & CEPD Administrator

DATE: November 15, 2024

RE: New Hire Recommendation – WISD Coordinator of CTE

I would like to recommend Marshaun Brooks for employment as a Coordinator of CTE. Marshaun Brooks received a Bachelor's Degree in Career Technical Education and a Master's Degree in Technology and Performance Improvement Studies from Chicago State University.. Marshaun is a military veteran and currently serves as a CTE teacher at Kenwood High School as an employee of the Chicago Board of Education. He has been an educator in CTE since October 2008. If approved by the Board, Marshaun Brooks' salary will be \$100,796 - Grade 10, Step 4 (230-Days). All other fringe benefits are set forth in the Non-Affiliated contract.

Please let me know if you require additional information.

CC: Cassandra Harmon-Higgins, Esq. Executive Director of Human Resources

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# MARSHAUN BROOKS

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Chicago, IL 60617 ♦

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## PROFESSIONAL SUMMARY

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Implement and develop CTE/WBL/STEM/ Cisco networking programs that connect school and community educational initiatives. Engage my professional network to collaborate and exchange ideas, cultivating an environment that profoundly encourages thought leadership, and maximizing resources to achieve measurable outcomes.

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## SKILLS

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- |   |   |
|---|---|
| <input type="checkbox"/> Technological instruction            | <input type="checkbox"/> Staff management               |
| <input type="checkbox"/> Experience with instructional design | <input type="checkbox"/> Oral and written communication |
| <input type="checkbox"/> Strong collaborator                  | <input type="checkbox"/> Budgeting                      |
| <input type="checkbox"/> Project management                   | <input type="checkbox"/> Multitasking ability           |
| <input type="checkbox"/> Instructional leadership             | <input type="checkbox"/> Community relations            |
| <input type="checkbox"/> Policy development and enforcement   | <input type="checkbox"/> Team leadership                |
| <input type="checkbox"/> Educational staff supervision        | <input type="checkbox"/> Proficient in Software         |
| <input type="checkbox"/> Cisco Networking                     | <input type="checkbox"/> Google Suite                   |
| <input type="checkbox"/> Microsoft Office.                    |   |

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## WORK HISTORY

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**Career and Technical Education Teacher Kenwood High School, 02/2020 to Present**

**CHICAGO BOARD OF EDUCATION – Chicago, IL**

- Core Responsibilities: Technology Education STEAM / IT Computer Networking / Maker Space
- Cisco networking IT essential from approved curriculum and develops daily lesson plans to include instructional aids
- Exploring Computer Science Curriculum Lead
- Fundamentals Of Information Technology Lead
- Participates in school retention initiatives by providing regular, accurate, and timely feedback to students and the school concerning academics, behavior, attendance, etc
- Completed professional development and in-service activities per college standards
- When possible, participate in core course academic support programs, certification programs, and student professional associations
- Collaborated with other faculty members to review data and develop instructional strategies to address student learning objectives

**Work-Based Learning Specialist, 07/2019 to 02/2020**

**CHICAGO BOARD OF EDUCATION – Chicago, IL**

- Collaborate with CTE curriculum, instruction, and WBL director, cluster manager, instructional support specialist, curriculum specialist, and children's first fund to develop an annual plan as well as customized plans when needed for sourcing businesses and industry partners for WBL opportunities
- Work with the CTE team and teachers to align CTE students with work-based learning opportunities that align with CTE student's pathway
- Partner with cluster managers and CTE teachers to develop and implement employability support for CTE students with a concentrated focus on soft skills
- Participate in discussions with Children's First Fund and industry advisers to shape work-based learning opportunities for students
- Assist in recruitment of industry advisory board members to participate in cluster-specific industry advisory boards and identify WBL that emanate from board actions
- Monitor the dissemination of WBL opportunities; identify, matching of eligible students to opportunities; coordinate provision of supplemental employability training for CTE students as needed; monitor the progress of WBL opportunities; and evaluate WBL outcomes
- Support data collection on outputs related to partnership activity
- Utilize project planning tools, processes, and structures as defined by the CTE cluster manager to maintain high-quality and consistent implementation standards
- Adhere to guidelines and policies established for child labor practices and CPS risk management procedures

**Lake View High School, 09/2017 to 06/2019**

**CHICAGO BOARD OF EDUCATION – Chicago, IL**

- Career and Technical Education STEAM / IT
- Instruct Maker Space Innovation lab
- Cisco networking IT essential from approved curriculum and develops daily lesson plans to include instructional aids
- Exploring Computer Science Curriculum Lead
- Fundamentals Of Information Technology Lead
- Participates in school retention initiatives by providing regular, accurate, and timely feedback to students and the school concerning academics, behavior, attendance, etc
- Completed professional development and in-service activities per college standards
- When possible, participate in core course academic support programs, certification programs, and student professional associations
- Collaborated with other faculty members to review data and develop instructional strategies to address student learning objectives

09/2015 to 09/2017

**Sarah E. Goode STEM Academy**

**CHICAGO BOARD OF EDUCATION – Chicago, IL**

- Technology Education Classroom Instruction / IT Computer Networking / Department Chairperson
- Taught Cisco networking IT essentials from approved curriculum and developed daily lesson plans to include instructional aids
- Explored Computer Science Curriculum Lead
- Participates in school retention initiatives by providing regular, accurate, timely feedback to students and administration concerning academics, behavior, attendance, etc.
- Taught students Virtualization skills and built 20-30 personal computers per school year
- Completed professional development and in-service activities per college standards
- Maintained expertise in the subject area and recommends improvements in curriculum design
- Participated in core course academic support programs, certification programs, and student professional associations

**Dean of Students / Technology Education Program Coordinator, 10/2012 to 10/2014**

**Avalon Park Elementary**

**CHICAGO BOARD OF EDUCATION – Chicago, IL**

- Conferenced with the principal, administrators, parents /guardians, and other professionals to discuss student's progress, resolve behavioral issues, academic problems
- Coordinated student's activities and determine priorities for students and their needs
- Counseled students to help them understand and overcome personal, social, or behavioral challenges affecting their educational or vocational outcomes
- Coordinated the development and implementation of a comprehensive staff development plan for the use of instructional technology
- Provided staff development to teachers and administrators in methods of involving technology in the delivery of the curriculum
- Was Responsible for the ordering and maintenance of equipment, and the school's computer infrastructure

**Adam Clayton Powell Elementary 10/2008 to 10/2012**

**CHICAGO BOARD OF EDUCATION – Chicago, IL Technology Education**

- Classroom Instruction / IT Computer Networking
- Assisted Special Education teacher in reinforcing efforts with children with various disabilities, including physical disabilities, visual and hearing impairments, learning disabilities, behavior disorders, emotional impairments, and mental impairments per each student's Individual Education Program
- Assisted students by arranging and adjusting tools, work aids, and equipment used by students in classrooms, including but not limited to specially equipped worktables, positioning equipment, tape recorders, computers, and communication devices;
- Assisted teacher in instructing students in daily living skills required for independent maintenance and economic self-sufficiency
- Assisted Special Education teacher with correcting student's homework assignments and examination materials;
- Assisted teachers in maintaining written anecdotal of students' behavior; accompanied students and teachers on class field trips; attended and participated in workshops and in-service training to update job-related skills

**Installation/Repair Technician, 01/2008 to 06/2008**

**ATT – Chicago, IL**

- Installed hardware such as cables, hubs, routers, and wireless adapters
- Provided installation and testing of a wide variety of home and office entertainment and technology solutions including wireless LAN solutions
- Provided the installation and testing of residential and business phone systems; analog, digital, and IP-based technologies
- Connected and rearranged cable facilities associated with aerial, buried, underground, and in buildings according to engineering design by utilizing hand tools and specialized equipment
- Installed additional RF outlets and repaired or replaced outlets in Single Family homes, Multiple Dwelling Units, and apartment complexes using standard cable routing techniques such as wall fishes, through wall drilling and installation of conduit
- Utilized instruments such as Tone box / Leakage Detector, Volt Ohm Meter, Signal
- Leveled Meters & Modem Analyzers and other system-specific tools

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EDUCATION

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**Master of Science:** Technology and Performance Improvement Studies, 05/2018

**Chicago State University - Chicago, IL**

**Bachelor of Science:** Career and Technical Education, 12/2016

**Chicago State University - Chicago, IL**

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## ACCOMPLISHMENTS

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☐ *Technology Integration*

Participated in technology training courses and trained colleagues in new technology concepts and practices applicable to the classroom

☐ *Curriculum Development*

Tailored educational curriculum to students with a range of learning styles, disabilities, strengths, and weaknesses

☐ Named "Exemplary CTE Teacher of the Midwest Region" at Lake View High School in 2019

☐ Curriculum Designed developed and implemented daily lessons for 135 students

☐ Won "\$5,000 Dart Foundation Grant" award at Sarah E Goode High School in 2017

☐ *Student Progress Conferences*

Conducted conferences with parents, administrators, testing specialists, and social workers to discuss educational plans designed to promote students' educational/social development

☐ Started Girls Who Code Kenwood High School in 2022

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## CERTIFICATIONS

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☐ CTE/ ELS Teacher license in Business Systems Networking and Telecommunications CIP 6th-12th. The state of Illinois.# 2328830

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Althea Wilson, Early Childhood Family Services Coordinator

DATE: 01/10/2025

RE: New Hire Recommendation - Home-Based Parent Educator (Early Head Start)

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I would like to recommend Safia Mohammadi for employment as a Home-Based Parent Educator (Early Head Start). Ms. Mohammadi is a current Head Start parent and was previously an Early Head Start parent beginning in 2022. She has a bachelor's degree in Language and English Literature from the Kabul Education University and has recently obtained a Child Development Associate (CDA) credential. CDA is a nationally recognized credential for early childhood professionals. She has most recently been employed by Jewish Family Services (JFS) as a community facilitator of several programs supporting immigrant and refugee families, including the "Women's Empowerment Program." She also works for JFS as an interpreter for Dari speaking families.

I respectfully request a deviation from the job description "two (2) years of Home-Based experience in early childhood, social work or a related field" requirement for the following reasons:

Ms. Mohammadi's unique lived experience as a humanitarian parolee elevates her candidacy because she can directly relate to families with similar life experiences. This enables Ms. Mohammadi to possess a rare understanding of the needs of families with very low resources and a high degree of traumatic experiences. She has a genuine empathy for and understanding of families and she possesses a unique perspective on how to develop relationships between diverse groups through a culturally competent lens which she practices as a mentor to immigrant families. This is of particular importance as we see an increase of families in our program with refugee and humanitarian parolee immigration status.

Also, as stated above, Ms. Mohammadi has obtained her Child Development Associate (CDA) credential, a nationally recognized credential for early childhood professionals. The CDA process is a rigorous experience including 120 hours of lectures and 120 hours of in-person experience in an early childcare setting. The CDA is a Head Start requirement while the two (2) years of Home-Based experience in early childhood, social work or a related field is not.

If approved by the Board, Ms. Mohammadi's salary will be (\$48,856.00) (Grade 2, Step 1). All other fringe benefits will be set forth in the Non Affiliated Agreement.

cc: Edward Manuszak, Executive Director of Early Childhood



# SAFIA MOHAMMADI

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## EDUCATION

**Washtenaw Community College**, Ann Arbor, Michigan Spring 2023 – Present  
*ESL classes*

**Kabul Education University**, Kabul, Afghanistan Graduated: 2011  
*Bachelor of Arts, English literature*

**Empowered Community Outreach Services**, Detroit, Michigan  
*Complete the CDA training as a professional*

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## PROFESSIONAL CERTIFICATES

**Certificate of Completion of the Community Tech Worker Program** 2023  
*Jewish Family Services of Washtenaw County (JFS) and University of Michigan School of Information (UMSI)*

**Certificate of Completion of the Emergency Preparedness Training** 2023  
*U.S. Department of Homeland Security FEMA and the Administration for Children & Families*

**Certificate of Completion of the CDA Training**  
*Empowered Community Outreach Services and Global Alliance Solutions Foundation*

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## EXPERIENCE

**Empowered Child Care Consulting, Inc.**, Shelby Township, MI 2023- Present  
*CDA Program Participant*

- Improving the educational experience of children by observing their behavior and adapting to their needs.
- Experience planning a safe and healthy learning environment for children to advance their development.
- Building relationships with other program participants and instructors to continue collaborating and increasing my professional development after completing the program.

**Jewish Family Services**, Ann Arbor, MI 2023- 2023  
*Facilitator and Interpreter*

- Community facilitator for the Women's Empowerment Program, leading a group of women through discussions and activities.
- Provided interpretation services for the Garden program and Sewing group, creating a welcoming space for Dari speakers.

**Shahed News Agency**, Kabul, Afghanistan 2019- 2021  
*Journalist*

- I investigated stories to illuminate truths and provide readers with detailed accounts of important events.
- Interviewed various people and researched to verify the information to ensure authenticity and accuracy within news articles.

**NGO**, Kabul Afghanistan  
*Teacher*

- Taught adult literacy to illiterate women
  - Taught 4th grade
- 

## LEADERSHIP AND COMMUNITY INVOLVEMENT

**The Quilting Season**, Saline, MI 2023 – Present

- Increased sewing interest in the surrounding community by giving free sewing machines to refugees.
- Coordinated the delivery of sewing machines to clients and searched for new clients.

**Refugee Support Group**, Ann Arbor, MI  
*News Editor*

2023 – Present

- Created an Afghanistan women’s support group chat to share events, encourage one another, and empower its members.
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## SKILLS

Dari – Proficient

English – Proficient

Persian - Proficient

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Rebekah Ralls, Principal

DATE: 11-15-2024

RE: New Hire Recommendation – HP Dishwasher, part-time, student worker

I would like to recommend Connor McCall for part-time employment as a Student Worker for the dishwashing position at High Point. Mr. McCall is a current student in our YAP services who has demonstrated paid work ready skills.

If approved by the Board, Connor McCall will be paid hourly at a minimum wage rate of \$10.33 an hour.

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Matthew Cook, CIO

DATE: 12/6/2024

RE: New Hire Recommendation – Assistant Director, Technology & Data Services

I would like to recommend Tyler LaTendresse for employment as the Assistant Director, Technology & Data Services. Tyler received his Master of Business Administration, IT Management from Western Governor’s University and has Bachelor of Science in Biology from Northern Michigan University. He most recently was employed as the Managing Director at Willow Run Dental. Prior to that he was the Cyber Security Manager for Washtenaw County.

If approved by the Board, Tyler’s salary will be \$110,028 Grade 12, Step 1. All other fringe benefits will be set forth in the Non-Affiliated contract.



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# TYLER LATENDRESSE

*Managing Director at Willow River Dental | Former Cyber Security Manager | Leadership & Risk Management Expert*

## PROFESSIONAL SUMMARY

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Managing Director at Willow River Dental with over 16 years of leadership and risk management expertise. Skilled in cybersecurity, operations management, and policy development, driving team performance and regulatory compliance. Passionate about enhancing operational efficiency and stakeholder satisfaction while fostering a collaborative environment.

## EMPLOYMENT HISTORY

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### MANAGING DIRECTOR

*Willow River Dental*

**Nov 2023 - Present**

*Ann Arbor, Michigan, United States*

- ◆ Oversee non-clinical operations to ensure efficient workflow and high-quality patient care.
- ◆ Implement policies to enhance operational efficiency and patient satisfaction.
- ◆ Manage financials, staffing, and compliance with healthcare regulations, handling a \$900,000 annual budget.
- ◆ Lead and motivate the team, fostering a collaborative and supportive environment.
- ◆ Lead strategic operations, optimize workflow, and manage financials for dental practice. Drive team performance and ensure regulatory compliance.

### CYBER SECURITY MANAGER

*Washtenaw County*

**Sep 2022 - Apr 2024**

*Ann Arbor, Michigan, United States*

- ◆ Led all cyber security initiatives, ensuring robust protection across the organization.
- ◆ Developed and maintained comprehensive policies and procedures, enhancing security posture.
- ◆ Conducted self-audits and evaluations, collaborating with auditors to ensure compliance.
- ◆ Implemented continuous network monitoring protocols, significantly enhancing threat detection capabilities and reducing potential security breaches.
- ◆ Pioneered adoption of CIS Controls framework and NIST Cyber Security Framework, elevating organizational security posture to industry-leading standards.

### NETWORK ADMINISTRATOR III

*Washtenaw County*

**Oct 2016 - Sep 2022**

*Ann Arbor, MI*

- ◆ Spearheaded VMware VxRail deployment, optimizing datacenter operations and enhancing system reliability for Washtenaw County's IT infrastructure.
- ◆ Automated tasks using PowerShell, AutoIT, C#/.NET, and Shell scripting, improving efficiency.
- ◆ Configured and maintained Dell datacenter switches; assisted with Juniper, Extreme Networks, FireEye IDS/IPS, and Palo Alto firewalls.
- ◆ Administered Windows and Linux systems, ensuring seamless operation and security compliance.
- ◆ Executed security initiatives and completed regulatory audits, maintaining compliance with CJIS, FTI, and State of Michigan standards.
- ◆ Led implementation of Extreme Networks NAC, fortifying network security and ensuring compliance with regulatory standards including CJIS and FTI.
- ◆ Conducted technical training sessions on Duo Security and Microsoft Endpoint Configuration Manager, elevating team's proficiency in critical tools.

**CYBER NETWORK DEFENDER; STAFF SERGEANT**  
*Michigan Army National Guard*

**Aug 2008 - Aug 2022**  
*Grand Rapids, Michigan, United States*

- ◆ Led a team of 40+ in network operations, ensuring secure and efficient communication systems.
- ◆ Implemented and enforced security policies across physical and digital domains. Managed large-scale redundant networks using diverse technologies.
- ◆ Trained over 300 soldiers in network operations and security protocols.
- ◆ Designed redundant networks using satellite, radio, and fiber, enhancing operational reliability.
- ◆ Managed incident responses, maintaining network integrity during cyber attacks.
- ◆ Applied project management methodologies to optimize network operations. Utilized monitoring software for proactive issue resolution and performance enhancement.

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**EDUCATION**

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**MASTER OF BUSINESS ADMINISTRATION, IT MANAGEMENT**  
*Western Governors University*

**Jun 2020 - Dec 2022**

**ADVANCED CERTIFICATE, JAVA PROGRAMMING**  
*Washtenaw Community College*

**2017 - 2019**

**BACHELOR OF SCIENCE, BIOLOGY**  
*Northern Michigan University*

**Jan 2010 - May 2015**

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**COURSES**

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**SECURITY LEADERSHIP (GSLC)**  
*GIAC*

**DIGITAL FORENSIC AND RESPONSE**  
*GIAC*

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**SKILLS**

Director level, Microsoft Office, Customer Service, Cybersecurity, Leadership, Risk Management, Compliance, HIPAA, PCI DSS, Operations Management, Policy Development, Network Monitoring, Threat Assessment, Auditing, VMware, PowerShell, Automation, Network Technologies, Windows Administration, Linux Administration, Network Access Control, Security Initiatives, Technical Training, Network Operations, Incident Management, Network Planning, Project Management, Training, Leadership Development.

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**LINKS**

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**ADDITIONAL INFORMATION**

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**CERTIFICATIONS**  
*GIAC-GSLC, GIAC Advisory Board*

**Washtenaw ISD Position Change / Upgrade Form**

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

**Change Recommended**

Please select all that apply

- Position change
- Salary Level /Wage
- Location
- FTE
- Bargaining Unit
- Work days
- Account Split
- Other

**Employee Name:**

Please enter the employee name, incumbent name, or "Vacant"

Carmen Grace

**Department**

Special Education

**Current Account 1**

22.1216.1440.041.0000.00000.3000

**Current Account 1 Split**

100

**Current Account 2**

**Current Account 2 Split**

**Current Account 3**

**Current Account 3 Split**

**Current Account 4**

**Supervisor**

Lyn Arons

**Current Position Title**

Ypsilanti Pilot Social Worker

**Recommended Position Title**

WEOC Social Worker

**Current Position Number**

26.30.216.02

**Recommended Position Number**

26.00.216.13

**Current Bargaining Unit**

Unit II

**Recommended Bargaining Unit**

Unit II

**Current Account 4 Split**

**Recommended Account 1**

22.1216.1440.041.9852.00000.0000

**Recommended Account 1 Split**

100

**Recommended Account 2**

**Recommended Account 2 Split**

**Recommended Account 3**

**Recommended Account Split 3**

**Current Pay Rate/ Salary Level**

per contract, no change

**Recommended Pay Rate/ Salary Level**

per contract, no change

**Current FTE**

1.0

**Recommended FTE**

1.0

**Current Number of Work Days**

185

**Recommended Number of Work Days**

185

**Should the Current Position Remain?**

- Remain
- Delete

**Recommended Account 4**

**Recommended Account 4 Split**

**Current Location**

Worksite/Desk Location

Ypsilanti ACE and WIMI

**Recommended Location**

Worksite/Desk Location

Ypsilanti WIMI, WAVE, ECA

**Rational for Position Change**

Briefly explain how this position has changed, giving concrete examples of the changes

Carmen applied and interviewed for this position. The panel recommended her to move forward with the change.

Effective Date

Date new duties were assigned or changes made

01/06/2024

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

This WEOC position is in response to local districts having difficulty meeting IEP needs of students so we are coordinating with WEOC to help provide services.

Department Head Comments

Department Head

*Deborah Hester-Washington*

12/18/2024

Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

Finance

*SAP*

12/20/2024

Human Resources Approval

- Approve
- Adjust, See Comments

Human Resources Comments

No change in compensation, benefits, etc.

Human Resources / Executive Admin Review

*CD Harmon-Higgins*

12/20/2024

Superintendent Comments

Superintendent

*Naomi Norman*

12/20/2024



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
JOB DESCRIPTION**

**Job Title:** School Social Worker  
**Location:** WEOC Programs – WAVE/ECA/WIHI  
**Department:** Special Education Services  
**Reports To:** Special Education Principal  
**Prepared By:** Cherie Vannatter  
Deputy Superintendent  
**Prepared Date:** October 21, 2024  
**Approved By:** Cassandra Harmon-Higgins, Esq.  
Executive Director of Human Resources and Legal Services  
**Approved Date:** October 24, 2024

**The WISD's Mission** is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

**The WISD's Vision** is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

**SUMMARY:**

The School Social Worker evaluates, plans, and implements services for students who attend the WISD special education programs within the education/community setting as well as assist in reading and collecting data which will lead to program development for individual students. This position works with and instructs classroom staff, related services staff, administrators, and parents in the implementation of programming.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Demonstrates an awareness of and commitment to Trauma-Informed Care practices to support student success and growth within the educational setting.
- Attends in Individualized Education Planning (“IEP”) Committee and any other meetings pertinent to the IEP process.
- Participates as an active member of a student support team.
- Provides support to students and their families.
- Consults with staff members and assists in program planning for students.
- Investigates and disseminates information related to student experiences in and out of school and assesses the impact of these experiences on student functioning in the program.
- Serves as liaison between school personnel, family, and other agencies.
- Compiles student socio-emotional history and evaluations.
- Consults with case coordinator providing a supportive and interpretive liaison service among parents, school personnel and students.
- Provides materials and consultant services to the parents and educational staff so they may better understand and appreciate the nature and degree of the disability.
- Assists in evaluating supports for students.
- Collaborates with building administration, instructional staff, medical staff, and other agencies to integrate students into the community, with emphasis on involving families, facilitating natural supports, and

focusing instruction and behavioral strategies on long-term outcomes.

- Participates in special education program activities, staff meetings, student/staff meetings, program meetings, in-service activities and other meetings as determined necessary.
- Participates in district level staff meetings, in-service activities, staff development/special programs, school improvement teams and planning committees as appropriate to the assignment.
- Works cooperatively and communicates with District and constituent district staff, students, and parents/guardians.
- Maintains accurate attendance records and appropriate reports.
- Adheres to District health and safety rules, policies, and procedures.
- Supports WISD vision and mission to enhance achievement for all students.
- Supports a team-based approach to problem solving.
- Demonstrates operational knowledge of Internet and Web-related technologies.
- Demonstrates skills and comfort using the latest instructional online tools and technology.
- Maintains regular predictable attendance.
- Performs billing functions for Medicaid.
- Maintains accurate case records and documentation, meeting the requirements for Part B of IDEA.
- **OTHER RELATED DUTIES AS ASSIGNED.**

#### **SUPERVISORY RESPONSIBILITIES:**

- N/A.

#### **QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **EDUCATION and/or EXPERIENCE:**

- Possesses a Master's Degree in social work - REQUIRED.
- Possesses a minimum of 500 clock hours supervised social work practicum.
- Possesses previous experience and training working with students who have a wide range of cognitive, physical, and emotional abilities.
- Possesses experience with computer instruction and technology.
- Possesses ability to assist in interventions for students.
- Possesses ability to understand and be able to implement behavior intervention strategies.
- Possesses knowledge and understanding of the social workers role in a team environment.
- Experience working with virtual online instructional setting.
- Possesses such alternatives to the above qualifications as the Board may find appropriate and acceptable.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

- Eligible for temporary or full approval as school social worker through the MDE.
- Must hold valid social work license through the Michigan Dept. of Licensing and Regulatory Affairs.

#### **LANGUAGE SKILLS:**

- Exhibits ability to work with elementary and secondary students.
- Demonstrates ability to read, analyze and interpret information including periodicals and professional journals.
- Exhibits ability to write routine reports and correspondence.
- Demonstrates ability to effectively present information and respond to questions from groups of educators, parents, students, and the general public.

**TECHNICAL SKILLS:**

- Demonstrates ability to integrate technology into the everyday workflow is necessary.
- Demonstrates ability to utilize District technology and work to maintain proficiency, as required skill sets change with technology and/or the needs of the District.
- Demonstrates ability to use computer technology for research, data management, communications, and other instruction.
- Exhibits ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Demonstrates knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database, and presentation software) is required.
- Demonstrates ability to use computer technology for research, data management, communications, and other instruction.
- Exhibits ability to select and administer appropriate assessment tools and interpret results of assessment.
- Exhibits ability to use online instructional tools and technology.

**MATHEMATICAL SKILLS:**

- Exhibits ability to apply the concepts of basic math, algebra, and geometry consistent with the duties of this position.

**REASONING ABILITY:**

- Exhibits a high proficiency in subject areas of reasoning, problem solving, organizational dynamics and emotional intelligence.
- Exhibits ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- Demonstrates ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Demonstrates ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

**INTERPERSONAL SKILLS:**

- Exhibits ability to build rapport with others and to serve diverse publics.
- Possesses the skills and desire to work in a collaborative team with others.
- Demonstrates ability to take initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Demonstrates ability to work effectively and collaboratively with other departments, agencies, and individuals.
- Demonstrates ability to work creatively and skillfully with students.
- Demonstrates ability to take initiative and be understanding when working with students, staff, and parents/guardians.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds such as books and teaching material or when assisting in student interventions. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to

sometimes work irregular or extended work hours and meet multiple demands from several people. The ability to travel to other buildings is required.

**ENVIRONMENTAL ADAPTABILITY:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety and well-being of students. The employee is exposed to infections at a greater risk than the average person. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

**FUNCTIONS OF POSITION DESCRIPTION:**

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**TERMS:**

This position is subject to terms, conditions, and calendar of the Master Agreement between the District and Unit II AFT Local 3760. Starting salary ranging (dependent upon experience) from \$47,180 – \$101,817.

**Washtenaw Intermediate School District is a drug-free workplace.**

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

**The WISD's Mission** is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

**The WISD's Vision** is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

**SUMMARY:**

The School Social Worker evaluates, plans, and implements services for students who attend the WISD special education programs within the education/community setting as well as assist in reading and collecting data which will lead to program development for individual students. This position works with and instructs classroom staff, related services staff, administrators, and parents in the implementation of programming.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Demonstrates an awareness of and commitment to Trauma-Informed Care practices to support student success and growth within the educational setting.
- Attends in Individualized Education Planning (“IEP”) Committee and any other meetings pertinent to the IEP process.
- Participates as an active member of a student support team.
- Provides support to students and their families.
- Consults with staff members and assists in program planning for students.
- Investigates and disseminates information related to student experiences in and out of school and assesses the impact of these experiences on student functioning in the program.
- Serves as liaison between school personnel, family, and other agencies.
- Compiles student socio-emotional history and evaluations.
- Consults with case coordinator providing a supportive and interpretive liaison service among parents, school personnel and students.
- Provides materials and consultant services to the parents and educational staff so they may better understand and appreciate the nature and degree of the disability.
- Assists in evaluating supports for students.
- Collaborates with building administration, instructional staff, medical staff, and other agencies to integrate students into the community, with emphasis on involving families, facilitating natural supports, and focusing instruction and behavioral strategies on long-term outcomes.
- Participates in special education program activities, staff meetings, student/staff meetings, program meetings, in-service activities and other meetings as determined necessary.
- Participates in district level staff meetings, in-service activities, staff development/special programs, school improvement teams and planning committees as appropriate to the assignment.
- Works cooperatively and communicates with District and constituent district staff, students, and parents/guardians.
- Maintains accurate attendance records and appropriate reports.
- Adheres to District health and safety rules, policies, and procedures.
- Supports WISD vision and mission to enhance achievement for all students.
- Supports a team-based approach to problem solving.
- Demonstrates operational knowledge of Internet and Web-related technologies.
- Demonstrates skills and comfort using the latest instructional online tools and technology.
- Maintains regular predictable attendance.
- Performs billing functions for Medicaid.
- Maintains accurate case records and documentation, meeting the requirements for Part B of IDEA.
- **OTHER RELATED DUTIES AS ASSIGNED.**

**SUPERVISORY RESPONSIBILITIES:**

- N/A.

**QUALIFICATIONS:**

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- Possesses ability to assist in interventions for students.
- Possesses ability to understand and be able to implement behavior intervention strategies.
- Possesses knowledge and understanding of the social workers role in a team environment.
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- Exhibits ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Demonstrates knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database, and presentation software) is required.
- Demonstrates ability to use computer technology for research, data management, communications, and other instruction.
- Exhibits ability to select and administer appropriate assessment tools and interpret results of assessment.
- Exhibits ability to use online instructional tools and technology.

**MATHEMATICAL SKILLS:**

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where only limited standardization exists.

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**Washtenaw ISD Position Change / Upgrade Form**

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

**Change Recommended**

Please select all that apply

- Position change
- Salary Level /Wage
- Location
- FTE
- Bargaining Unit
- Work days
- Account Split
- Other

**Employee Name:**

Please enter the employee name, incumbent name, or "Vacant"

Carla Green

**Department**

Special Ed

**Supervisor**

Rebekah Ralls

**Current Position Title**

TA Young Adult Virtual and Community Program - VCYATA

**Recommended Position Title**

TA YA Out-Center Floater

**Current Position Number**

10.87.122.34

**Recommended Position Number**

10.00.122.01

**Current Bargaining Unit**

Unit I

**Recommended Bargaining Unit**

Unit I

**Current Account 1**

22.1122.1630.120.0000.07487.2003

**Current Account 1 Split**

100

**Current Account 2**

**Current Account 2 Split**

**Current Account 3**

**Current Account 3 Split**

**Current Account 4**

**Current Account 4 Split**

**Recommended Account 1**

22.1122.1630.120.0000.07487.2009

**Recommended Account 1 Split**

100

**Recommended Account 2**

**Recommended Account 2 Split**

**Recommended Account 3**

**Recommended Account Split 3**

**Current Pay Rate/ Salary Level**

Step 6 \$35,591

**Recommended Pay Rate/ Salary Level**

Step 6 \$35,591

**Current FTE**

1.0

**Recommended FTE**

1.0

**Current Number of Work Days**

185

**Recommended Number of Work Days**

185

**Should the Current Position Remain?**

- Remain
- Delete

**Recommended Account 4**

**Recommended Account 4 Split**

**Current Location**

Worksite/Desk Location

VCYA - DT Ypsi YA Transition Center & A2YA Transition Center

**Recommended Location**

Worksite/Desk Location

Floater

**Rational for Position Change**

Briefly explain how this position has changed, giving concrete examples of the changes

VCYA Program is closing. Carla will be displaced. There is a vacancy for YA out-center Floater

Effective Date

Date new duties were assigned or changes made

12/21/2024

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

All Teaching assistants working in Young adult out-center positions.

Department Head Comments

Department Head

*Deborah Hester-Washington*

12/18/2024

Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

Finance

*SAP*

12/20/2024

Human Resources Approval

- Approve
- Adjust, See Comments

Human Resources Comments

Human Resources / Executive Admin Review

*CD Harmon-Higgins*

12/19/2024

Superintendent Comments

Superintendent

*Naomi Norman*

12/20/2024

# WASHTENAW INTERMEDIATE SCHOOL DISTRICT

## Position Description

**Job Title:** Teaching Assistant – Floater  
**Program:** Young Adult  
**Department:** Special Education Services  
**Reports To:** Supervisor, Special Education Services  
**FLSA Status:** Non-exempt  
**Prepared By:** Rebekah Ralls  
Special Education Principal  
**Prepared Date:** June 19, 2023  
**Approved By:** Cassandra D. Harmon-Higgins, Esq.,  
Executive Director of Human Resources and Legal Services  
**Approved Date:** June 19, 2023

**The WISD's Mission** is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

**The WISD's Vision** is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

### SUMMARY:

Assists teachers and other professional staff by performing a variety of duties designed to implement the instructional program for students.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Supports WISD vision and mission to enhance achievement for all students.
- Demonstrates excellent customer service.
- Provides support to classroom teams throughout the county as needed.
- Demonstrate operational knowledge of Internet and Web-related technologies.
- Demonstrates skills and comfort using the latest instructional online tools and technology.
- Implements strategies for student independence.
- Integrates support services activities into the program's curriculum and the school day.
- Assists in implementing and monitoring IEP through group and individual instruction independently and through regular meetings and collaboration with professional staff.
- Monitors health needs and implement specialized care programs under the direction of professional staff.
- Assists in self-care, eating/feeding and dressing, as well as medical intervention if necessary.
- Assists students in the pool during Aquatic Therapy sessions.
- Supervises students in classes and/or in the community.
- Provides assistance to facilitate student needs, including implementation of ancillary designed service programs under the direction of professional staff.
- Participates in building and district level activities, staff meetings, student staff meetings, program meetings, in-service activities and other meetings as determined necessary for assigned students.
- Assists teachers and support staff in preparing materials, housekeeping, keeping records and recording

student progress in an objective manner.

- Participates in professional development, maintains appropriate certification and qualifications and keeps current in changing pedagogy.
- Provides assistance to the operation of the total school program.
- Participates in district and school initiatives, adheres to building and district school improvement plans.
- Supports WISD vision and mission to enhance achievement for all students.
- Supports a team-based approach to problem solving.
- Adheres to district and school rules and procedures.
- Conducts behavior to demonstrate appropriate role-modeling, collegiality and professionalism.
- Performs such other tasks as may from time to time be assigned by the supervisor.
- Regular predictable attendance.
- **AND OTHER DUTIES AS ASSIGNED.**

#### **SUPERVISORY RESPONSIBILITIES:**

- N/A.

#### **QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **EDUCATION and/or EXPERIENCE:**

- High School Diploma or equivalent required.
- Associates degree, 60 hours of college credits, WorkKeys, MTTC Basic Skills, or ETS preferred.
- Experience working with students with moderate and severe disabilities preferred.
- Experience using “*Non-Violent Crisis Intervention*” techniques and other behavior strategies (which will be used frequently in this assignment).
- Experience working as a team member to solve problems and develop and implement quality programming.
- Exceptional knowledge and skills in working with student behavior management and instructional support.
- Experience in monitoring student health needs, distribution of student medication and implementation of student specialized care plan preferred.
- Experience working in a virtual online instructional setting.
- Demonstrated continuous learning as it relates to instructional and communication interventions.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

- Non-Violent Crisis Intervention Trainer Certification.
- Current valid driver’s license with proof of insurance required.
- Reliable transportation required.

#### **LANGUAGE SKILLS:**

- Ability to read, analyze and comprehend instructions, professional journals and correspondence.
- Ability to effectively present information and respond to questions from groups of educators, parents, students and the general public.
- Ability to express self clearly, both orally and in writing.
- Ability to read, analyze and interpret information.
- Ability to write clear, concise, objective notes regarding activities during the instructional day to third parties (families, outside agencies, others).

#### **TECHNICAL SKILLS:**

- Ability to integrate technology into the everyday work flow if necessary.
- Ability to utilize District technology and work to maintain proficiency, as required skill sets change with technology and/or the needs of the District.
- Ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) is required.
- Ability to use online instructional tools and technology.
- Ability to follow data collection information to support functional behavioral assessment.
- Ability to accurately use district-wide electronic reporting systems for attendance, etc.

**MATHEMATICAL SKILLS:**

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

**REASONING ABILITY:**

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Ability to apply common sense understanding to carry out detailed written or oral instructions.
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.
- Ability to use positive behavior support intervention techniques autonomously.
- Ability to make reasonable student focused decisions autonomously.
- Ability to implement various student plans simultaneously and report factually to the teacher.

**INTERPERSONAL SKILLS:**

- Ability to build rapport with others and to serve diverse publics.
- Ability to take the initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work creatively and skillfully with students.
- Ability to demonstrate initiative and understanding in working with students, staff and parents/guardians.

**PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

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The position requires the individual to have the ability to manage the physical and emotional needs of students in a positive, student-centered manner.

**ENVIRONMENTAL ADAPTABILITY:**

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**TERMS:**

Position subject to terms, conditions, and calendar of the Master Agreement between the District and Unit I AFT Local 3760. Starting salary ranging (dependent upon experience) from \$26,178 – \$30,492.

**Washtenaw Intermediate School District is a drug-free workplace.**

*The employee shall remain free of any alcohol or nonprescribed controlled substances in the workplace throughout his/her employment in the district.*

*It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.*

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The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

### Change Recommended

Please select all that apply

- Position change
- Salary Level /Wage
- Location
- FTE
- Bargaining Unit
- Work days
- Account Split
- Other

### Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Eric Jackson

### Department

CTE

## Supervisor

Ryan Rowe

## Current Position Title

Coordinator of Work Based Learning

## Current Position Number

14.48.000.00

## Current Bargaining Unit

Non-Affiliated



## Current Pay Rate/ Salary Level

Grade 10 Step 1

## Recommended Pay Rate/ Salary Level

Grade 10 Step 4

## Current FTE

1



Recommended FTE

Current Number of Work Days

Recommended Number of Work Days

Should the Current Position Remain?

Remain

Delete

Current Account 1

Current Account 1 Split

Current Account 2

Current Account 2 Split

Current Account 3

Current Account 3 Split

Current Account 4

Current Account 4 Split

Recommended Account 1

Recommended Account 1 Split

Recommended Account 2

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

Recommended Account 4

Recommended Account 4 Split

## Current Location

Worksite/Desk Location

TLC

## Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

After a further review of Eric's comparable work experience, I recommend the employment offer move from Grade 10 Step 1 (\$83,024) to Grade 10 Step 4 (\$92,031). Work Based Learning. Since 2021, as a College and Career Readiness Coach, Eric Jackson has served students in an academic and career coordinator role with Wayne/Westland Community Schools. Throughout the past four years Eric has focused on the four (4) areas of the MDE OCTE Work-Based Learning Continuum for Secondary State Approved CTE Programs. His comparable responsibilities in this role include a focus with students on Career Awareness, Career Exploration, Career Preparation, and Career Training, including:

**Career Awareness:** Coordinated with teachers to introduce and teach our College & Career software (XELLO) and complete student EDP's (Grades 9-12). Lead discussions in classrooms on student aspiration in groups or individually. Students individually could make appointments to discuss Career paths. Coordinated a Teacher Advisory Group that would meet and talk about how to best communicate CCR goals and their own curriculum (would include, theme CCR weeks and how they coincide with their students).

**Career Exploration:** Coordinated with students per their EDP's on attending our Career Tech 10th Grade Tours (exploring our 20 different programs available). Having students attend our John Glenn Trade Week where students participate in a hands-on Career event with Industry leaders at John Glenn HS. Coordinated, Schools for Tools visiting John Glenn for a hands-on Career event where they not only do a task but also talk to the industry people about their path to the industry. Setting up interviews with Industry leaders per our students aspirations.

**Career Preparation:** Coordinated Field Trips and Presentations (Live and/or Virtual) for students with Industry leaders per their aspirations. The Field Trips/Presentations would be based on the students' EDP's. Field Trips included; EMU's Just Build IT, Digital Divas, Lunar North Animation Studio, Howell's Operating Engineers, Elevate Salon, and MiCareer Quest to name a few. Soft skills would be taught on various topics; from how to write an email to your employer, to workplace safety, and mock interviews.

**Career Training:** Coordinated presentations for our students with Industry around Human Resources and the attributes they explore during interviews and what it takes to get hired. Reinforcing to the students that they already have these attributes. Invited our students to our Career Tech, annual Career Fair. Walked and mentored our students as they navigated various occupations. Recruited students for our Pathways to the Workplace program. Where students would be placed in jobs after the school day ended (again per their EDP). Our group would meet after school on days the students didn't work and teach soft skills (from writing emails to their employer, workplace safety, resume building and mock interviews). Participated in our Reality Fair, which taught financial literacy to our students (through a local Credit Union).

### Effective Date

Date new duties were assigned or changes made

12/02/2024

### List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

### Department Head Comments

Department Head

*Naomi Norman*

12/04/2024

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### Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

[Empty comment box]

Finance

*SAP*

12/16/2024

Human Resources Approval

- Approve
- Adjust, See Ccomments

Human Resources Comments

Per Superintendent, salary placement is increased from Gr 10, Step 1 (210 days) to Gr 10, Step 4 (210 days).

Human Resources / Executive Admin Review

*CD Harmon-Higgins*

12/04/2024

Superintendent Comments

[Empty comment box]

Superintendent

*Naomi Norman*

12/16/2024

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**Washtenaw ISD Position Change / Upgrade Form**

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

**Change Recommended**

Please select all that apply

- Position change
- Salary Level /Wage
- Location
- FTE
- Bargaining Unit
- Work days
- Account Split
- Other

**Employee Name:**

Please enter the employee name, incumbent name, or "Vacant"

Laura Kinney

**Department**

Special Ed

**Supervisor**

Rebekah Ralls

**Current Position Title**

Teacher VCYA Virtual & Community Young Adult Program

**Recommended Position Title**

Teacher DT Ypsi Young Adult Program

**Current Position Number**

20.87.122.07

**Recommended Position Number**

20.08.122.01

**Current Bargaining Unit**

Unit II

**Recommended Bargaining Unit**

Unit II

**Current Pay Rate/ Salary Level**

MA Step 10 \$79,850

**Recommended Pay Rate/ Salary Level**

MA Step 10 \$79,850

**Current FTE**

1.0

**Recommended FTE**

1.0

**Current Number of Work Days**

185

**Recommended Number of Work Days**

185

**Should the Current Position Remain?**

- Remain
- Delete

**Current Account 1**

11.1122.1240.120.0000.07487.2003

**Current Account 1 Split**

100

**Current Account 2**

**Current Account 2 Split**

**Current Account 3**

**Current Account 3 Split**

**Current Account 4**

**Current Account 4 Split**

**Recommended Account 1**

22.1122.1240.120.0000.07487.2008

**Recommended Account 1 Split**

100

**Recommended Account 2**

**Recommended Account 2 Split**

**Recommended Account 3**

**Recommended Account Split 3**

**Recommended Account 4**

**Recommended Account 4 Split**

**Current Location**

Worksite/Desk Location

Virtual and Community - DT Ypsi YA Transition Center & A2YA Transition Center

**Recommended Location**

Worksite/Desk Location

DT Ypsi Young Adult Program 310 Michigan Ave, Ypsilanti

**Rational for Position Change**

Briefly explain how this position has changed, giving concrete examples of the changes

Closing current program. Moving to teacher vacancy at DT Ypsi YA .

Effective Date

Date new duties were assigned or changes made

12/21/2024

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

All Young Adult Programs

Department Head Comments

Department Head

*Deborah Hester-Washington*

12/18/2024

Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

Finance

*SAP*

12/20/2024

Human Resources Approval

- Approve
- Adjust, See Comments

Human Resources Comments

Human Resources / Executive Admin Review

*CD Harmon-Higgins*

12/19/2024

Superintendent Comments

Superintendent

*Naomi Norman*

12/20/2024

## Washtenaw Intermediate School District Position Description

**Job Title:** Teacher of Students with Cognitive Impairments  
**Department:** Special Education Services  
**Program:** Young Adult Downtown Ypsilanti  
**Reports To:** Supervisor, Special Education Services  
**FLSA Status:** Non-Exempt  
**Prepared By:** Rebekah Ralls  
Special Education Principal  
**Prepared Date:**  
**Approved By:** Cassandra Harmon-Higgins, Esq.  
Executive Director of Human Resources and Legal Services  
**Approved Date:**

**The WISD's Mission** is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

**The WISD's Vision** is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

### **SUMMARY:**

The Teacher of Students with Cognitive Impairments is responsible for the instructional program and implementation of activities for disabled students from Washtenaw County.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Establish and maintain cooperative working relationships with students, parents, and staff
- Demonstrate operational knowledge of Internet and Web-related technologies
- Demonstrates skills and comfort using the latest instructional online tools and technology.
- Organize, prioritize, manage and carry out duties efficiently and within established timeframes
- Provides and coordinates the instructional program for students in the assigned area of responsibility, evaluates results on a continuous basis.
- Assesses students' achievement and develops instructional strategies to meet individual educational needs of students in the assigned area of responsibility.
- Plans curriculum and prepares lessons and other instructional materials to meet individual needs of students, considering such factors as physical, emotional and educational levels of development.
- Participates in Multidisciplinary Evaluation Team (MET) meetings and prepares reports for assigned students.
- Convenes and chairs Individualized Education Program Team (IEPT) meetings. Develops and implements student IEP goals and instruction based on individual student needs.
- Participates in the implementation of health care procedures in accordance with administrative operating procedures.

- Develops, coordinates and implements behavior intervention plans in accordance with District policy, administrative operating procedures and state/federal rules and regulations. Convenes a team to evaluate and develop a functional behavioral assessment
- Works cooperatively and communicates with District and constituent district staff, students and parents/guardians.
- Maintains accurate attendance records and appropriate reports.
- Participates in District level staff meetings, in-service activities, staff development/special programs, school improvement teams and planning committees as appropriate to the assignment.
- Regularly document student progress using assessment tools, monitoring through observations/evaluation and/or collecting data.
- Uses student progress data to improve instruction.
- Develops a program that includes community-based learning activities, career readiness and job readiness activities, small group and individualized community access activities; collaborates with adult service agency representatives, employers, WISD Teacher Consultants and other related service providers regarding transition activities for assigned students.
- Supervises and implements instruction for students in class and in the community; directs the activities of teacher assistants in all areas of instruction as well as other activities.
- Confers with parents, teacher assistants, related service providers and administration to develop an individual educational plan for students.
- Maintains accurate records in a manner consistent with state and federal law as required by the District.
- Establishes and maintains open communications with parents, staff, administration and outside agencies.
- Performs billing functions for Medicaid reimbursement where applicable.
- Adheres to District health and safety rules, policies and procedures.
- Develops and implements opportunities for students to interact with community resources, work sites and others in the community including employer.
- Confers with other staff members to plan programs designed to promote educational, physical independent and social development for students.
- Monitors student needs and implement programs.
- Exhibits emotional stability, exercises good judgment and makes decisions in accordance with board policies and administrative guidelines, with minimum supervision.
- Performs such other tasks as may from time to time be assigned by the supervisor.
- Regular and predictable attendance
- **OTHER DUTIES AS ASSIGNED.**

**SUPERVISORY RESPONSIBILITIES:**

- Directs Teaching Assistant(s) on a day to day basis.

**QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**EDUCATION and/or EXPERIENCE:**

- Minimum of a Bachelor's Degree in education or field of study related to Special Education with a major in the area of cognitive impairment or earned credit coursework equivalent to the major.
- Demonstrated successful student teaching experience required; minimum two (2) years of experience preferred.
- Must be able to use "Non-Violent Crisis Intervention" techniques and other behavior strategies, which are

used frequently in this learning environment, including developing behavioral intervention plans.

- Possesses experience with computer instruction and technology.
- Possesses the skills and desire to work in a collaborative team with others.
- Possesses knowledge and awareness of community agencies and services and ability to enlist those services when needed.
- Experience working in a virtual online instructional setting
- Demonstrated knowledge and understanding of the teacher's role in a team environment.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**CERTIFICATES, LICENSES, REGISTRATIONS:**

- Valid Michigan teacher's certificate with necessary endorsement(s) in cognitive impairment.

**LANGUAGE SKILLS:**

- Ability to explain and demonstrate appropriate teaching techniques.
- Ability to read, analyze and interpret information including periodicals and professional journals.
- Ability to effectively present information and respond to questions from groups of educators, students and the general public.
- Ability to write lesson plans, IEP's and other related correspondence.
- Ability to direct the activities of others to execute student IEP goals.

**TECHNICAL SKILLS:**

- Ability to integrate technology into the everyday work flow is necessary.
- Ability to use online instructional tools and technology
- Ability to utilize District technology and work to maintain proficiency, as required skill sets change with technology and/or the needs of the District.
- Ability to use computer technology for research, data management, communications and other instruction.
- Ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) is required.

**MATHEMATICAL SKILLS:**

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

**REASONING ABILITY:**

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**INTERPERSONAL SKILLS:**

- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative; work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to work creatively and skillfully with students.
- Ability to demonstrate initiative and understanding in working with students, staff and

parents/guardians.

**PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. While performing the duties of this job the employee is frequently required to assist with lifting and moving students up to 26 years of age. The employee must occasionally lift and/or move up to 50 pounds such as books and teaching material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people. The ability to travel to other buildings is required.

**ENVIRONMENTAL ADAPTABILITY:**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety and well-being of students. The employee is exposed to infections at a greater risk than the average person. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

**FUNCTIONS OF POSITION DESCRIPTION:**

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**TERMS:**

This position is subject to terms, conditions, and calendar of the Master Agreement between the District and Unit II AFT Local 3760. Starting salary ranging (dependent upon experience) from \$47,180 - \$101,817.

**Washtenaw Intermediate School District is a drug-free workplace.**

*It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic*

*information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.*

## Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

### Change Recommended

Please select all that apply

- Position change
- Salary Level /Wage
- Location
- FTE
- Bargaining Unit
- Work days
- Account Split
- Other

### Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Marshaun Brooks

### Department

CTE



## Supervisor

Ryan Rowe

## Current Position Title

Coordinator of CTE

## Current Position Number

51.00.221.34

## Current Bargaining Unit

Non-Affiliated



## Current Pay Rate/ Salary Level

Grade 10, Step 3 (210 days)

## Recommended Pay Rate/ Salary Level

Grade 10, Step 4 (230 days)

## Current FTE

1

Recommended FTE

Current Number of Work Days

Recommended Number of Work Days

Should the Current Position Remain?

Remain

Delete

Current Account 1

Current Account 1 Split

Current Account 2

Current Account 2 Split

Current Account 3

Current Account 3 Split

Current Account 4

Current Account 4 Split

Recommended Account 1

Recommended Account 1 Split

Recommended Account 2

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

Recommended Account 4

Recommended Account 4 Split

## Current Location

Worksite/Desk Location

TLC

## Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

After speaking with Naomi, it is determined that this position and role, with the assigned duties, tasks, and responsibilities should be a 230 work day calendar rather than 210. In addition to Marshaun's experience noted previously, the additional step from Step 3 to Step 4 is justified through comparable responsibilities developing and coordinating future-focused career pathway implementation such as Cyber security and IT and through a Mobility career pathway with an entity such as Toyota. Finally, Marshaun established and coordinated work force development and business/industry advisory boards between K-12, postsecondary, and community partners.

## Effective Date

Date new duties were assigned or changes made

01/06/2025

## List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

Department Head Comments

Department Head

*Naomi Norman*

11/25/2024

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Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

Finance

*SAP*

12/16/2024

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Human Resources Approval

- Approve
- Adjust, See Ccomments

## Human Resources Comments

Per notes regarding Superintendent approval, there are two (2) changes: 1) Salary Placement - Gr 10, Step 4 (increased from Step 3); and 2) Days per year - 230 (increased from 210 days annually).

## Human Resources / Executive Admin Review

*CD Harmon-Higgins*

12/04/2024

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## Superintendent Comments

## Superintendent

*Naomi Norman*

12/16/2024

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TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Cassandra Harmon-Higgins, Esq. Executive Director of Human Resources

DATE: January 14, 2025

RE: Retirement Notification

Attached please find John Miller's retirement letter, effective March 7, 2025. John has been employed with the WISD since July 7, 2014, as a Maintenance/Custodian III for our facilities department.

The Administration recommends that the Board accepts John's letter of retirement. We wish him well in his future endeavors.

CC: Cherie Vannatter, Deputy Superintendent  
Brian Marcel, Associate Superintendent



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**From:** Brian Marcel <bmarcel@washtenawisd.org>

**Sent:** Wednesday, December 4, 2024 2:07 PM

**To:** john miller

**Cc:** Tanner Rowe <trowe@washtenawisd.org>; Cassandra Harmon-Higgins <charmonhiggins@washtenawisd.org>;

Nicole Hubler <nhubler@washtenawisd.org>

**Subject:** RE: Retirement

Hi John,

Congratulations on your decision to retire! Very exciting for you! We appreciate you and your dedication and service you've given to this organization! I'm copying Tanner and some of our HR colleagues on here who will follow up on anything else they need from their end.

Brian

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**From:** john miller **Sent:** Wednesday, December

4, 2024 1:57 PM **To:** Brian Marcel

<bmarcel@washtenawisd.org> **Subject:**

Retirement

**EXTERNAL SEE BELOW**

FRIDAY March 7th will be my last day of working at WISD due to me retiring. I very much appreciated the opportunity to work here. I would be kidding if I said it was all great but 90% of the time was wonderful. I wish nothing but the best for all who work here and the organization. Thank You for everything.

John C Miller

**This e-mail is NOT from washtenawisd.org;** it is from an external sender. Before clicking on attachments or links, please confirm you trust the sender's name and e-mail address. If you believe this e-mail is suspicious, please forward it to [ITSecurity@washtenawisd.org](mailto:ITSecurity@washtenawisd.org)

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Cassandra Harmon-Higgins, Esq. Executive Director of Human Resources

DATE: January 14, 2025

RE: Retirement Notification

Attached please find Lauren Traywick's retirement letter, effective January 31, 2025. Lauren has been employed with the WISD since April 13, 2017, as a Teacher Assistant at High Point School

The Administration recommends that the Board accepts Lauren's letter of retirement. We wish her well in her future endeavors.

CC: Cherie Vannatter, Deputy Superintendent  
Brian Marcel, Associate Superintendent

Nicole Hubler

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**From:** Lauren Traywick  
**Sent:** Saturday, December 14, 2024 11:18 AM  
**To:** Nicole Hubler; Cassandra Harmon-Higgins; Jennifer Parrelly  
**Subject:** Retirement

Just giving all of you a heads up. I'm retiring 😊 My last day will be January 31st  
Get [Outlook for iOS](#)

DATE: December 11, 2024

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Dr. Edward J. Manuszak II, Executive Director for Early Childhood

SUBJECT: 2023 – 2026 Propio Language Services, LLC Contract Amendment

We are asking the Board to authorize administration to approve the contract amendment with Propio Language Services, LLC.

This is to increase allocation of funding from Early On by \$26,000, increasing the total amount to \$33,500. The amendment will add funding to the Early On program's allocation of the contract for translation services through the end of the program year.



**Washtenaw Intermediate School District**  
**Amendment to Contracted Services Agreement – Company**

The contracted services agreement dated September 27, 2023 by and between Washtenaw Intermediate School District hereinafter referred to as WISD or District, and Propio Language Services, LLC hereinafter referred to as Contractor, is amended as follows:

It is the intention of the parties to amend the previous contracted services agreement covering the period of September 27, 2023 until September 27, 2026 in the following manner:

**SECTION II – COMPENSATION**

1. Increase allocation of funding from Early On by \$26,000 bringing total to \$33,500.

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

The Amendment agreed to on November 12th, 2024.

\_\_\_\_\_  
Independent Contractor

Date \_\_\_\_\_

Dr. Edward J. Manspl #  
Department Head

Date 11-12-2024

\_\_\_\_\_  
Washtenaw Intermediate School District

Date \_\_\_\_\_

TO: Naomi Norman, Superintendent

FROM: Brian Marcel, Associate Superintendent

CC: Cassandra Harmon-Higgins, Executive Director, Human Resources and Legal Services

DATE: December 3, 2024

RE: Interim Stipends Due to Technology Department Administrative Vacancies

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### **Background**

Andrew Hahn resigned from his position on May 31, 2023. The interview process took place in the fall of 2023. During the interview process, Merri Lynn Colligan resigned effective December 29, 2024. The new Assistant Director, Technology & Data Services, Matthew Cook, was hired effective January 8, 2024. Matthew was made the interim CIO through June 30, 2024 while the CIO position was posted. Matthew was later hired as the CIO, and then the Assistant Director (AD) position was posted. We are now in the position of filling the AD position.

### **Proposed Stipend**

Based on the above timeline, there has been at least one of the two administrative positions in the Technology & Data Services department vacant for the period from May 31, 2023 until today, a total of eighteen (18) months. Yet from many perspectives, the department appeared to operate seamlessly, responding to tickets timely, completing projects, deploying new devices, keeping us secure, etc. The only way this was accomplished was through the efforts of the rest of the department staff, particularly Bill Coury, Stephanie Gabriel, Leslie Hite, Mike Maisano, Nahal Meshinchi, Alex Zapien, and Solomon Zheng. These employees in particular stepped up to serve as team leaders taking on additional responsibilities and working extra hours to make sure that students, staff, and our LEAs had what they needed to provide instruction on a daily basis. Given their efforts and collaborative attitudes, I'm proposing that we provide a stipend of \$5,000 to Bill, Stephanie, Mike, Nahal, and Alex, and a stipend of \$2,500 to Leslie and Soloman, to recognize their positive contributions to the department and the agency. This doesn't completely recognize how grateful I am to them for their dedication and work, but at least it's a monetary recognition for all that they've done.

Please let me know if you have any questions.

**DATE:** January 8, 2025

**TO:** Naomi Norman, Superintendent; WISD Board of Education

**FROM:** Ashley Kryscynski, Director of Communications and Public Relations

**CC:** Ryan Rowe, Director of CTE

**RE:** Forthright Advising Communications Contract

The administration recommends that the WISD Board of Education authorize administration to approve a contract with Forthright Advising to develop a comprehensive report to the community on Experiential Learning and Career and Technical Education. This report will serve as the foundation for building a recommendation to the community for moving CTE forward in an inclusive, equitable, and sustainable way.

The scope of work is detailed in the attached contract. The contracted flat fee is \$29,900, with hourly expenses for any additional work needed outside the total flat fee outlined in the contract. The total costs of this contract will be covered through the Section 12c Consolidation Incentive Grant.

Forthright Advising was chosen based on their strategic communications record and experience and expertise specializing in child and family advocacy, including experience focusing on experiential learning and Career Technical Education. Additional information about Forthright Advising is also included with this memo.

Please let me know if you have any questions or concerns related to this request.

# Meet Forthright Advising

November 2024

At Forthright, we work exclusively with organizations that love kids. We help public school districts, child and family-focused nonprofits, foundations and education organizations create thoughtful outreach strategies that deliver a clear message straight to the audiences who need to hear it. **Because our team specializes in child and family advocacy, we're experts in the field.**

► **We understand kids and families.** We work exclusively with organizations that love kids. As a matter of fact, we've reached more than 7 million kids and families through our work! Since we “get” your work in public education, our school district partners save valuable time (and budget!) during our projects together.

► **We have extensive public school expertise.** Our team members have worked in-house at public school districts. We've served more than 30 public school districts as clients, and worked with magnet schools and Magnet Schools of America as well.

► **We often focus on experiential learning, including CTE, with our partners.** Just a few examples of our work include partnering with:

- myFutureNC to promote the NC Workforce Credentials program, helping hundreds of students and prospective students learn about flexible training and learning opportunities to help them build exciting careers.
- SparkNC, a nonprofit that is piloting new programs with districts across North Carolina, helping students earn high school credits while creating their own pathways into high-tech fields.
- Rowan-Salisbury Schools, to share how the public school district is reimagining education with the help of charter-like flexibility and innovative thinking.

► **Public school enrollment is one of our sweet spots.** We've presented effective student enrollment strategies during both nationwide and at state-level conferences and seminars, created free resources and partnered with public school districts specifically focused on this topic.

► **We lead award-winning campaigns for public school districts.** For example, our campaign to help build awareness with both funders and community members about Rowan-Salisbury Schools' status as the Renewal District won the prestigious NCSPPA Blue Ribbon Award.

► **We are a HUB.** We're certified by the North Carolina Office for Historically Underutilized Businesses! We are also SAM registered.



➤ **We're women owned and led.** Our team of experts bring education experience from across the country, too. As a matter of fact, we have more than 115 years of combined expertise.

➤ **Forthright believes in creating – and maintaining – open spaces where everyone belongs.** 50 percent of our team members identify as People of Color. We always say come as you are, work the way you like and have a real say. Simple as that. Read more about our [commitment to equity here](#).

➤ **Our clients love us.** According to our client surveys, 100 percent of our clients are likely or extremely likely to recommend working with our team! From starting with a project plan to regular check-ins, we make sure we're true partners, every step of the way.

**FORTHRIGHT ADVISING  
MASTER SERVICES AGREEMENT**

**THIS MASTER SERVICES AGREEMENT** (this “Agreement”), entered into January 7, 2025 (“Effective Date”) between **Forthright Advising, LLC**, a North Carolina limited liability District (the “Consultant”) and **Washtenaw Intermediate School District, a Michigan Public School District** (the “District”) with a principal business address at **1819 South Wagner Road, PO Box 1406, Ann Arbor, MI 48106-1406**.

Consultant and District (each a “Party” and, collectively, the “Parties”) are entering into this Agreement in which Consultant shall render marketing and communications consulting and/or marketing and communications training services related to the District’s business, on the terms and conditions set forth herein.

In consideration of the mutual covenants and agreements contained herein, and for such other good and valuable consideration, the receipt and adequacy of which are hereby admitted and acknowledged, the Parties hereto agree as follows:

1. RETENTION OF SERVICES. District hereby retains and engages Consultant, and Consultant hereby accepts such engagement to perform marketing and communication consulting services (the “Consulting Services”) and/or marketing and communications training services (the “Training Services” and together with the Consulting Services, the “Services”) as described in subsequent Statements of Work (each a “SOW”) which are signed by the legal representatives of each party, the first of which is attached hereto as Exhibit A . The Parties agree that to the extent there is a conflict between any of the terms and conditions of this Agreement and any SOW, the terms and conditions in the SOW shall prevail and control. The Parties agree that this Agreement and related SOWs shall supersede any conflicting or inconsistent terms on any District purchase orders, confirmations, or similar documents unless mutually agreed to in writing by the Parties.

2. INDEPENDENT CONTRACTOR. The Parties acknowledge that nothing contained in this Agreement shall create an employer-employee, joint venture, agency, or other relationship between Consultant and District. The Parties acknowledge that Consultant is acting as an “independent contractor.”

2.1. Consultant reserves the right to assign individuals, as Consultant deems necessary, to perform Services in connection with this Agreement in order to accomplish Services outlined in the Statement of Work.

2.2. Neither Consultant nor Consultant’s employees or agents are authorized to represent District or to make commitments in any form whatsoever on behalf of District unless expressly authorized to do so in writing by District.

3. CONSULTING RELATIONSHIP. Although Consultant will receive generalized instruction from the District as to the performance of Services hereunder, the District will not control or supervise the specific methods to be used or the sequence of tasks to be performed by

Consultant in the execution of Consultant's duties hereunder. The acts of Consultant shall in no way constitute the acts of the District, and Consultant shall not represent to any third party that Consultant has any express or implied authority to bind the District to any contract, agreement or obligation. Consultant shall use Consultant's best efforts to perform the Services such that the results are satisfactory to the District. Consultant shall perform the Services in a timely fashion consistent with the standard of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

4. ASSIGNMENT OF SERVICES. Consultant reserves the right to contract, hire, or assign its obligations or any parts thereof under this Agreement to its employees, consultants, and/or contractors. Consultant agrees that all individuals assigned to perform the Services under this Agreement are and shall remain exclusively the employees/Consultants of Consultant. Consultant shall have exclusive responsibility for payment of wages/fees, ensuring that all required taxes and withholding amounts are reported, withheld and paid to the proper authorities, all legally required benefits are provided to the individual(s) so engaged, and that all labor laws are complied with in relation to such individual(s).

5. COVENANT NOT TO SOLICIT. For the twelve (12) month period following the termination of this Agreement for any reason, District hereby covenants and agrees not to directly solicit, advise or encourage any consultant, contractor or employee of Consultant who provided Services to the District hereunder to terminate his or her employment or engagement relationship and perform similar Services directly to the District.

6. TERM.

6.1. The term of this Agreement shall commence on the Effective Date of this Agreement and, unless earlier terminated or extended by the Parties in writing pursuant to the terms herein, continue until the later of (i) the completion of the Services under any SOW issued pursuant to this Agreement while the Agreement is still in effect; or (ii) five (5) years from the Effective Date of this Agreement.

6.2. Either Party may terminate this Agreement, including any SOW(s) hereunder upon seven (7) days prior written notice, if such Party is unable or unwilling to continue the Agreement through the end of the term, for financial or other reasons. After a Party provides written notice of termination, the only obligations of the Parties pursuant to this Agreement will be the provision of Services and the payment of compensation and expenses incurred as of the effective date of such termination.

6.3. This Agreement may be unilaterally terminated by either Party on account of a material breach of this Agreement by the other Party; provided that the non-breaching Party must provide written notice of such breach to the breaching Party, and the breaching Party shall have three (3) business days to cure such breach.

7. COMPENSATION. For its Services rendered under this Agreement, Consultant shall be paid upon the schedule outlined in the applicable Statement of Work. Consultant observes commonly accepted State and Federal holidays as well as Juneteenth and Election Day.

- 7.1. For hourly-billed work, Consultant shall bill District in increments of the half hour.
- 7.2. For hourly-billed work, Consultant shall submit monthly reports to District detailing the number of hours spent by Consultant performing the Services under this Agreement.
- 7.3. For hourly-billed work, within ten (10) days after the end of each month, Consultant shall submit an invoice to District reflecting hours spent performing the Services for the immediately preceding month, along with the amount due based on the hourly rate specified herein. Consultant's invoices shall be paid within thirty (30) days of receipt by District. All such invoices and corresponding payment thereon shall be sent to the address (including electronic means, if applicable) specified for the applicable Party herein. In the event the District disputes any portion of an invoice, the District shall notify the Consultant in writing within ten (10) business days of receiving the invoice, specifying the nature and amount of the dispute. All undisputed amounts shall be considered final and remain due and payable within the original thirty (30) day payment term.
- 7.4. Consultant may charge District interest on the outstanding balance of any overdue invoices at a rate equal to 1.5% per month or the highest rate permitted by applicable law, whichever is lower, starting from the date payment is due until all unpaid amounts and accrued interest are paid in full. A service charge will be assessed with respect to any returned or dishonored checks of District. District will reimburse Consultant for all reasonable costs incurred (including reasonable attorneys' fees) in collecting past due amounts owed by District. All payment obligations will survive termination of this Agreement. District acknowledges and agrees that Consultant may cease providing Services (as well as withholding the transfer of ownership of any project or Deliverable) under this Agreement during any period in which the District has not paid any amounts due to Consultant.
- 7.5. If specified in the Statement of Work, District shall pay a deposit upon the signing of this Agreement. This deposit shall be debited only if District does not submit payment for invoices in the manner described in this Section 7. Any deposit amount remaining upon the completion of Consultant's work shall be credited to District's final invoice or returned to the District in the case of an overage.
- 7.6. Upon termination of this Agreement prior to its expiration as described in Section 6.1 for any reason, Consultant shall submit a final invoice to District for all Services rendered and non-cancelable obligations under this Agreement which are unpaid. Final invoice may include an administrative fee for early termination. District shall pay such final invoice within fifteen (15) days of receipt. All intellectual property and Deliverables developed pursuant to this Agreement before the Termination Date shall be delivered to District within ten (10) days of the Consultant receiving payment for the Services rendered before the Termination Date.
- 7.7. If the Agreement expires pursuant to Section 6.1, Consultant is not liable to maintain, reproduce, or re-deliver any Deliverables more than thirty (30) days after the final delivery of the Deliverables under the applicable SOW. Any re-delivery of the Deliverables may incur additional costs.

8. EXPENSES.

8.1. Consultant shall be solely responsible for all applicable taxes on the compensation paid to Consultant under this Agreement (including, but not limited to, income taxes, employment taxes, FICA, Medicare, etc). Consultant shall hold harmless and indemnify District for any and all claims and/or recoveries made against District for the aforementioned taxes, including the failure to withhold the same.

8.2. District shall reimburse Consultant for all out-of-pocket expenses incurred by Consultant in conjunction with its performance of its Services hereunder. Consultant shall submit all such expenses to District for approval prior to being incurred. Reimbursable expenses shall include, without limitation, mileage (at the then-current mileage rate as set forth by the IRS), travel, lodging, meals, and other like expenses in accordance with the District's standard written policies as such may change from time to time. Consultant shall obtain receipts for all expenses in excess of \$25.00 and shall submit them to the District. The District shall reimburse Consultant for reimbursable expenses within thirty (30) days of District's receipt of Consultant's invoice for such expenses with supporting receipts.

9. DISCLOSURE OF CONFIDENTIAL INFORMATION.

9.1. Consultant and District agree that during the term of this Agreement, either party may share (a "Disclosing Party") Confidential Information (as defined herein) with the other party (a "Receiving Party") and/or its agents, other organizations, entities, or individuals working with the Receiving Party. "Confidential Information" information disclosed by the Disclosing Party to the Receiving Party, either orally or in writing or by access thereto, which (a) is marked confidential or proprietary by the Disclosing Party, (b) orally designated by the Disclosing Party as confidential or proprietary, or (c) a reasonable person would understand to be confidential or proprietary due to the nature of the information and/or the circumstances of its disclosure. Receiving Party agrees that it will not use or disclose any Confidential Information: (x) relating to the activities, products or business affairs of the Disclosing Party, (y) created, discovered, or developed by or for the Disclosing Party, or (z) acquired by the Disclosing Party that has commercial value in the Disclosing Party's present or future business, except as may be necessary in the pursuit and performance of the Services under this Agreement and pursuant to prior written authorization from the Disclosing Party. Receiving Party will use its best efforts to cause any of its employees, subcontractors or other entities with which they share such information or knowledge to agree to be bound by confidentiality terms no less stringent than the terms of this Confidentiality Agreement. Receiving Party agrees that it will use reasonable efforts to protect the Confidential Information of the Disclosing Party, though both Parties acknowledge that the sharing of any unique password by a Disclosing Party to another party is an inherently risky endeavor and, though a Receiving Party will take industry standard steps to safeguard such passwords, such password sharing shall be done at Disclosing Party's own and sole risk. Disclosure of Confidential Information by a Receiving Party shall be restricted to those individuals who need to know or who are participating in the efforts identified herein.

9.2. Receiving Party recognizes and agrees that all Confidential Information received from Disclosing Party shall remain solely Disclosing Party's property and may constitute proprietary

property and valuable trade secrets of Disclosing Party. The Parties acknowledge that failure to comply with the terms of this Agreement may cause immediate and irreparable damage, and that monetary damages would not provide an adequate remedy for such breach. Therefore, both Parties agree that, in addition to any other remedies at law or in equity available for breach of this Contract, Disclosing Party may be entitled to seek specific performance, injunctive relief, or other equitable relief to prevent such damage or further damage regarding its own Confidential Information. Furthermore, the prevailing Party in such litigation shall, in addition to any other remedies the prevailing Party may obtain, be entitled to recover from the other Party its reasonable legal fees and out of pocket costs incurred by such Party in enforcing or defending its rights hereunder.

9.3. These restrictions will not apply to any Confidential Information which (i) is known by the Receiving Party or is publicly available at the time of disclosure by the Disclosing Party to the Receiving Party, as evidenced by contemporaneous written records; (ii) becomes publicly available after disclosure by the Disclosing Party to the Receiving Party through no act of the Receiving Party; (iii) is hereafter rightfully furnished to the Receiving Party by a third party without restriction as to use or disclosure; (iv) is disclosed with the prior written consent of the Disclosing Party; (v) was independently developed by the Receiving Party, as evidenced by contemporaneous written records; or (vi) is required to be disclosed pursuant to any judicial or administrative proceeding, provided that the Receiving Party immediately after receiving notice of such action notifies the Disclosing Party of such action to give the Disclosing Party the opportunity to seek any other legal remedies to maintain such information in confidence.

9.4. Upon termination of this Agreement, or earlier upon Disclosing Party's request, Receiving Party shall destroy or return to Disclosing Party any and all Confidential Information in written or other tangible form that it has received and that is within its possession or control. In addition, Receiving Party shall destroy all copies of any analyses, notes, memoranda, diagrams, compilations, studies, or other documents that it has prepared containing or reflecting any Confidential Information. Notwithstanding the foregoing, the Receiving Party may retain one (1) copy of Confidential Information solely for compliance with applicable laws, regulations, and its ongoing rights and obligations of this clause. The Receiving Party shall also be permitted to retain any copies of Confidential Information that are automatically generated through routine information system backups. All retained Confidential Information shall remain subject to the confidentiality obligations set forth herein.

## 10. WORKS MADE FOR HIRE.

10.1. The Consultant expressly acknowledges and agrees that any and all Deliverables as described in the applicable SOW shall be considered "works for hire" shall be the exclusive property of District unless otherwise specified.

10.2. The methodology, sequence of tasks, and reports (together, the "Methodology") used by Consultant to provide Services to the District are the proprietary information of Consultant and Consultant shall own such Methodology. The District shall be entitled to use the information and implement the information generated by the Methodology, but may not disclose the Methodology to anyone except to such personnel at the District who need to know the same in order to implement the recommendations of Consultant, and who sign a confidentiality agreement.

10.3. The Parties expressly acknowledge and agree that the materials created by Consultant in order to perform, and used by Consultant in performing, Training and/or Consulting Services under this Agreement shall be considered exclusive property of the Consultant unless otherwise specified.

10.4. To the extent a work prepared by the Consultant in the performance of Consulting Services under this Agreement may not be deemed a “work for hire” under applicable law, the Consultant hereby assigns to District all of its right, title, and interest in and to such work should that work be considered necessary and integral for District to continue to develop and build the proposed solution as outlined in Exhibit A in accordance with the following stipulations. Items under this provision are entirely limited to those items produced or procured by the Consultant solely and exclusively for the completion of the Consulting Services that are within the Consultant’s ability to assign rights to District. The rights in and to works incorporated into the development of the project that are proprietary to the Consultant (existing prior to the commencement of this Agreement and/or developed by Consultant during the term of this Agreement but not for exclusive use in conjunction with Consultant’s performance of Consulting Services under this Agreement) will not be assigned to District, but District will be given a global license to use said works with no charge and with no time limit, should the works be deemed necessary to the use of any Deliverables by District.

## 11. INTELLECTUAL PROPERTY.

11.1. Consultant hereby represents and warrants that any intellectual property utilized by Consultant in conjunction with performing the Services does not and shall not infringe, and Consultant has not received any notice, complaint, threat, or claim alleging infringement of, any trademark, copyright, patent, trade secrets, industrial design, or other rights of any third party in such intellectual property. To the extent the use of any intellectual property in conjunction with the Services infringes on the rights of any such third party, Consultant shall obtain a license or consent from such third party.

11.2. District represents to Consultant and unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to Consultant in conjunction with the Services are owned by District, or that District has permission from the rightful owner to use each of these elements, and will hold harmless, protect, indemnify, and defend Consultant and its members, managers, agents, employees, contractors, and subcontractors from any liability (including attorneys’ fees and court costs), including any claim or suit, threatened or actual, arising from the use of such elements furnished by District.

11.3. Consultant recognizes District’s right, title, and interest in and to all service marks, trademarks, and trade names used by District and agrees not to engage in any activities or commit any acts, directly or indirectly, that may contest, dispute, or otherwise impair District’s right, title, and interest therein, nor shall Consultant intentionally or negligently cause diminishment of value of said trademarks or trade names through any act or representation. Consultant shall not apply for, acquire, or claim any right, title, or interest in or to any such service marks, trademarks, or trade names, or others that may be confusingly similar to any of them, through advertising or otherwise. Effective as of the Termination Date, Consultant shall cease to use all of District’s trademarks, marks, and trade names.

11.4. District acknowledges that: (i) Consultant is in the business of performing services similar to the Services for other clients that may or may not be competitive with District, (ii) Consultant may identify and develop templates, designs, and methods which are generally applicable to Consultant's business (i.e., which Consultant could have identified or developed in the performance of services for customers other than District) that do not include any District Confidential Information ("Consultant Materials") during the performance of this Agreement and (iii) that Consultant has expertise, know-how and other intellectual property that is of general applicability to the Services ("Consultant IP"). District agrees that Consultant Materials and Consultant IP will be retained by Consultant and is not included in the definition of Deliverables.

12. LIMITED, NON-TRANSFERABLE LICENSE. District hereby grants Consultant a revocable, royalty-free, non-transferable, non-exclusive license to use the name, logo, slogan, or other marketing materials (collectively, "Marks") of District solely for the purpose of marketing Consultant's services. Consultant must obtain prior written consent per each use of the District's Marks, and shall use District's Marks solely in accordance with the other Party's trademark usage guidelines and quality control standards provided by the District. District may notify Consultant in writing, at any time, to terminate such use. District shall retain all right, title and interest in and to its Marks.

13. MUTUAL INDEMNIFICATION; LIMITATIONS ON DAMAGES.

13.1. Consultant shall be liable for and hereby agrees to indemnify and hold harmless District from and against any and all liabilities, claims, suits, actions, losses, costs, reasonable attorneys' fees and expenses, judgments or damages, arising out of third-party claims related to Consultant's (a) grossly negligent, willful, or fraudulent acts or omissions, in its performance of the Services under this Agreement; or (b) violation of any federal or state laws, regulations, statutes, or ordinances.

13.2. District shall be liable for and hereby agrees to indemnify and hold harmless Consultant from and against any and all liabilities, claims, suits, actions, losses, costs, reasonable attorneys' fees and expenses, judgments or damages, arising out of third-party claims related to District's (a) breach of this Agreement; (b) claims by any third party for infringement of any intellectual property rights; or (c) violation of any federal or state laws, regulations, statutes, or ordinances.

13.3. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR ANY OF ITS AFFILIATES FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, BUSINESS OR GOODWILL) SUFFERED OR INCURRED BY SUCH OTHER PARTY OR ITS AFFILIATES IN CONNECTION WITH A BREACH OR ALLEGED BREACH OF THIS AGREEMENT. ADDITIONALLY, CONSULTANT'S MAXIMUM AGGREGATE LIABILITY TO DISTRICT UNDER THIS AGREEMENT SHALL BE LIMITED TO AMOUNTS ACTUALLY PAID BY DISTRICT TO CONSULTANT FOR SERVICES RENDERED UNDER THE APPLICABLE SOW THE SIX (6) MONTHS IMMEDIATELY PRECEDING THE EVENT THAT GAVE RISE TO THE CLAIM.



14. COMPLIANCE WITH LAWS. Consultant and District are and shall remain in compliance with all federal, state and local laws, rules and regulations (“Regulations”) applicable to and binding upon it and relating to performance of their obligations under this Agreement, including without limitation, those of United States and foreign jurisdictions, charitable solicitations (if applicable), and such other Regulations that are or may become applicable to this Agreement. If necessary or advisable, Consultant shall cooperate with and assist District, at District’ expense, in complying with all regulations pertaining to this Contract that are applicable to District.

15. Force Majeure. Neither Party shall be liable for failure of, or delay in, performing obligations set forth in this Agreement (excluding the duty to pay), and neither shall be deemed in breach of its obligations, if such failure or delay is due to unforeseeable events that are beyond the reasonable control of such Party, including but not limited to natural disasters (such as earthquakes, hurricanes, floods, or wildfires), acts of God, national or regional health emergencies (such as pandemics or epidemics), acts of terrorism, cyberattacks or other cybersecurity breaches, governmental actions or directives, labor strikes, supply chain disruptions, utility or power failures, or any other similar events or circumstances that could not have been reasonably anticipated or avoided.

16. REPRESENTATIONS AND WARRANTIES.

16.1. Each Party hereto represents and warrants as follows:

16.1.1. Each Party has full power, authority, and right to enter into and perform its obligations under this Agreement.

16.1.2. This Agreement is a legal, valid, and binding obligation of each Party, enforceable against it in accordance with its terms (except as may be limited by bankruptcy, insolvency, moratorium, or similar laws affecting creditors’ rights generally and equitable remedies).

16.1.3. Entering into this Agreement will not violate the charter or bylaws of either Party or any material contract to which that Party is also a party.

16.2. Representations and Warranties of Consultant. Consultant hereby represents and warrants as follows:

16.2.1. Consultant will provide marketing and communications strategies in a competent and workman-like manner in accordance with accepted industry standards for comparable Services in Wake County, North Carolina.

16.2.2. Consultant has the right to control and direct the means, details, manner, and method by which the Services required by this Agreement will be performed.

16.2.3. Consultant has the experience and ability to perform the Services required by this Agreement.

16.2.4. Consultant has the right to perform the Services required by this Agreement at any place or location, and at such times as Consultant shall determine.

16.2.5. The Services shall be performed in accordance with and shall not violate any applicable laws, rules, or regulations, and the Consultant shall obtain all permits or permissions required to comply with such laws, rules, or regulations.

16.2.6. Consultant cannot guarantee or warrant a particular result for the District.

16.2.7. OTHER THAN AS STATED HEREIN, CONSULTANT MAKES NO REPRESENTATIONS, WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES PROVIDED PURSUANT TO THIS AGREEMENT. CONSULTANT HEREBY EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

16.3. Representations and Warranties of District. District hereby represents and warrants as follows:

16.3.1. District will make timely payments of all compensation earned by Consultant and invoiced to District as provided hereunder.

16.3.2. Consultant's efforts require District's participation, understanding, and above all, implementation. Without the District's cooperation, involvement, and implementation, no strategy will be effective.

16.3.3. District shall notify Consultant of any changes to its procedures affecting Consultant's obligations under this Agreement at least three (3) days prior to implementing such changes. If advance notice cannot be given, then the District shall grant Consultant a requisite grace period regarding previously determined time schedules and deadlines to implement or adapt for the unexpected changes. District shall provide such other assistance to the Consultant, as it deems reasonable and appropriate.

17. EXCLUSIVE REMEDY. FOR ANY BREACH OF THE ABOVE LIMITED WARRANTY, DISTRICT'S SOLE AND EXCLUSIVE REMEDY SHALL BE THE RE-PERFORMANCE OF THE SERVICES AS WARRANTED, AND IF CONSULTANT FAILS TO RE-PERFORM THE SERVICES AS WARRANTED, DISTRICT SHALL BE ENTITLED TO RECOVER THE FEES PAID FOR THE DEFICIENT SERVICES.

18. WAIVER. The failure of Consultant and/or District at any time to demand strict performance by the other of any terms, covenants or conditions set forth herein shall not be construed as a continuing waiver or relinquishment thereof, and either Party may, at any time, demand strict and complete performance by the other of said terms, covenants or conditions.

19. ATTORNEYS' FEES. In the event of any action brought by either Party against the other arising out of this Agreement, or for the purposes of enforcing the Agreement or collection of any damages alleged to have resulted to one of the Parties by reason of the breach or failure of performance of the other, the Party prevailing in any such action shall be entitled to recover reasonable attorneys' fees and cost of suit as may be determined by the court.

20. NOTICE. All notices required to be given hereunder shall be in writing and shall be deemed to be delivered if personally delivered or dispatched by certified or registered mail, return receipt requested, postage paid, addressed to the Parties as follows:

If to Consultant:

Katherine Davis  
Founder, Forthright Advising  
1177 N. Blount St.  
Raleigh, NC 27604  
704-281-3981  
katie@forthrightadvising.com

If to District:

Naomi Norman  
Superintendent, Washtenaw Intermediate School District  
1819 S. Wagner Rd  
Ann Arbor, MI 48103  
(734) 994-8100 x1300  
nnorman@washtenawisd.org

Notice shall be deemed given on the date that it is deposited in the mail in accordance with the foregoing. Any Party may change the address to which to send notices by notifying the other Party of such change of address in writing in accordance with the foregoing.

21. ENTIRE AGREEMENT. This Agreement, together with one or more Statements of Work, contains the entire agreement between the Parties with respect to the engagement of Consultant. Any agreement hereafter made shall be ineffective to change or modify this Agreement, in whole or in part, unless such agreement is in writing and signed by both Parties. Specifically, no additional terms included in District's paper, whether such terms are on an invoice, website, email, purchase order, or other District paper are accepted by Consultant unless Consultant has signed such paper of District. Consultant's receipt and acceptance of payment from District shall never be sufficient as a way to change or modify this Agreement, in whole or in part, unless such payment is supplemented with a writing signed by District.

22. SEVERABILITY. In the event that any of the terms of this Agreement are held to be partially or wholly invalid or unenforceable for any reason whatsoever, such holdings shall not affect, alter, modify or impair in any manner whatsoever, any of the other terms, or the remaining portion of any term, held to be partially invalid or unenforceable.

23. INVALID PROVISION. The invalidity or unenforceability of any other particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

24. BINDING AGREEMENT. This Agreement shall be binding upon, and shall inure to the benefit of, the Parties hereto and their respective successors and permitted assigns.

25. GOVERNING LAW/VENUE. This Agreement shall be construed in accordance with and governed by the laws of the State of Michigan. The Parties consent to exclusive personal jurisdiction and venue in the state and federal courts located in Washtenaw County, Michigan.

26. COUNTERPARTS. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Any Party may execute and deliver a counterpart of this Agreement to another Party via Electronic Signature which includes (i) a telephonic facsimile, (ii) an electronically scanned signature inserted in the electronic copy of the Agreement, or (iii) an email or other written electronic communication clearly evidencing acceptance and intent to be legally bound. The transmitting Party's Electronic Signature shall have the same force and effect as an original physical signature on a physical counterpart delivered to the other Party. Pursuant to the North Carolina Uniform Electronic Transactions Act, the Parties also consent and agree that this Agreement shall be stored in electronic format.

27. RECITALS. The Recitals are hereby incorporated by reference and made a part of this Agreement.

IN WITNESS WHEREOF, the District has caused the Agreement to be signed by its officer pursuant to the authority of its bylaws or operating agreement, as the case may be as authorized by its Board of Directors or Managers, as the case may be, and Consultant has executed this Agreement as of the day and year first written above.

**CONSULTANT**

**DISTRICT**

\_\_\_\_\_  
Katherine Davis, Founder  
Forthright Advising LLC

\_\_\_\_\_  
Naomi Norman, Superintendent  
Washtenaw Intermediate School District

Date:

Date:

**Exhibit A**  
**Statement of Work-1**

Term: Upon Signing through June 30, 2025, or upon completion of the work, whichever occurs first

1. Services:

a. Consultant shall provide the following Consulting Services:

i. Generally: Creation of the 2025 Experiential Learning and Career Technical Education Report

1. An up-to-one-hour-long strategic kickoff call
2. A project plan and timeline
3. Up to 10 hours to review research and data, and to complete additional research, as needed
4. Drafting up to 20 pages of text for the experiential learning report
  - a. One round of text edits
5. Graphic design of experiential learning report
  - a. One round of design edits
6. Check-in meetings, as mutually agreed upon

ii. Deliverables:

1. An up to 20 page full color, print- and web-ready report in PDF format

2. Primary Contacts:

District	Consultant
Ashley Kryscynski, MSW Director of Communications and Public Relations, Washtenaw Intermediate School District 1819 South Wagner Road, PO Box 1406 Ann Arbor, MI 48106-1406 (734) 994-8100 x1321 akryscynski@washtenawisd.org	Katherine Davis Founder, Forthright Advising 1177 N. Blount St. Raleigh, NC 27604 704-281-3981 katie@forthrightadvising.com

3. Compensation:

- a. District shall pay Consultant a total flat fee of \$29,900 which shall be invoiced according to the following installment schedule:

Invoice Date	Amount
Upon Signing	\$9,970
March 31, 2025 (Mid-project)	\$9,970
June 30, 2025, or upon completion of the work, whichever occurs first	\$9,960

If additional Services are needed under this SOW outside of the total flat fee, the following hourly rates shall apply, which shall be billed in half-hour increments:

Title	2025 Hourly Rates	2025 Non-Business Hour Rates*
Founder	\$225	\$290
Vice President/Senior Advisor	\$200	\$290
Director	\$190	\$290
Senior Strategist	\$170	\$275
Graphic Designer	\$165	\$225
Strategist	\$135	\$235

- b. Non-Business Hour Rates: If Services are required/requested to be performed outside of regular hours (8:30 a.m. to 5:30 p.m. ET) or during any weekend or holiday period listed below (and which Consultant can accommodate), Consultant will charge the Non-Business Hour Rates listed above.
- c. Payment Terms: Invoice payment terms are net 30.

1. Consultant’s Observed 2025 Holidays:

Date(s)	Holiday
Wednesday, January 1, 2025	New Year’s Day
Monday, January 20, 2025	Martin Luther King, Jr. Day
Monday, May 26, 2025	Memorial Day
Thursday, June 19, 2025	Juneteenth
Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Monday, October 13, 2025	Indigenous Peoples’ Day
Tuesday, November 4, 2025	Election Day

Tuesday, November 11, 2025	Veterans Day
Wednesday, November 26 - Friday, November 28, 2025	Wednesday - Friday of Thanksgiving Week
Wednesday, December 24 - Wednesday, December 31, 2025	Christmas Eve (observed) - New Year's Eve (observed)
<i>*Thursday, January 1, 2026</i>	<i>*New Year's Day 2026</i>

*\*Indicates a 2026 holiday*

In agreement with this Statement of Work, the District understands that Consultant's performance is dependent on District's timely and effective satisfaction of its responsibilities and timely decisions and approvals by the District.

**CONSULTANT**

**DISTRICT**

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Katherine Davis  
 Founder  
 Forthright Advising LLC

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Ashley Kryscynski, MSW  
 Director of Communications and Public Relations  
 Washtenaw Intermediate School District

Date:

Date:

**DATE:** January 8, 2025

**TO:** Naomi Norman, Superintendent; WISD Board of Education

**FROM:** Ashley Kryscynski, Director of Communications and Public Relations

**CC:** Ryan Rowe, Director of CTE

**RE:** Rhodes Branding: CTE Branding, Marketing & Video Production Contract

The administration recommends that the WISD Board of Education authorizes the administration to approve a contract with Rhodes Branding for CTE Branding, Marketing and Video Production.

Rhodes will assist the Communications and CTE departments with developing a unified brand that “authentically reflects the values, vision, and unique strengths of WISD’s CTE offerings while addressing the inequities in access that this initiative seeks to resolve.” The brand development process will emphasize inclusivity of diverse stakeholders, including students, families, business and industry leaders, and local school districts. The contract also includes video production to showcase the possibilities for CTE in Washtenaw County that will be featured at a March 2025 community summit.

Information about Rhodes Branding and the detailed scope of work with Washtenaw ISD is detailed in the attached contract. The contracted flat fee is \$81,000. The total costs of this contract will be covered through the Section 12c Consolidation Incentive Grant.

Rhodes Branding was chosen after a call for proposals process where the District solicited and reviewed proposals from local and national branding and marketing firms. Rhodes Branding was chosen based on their marketing and branding expertise and experience and record working with CTE programs and diverse school communities.

Please let me know if you have any questions or concerns related to this request.



## SERVICES AGREEMENT

This Services Agreement (this "Agreement") is made and entered as of the 3rd day of January, 2025 ("Effective Date") by and between Rhodes Branding, LLC, a marketing and branding limited liability company, with an office located at 2628 Millwood Avenue, Columbia, SC 29205 ("Rhodes") and Washtenaw Intermediate School District, a Michigan education service agency, with its principal office located at 1819 South Wagner Road, Ann Arbor, MI 48106 ("Client") (each a "party" and collectively, the "parties").

### RECITAL

Rhodes and Client desire to enter into this Agreement to provide for each party's responsibilities with respect to the services as more fully described herein and in any statement of work executed by the parties in the Form set forth in Exhibit A (each individually a "Statement of Work" or "SOW" and collectively, the "Services").

### AGREEMENTS

In consideration of the recital and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledge, the parties agree as follows:

#### **1. Scope of Services**

Rhodes will provide strategic branding and marketing services to the Client, in consultation with Client. Rhodes shall perform the Services in accordance with professional skill, care, and judgment exercised by other entities with similar experience and skill. Rhodes will, in the performance of Services pursuant to this Agreement, fully comply with all applicable Client policies and local, state, and federal laws, rules, and regulations. Rhodes acknowledges that this is a non-exclusive engagement.

#### **2. Fees and Expenses**

Client will pay Rhodes a fee of \$81,000.00 ("Fee Amount") for the timely and proper performance of the agreed upon Services. Modifications to the payment fee and schedule may be made, pursuant to a writing signed by both parties in advance, to reflect customization of the Services to the Client.

##### **A. Fee Amount**

The Fee Amount includes all professional services detailed in the Scope of Services above and any SOWs, as well as all calls, face-to-face meetings, instant message sessions, programming, design, and support and all services incidental to those stated or reasonably inferable therefrom.

#### **3. Billing, Invoicing and Payment**

Payment of the Fee Amount (\$81,000.00) is will be invoiced in three (3) equal installments of \$27,000.00 on the following dates: January 9, 2025, February 1, 2025, and March 1, 2025. All

invoices shall conform to this schedule or as otherwise agreed by the parties in writing. All invoices shall reflect the Services performed in the applicable period. The Client may require supporting documentation before paying Rhodes the invoiced amount. Payments can be made online, via check mailed to 2628 Millwood Avenue, Columbia, SC 29205 or by calling 888-659-9333 to pay over the phone with a credit card. Checks can be made payable to Rhodes Branding, LLC. If undisputed invoices are not paid within 45 days following a 15-day grace period, all ongoing projects, meetings, and reporting will pause until all past due undisputed invoices are paid.

#### **4. Term**

This Agreement will begin on January 9, 2025 and will end on April 30, 2025.

#### **5. Termination**

Either party may terminate this Agreement for cause after giving written notice of any deficiency upon which such termination is based; provided however, that if the termination is for a breach of the Agreement, the breaching party shall have 15 days to cure any deficiency giving rise to the termination notice. Further, each party shall have the right to terminate this Agreement for convenience upon 30 days written notice of such termination. If either party terminates this Agreement for convenience prior to the end of the term, Client will be responsible for payment of all services performed by Rhodes up to and including the date of termination, and Rhodes will prorate the Fee Amount paid by Client accordingly and return to Client any amounts paid in excess of that prorated amount.

#### **6. Confidentiality**

To the extent permitted by law and acknowledging that Client is a public body subject to the Michigan Freedom of Information Act, MCL 15.231, et seq., as amended, and Open Meetings Act, MCL 15.261, et seq., as amended, both parties agree to keep confidential all non-public information related to the other party and its business, including trade secrets, customer lists, and financial information. The disclosing party will designate in writing the information it deems confidential or business proprietary under this paragraph to assure full protection. Rhodes shall take all reasonable measures to protect the confidentiality of, and avoid disclosure or use of the Client's confidential information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized to have such information.

Notwithstanding the foregoing, Rhodes understands that, in connection with its relationship with the Client under this Agreement, Rhodes may have access to confidential student records. Rhodes's access to, and redisclosure of, such information is governed by applicable state and federal confidentiality law. Rhodes will take steps to maintain the confidentiality of personally identifiable information from student education records, including by ensuring confidential storage and maintenance, to the same extent the Client is required to take such steps under applicable state and federal confidentiality laws. Rhodes will not share personally identifiable information from students' education records without the written authorization of the Client.

## **7. Intellectual Property**

All products, including any logos, designs, or other materials, produced or created by Rhodes, including its employees and agents, under this Agreement for Client shall be considered “works made for hire” for Client, and such products shall become the sole property of Client and cannot be used without Client’s express written consent. Client shall enjoy all rights, title, and interest in said products, including the right to secure and maintain the copyright, trademark and/or patent of said product in the name of Client.

## **8. Representations and Warranties**

Rhodes represents and warrants that it has the necessary skills, expertise, and resources to perform the Services described in this Agreement.

## **9. Independent Contractor Status**

The relationship of the parties is that of independent contractors. This Agreement is not intended, nor will it be construed to create any partnership, joint venture, or agency relationship between the parties for any purpose, action or transaction, including those related to the performance of this Agreement. The terms of this Agreement likewise will not be construed in any manner whatsoever to create an employment relationship between Rhodes and the Client. Rhodes and its employees and agents will not be considered employees of the Client at any time during the term of this Agreement. Rhodes will control the means, manner, and methods in which the Services are performed, and the Client will not be responsible for paying for or deducting Rhodes’s payroll tax, or for health insurance, unemployment insurance, workers’ compensation, leave, or other employee benefits to Rhodes’s employees or agents.

## **10. Governing Law**

This Agreement will be governed by and construed in accordance with the laws of the State of Michigan, without giving effect to its conflicts of law principles. The parties hereby agree to the jurisdiction and venue of the courts in Washtenaw County, Michigan, for any dispute between the parties related to this Agreement.

## **11. Background Checks**

Rhodes may be required to undergo a criminal background check by having fingerprints scanned electronically and submitted to the Michigan State Police. Rhodes will be responsible for payment of the fingerprinting service.

Rhodes must also comply with Public Act 131 of 2005, which details the procedure to follow if Rhodes, or any individuals working on behalf of Rhodes, has/have been charged with a crime listed under Section 1535a (1) of the Michigan School Code, or a violation of a substantially similar law of another state, a political subdivision of this state or another state, or of the United States.

## **12. Indemnification**

Rhodes will indemnify, defend, and hold the Client (and its Board of Education, its individual Board members, officers, trustees, agents, and consultants) harmless from and against all liabilities, damages, fines, penalties, demands, forfeitures, claims, suits, causes of action or any other liabilities or losses, including all costs of defense, settlement, and prosecution along with attorney, expert and other professional fees, arising out of or related to any negligence, wrongful act, or breach of this Agreement by Rhodes or any of its employees or agents.

## **13. Nondiscrimination**

Rhodes will not discriminate against any worker, employee, or applicant with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, sex, sexual orientation and/or gender identity or expression, height, weight, disability, citizenship, genetic information, or any other characteristic for which discrimination is prohibited by law. Breach of this covenant may be regarded as a material breach of contract.

## **14. Assignment**

This Agreement may not be assigned, transferred, or subcontracted in whole or in part without the prior written approval of the Client, which may be reasonably withheld.

## **15. Entire Agreement**

This Agreement, together with any attachments or exhibits, constitutes the entire agreement between Rhodes and Client and supersedes all prior negotiations, understandings, and agreements between the parties, whether oral or written. It may be amended only by a writing signed by each party.

## **16. Non-Waiver**

No failure by the Client or Rhodes to insist upon strict performance of any covenant, agreement, term or condition of this Agreement or to exercise any right, term or remedy for a breach of this Agreement, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition.

## **17. Counterparts**

This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the parties acknowledge that a duly authorized representative of such party has executed this Agreement as of the date set forth below, and acknowledges that such party has read, understands and agrees to the terms and conditions set forth in this Agreement.

**Rhodes Branding, LLC**

By: *Dan Wyar* \_\_\_\_\_

Printed: Dan Wyar \_\_\_\_\_

Title: Vice President of Operations \_\_\_\_\_

Date: 1/8/2025 \_\_\_\_\_

**Client**

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PROPOSAL

# Strategic Branding Services

TO BUILD A COHESIVE BRAND IDENTITY FOR CAREER & TECHNICAL EDUCATION



PREPARED FOR

## Washtenaw ISD

ANN ARBOR, MICHIGAN

BUSINESS INFORMATION

Rhodes Branding  
2628 Millwood Avenue  
Columbia, SC 29205  
United States  
888.659.9333  
hello@rhodesbranding.com  
rhodesbranding.com

Dear Washtenaw ISD Team,

We are thrilled to submit our proposal to partner with you on your Career and Technical Education (CTE) branding initiative. At Rhodes Branding, we specialize in helping schools and districts tell their unique stories in ways that inspire trust, build community, and enhance student engagement.

We recognize that this work builds on significant progress already underway, including the research and stakeholder insights being led by Hanover Research Group. Our approach focuses on leveraging these findings to deliver a cohesive and impactful CTE brand that reflects the values of your community while inspiring participation and pride among students, families, business leaders, and local districts.

With the March 2025 community summit as a key milestone, we are fully prepared to meet the aggressive timelines of this initiative. Our proposal outlines a streamlined, collaborative process to develop a brand identity and messaging framework that aligns stakeholders and sets the foundation for long-term success. Phase II focuses on executing creative deliverables, including videos and creative assets, to ensure the new CTE brand resonates across multiple channels and audiences.

Our extensive experience in K-12 branding, combined with our commitment to fostering equity and inclusivity, positions us as the ideal partner for this important work. We look forward to collaborating with WISD to elevate CTE as a cornerstone of opportunity and innovation for all students in Washtenaw County.

Thank you for considering Rhodes Branding. We are excited about the opportunity to bring your vision to life and look forward to supporting the future of CTE in your community.

Sincerely,



**Dan Wyar**

Rhodes Branding  
Vice President of Operations  
dan@rhodesbranding.com  
(888) 659-9333 (office)  
(440) 666-2129 (mobile)





## Hi, we're Rhodes Branding.

Each one of us has a story, a unique journey that has shaped our identity. Think back to the echoing hallways of your school, the pride in your uniform, and the emblem that represented more than just an institution. It was a symbol of memories, achievements, and dreams.

Your educational journey has played an instrumental role in the chapters of your life, and it's no surprise that the story of a school is often told through its brand.

Schools are more than walls and windows; they're living, breathing entities. Every great institution began with a vision, a dream to craft an unparalleled brand experience that resonates, not just with students, but with families, communities, and generations.

That's where we come in. At Rhodes Branding, we're passionate about bringing these stories to life, making sure they're not just heard but felt.





## Our Mission

### **Igniting Transformation: Pioneering a Brighter Future for Every Student**

Our mission is to partner with education leaders to craft strategies that spark a transformative experience for all students. By aligning passion with purpose, we develop solutions that resonate and revolutionize that experience. Together, we're not just shaping futures; we're amplifying potential.

## Our Vision

### **Crafting Pathways to Boundless Possibilities**

We envision a world where every student stands on the threshold of limitless opportunity and innovation. In this future, each child is inspired to dream without boundaries, and equipped with the tools and mentorship to bring those dreams to fruition. Our commitment is unwavering: to set the gold standard in catalyzing positive transformations, ensuring no potential goes unrealized.



# OUR CORE VALUES



We pride ourselves on being forward-thinking, creative leaders in the education-meets-branding space. At the end of the day, we're just a group of humans who come together to instigate positive change in education.

### **PUSH THE ENVELOPE**

Question the status quo. Radical change requires unorthodox solutions. If the old way doesn't work, fix it.

### **STAY GRITTY**

Don't be afraid to get your hands dirty. Adjust, adapt, and overcome. Comfort is the enemy of progress.

### **IMPROVE STUDENT OUTCOMES**

Do it for the kids. Improved education improves lives. Amplify, advocate, and uplift.

### **LEARN RELENTLESSLY**

Be a lifelong learner. Commit to personal and professional improvement. Seek opportunities to grow.

### **OPTIMIZE OPTIMISM**

Envision better. Keep the glass half-full. Celebrate the wins.



## How do you measure the benefit of engaging with a firm?

It's more than numbers; It's impact. At Rhodes Branding, we believe in the power of stories, but we also understand the significance of measurable results. A school's identity is woven from tales of achievement, ambition, and community spirit. Our role? To both amplify that story and ensure its tangible, positive outcomes are evident.

- 1 GENERAL:** Brand awareness, recall of specific themes or messages, brand perceptions, reputation (trending favorable or unfavorable), external rankings, web traffic
- 2 ENROLLMENT:** Open house attendance, inquiries, registrations, enrollments, retention
- 3 RECRUITMENT:** Employee retention, job applicants, career fair attendees
- 4 FUNDRAISING:** Alumni engagement, gift size and frequency, campaign milestones progress toward goal, other donor activity



# 89%

89% of parents believe that a school's reputation and brand are important when choosing a school for their child. (K-12 Insight)

# 30%

An Employee Value Proposition that emphasizes work-life balance leads to a 30% reduction in employee burnout. (Mercer)

# 75%

75% of job seekers are likely to apply for a job if the employer actively manages their brand. (Glassdoor)

# OUR CAPABILITIES

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## MARKETING

Digital Marketing  
Advertising Strategy  
Grassroots Marketing  
Influencer Marketing  
Website Analytics & Insights  
Search Strategy & Implementation  
Paid Social  
Content Promotion  
ROAS Analysis  
Media Purchasing  
Traditional Media  
Post Buy Analysis

## BRANDING

Brand Strategy  
Brand Workshops  
Brand Naming  
Brand Identity  
Brand Research  
Brand Definition  
Brand Positioning  
Brand Messaging  
Brand Architecture  
Brand Guidelines  
Trademarks & Linguistics Checks

## STRATEGY

Recruitment Strategy  
Enrollment Strategy  
Fundraising Strategy  
Media Plans  
Market Research  
Social Listening  
Channel Strategy  
Competitive Analysis  
Identifying Target Audiences

## CREATIVE

Creative Direction  
Art Direction  
Copywriting  
Concepting  
Photography  
Videography  
Animation  
Collateral  
Print Design  
Digital Design  
Web Development

## SOCIAL MEDIA

Social Media Strategy  
Content Development  
Social Media Management  
Audience Analysis  
Monitoring, Reporting, & Optimization  
Best Practices & Training

## DIGITAL

Website Design  
Responsive Design  
Application Design  
Wireframing  
UX Design  
Email Marketing  
SEO

# LEADERSHIP TEAM

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**Austin Rhodes**  
President, Co-Founder  
[Full Bio](#)

Austin's vision of creating value for educational institutions led him to found Rhodes Branding with his brother, Thomas. Witnessing a significant shift in education, and growing up the son of educator, he is motivated to help educators positively impact more students.



**Thomas Rhodes**  
Co-Founder  
[Full Bio](#)

Thomas envisioned creating something that would make a real difference in the education community. After years of development, he and his brother put forth an offering that is uniquely positioned to bring value across the country and internationally.



**Dan Wyar**  
Vice President of Operations  
[Full Bio](#)

Dan oversees the day-to-day operations of the agency. He also spearheads account management for various strategic initiatives, working closely with our partners to design and execute campaigns that drive measurable outcomes and contribute to their overarching success.



**Molly McGowan Gorsuch, APR**  
Director of Client Engagement  
[Full Bio](#)

Molly is the liaison between education leaders and the agency, connecting the K-12 community with services designed to accelerate performance and market position. She leads content and partner engagement strategy and is a frequent conference presenter and podcast/blog guest.



**Ginny Kowalski**  
Marketing Strategy Director  
[Full Bio](#)

Ginny develops end-to-end marketing strategies focused on K-12's most critical metrics related to enrollment, recruitment, fundraising, brand reputation, and more. She leads the Client Success team, ensuring our partnerships and approach align with the key objectives of our clients.



**Michael Ho**  
Creative Director  
[Full Bio](#)

Michael leads the creative team in shaping the artistic vision through innovative concepts and creative direction. He supervises the entirety of the creative process, guaranteeing alignment between the creative work and the client's objectives.

# SCOPE AND SCHEDULE - PHASE I

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## Initial Planning & Project Kickoff

### Overview:

This phase ensures that Rhodes Branding is in alignment with Washtenaw ISD’s goals and expectations. By meeting with the Washtenaw ISD team, we’ll collaboratively chart out project details, roles, and set an actionable timeline. We prioritize transparency, ensuring we are in complete alignment with the partnership.

### Key Strategies:

- Comprehensive project roadmap tailored to Washtenaw ISD’s needs.
- Clearly defined goals, objectives, and roles.
- Scheduled checkpoints for consistent communication and feedback throughout the project.

### Timeline:

1 Week

# SCOPE AND SCHEDULE - PHASE I

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## Brand Immersion Workshop

### Overview:

The Brand Immersion Workshop will unify stakeholders around a shared vision for WISD’s CTE branding efforts. This workshop will align priorities, define goals, and set the tone for developing a cohesive brand strategy.

### Key Strategies

- Facilitate a workshop with representatives from WISD, local districts, students, families, and business leaders.
- Use collaborative activities to uncover core brand values, goals, and desired outcomes.
- Map out the key components of the brand, including personality, tone, and messaging.

### Key Deliverables:

- Workshop agenda and pre-session materials.
- Real-time synthesis of input during the session.
- Post-workshop report summarizing insights and outlining next steps.

### Timeline:

1 Month

# SCOPE AND SCHEDULE - PHASE I

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## Brand Development

### Overview:

The Brand Development phase is dedicated to building a unified and compelling identity for Washtenaw ISD's CTE programs. This phase ensures the new brand authentically reflects the values, vision, and unique strengths of WISD's CTE offerings while addressing the inequities in access that this initiative seeks to resolve. By emphasizing inclusivity and opportunity, the brand will resonate deeply with diverse stakeholders, including underrepresented students, families, business and industry leaders, and local school districts.

### Key Strategies & Deliverables:

**Brand Position Statement:** A clear and concise statement that defines the unique value proposition of WISD's CTE programs. This statement will highlight CTE's role in helping students discover their passions, chart their own paths to success, and gain hands-on, experiential learning. It will be tailored to address key audience groups, including:

- Students (especially those traditionally underrepresented in CTE).
- Families (both those unfamiliar with CTE and those prioritizing AP/IB programs).
- Business and industry leaders.
- Local school districts.

**Messaging Guidelines:** A comprehensive set of guidelines to ensure consistent and effective communication across all touchpoints. These guidelines will outline core messages and adapt them for different personas and communication channels, addressing the unique needs and motivations of each audience group.

**Visual Brand Identity:** A cohesive visual brand identity to establish a strong and recognizable presence for WISD's CTE programs. This will include:

- Logo design and usage guidelines.
- Typography and color palette that reflects inclusivity and opportunity.
- Design elements and templates for digital and print applications, ensuring seamless implementation.

### Timeline:

2 Months



# SCOPE AND SCHEDULE - PHASE I

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## Video Production

### Overview:

Storytelling through video is one of the most impactful ways to showcase the transformative power of CTE. This phase focuses on creating high-quality video assets that highlight the unique programs offered across the Washtenaw ISD and the diverse opportunities available to students. These assets will serve as cornerstone content for WISD's outreach and engagement efforts, inspiring students and families to explore the pathways that align with their passions and career goals.

### Key Strategies & Deliverables:

**Three (3) Program-Specific Videos:** We will develop three overarching 90-second videos that highlight the CTE opportunities for the following areas:

- Ann Arbor Public Schools CTE Programs
- Ypsilanti CTE Programs
- SWWC CTE Programs
- Whitmore Lake CTE Programs
- Post-Secondary CTE Options

In addition to the 90-second videos, we will also develop five (5) shorter 15-second cut-downs for promotional use on digital platforms.

### Timeline:

3 Months

# FINANCIAL SUMMARY - PHASE I

The following summary represents the professional fees required to complete the aforementioned projects. Services will begin once the first payment has been received.

## SUMMARY OF PROFESSIONAL FEES & TRAVEL

Due to begin project .....	<b>\$27,000</b>
Due February 1, 2025 .....	<b>\$27,000</b>
Due March 1, 2025 .....	<b>\$27,000</b>
TOTAL .....	<b>\$81,000</b>

Estimates in this proposal are based on the information you have provided and our experience with similar types of projects. If we are selected as your partners, we will work together to refine these estimates based on a more detailed timeline and definition of deliverables. Once the project is initiated, we will develop a specific scope of work completely tailored to your needs. The statement of work will become the contract between Rhodes Branding and Washtenaw ISD.

All invoices are Net 30. If invoices are not paid within 45 days following a 15-day grace period, all ongoing projects, meetings, and reporting will pause until all past due invoices are paid.

If a project is terminated before completion, Rhodes Branding will be reimbursed for all fees and out-of-pocket expenses incurred for work completed prior to the point of termination. All preliminary designs remain the property of Rhodes Branding. Upon full payment of all fees, Washtenaw ISD will be entitled to full ownership, copyright and usage rights of the approved final designs and intellectual property.

The estimates and services offered by Rhodes Branding remain firm for a period of thirty (30) days. Rhodes Branding reserves the right to amend or vary fees or service requirements relating to this assignment beyond this point.

The information contained in this proposal is confidential and intended only for the use of the individual or entity to whom it is addressed. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this proposal is prohibited. If you have received this proposal in error, please notify the sender immediately and destroy all copies of the proposal.

## REFERENCES

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### **Leon Burgess**

Florence School District 3 (SC)  
Director of College & Career Readiness  
lburgess@fsd3.org  
843-374-8652 ext. 10122

### **Mandy Mills**

New Hanover County School District (NC)  
Director of Career and Technical Education  
mandy.mills@nhcs.net  
910-254-4241

### **Dr. Russell Parker**

Gaston County Schools (NC)  
Career & Technical Education Director  
rlparker@gaston.k12.nc.us  
704-861-2496

### **Scott Moore**

Henderson County Public Schools (NC)  
Director of Middle Schools and CTE  
smoore@hcpsnc.org  
828-697-4989

### **Jerry Johnson**

Calhoun Intermediate School District (MI)  
Assistant Superintendent, Legislation and Education Policy  
johnsonj@calhounisd.org  
707-453-6114

### **James Evans**

Rutherford County Schools (TN)  
Chief Communications Officer  
evansj@rcschools.net  
615-893-5812

### **Aarika Sandlin**

Vance County Schools (NC)  
Chief Officer of Communications and Innovative Support  
asandlin@vcs.k12.nc.us  
252-492-2127



2628 Millwood Avenue  
Columbia, SC 29205  
888.659.9333  
hello@rhodesbranding.com  
rhodesbranding.com



# Washtenaw ISD

A REGIONAL EDUCATIONAL SERVICE AGENCY

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DATE: December 20, 2024

TO: Naomi Norman, Superintendent, Jennifer Banks, Ph.D, WISD Board of Education

FROM: Dawn L. Stewart, Achievement Initiatives, Supervisor

RE: Michigan Department of Lifelong Education, Advancement, and Potential (MILEAP) Out of School Time (OST) Grant Award.

We are pleased to inform you that Washtenaw ISD has been awarded the Out of School Time (OST) grant, which provides \$1,497,760 in funding to support before- and after-school, as well as summer programming for students in grades K-12. This funding will enable us to expand and enhance student programming across Ann Arbor, Chelsea, Dexter, Lincoln, and Ypsilanti school districts. The grant period is from December 2024 – September 2025. We are requesting approval to accept these awarded funds.

The OST grant is designed to provide students with opportunities beyond the traditional school day. Programs funded by this grant will incorporate core academic subjects, including math, reading, and science, aiming to reinforce students' learning and support their academic success. This funding allows our districts to either bolster existing services or create new opportunities for students who may benefit from additional educational engagement outside regular school hours.

By accepting this grant, the Board supports initiatives that are instrumental in supplementing students' educational experiences, helping to close learning gaps and foster academic growth. We are excited about the positive impact these programs will have on our students' lives and look forward to implementing this grant in a way that best serves our community.



# Washtenaw ISD

A REGIONAL EDUCATIONAL SERVICE AGENCY

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TO: Naomi Norman, Superintendent and the WISD Board of Education

FROM: DarNesha Green, LMSW-C, Mental Health Clinical Supervisor

CC: Holly Heaviland, Ed.D., Executive Director, Community & School Partnerships

DATE: November 27, 2024

RE: Innovations Institute, University of Connecticut, School of Social Work, Workforce Development

The administration recommends that the WISD Board of Education authorize the approval of the attached contact with Innovations Institute, University of Connecticut, School of Social Work for a cost not to exceed \$260,000.00 per year. The contractor will provide wraparound training to social workers, practitioners, and other school support staff within the WISD, local districts, and community partners. Wraparound training is an allowable service for the Caring for Students, general education Medicaid program, and a highly desired family support process to provide intensive case management services for some of our highest-need families.

Wraparound is a team-based, collaborative process designed to provide holistic, individualized care for students with complex needs. It emphasizes family and student voice, leveraging natural supports and professional services to create a coordinated plan that addresses the unique challenges each student faces. Currently, our local Washtenaw County Community Mental Health agency is one of the few providers, and this program expansion is greatly needed. We will align our work in this area with our WC CMH and other key community partners.

This contract will provide WISD coaching, certification, and capacity building, as well as facilitation for the Advanced Wraparound Practitioner Coaches Certification process to build our local capacity by providing Local Coach Certifications with the background knowledge, skills, and practical experience to provide wraparound training and technical assistance internally to Washtenaw Intermediate School District staff and the broader system of care community on the wraparound process. This training will also equip Local Coach/Supervisor Candidates (LCCs) to lead Wraparound care teams, ensuring seamless coordination across general and special education for mental, behavioral and academic support. By focusing on advanced coaching, technical assistance, and the development of sustainable systems, the program strengthens MTSS frameworks, enabling schools to support Tier 3 students more effectively. Lastly, the contractor will provide implementation support around Continuous Quality Improvement Processes.

The contract dates are January 1, 2025, through December 31, 2026. The total of this contract is \$560,000.00, with a total of \$260,000.00 per year. Funding for this contract comes from braided funding from our CMH Millage and C4S Medicaid funding.



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
CONTRACTED SERVICES AGREEMENT - COMPANY**

This agreement is made this 4th day of November, 2024, by and between Washtenaw Intermediate School District, hereinafter referred to as WISD or District, and Innovations Institute, University of Connecticut School of Social Work, on behalf of the National Wraparound Implementation Center, hereinafter referred to as Contractor.

It is the intention of the parties hereto to enter into an Agreement defining the nature and extent of the duties to be performed by the Contractor, the place where the services are to be performed and the time limitation on the performance of the duties.

**SECTION I – SCOPE OF SERVICES**

Now, therefore, in consideration of payment to the Contractor of the sums specified in Section II, the Contractor does hereby agree as follows:

1. The Contractor shall commence performance of the duties in Section I, Number 2 no earlier than January 1, 2025. Once this contract is implemented, the ending date for providing services shall be December 31, 2026.
2. The Contractor agrees to perform the following duties and any necessary tasks incident to full performance of the described duties:

**Duty 1: Workforce Development – Training.** Provide Wraparound training to Wraparound Agency (WA) and the organizations’ identified Local Coach Candidates (LCCs) not to exceed 17 days of training in a two-year period.

A. The Contractor will assist identified LCCs and staff in developing an advanced understanding of Wraparound principles and implementation to include providing to Washtenaw Intermediate School District staff on the following topic areas with the following trainings:

- a) Introduction to Wraparound (3-day) (To be held 2 times)
- b) Engagement in the Wraparound Process (1-day) (To be held 2 times)
- c) Intermediate Wraparound Practice—Improving Wraparound Practice (2-days) (To be held 2 times for WA Staff)
- d) Advancing Wraparound Practice—Supervision and Managing to Quality (2-days) (To be held 2 times for WA LCCs and other WA supervisors, managers and administrators)
- e) Local Coach/Supervisor Orientation training (to be held 1 time for WA LCCs).

B. The Contractor will provide access to national virtual Wraparound trainings.

C. The Contractor will provide TA support to WA LCCs virtually (using e- mail, conference calls, video conferencing, and webinars) on advanced Wraparound practice.

D. The Contractor will provide support to LCCs on training, and evaluation methods for the Wraparound process to ensure fidelity to the model and quality practice for families.

**Duty 2: Workforce Development – Coaching, Certification, and Capacity Building.**  
Facilitate the Advanced Wraparound Practitioner Coaches Certification process to build local capacity by providing LCCs with the background knowledge, skills, and practical experience to provide Wraparound training and technical assistance internally to Washtenaw Intermediate School District staff and the broader system of care community on the Wraparound process.

- A. The Contractor will provide coaching to up to 4 LCCs identified by Washtenaw Intermediate School District on the Wraparound process, effective coaching and training techniques, effective use of Wraparound Practice Improvement Tools (WPITs) and other topics as needed.
  
- B. The Contractor will support up to 4 Washtenaw Intermediate School District LCCs in NWIC's Coaching Certification Process, and upon successful completion, the Contractor will certify them as NWIC Coaches and/or Supervisors in Wraparound.
  - a. The contractor will provide coaching sessions each month for no more than 20 sessions over the course of each 12-month period and will not exceed 40 sessions within the two-year contract period.
    - a) Recordings of sessions will be uploaded by LCCs along with documents and any other supporting information for review and consultation with the expert coach.
    - b) Coaching sessions are utilized to assess the development of the local coaching candidates over the course of the year and feedback will be provided.
  
- C. Upon completion of the coaching certification, the Contractor will be able to certify that the Washtenaw Intermediate School District trainers/coaches:
  - a. Can explain the Wraparound process to support teams and communities to effectively implement high fidelity Wraparound and ensure quality practice with families.
    - a. Have developed an advanced understanding of Wraparound principles and implementation to include the ability to provide in-state training on basic Wraparound topics to wraparound agency and family support organization staff, stakeholders, providers, and families.
    - b. Provide support to local teams on advanced wraparound practitioner topics.

Use effective coaching, training, and evaluation methods of the Wraparound process, ensuring fidelity to the model and quality practice with families.

**Duty 3: Evaluation and CQI-** Provide implementation support around Continuous Quality Improvement Processes

- A. Collection of data on the quality and impact of training and TA provided by NWIC using the Impact of Training and Technical Assistance (IOTTA) and COMET surveys.
  
- B. Reports on the quality and impact of staff training and coaching, using data from IOTTA.
  - a) Consultation on developing an internal quality assurance (QA) plan, including guidelines for provider agencies and county officials around expectations and information use.
  - b) Licensing for the selected Wraparound fidelity tool (i.e., WFI-EZ or DART) for no more than 200 youth/families per year.

Technical assistance to organizational level leadership at Washtenaw Intermediate School District on identification of system and youth outcomes and relevant administrative data sources to support evaluation of system and youth outcomes.

- 3. The Contractor shall provide, at the request of WISD, periodic progress reports detailing the tasks accomplished and the tasks remaining to be accomplished to complete full performance of the



Contractor's duties as described.

4. Prior to any work being completed on WISD grounds, individuals working for the Contractor **may be required** to undergo a criminal background check by having fingerprints scanned electronically and submitted to the Michigan State Police. A list of all such employees must be provided to WISD by the Contractor as **Attachment A**. The Contractor will be responsible for payment of the fingerprinting service. (The proper forms must be obtained by the HR Department. Specific written exemption of the fingerprint requirement must be provided by the WISD Executive Director of Human Resources and Legal Services, in compliance with School Safety Legislation and WISD Board Policy).
5. The Contractor must also comply with Public Act 131 of 2005, which details the procedure to follow if the Contractor, or any individuals working on behalf of the Contractor, has/have been charged with a crime listed under Section 1535a (1) of the Michigan School Code, or a violation of a substantially similar law of another state, a political subdivision of this state or another state, or of the United States.

## **SECTION II -COMPENSATION**

WISD does hereby agree as follows:

1. The maximum consideration for the Contractor's services as described in Section I shall be \$560,000.00 including all related expenses, including travel expenses outlined in Section III.
2. The above consideration for the Contractor's services is based on the time reasonably expended by the Contractor to complete the tasks herein above described in Section I and is based on a rate of \$280,000.00 per contract year of time expended.
3. The Contractor shall submit an invoice describing the services, including dates and hours of work, for part payment of the contract price not more frequently than once per month. The contractor shall submit an invoice requesting payment no more than thirty (30) days after the work has been performed. Invoices submitted after this date may not be paid.
4. The Contract is retained by WISD only for the purposes and to the extent sent forth in this Agreement, and the Contractor's relationship to WISD shall, during the life of this Agreement, be that of an independent contractor. As such, WISD agrees that the Contractor shall be free to dispose of such portion of his/her entire time, energy, and skill during regular business hours that s/he is not obligated to devote to WISD in such manner as the Contractor sees fit. The Contractor shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions by WISD pertaining to or in the connection with any fringe, pension, bonus or similar benefits for the WISD's regular employees. WISD will not withhold or pay any sums, state, federal or local taxes, FICA, Michigan School Employees Retirement, MESIC insurance, or worker's compensation insurance, unless required by law. The Contractor agrees to hold WISD harmless for the payment of such sum, interest, penalties or costs in the collection of same. Nothing in this agreement shall be construed to interfere with or otherwise affect rendering of services by the Contractor in accordance with its professional judgment.
5. The contractor has not been debarred, excluded or disqualified<sup>1</sup> under the non-procurement common rule, or otherwise declared ineligible from receiving Federal funds, contracts, certain subcontracts, and certain Federal assistance/benefits.
6. WISD acknowledges that the Contractor has no responsibility for the supervision of any WISD personnel in

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<sup>1</sup> Verified via the government System for Award Management (SAM) website; <https://www.sam.gov/portal/SAM/#1>

carrying out his/her contractual functions, and any recommendations made by the Contractor (other than in treating patients whom s/he has examined,) will require independent judgment of WISD prior to being effectuated.

7. WISD agrees that the Contractor shall have access to WISD premises at such time as is necessary for the Contractor to perform the above described tasks. However, WISD may require at least a one week's prior notice relating to the use of certain facilities.
8. In compliance with federal requirements, payments shall be made to a vendor on a reimbursement basis for services delivered; not as a prepayment.
9. WISD agrees to promptly pay the invoices submitted by the Contractor upon verification of the rendering of the services and within 30 calendar days from receipt in the WISD's Business Office.
10. WISD agrees to report to the Internal Revenue Service all amounts paid or reimbursed for services of the Agreement in conjunction with the legal requirements.

### **SECTION III – OTHER CONSIDERATIONS**

1. All expenses for travel and mileage as a result of rendering the services identified in Section I are the responsibility of the Contractor. However, WISD may ask the Contractor to incur travel expenses not foreseen prior to the execution of this contract. If this occurs, WISD pre-approved travel costs associated with this Contract will be paid by WISD at a rate to be determined by WISD. Such travel expenses must be submitted under the guidelines established by WISD, including expense submission dates and inclusion of detailed receipts.
2. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties at any time during the life of this Agreement.
3. The WISD shall retain ownership interest in any of the following three (3) circumstances:
  - i. The WISD expressly directs the Contractor to create a specified work (electronic or otherwise) or the work is a specific requirement of the contract;
  - ii. Any documents (electronic or otherwise) created and or developed by the Contractor while under contract with the WISD; or
  - iii. The Contractor voluntarily transfers the copyright, in whole or in part to the WISD in the form of a written document signed by said Contractor.
4. The work done by the Contractor shall be to the entire satisfaction of WISD. Should the Contractor unsatisfactorily perform the duties, WISD may cancel the Agreement and the Contractor shall have no claim for any of the balance of the contract price remaining to be paid at date of termination other than amounts related to services provided prior to termination.
5. Either party may terminate this Agreement by giving the other 30 days advance written notice.
6. WISD may change the duties of the Contractor as above described, but such change shall not be a substantial alternation of the Contractor's duties, nor can such change be made without the input of the Contractor.

### **SECTION IV – INSURANCE COVERAGE**

In the event that the Contractor uses motor vehicles in the course of performing the services above described, the Contractor shall provide to WISD proof of public liability insurance and property damage insurance in such sums as shall be deemed appropriate by WISD.



TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Tanner Rowe, Director of Operations

DATE: January 7, 2025

SUBJECT: Lease Recommendation – 4870 Clark Rd

The administration recommends that the WISD Board of Education authorize the administration to execute the lease agreement with MMB-RE LLC for two (2) suites located at 4870 Clark Rd. with rent totaling \$565,080 for the five-year term.

The Bridge Team, which provides mental health services to students in Washtenaw County, is outgrowing the available space at the Teaching and Learning Center (TLC) and is in need of their own space. The recommended space identified at 4870 Clark Rd. consists of two (2) suites, suite numbers 4 and 5, for a combined total of 4,848 rentable square feet. The space will adequately fit their team of 18 as well as provide additional space for WISD employees to have a drop in space located on the east side of the county.

In addition to workspace, there will be a large conference room that will be available to all WISD staff. This will provide conference space on the east side of the county to meet with families, other staff, and outside presenters.

The space at 4870 Clark Rd is currently undergoing a complete building renovation. Our lease rate of \$22/sf will include all construction costs for the landlord to complete the build out of these 2 spaces to our design/ specifications. This will allow us to tailor the space layout and design to fit our needs. The lease rate also includes care of the common areas, snow plowing, and landscape maintenance. WISD will be responsible for janitorial services in our suites as well as a shared utility rate of \$2.50 per rentable square foot.

Funding for this space shall be provided by the Caring 4 Students medicaid reimbursement for mental health services rendered by the Bridge Team and well as special education fund dollars. At the end of the five-year lease, WISD will have an option to renew at which time a consideration will be made.

**LEASE AGREEMENT  
(PROFESSIONAL OFFICE)**

**Between**

MMB-RE, L.L.C., a Michigan limited liability company (“Landlord”), whose address is 40240 Fairway Road III, Northville, Michigan 48167,

**And**

Washtenaw Intermediate School Districts, hereinafter referred to as (“Tenant”) whose address is 1819 South Wagner Road, PO Box 1406, Ann Arbor, MI 48106.

**Property:**

**Suites 4&5  
Barron Professional Building  
4870 Clark Road, Ypsilanti, MI 48197**

**Date: January , 2025**

**LEASE AGREEMENT  
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# LEASE AGREEMENT

THIS LEASE is made and entered into this \_\_\_ day of January, 2025 by and between MMB-RE, L.L.C., a Michigan limited liability company (“Landlord”), whose address is 40240 Fairway Road III, Northville, Michigan 48167 and Washtenaw Intermediate School Districts hereinafter referred as (“Tenant”) whose address is 1819 South Wagner Road, PO Box 1406, Ann Arbor, MI 48106

## WITNESSETH:

In consideration of the agreements of the parties as herein contained, Landlord and Tenant agree as follows:

### 1. LEASED PREMISES

Landlord, in consideration of the rents to be paid and the covenants and agreements to be performed by Tenant, does hereby lease unto Tenant **Suite Nos. 4 & 5** (referred to herein as the “Leased Premises”) of the Building commonly known as the Barron Professional Building, consisting of approximately **4,838 rentable square feet** of leasable space (the “Building”) located at 4870 Clark Rd., Ypsilanti Michigan 48197. The Leased Premises shall consist of **approximately 4,094 usable square feet and 4,838 rentable square feet** of space on the second floor level of the Building, such Leased Premises being shown on the floor plans attached hereto as **Exhibit A and Exhibit A-1 (Landlord’s Work)**. The land upon which the Building is located, and all driveways, entrances and other improvements thereon are referred to herein as the “Property”.

In addition to the Leased Premises, Landlord shall permit Tenant to have the non-exclusive use in common with other Tenants in the Building of those areas and facilities in the Building that are designated from time to time by the Landlord for the general use and convenience of Tenants, including but not limited to parking areas (the “Common Areas”). Landlord shall have the right, without the same constituting an actual or constructive eviction and without entitling Tenant to any abatement of rent to: (a) temporarily close the Common Areas to perform maintenance or for any other reason deemed sufficient for Landlord; (b) change the size, shape, location and extent of improvements on the Common Areas; and (c) eliminate or add any improvements to the Common Areas provide, however, that any changes to the common areas as permitted in subparagraphs (b) and (c) shall not adversely affect access to, or utilization of, the Leased Premises by the Tenant. Tenant’s use of the Common Areas shall be in accordance with the reasonable rules and Regulations promulgated by Landlord from time to time pursuant to the provisions of Paragraph 8.

### 2. TERM

The term of this Lease shall be **Five Years**, with a target commencement date of **August 1, 2025** (the “rent Commencement Date”) and shall terminate **60 months thereafter, estimated to be July 31, 2030** (the “Expiration Date”), subject however to extension option (“Option”) provided below in this Article 2. Tenant may have Occupancy on the Commencement Date immediately upon, full execution of this lease, payment of first month’s rent and security deposit

(ref. Article 40), submission to Landlord of proof of insurance as provided in Article 14, and upon completion of Landlord's Work.

Tenant shall have the option ("Option") to extend this Lease, under the same terms and conditions, except as provided below in Article 3, for one (1) additional **five (5) year** period, provided Tenant is not and has not been in default under the terms of this Lease, **at a rental rate increasing 3% annually**. To exercise this Option, Tenant shall provide Landlord written notice of Tenant's intent not less than six (6) months prior to the expiration of the initial term. If Tenant does not timely and properly exercise this Option, the Option shall automatically terminate.

### **3. RENT**

Tenant shall, during the term of this Lease and any extensions, pay to Landlord, at such place as Landlord shall designate in writing from time to time, and without demand, offset or deduction,

**Months 1-12:** monthly rent in the amount of \$8,870.00 calculated at the rate of \$22.00 per rentable square foot per year, for the period from August 1, 2025 through July 31, 2026.

**Months 13-24:** monthly rent in the amount of \$9,136.00 calculated at the rate of \$22.66 per rentable square foot per year, for the period from August 1, 2026 through July 31, 2027.

**Months 25-36:** monthly rent in the amount of \$9,410.00 calculated at the rate of \$23.34 per rentable square foot per year, for the period from August 1, 2027 through July 31, 2028.

**Months 37-48:** monthly rent in the amount of \$9,692.00 calculated at the rate of \$24.04 per rentable square foot per year, for the period from August 1, 2028 through July 31, 2029.

**Months 49-60:** monthly rent in the amount of \$9,982.00 calculated at the rate of \$24.76 per rentable square foot per year, for the period from August 1, 2029 through July 31, 2030.

The Tenant will pay the Month 1 (\$8,870.00) rental installment plus security deposit upon lease execution.

Rent shall be paid in equal monthly installments on the first day of each month, in advance, commencing upon the Rent Commencement Date; provided, however, that if the Rent Commencement Date is not on the first day of the month, then the rental for the initial month shall be prorated on a daily basis.

Tenant also agrees to pay a "late fee" of five percent (5%) of the amount of any monthly installment of rent or other payment obligation of Tenant which is not paid in full within ten (10) days of its due date. The parties agree that this late charge represents a fair and reasonable estimate of the costs that Landlord will incur by reason of late payment by Tenant. Acceptance by Landlord of any late charge shall not constitute a waiver of Tenant's default with respect to



the overdue amount, or prevent Landlord from exercising any other rights and remedies available to it. Late charges are immediately due and payable.

Rent and all other amounts due to the Landlord under this Lease which are not paid within thirty (30) days of the date due shall bear interest at the rate of one and one-half percent (1-1/2%) per month (or at the highest rate permitted by law, whichever is less) from the date due until paid.

#### **4. PERSONAL PROPERTY**

Any personal property kept on the Leased Premised by Tenant shall be at Tenant's sole risk; provided, however, that except as hereinafter set forth, Landlord shall be liable to Tenant for any damage to the Tenant's personal property resulting from the negligence of Landlord, its agents or employees. Any insurance maintained by Tenant on it personal property shall contain a clause or endorsement under which the insurer waives all right of subrogation against Landlord, its agents or employees, with respect to losses payable under such policy, and Tenant waives all right of recovery which it might otherwise have against Landlord, its agents or employees, for any damage to its personal property which is covered by a policy of insurance, notwithstanding that such damage may result from the negligence or fault of Landlord, its agents or employees.

Tenant shall pay all taxes, assessments and charges of any kind which shall be levied, assessed or charged upon any personal property located in the Leased Premises during the term of the Lease.

#### **5. USE AND OCCUPANCY**

Tenant shall use and occupy the Leased Premises for professional office purposes, and for other business office purposes that are in keeping with the activity of other Tenants in the Building. Tenant shall not do, or permit to be done, any act or thing upon the Leased Premises that will increase the cost of casualty and liability insurance above the insurance cost normally associated with Tenant's principal activities as herein described. Tenant shall not use the Leased Premises or permit the Leased Premises to be used for the doing of any act or thing that constitutes a violation of any valid law, order or regulation of any governmental authority, nor shall Tenant in any manner deface or injure the Building or permit any objectionable noise or odor to be omitted, or permit anything to be done on the Leased Premises tending to crease a nuisance or to disturb other Tenants in the Building. Tenant will comply with all legal, health and police regulations regarding the Leased Premises, and will not in any way obstruct or interfere with the rights and comfort of other Tenants in the Building.

#### **6. CARE OF PREMISES**

Except as provided in paragraphs 8 and 9, Tenant shall keep the Leased Premises in good working order at all times, and shall also keep said Leased Premises in a sanitary and safe condition in accordance with the laws of the State of Michigan, and all proper officers of the governmental agencies having jurisdiction, at the sole cost and expense of Tenant, and Tenant

shall comply with all requirements of law, ordinance or otherwise, touching said Leased Premises. Tenant shall permit not waste, disturbance, or nuisance upon or damage or injury to the Leased Premises, utilities supplied thereto, or to other Tenants of the Building. At the expiration of the tenancy created hereunder, Tenant shall surrender the Leased Premises in as good condition and repair as they were at the time Tenant took possession, reasonable wear and tear, loss by first or other insured casualty excepted.

## 7. SERVICES

So long as Tenant is not in default hereunder, Landlord agrees to furnish and supply the following services at its expenses, except when rent is abated, and except for specialized or unusual usage of any such services, in which case the extra charge for specialized or unusual usage shall be paid by Tenant:

- a. Year-round heating, air conditioning and ventilation (maintaining a temperature of not less than 65 degrees nor more than 78 degrees) during regular business hours;
- b. Water and sewer services for the premises;
- c. Electrical service for lighting and other normal uses;
- d. Janitorial service for the common areas of the Building (Tenant will provide its own janitorial service for Tenant's suite), to be maintained in a first-class manner;
- e. Regular painting and decoration of all common areas of the Building. (Painting and decoration of interior portions of the Tenant's suite after initial Landlord's Work shall be Tenant's own responsibility); and
- f. Snow plowing and landscape maintenance.
- g. Tenant shall reimburse Landlord for gas, electric and water/sewer utilities in an amount equal to \$2.50 per rentable square foot, payable in equal monthly installments of \$1,008.00 for lease year one, along with regular monthly rent. This amount may be reasonably adjusted annually by Landlord based on its actual utility costs.

Landlord shall not be liable for any failure to provide any services specified herein by reason of accidents, strikes, or of any other cause beyond the reasonable control of the Landlord.

"Regular Business Hours" shall mean the hours between 8:00 a.m. and 6:00 p.m. (or in the case of Saturday, 8:00 a.m. and 2:00 p.m.) of days other than Sundays and holidays. Tenant shall have access to the premises and shall be permitted to see patients at his/her discretion on Saturdays, Sundays, and holidays.

## **8. REPAIRS**

Landlord shall maintain the Building and Common Areas in a first-class manner and shall make all necessary repairs and replacements to the Building in which the Leased Premises are located, to heating, air conditioning and electrical systems located therein, and to the Common Areas. The Landlord shall also make all repairs to the Leased Premises which are structural in nature including the roof, outer walls, parking lot; provided, however, that Tenant make all repairs and replacements arising from its act, neglect or default and that of its agents, servants and employees. The Landlord shall further be responsible for the repair and maintenance of the electrical, plumbing, HVAC systems and sprinkler systems which are located within the Leased Premises or which exclusively service the Leased Premises, and the sewer lines to the point where the main sewer line connects with the line servicing the Tenant's Leased Premises (it being the intent that Tenant shall be responsible for all clogging and stopping of sewer lines attributable to Tenant's use of the Leased Premises).

Except as provided above, the Tenant shall be responsible for all maintenance and repair of the interior of the Leased Premises (including lightbulb replacements), and all doors and windows. Any repairs or replacements shall be made with materials of like quality. Should the Tenant fail to make any required repair or replacement as herein provided within thirty (30) days (or such shorter interval as may be reasonably specified by the Landlord), after notice by the Landlord of the need therefore, Landlord may, at its option, in addition to all of the remedies otherwise set forth herein, cause such repairs or replacements to be made, which cost, together with ten percent (10%) of the amount of such cost to compensate Landlord for its efforts, shall be immediately due and payable. Any amounts due and payable to Landlord pursuant to this paragraph shall bear interest at the rate of eighteen percent (18%) per annum, or the highest rate permitted by law, whichever is less, until paid.

In the event that the Landlord shall deem it necessary, or be required by any governmental authority to repair, alter, remove, reconstruct or improve any part of the Leased Premises or of the Building in which the Leased Premises are located (unless the same result from Tenant's act, neglect, default or mode of operation, in which event Tenant shall make all such repairs, alternations and improvements), then the same shall be made by Landlord with reasonable dispatch.

## **9. PROJECTIONS AND ATTACHMENTS**

Tenant shall not attach or hang any curtains, blinds, shades, screens, awnings, or other projections on the interior or exterior of any window of the Leased Premises or on the outside wall of the Building, Nor shall Tenant attach or exhibit any sign, display lettering or advertising matter of any kind on the exterior walls or corridors of the Building or on any window or door of the Leased Premises, without the Landlord's prior written consent (which consent shall not be unreasonably withheld, delayed or conditioned). Any curtain, blind, shade, screen, awning, or other projection of any sign display, lettering or advertising matter attached or exhibited in violation hereof may be removed by Landlord without liability for any damage arising therefrom, and Landlord shall have free access to the Leased Premises to do so.

## **10. SIGNS**

Tenant shall be permitted to have a space on the monument sign at the Clark Road entrance to the Building and on the Tenant's suite entry door, for the purpose of displaying Tenant's name. The design of the Tenant's signs shall conform with the Building standards, and shall be subject to the reasonable approval of Landlord. Tenant shall be responsible for the cost and installation of any approved sign. Landlord shall include Tenant in the lobby directory containing a separate list of all Building Tenants at the Landlord's expense.

## **11. PARKING SPACES**

Notwithstanding any other provisions of this Lease, Tenant's use and occupancy of the parking spaces leased hereunder shall be governed by the following covenants and conditions:

a. Tenant shall be entitled to its reasonable pro rata portion of parking spaces as its area of the Leased Premises bears to the entire area of the Building. The Tenant will at all times exert its best efforts to see that use of the parking spaces be limited to those persons who are in lawful attendance in the Building.

b. Landlord shall not be liable for any loss, theft, damage or destruction to any automobile or other vehicle left in the parking spaces, or to any property of any sort left within such automobile or other vehicle, unless such loss, theft, damage or destruction shall be due to the negligence of Landlord or Landlord's agents.

c. Tenant's access to and use of the parking spaces shall be governed by, and Tenant and Tenant's employees shall comply with any reasonable parking rules and regulations. Tenant shall have access to the parking spaces at all times during regular business hours, and at all other times reasonably necessary to accommodate Tenant's needs; provided that Landlord may restrict such access temporarily for repairs or other causes beyond Landlord's control.

## **12. ALTERATIONS**

Tenant agrees that the Leased Premises shall not be altered, improved, or changed without the advance written consent of Landlord, which consent shall not be unreasonably withheld, delayed or conditioned, and that unless otherwise provided by written agreement, all alterations, improvements, and changes which may be desired by the Tenant and so consented to by the Landlord, shall be done at the cost of Tenant. All alterations, additions and improvements made in and to the Leased Premises, except furniture and equipment put in at the expense of the Tenant and removable without defacing or injuring the Building or Leased Premises, shall, unless otherwise provided by written agreement, be the property of the Landlord, and remain upon and be surrendered with the Leased Premises; provided, however, the Landlord may designate by written notice to Tenant, at the time Landlord approves a proposed alteration or addition by Tenant, those alterations, additions and improvements which shall be removed by Tenant at the expiration or termination of the Lease and Tenant shall promptly remove the same and repair any damage to the Leased Premises caused by such removal. All damages or injury

done to the Leased Premises by the Tenant, or by any person who may in or upon the Leased Premises with the consent, invitation or license of the Tenant, shall be paid for by the Tenant.

To the extent that Tenant makes any improvements or alterations to the Leased Premises beyond the Landlord's Work:

- a. Tenant shall be responsible for obtaining all required permits, and for complying with any requirements which must be met in order to obtain a certificate of occupancy (if a certificate of occupancy is required).
- b. Tenant agrees to indemnify and hold Landlord harmless from any claims, and will keep the Leased Premises free of any liens, arising out of any alterations, additions or improvements made by Tenant; and,
- c. Tenant shall perform all such improvements and/or alterations so as to minimize disruption to other Tenants in the Building.

Tenant shall, at all times, keep the Leased Premises free from any and all liens arising out of any work performed, materials furnished, or obligations incurred, by or on behalf of Tenant. If any mechanics or other lien is placed on all or any part of the Leased Premises by reason of any work performed for, materials furnished to, or obligations incurred by Tenant, or claimed to have been performed for, furnished to, or incurred by Tenant, and if Tenant fails to remove such mechanics lien or other lien of record within thirty (30) days after the filing thereof, then Tenant shall be in default under this Lease, and Landlord may, but shall not be required or expected to remove such mechanics lien or other lien of record by bond, by payment of other means, and the full cost thereof shall be paid to Landlord by Tenant immediately upon demand and shall constitute additional rent hereunder.

### **13. ASSIGNMENT AND SUBLETTING**

Tenant covenants not to assign or transfer this Lease or hypothecate or mortgage the same or sublet the Leased Premises or any part thereof or use or permit them to be used for any purpose other than above mentioned, without the prior written consent of Landlord, which consent shall not be unreasonably withheld, delayed or conditioned. Consent by Landlord to one or more assignment of this Lease or to one or more subletting of said Leased Premises shall not be deemed to be a waiver of the requirement for consent of Landlord to any future assignments or subletting. In the event that Tenant, with or without the previous consent of Landlord, does assign or in any manner transfer this Lease or any interest therein, Tenant shall in no way be released from any of its obligations under this Lease.

In the event that Tenant desires to assign this Lease or sublease all or a portion of the Leased Premises, Tenant shall provide Landlord with an executed copy of the proposed sublease to assignment, showing all of the terms and conditions of said sublease or assignment. Landlord may condition its consent to the proposed assignment or sublease upon an adjustment in the rental provisions of paragraph 3 of this Lease which would provide for an increase in the rent to equal the fair market value of the Leased Premises as determined in the reasonable judgment of

Landlord. In the alternative, Landlord may elect, by written notice to Tenant within thirty (30) days from the date that the proposed sublease or assignment is presented to Landlord for its approval, to terminate this Lease as of the effective date of the proposed sublease or assignment, and in such event, neither party shall have any further right, duties or obligations under this Lease from and after the date of such termination.

If Landlord consents to such an assignment or subletting, Tenant shall deliver an original executed copy of the assignment or sublease and an executed assumption of the terms of this Lease by the assignee or subagent in a form reasonably satisfactory to Landlord prior to the assignees or subagent taking possession of the Leased Premises.

#### **14. INSURANCE AND INDEMNIFICATION**

Tenant shall indemnify the Landlord and Landlord's agents and save them harmless from and against any and all claims, liability and expense for and loss, damage or injury to any person or to the property of others resulting from Tenant's use and occupancy of the Leased Premises, from the negligence of Tenant or Tenant's employees or agents, and/or from Tenant's violation of any of the terms of this Lease. Tenant shall procure and keep in effect during the entire term hereof public liability and property damage insurance protecting Landlord, Landlord's mortgagee (if any) and Tenant in amounts reasonably satisfactory to Landlord, as follows:

Comprehensive liability property insurance on Premises during occupancy & the term of this Lease for benefit of Lessor for: bodily injury \$1,000,000, property damage \$2,000,000 & liability \$1,000,000, per occurrence damage \$2,000,000 aggregate. Lessor shall be named on policy & Tenant shall deliver evidence of this insurance to Lessor before access Premises. If not delivered, then Lessor may at this point get insurance & bill Tenant for it as additional rent due within 15 days. If Tenant makes any Leasehold improvements, then Tenant shall provide Lessor with proof of the contractor's worker compensation & liability insurance. If Tenant acts as his own general contractor, then Tenant shall have this insurance.

Tenant shall deliver policies of such insurance or certificates thereof to Landlord and upon renewals not less than thirty (30) days prior to the expiration of such coverage, and in the event Tenant shall fail to procure such insurance, Landlord may at its option procure the same for the account of Tenant, and the cost thereof shall be paid to Landlord immediately upon receipt by Tenant of bills therefore. All policies of insurance to be provided by Tenant hereunder shall be issued in the names of Landlord and Tenant for their mutual benefit and protection. All policies of insurance obtained by Tenant shall require advance written notice to Landlord at least thirty (30) days in advance of any cancellation.

Landlord shall indemnify the Tenant and Tenant's agents and save them harmless from and against any and all claims, liability and expenses for and loss, damage or injury to any person or to the property of others resulting from Landlord's control of the Common Areas, from the negligence of Landlord or Landlord's employees or agents, and/or from Landlord's violation of any of the terms of this Lease. Landlord shall, at its expense, insure the Building against loss or damage under a policy or policies of fire and extended coverage insurance. Such policy or policies shall contain appropriate clauses or endorsements under which the insurer waives all right of subrogation against Tenant, its agents, employees, invitees and licensees with respect to losses payable under such policy or policies. In addition, Landlord waives all right of recovery

it might otherwise have against Tenant, its agents, employees, invitees or licensees, for any loss or damage to the Building which is covered by said policy or policies, notwithstanding that such loss or damage may result from the negligence or fault of Tenant, its agents, employees, invitees or licensees. Landlord shall have the right to self-insure its obligations hereunder, but if it chooses to do so, the Tenant shall have the benefit of the foregoing waiver of subrogation provisions to the same extent as if Landlord had procured insurance through an insurance carrier as otherwise required hereunder.

## **15. DESTRUCTION OF LEASED PREMISES**

In the event the Building or the Leased Premises, or any material portion of said Building or Leased Premises shall be damaged by fire or other casualty during the term hereof so as to render the Leased Premises untenable, and such Leased Premises cannot be made Tenanted within one hundred eighty (180) days after such damage, this Lease may be terminated by Landlord or Tenant, at the election of either, by written notice thereof to the other party, but shall continue unless so terminated. Within thirty (30) days from the date the damage or destruction occurs, the Landlord shall make a reasonable determination as to whether such destruction or damage has caused said Building or Leased Premises to be untenable, or whether the same can be rendered Tenanted within one hundred eighty (180) days from the date of such occurrence and shall communicate such determination in writing to the Tenant. If, in the reasonable judgment of Landlord, such damage can be repaired within one hundred eighty (180) days after the date of such damage, Landlord shall promptly and diligently repair and restore the leased Premises to substantially the condition which the Lease Premises were in prior to such damage or destruction; provided, however, that Landlord's obligation to make repairs to the Leased Premises shall exclude restoration of Tenant's improvements, equipment, trade fixtures and personal property. During the period that Landlord is effecting repairs to the Leased Premises, payments of Annual Rent hereunder shall abate in such proportion as the part of said Leased Premises thus destroyed or rendered untenable bears to the total number of square feet of floor areas in the Leased Premises, while such repairs are being made. If said Leased Premises be so slightly damaged by such fire or other casualty as not to be rendered untenable, Landlord shall make the required repairs with reasonable promptness and payment of rent shall be affected thereby.

In the event the Building in which the Leased Premises are located is destroyed or so substantially injured that the Landlord deems it inadvisable to rebuild or reconstruct the Building, the Landlord shall have the right to terminate this Lease upon written notice to Tenant, in which event any rent paid in advance of the date of such occurrence shall be refunded to Tenant and from thence forth this Lease shall terminate.

Landlord and Tenant do hereby release and discharge the other party and any officer, agent, employee or representative of such party of and from any liability whatsoever hereafter arising from loss, damage or injury caused by fire or other casualty which insurance (permitting waiver of liability and containing a waiver of subrogation) is carried by the injured party at the time of such loss, damage or injury to the extent of any recovery by the injured party under such insurance.

## **16. EMINENT DOMAIN**

If the whole or any substantial part of the Leased Premises, or the Building in which the Leased Premises are located shall be taken by or conveyed to any public authority under the power of eminent domain, then the term of this Lease shall cease with respect to the part so taken or conveyed on the date possession of that part shall be required for public use, and any rent paid in advance of such date shall be refunded to Tenant, and Landlord and Tenant shall each have the right to terminate this Lease upon written notice to the other, which notice shall be delivered within thirty (30) days following the date notice is received of such taking. IN the event that neither party hereof shall terminate this Lease, Landlord shall make all necessary repairs to the Leased Premises and the Building in which they are located to render and restore the same to a complete architectural unit and Tenant shall continue in possession of the portion of the Leased Premises not taken under the power of eminent domain, under the same terms and conditions as are herein provided, except that the rent reserved herein shall be reduced in direct proportion to the amount of the Leased Premises so taken. All damages awarded for such taking or conveyance shall belong to and be the property of Landlord, whether such damages be awarded as compensation for diminution in value of the leasehold or to the fee of the Leased Premises; provided, however, Landlord shall not be entitled to any portion of any separate award or payment made to Tenant for removal and reinstallation of fixtures, loss of business or moving expense.

## **17. RULES AND REGULATIONS**

Landlord reserves the right to adopt from time to time such reasonable rules and regulations for the operation of the Building and with respect to the activities of all persons thereon as are customary for Buildings of this character and are not inconsistent with the provisions of this Lease. Written notice of any such rules and regulations shall be given by Landlord to Tenant. Tenant and its agents, employees, invitees and licensee shall comply with all such rules and regulations.

## **18. QUIET ENJOYMENT**

Upon payment of Tenant of the rents and other charges due hereunder and upon the observances and performance of all covenants, terms and conditions on Tenant's part to be observed and performed, Tenant shall peaceably and quietly hold and enjoy the Leased Premises for the terms hereby demised without hindrance or interruption by Landlord of any other person or persons lawfully or equitably claiming by, through or under the Landlord, subject, nevertheless, to the terms and conditions of this lease.

## **19. SUBORDINATION**

This Lease shall be subject and subordinate at all times, to the lien of any mortgage now or hereafter placed on the Leased Premises, and to all advances made to hereafter to be made upon the security thereof; provided, however, that so long as Tenant faithfully meets its obligations imposed by this Lease, including the payment of rent to such parties as may legally be entitled to receive the same, then this Lease shall continue in full force and effect and



Tenant's occupancy shall not be affected or impaired as a result of the subordination of this Lease to any mortgage and/or any resulting foreclosure of such mortgage, or any deed given in lieu of foreclosure of such mortgage. At the request of Landlord, Tenant will execute and deliver such further instrument or instruments subordinating this lease to the lien of any such mortgage or mortgages as shall be desired by any existing mortgagee or proposed mortgagee; provided that Tenant receives from such mortgagee or proposed mortgagee a written affirmation and acknowledgment of the non-disturbance rights of the Tenant under this paragraph. In the event that Landlord's interest in the Leased Premises shall be mortgaged and transferred by foreclosure of such mortgage or deed in lieu thereof, Landlord's interest shall not be merged with the fee so as to release the Tenant hereunder and in the event of any such merger by operation of law, this lease shall not terminate and Tenant shall attach to such owner.

## **20. LOSS AND DAMAGE**

Landlord shall not be responsible or liable to Tenant for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises or any part of the premises adjacent to or connected with the Leased Premises or any part of the Building of which the Leased Premises are a part or for any loss or damage resulting to Tenant or its property from bursting, stoppage or leaking of water, gas, sewer or steam pipes for any damage or loss of property within the Leased Premises from any cause whatsoever.

## **21. ACCESS BY LANDLORD**

Landlord or Landlord's agent shall have the right to enter the Leased Premises at all reasonable times during Regular Business Hours, and upon reasonable notice to Tenant, to examine the same, and to show them to prospective purchasers or mortgagees of the Leased Premises, and to make such repairs, alterations, improvements or additions as Landlord may reasonably deem necessary; provided, however, Landlord and Landlord's agents shall not materially adversely effect access to, or utilization of, the Leased Premises by the Tenant.

## **22. NON-WAIVER**

Waiver of any one breach of the covenants or conditions of this Lease or the nonperformance of the same for any particular time shall not be construed as a waiver of any succeeding breaches of same or another covenant or condition hereof, and the consent or approval by Landlord to or of any act by Tenant required Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent or approval to or of any subsequent similar act by Tenant.

## **23. BANKRUPTCY**

In the event the estate created hereby shall be taken in execution or by other process of law, or if Tenant shall be adjudicated insolvent or bankrupt pursuant to the provisions of any state or federal insolvency or bankruptcy law, or if a receiver or trustee of all or substantially all of the property of Tenant shall be appointed by reason of Tenant's insolvency or inability to pay

its debts, or if any assignment shall be made of all or substantially all of Tenant's property for the benefit of creditors, then and in any of such events, Landlord may terminate this lease by written notice to Tenant; provided, however, if the order of court creating any of such disabilities shall not be final by reason of pendency of such proceedings, or appeal from such order, then Landlord shall not have the right to terminate this Lease so long as Tenant performs its obligations hereunder.

## **24. DEFAULT OF THE TENANT**

In the event of any failure of Tenant to pay any rental or other charges due hereunder within ten (10) days after Landlord's notice that the same are past-due, or any failure to perform any other of the terms, conditions or covenants of this Lease to be observed or performed by Tenant for more than thirty (30) days after written notice of such default shall have been mailed to Tenant, or if Tenant shall abandon said Leased Premises, or permit this Lease to be taken under any writ of execution, then the Landlord, besides other rights or remedies it may have, shall have the right to declare this Lease terminated and/or shall have the immediate right of re-entry and may remove all persons and property from the Leased Premises and such property may be removed or stored in a public warehouse or elsewhere at the cost of, and for the account of, Tenant without evidence of notice or resort to legal process and without being deemed guilty of trespass, or becoming liable for any loss or damage which may be occasioned thereby, except if resulting from the negligence or intentional misconduct of Landlord or Landlord's agents.

Should Landlord elect to re-enter or take possession pursuant to legal proceedings or any notice provided for by Landlord, Landlord may either terminate this Lease or from time to time, without terminating this lease, re-let the Leased Premises or any part thereof on such terms and conditions as Landlord shall in its reasonable discretion deem advisable. The avails of such re-letting shall be applied; first, to the payment of any indebtedness of Tenant to Landlord other than rent due hereunder; second, to the payment of any reasonable costs of such re-lettings, including the cost of any brokerage fees and reasonable alterations and repairs to the Leased Premises; third, to the payment of rent due and unpaid hereunder; and the residue, if any, shall be held by Landlord and Applied in payment of future rent as the same may become due and payable hereunder. Should the avails of such re-letting during any month be less than the monthly rent reserved hereunder, then Tenant shall, during each such month, pay such deficiency to Landlord.

All rights and remedies of Landlord hereunder shall be cumulative and none shall be exclusive of any other rights and remedies allowed by law.

## **25. SURRENDER**

On the last day of the term of this Lease or on the sooner termination thereof, Tenant shall peaceably surrender the Leased Premises in good condition and repair, less normal wear and tear. On or before the last day of the term of this Lease or the sooner termination thereof, Tenant shall, at its expense, remove all of its office furnishings, equipment, supplies and other personality consistent with paragraph 7 hereof. Tenant shall promptly, upon surrender, deliver all keys from the Leased Premises to Landlord at the place then fixed for payment of rent.

**26. HOLDING OVER**

It is hereby agreed that in the event of Tenant holding over after the termination date of this lease thereafter the tenancy shall be from month to month (subject to all conditions and terms of this Lease), and for no longer period, and Tenant shall pay therefore a rental equal to one and one-quarter (1.25) of the highest rate at any time payable under the terms of this Lease, and Tenant shall further indemnify and hold Landlord harmless from all damages resulting from Tenant's failure to surrender the Leased Premises, including, without limitation, claims made by a succeeding Tenant resulting from Tenant's failure to surrender the Leased Premises.

**27. ATTORNEY'S FEES AND EXPENSES**

In the event that either Landlord or Tenant resorts to judicial proceedings to enforce any right under this Lease, or to obtain relief for any breach of any covenant hereof, the party ultimately prevailing in such proceeding shall be entitled to recover from the defaulting party the costs of such proceedings, including reasonable attorney's fees and expenses.

**28. LIABILITY OF THE LANDLORD**

If Landlord shall fail to perform any covenant, term or condition of this Lease upon Landlord's part to be performed, and if as a consequence of such default Tenant shall recover a money judgment against Landlord, such judgment shall be satisfied only out of the proceeds of sale received upon execution of such judgment and levied thereon against the right, title and interest of Landlord in the Building and property of which the Leased Premises are a part and out of rents or other income from such property receivable by Landlord, and neither Landlord nor any of the partners comprising the partnership which is the Landlord herein shall be liable for any deficiency.

**29. ATTORNMENT**

In the event any proceedings are brought for the foreclosure of or in the event of exercise of the power of sale under any mortgage made by Landlord covering the Leased Premises, Tenant shall, at the option and request of Purchaser, attorn to the Purchaser upon any such foreclosure of sale and recognize such Purchaser as the Landlord under this Lease.

**30. STATUS STATEMENT**

Tenant agrees within ten (10) days after request therefore by the Landlord to execute in recordable form and deliver to the Landlord a statement, in writing, certifying (a) that this Lease is in full force and effect, (b) the date of commencement of the term of this Lease, (c) that rent is paid currently without any offset or defense thereto, (d) the amount of rent, if any, paid in advance, and (e) that there are no uncured defaults by Landlord or stating those claimed by Tenant, provided that, in fact, such facts are accurate and ascertainable.

### **31. NOTICES**

Any notice, demand, request, or other instrument which may be or is required to be given under this Lease shall be sent either by United States Certified Mail, Return Receipt Requested, postage prepaid, or by overnight delivery service, (a) if to Landlord, at the address to which rental is to be paid as designated from time to time by the Landlord, or at such other address as Landlord may designate by written notice, and (b) if to Tenant, at the address of Tenant as set forth herein, or at such other address as Tenant shall designate by written notice.

The date of notice shall be the date on which such notice is deposited in a post office of the United States Postal Service or with such recognized overnight courier.

### **32. LAWS OF THE STATE OF MICHIGAN**

This Lease shall be governed by, and construed in accordance with, the laws of the State of Michigan. If any provision of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease shall not be affected thereby and each provision of the Lease shall be valid and enforceable to the fullest extent permitted by the laws.

### **33. TRANSFER OF THE LANDLORD'S INTEREST**

In the event of any transfer or transfers of the Landlord's interest in the Leased Premises, the transferor shall be automatically relieved of any and all obligations and liabilities on the part of Landlord accruing from and after the date of such transfer, provided that the transferee assumes all of the rights, duties and obligations of Landlord under this Lease accruing from and after the date of such transfer.

### **34. MEMORANDUM OF LEASE**

Neither party shall record this Lease or any of the exhibits or riders attached hereto, but at the request of either party, Landlord and Tenant shall enter into a "short form" Lease or Memorandum of Lease in recordable form which shall set forth the parties, the legal description of the land underlying the Building, a description of the Lease Premises, the commencement and expiration date of this Lease and any options and/or restrictions desired to be included by either party.

### **35. BROKER'S AND AGENT'S COMMISSION**

This Tenant hereby represents and warrants to the Landlord that it has not caused any broker, agent, finder or any party, other than Swisher Commercial, to be entitled to a fee or commission by reason of the execution of this Lease and the Tenant agrees to indemnify and hold the Landlord harmless from any claims demands or causes of action (including a reasonable attorney's fee) arising out of a breach of the foregoing representation and warranty

### **36. FORCE MAJEURE**

In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrections, war or other reasons of a like nature not the fault of, or under the control of, the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such acts shall be extended for a period equivalent to the period of such delay. The provisions of this paragraph shall in no way excuse Tenant from the prompt payment of rent or any other payments required under the terms of this lease.

### **37. HAZARDOUS MATERIALS**

Tenant warrants and agrees that it will not use, maintain, generate, store, trade, or dispose of any hazardous materials in, or on, the Lease Premises in violation of applicable governmental regulations. Tenant hereby indemnified Landlord from and against any loss, liability, claim or expense, including, without limitation, clean-up, engineering and attorney's fees and expenses that Landlord may incur by reason of any investigation or claims of any government agency or third party for any actions taken by Tenant, its agents, licensees, concessionaires, contractors or employees on the Leased Premises during the terms of this Lease. Tenant's indemnity of Landlord under this paragraph shall survive the cancellation or termination of this Lease.

For the purposes of this paragraph the term "Hazardous Materials" shall mean and toxic or hazardous waste or substance (including petroleum products which are resulted by applicable state or federal environmental laws or regulations.

### **38. LEASEHOLD IMPROVEMENTS**

Using building standard materials, the Landlord will make leasehold improvements as described on the attached Exhibit at the Landlord's expense. All other leasehold improvements will be at the Tenant's expense, including all furniture/fixtures, phone, internet, data and security improvements.

### **39. Right of Refusal**

As long as the Tenant is not in default under this lease, limited to one year from the date of execution of this lease, the Tenant will have the Right of Refusal to rent suites 6 and/or 3 at 4870 Clark. If the Landlord receives a letter of intent to lease suites 6 and/or 3, the Landlord will notify the Tenant via email of the letter of intent. The Tenant will then have the right to sign a letter of intent to lease suites 6 and/or 3 within 10 days of such notice from the Landlord. The Tenant will then have 15 days to sign a lease agreement for suites 6 and/or 3. If the Tenant misses these deadlines, then the Landlord will have full rights to rent suites 6 and/or 3 to a third party.

### **39. ENTIRE AGREEMENT**

This Lease shall constitute the entire agreement of the parties hereto; all prior agreements between the parties, whether written or oral, are merged herein and shall be of no force and effect. This lease cannot be changed, modified, or discharged orally but only by an agreement in writing, signed by the party against whom enforcement of the change, modification or discharge is sought.

### **40. BINDING EFFECT**

This agreement shall inure to the benefit of and be binding upon the parties hereto, their respective heirs, administrators, executors, representatives, successors and permitted assigns.

### **41. SECURITY DEPOSIT**

On execution of this lease, Tenant shall deposit with Landlord the sum **None and 00/100 dollars (\$0.00)\_which shall be retained** by Landlord as security for the faithful performance by Tenant of all of the covenants, conditions, and agreements of this lease. If Tenant is in default, Landlord, at its sole discretion, may use this security deposit, or any portion of it, to cure the default or to compensate Landlord for any damage sustained by Landlord as a result of Tenant's default, but in no event shall the Landlord be obliged to so use this security deposit. Tenant shall immediately on demand pay to Landlord a sum equal to the portion of the security deposit expended or applied by Landlord as provided in this paragraph so as to maintain the security deposit in the sum initially deposited with Landlord. Landlord's right to the possession of the premises for the non-payment of rent or for any other reason shall not in any event be affected by reason of the fact that Landlord holds this security deposit. The said sum if not applied toward the payment of damages suffered by Landlord by reason of Tenant's breach of the covenants, conditions, and agreements of this lease shall be returned to Tenant within thirty (30) days of the expiration or termination of this lease, but in no event is the security deposit to be returned until Tenant has vacated the premises and delivered possession to Landlord, including the delivery to Landlord of all keys to the premises. Landlord may maintain the security deposit separate and apart from Landlord's general funds or may commingle the security deposit with Landlord's general or other funds. **THE SECURITY DEPOSIT IS NOT THE LAST MONTH'S RENT.**

**IN WITNESS WHEREOF**, Landlord and Tenant have executed this Lease as of the day and year first above written.

Witnesses:

\_\_\_\_\_

**LANDLORD:**

MMB-RE, L.L.C., a Michigan Limited Liability Company

By: \_\_\_\_\_  
Michael M. Bernitsas                      Date  
Its Member

**TENANT:**

Washtenaw Intermediate School Districts

\_\_\_\_\_

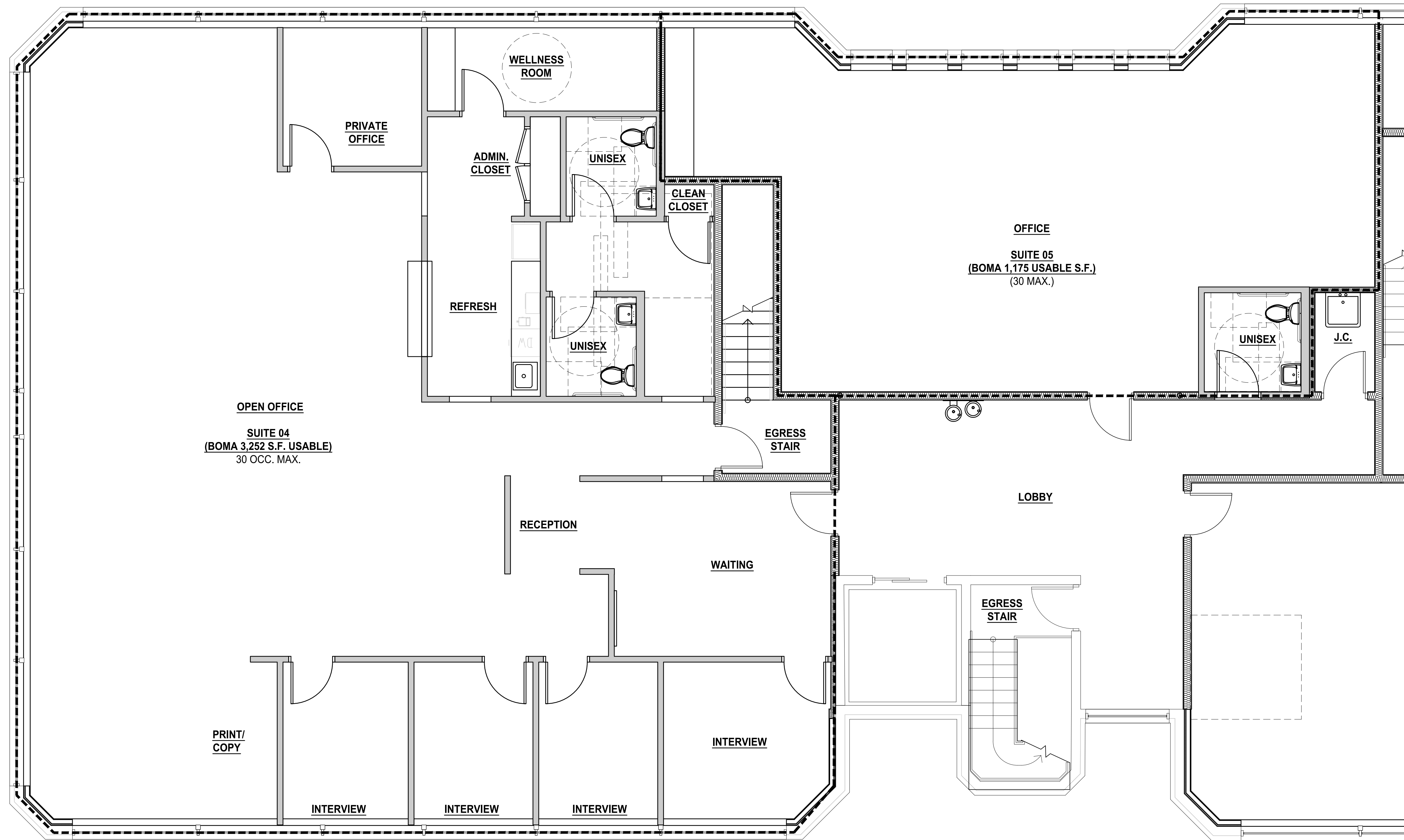
By: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ (title)      Date


**EXHIBIT A**

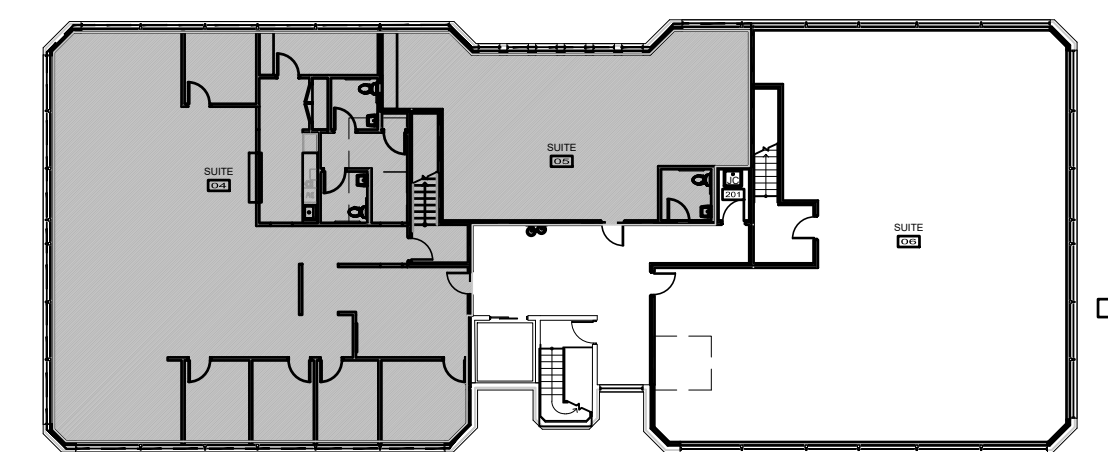
**EXHIBIT A: LANDLORD'S WORK**

**Landlord shall provide the Leased Premises to Tenant, at Landlord's expense, and as follows:**

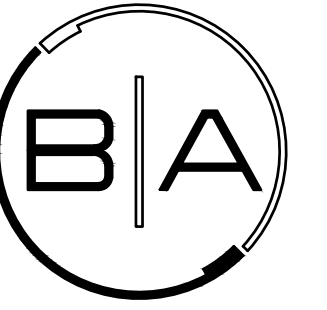





**SECOND LEVEL SUITE 04/05 ENLARGED TENANT PLAN**  
 SCALE: 1/4" = 1'-0"




**SECOND LEVEL KEY PLAN**  
 NO SCALE



**BOWERS + ASSOCIATES, INC.**  
 2400 SOUTH HURON PARKWAY  
 ANN ARBOR, MI 48104  
 P: 734.979.2400  
 WWW.BOWERSARCH.COM

CONSULTANT + NAME

PROJECT + INFORMATION  
**BARRON PROFESSIONAL  
 BUILDING (TENANT)**  
 4870 CLARK RD  
 YPSILANTI, MICHIGAN

PROJECT + NUMBER

24-401-01

ISSUE + DATE

19 JUNE 2024 OWN REV  
 13 DEC 2024 OWN REV

SHEET + TITLE

SECOND LEVEL  
 LEASE EXHIBIT

2440103A1xx.dwg

SHEET + NUMBER

LE-100

To: Naomi Norman, Superintendent; WISD Board of Education

From: Dr. Edward J. Manuszak II, Executive Director for Early Childhood

Date: January 14, 2025

RE: Approval of new GSRP 2024-2025 Contracts and Contract Amounts

Washtenaw ISD has received notification from the Michigan Department of Education (MDE) that we were awarded additional funding for 59 children Great Start Readiness Program (GSRP) slots for FY24-25 equaling \$649,000.

We respectfully request the Board of Education’s approval for the 2024-25 (October 1, 2024- September 30, 2025) GSRP contract amounts for our existing GSRP sub-recipients. The Board has already approved the template for the GSRP/PreK for All Contract on Aug. 27, 2024.

The distribution chart below highlights our new partners. I will be at the board meeting to answer any questions you may have.

<b>Program Name</b>	<b># of children</b>	<b># of classrooms</b>	<b>Award</b>
It’s a Small World Daycare LLC	17	1	\$187,000
Mother of Many Children	8	1	\$88,000
Green Apple	10	1	\$110,000
Play and Learn	8	1	\$88,000
Little Angels	16	1	\$176,000

To: Naomi Norman, Superintendent

From: Dr. Edward Manuszak, Executive Director for Early Childhood

Date: January 14, 2025

Subject: Approval of bathroom partitions for classroom bathrooms at Beatty ELC

We are seeking to officially approve the replacement of the classroom bathroom partitions for all classroom bathrooms at Beatty Early Learning Center. Many of these bathroom partitions are corroded and a safety hazard. Our Washtenaw Intermediate School District Director of Facilities, Mr. Tanner Rowe, secured one competitive bid. He tried to secure more, but there were no other bids secured as this is a very specialized project. I have attached the one bid to this memo. It was from the Rayhaven Group and is for \$6,270.00.

Mr. Rowe is recommending Rayhaven Group be awarded this bid. We will use the Early Head Start Start Up Grant money to pay for this project. This request was approved by the Office of Head Start Region V Grant and Program Specialist. This will be on the Washtenaw County Head Start Policy Council Meeting agenda for January 9, 2025 meeting for approval as well.

Thank you for your attention to this matter. Please do not hesitate to reach out to me with any further questions.



35901 SCHOOLCRAFT RD., LIVONIA, MI 48150

PHONE: (734)744-9260 FAX: (734)744-9270 EMAIL: bcody@rayhaven.com

**TOILET PARTITION PROPOSAL**

- HOLLOW METAL**
- Amweld
- Redi-Frame
- WOOD DOORS**
- Five Lakes
- VT
- DOOR HINGES**
- PBB
- Hager
- DOOR LOCKSETS**
- Falcon
- Schlage
- PDQ
- DOOR CLOSERS**
- LCN
- Dor-O-Matic
- Norton
- DOOR EXIT DEVICES**
- Precision
- Monarch
- Von Duprin
- DOOR TRIM**
- Ives
- Rockwood
- LOCKERS, SHELVING**
- PALLET RACK**
- MEZZANINES**
- Republic
- Lyon
- Penco
- TOILET PARTITIONS**
- Mills
- Hadrian
- Santana
- BATH ACCESSORIES**
- Bradley
- Bobrick

**PROJECT NAME:**  
**ATTENTION:**  
**DATE:**  
**MANUFACTURER:**

Beatty Early Learning Center
WISD
12/18/2024
Hadrian

- PLASTIC LAM.
- BAKED ENAMEL
- STAINLESS STEEL
- POLYMER
- SOLID PHENOLIC
- SOLID PLASTIC: HDPE

- FLOOR MTD.
- O.H. BRACED
- CEILING HUNG (See Below)
- FLOOR TO CEILING

QUANTITIES:

TOTAL COMPARTMENTS

- URINAL SCREENS
- VISION SCREENS

COLORS:

- STANDARD FACTORY COLOR
- STAINLESS STEEL HARDWARE
- STANDARD HARDWARE QUOTED

**PRICE:**

\$6,270.00 / 4

Credit Card Add 3% Service Fee

\$1,567.50

- Inc. MATERIAL
- TAX EXEMPT
- TAX INCLUDED
- Inc. INSTALLED

**NOTES/REMARKS:**

**PRICING GOOD FOR 30 DAYS.**  
**Junior Stalls With No Doors Quoted: 68" Tall Supports W/ 55"x40" Deep Panels**

**ACCEPTED BY:** \_\_\_\_\_

**SUBMITTED BY:**  
**Brian Cody**

To: Naomi Norman, Superintendent

From: Dr. Edward Manuszak, Executive Director for Early Childhood

Date: January 14, 2025

Subject: Approval of blinds for Beatty Early Learning Center

We are seeking to officially approve the replacement of the classroom blinds for all classrooms at Beatty Early Learning Center. Many of these blinds are ripped or torn and patched together with duct tape. Our Washtenaw Intermediate School District Director of Facilities, Mr. Tanner Rowe, secured three competitive bids. I have attached all three bids to this memo. Please see the chart below summarizing these bids.

Name of Company	Bid Amount
Baker Blinds and Vestalia Home	\$7,509.00
The Sheer Shop	\$7,470.00
Scotty Blinds	\$7,500.00

Mr. Rowe is recommending The Sheer Shop having worked with them in the past and they have done great work. They are also the lowest bidder. We will use the Early Head Start Start Up Grant money to pay for this project. This request was approved by the Office of Head Start Region V Grant and Program Specialist. It is also scheduled to be approved by the Washtenaw County Head Start Policy Council at their meeting on Thursday, January 9, 2025.

Thank you for your attention to this matter. Please do not hesitate to reach out to me with any further questions.



1-2-25

Name/Address

Beatty Center School

# Scotty Blinds

## & SHUTTERS

734-721-6188 or 313-537-5000  
FAUX WOODS • REAL WOODS • SOLAR SHADES  
VERTICALS • SHUTTERS

FREE ESTIMATES



Room #	Width & length	CTRL	Description/ Color	Price	price	Price
	ESTIMATE		Free (8) Solar Shades			
			Chain Control w/ Fasia Val.			
			Installed			\$ 7500 <sup>00.</sup>
			SM			
			* Waiting on Quote For Crank System			
			Any Question	734-777-8096		Scotty.

Sub total

TAX

Shipping

Install

Total

### 1/2 Down to Start

Thank You Have A Bless Day

**Baker Blinds & Vestalia Home**  
 794 N Old Woodward Ave  
 Birmingham, MI 48009  
 +12484711111  
 Shelley@BakerBlinds.com  
 www.BakerBlinds.com



**BILL TO**

Washtenaw Intermediate School  
 District Washtenaw ISD  
 1661 Leforge Rd  
 Superior Twp, MI 48198

**INVOICE 2154**

**DATE 12/17/2024**

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
<b>Contract Roller Shades</b>	Hunter Douglas Contract Roller Shades Room Darkening - Crank Operation - Facia Valance	8	925.00	7,400.00
<b>Price Adjustment</b>	Courtesy Credit	1	-1,665.00	-1,665.00
<b>Non-Taxed Installation</b>	Design-Measure-Freight-Install	1	1,774.00	1,774.00
	Deposit Required to Proceed \$4,500.			
	Lead Time approximately 10 weeks			

SUBTOTAL 7,509.00  
 TAX 0.00  
 TOTAL 7,509.00

**TOTAL DUE \$7,509.00**





# SCHOOL LAW NOTES

DECEMBER 19, 2024

## Finance & Elections

*Filing Requirements for Issuers of Tax*

*Credit Bonds*..... 1

*Don't Forget to Take the Oath!*..... 2

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*Upcoming Speaking Engagements*

## Filing Requirements for Issuers of Tax Credit Bonds

Schools that issued tax credit bonds *on or before* December 31, 2017 must annually complete and file [Form 1097-BTC](#) with the IRS. For tax year 2024, Form 1097-BTC must be filed by mail by **February 28, 2025** or filed electronically by **March 31, 2025**.

Tax credit bonds differ from conventional school bonds because the bond purchaser receives a tax credit instead of, or in addition to, periodic interest payments. For schools, tax credit bonds were typically issued as either a Qualified School Construction Bond (QSCB) or a Qualified Zone Academy Bond (QZAB).

Many schools issued their QSCBs and QZABs as “direct-pay” bonds that do not give the purchaser a tax credit; instead, they provide the school with a subsidy from the federal government to make debt service payments. Those direct-pay bonds are not subject to Form 1097-BTC filing requirements. Only QSCBs and QZABs issued as tax credit bonds trigger those filing requirements.

Form 1097-BTC must be filed either by: (1) using the IRS’s e-filing “FIRE” system, which can be cumbersome, or (2) mailing paper forms to the IRS. An issuer that files the paper Form 1097-BTC must also include a Form 1096, which can be ordered through the IRS website.

In addition to the annual IRS filing, school officials must send a Form 1097-BTC statement to the original bond purchaser (but not the IRS) each quarter. Importantly, the fourth quarter submission to the purchaser *can* serve as the annual IRS filing and should be sent to both the IRS *and* the purchaser. The deadline for providing a copy of the annual (2024 fourth quarter) forms to the purchaser is **February 14, 2025**, which is earlier than the IRS deadline.

Although the IRS website provides detailed instructions for completing and filing both Form 1097-BTC and Form 1096, school officials should consider outsourcing that task to a financial institution that provides paying agent services. For tax credit bonds issued after 2013, the financial advisor for many school transactions negotiated a contract with a Kansas bank to file the forms on the school’s behalf. If your tax credit bond was issued after 2013, we recommend contacting your school’s financial advisor to inquire whether a third party already files the forms as part of an existing engagement.

If your school has an outstanding tax credit bond, we recommend that school officials, or the bond registrar or paying agent acting on your school's behalf, comply with the Form 1097-BTC filing requirements and consult the [IRS website](#) for filing instructions.

We encourage school officials to start the tax year 2024 filing process, or to make arrangements with an appropriate financial

- 
- |  |                     |
|--|---------------------|
| JEFFREY J. SOLES                       | RYAN J. NICHOLSON   |
| ROY H. HENLEY                          | CRISTINA T. PATZELT |
| MICHAEL D. GRESENS                     | PHILIP G. CLARK     |
| CHRISTOPHER J. IAMARINO                | PIOTR M. MATUSIAK   |
| RAYMOND M. DAVIS                       | JESSICA E. MCNAMARA |
| MICHELE R. EADDY                       | RYAN J. MURRAY      |
| KIRK C. HERALD                         | ERIN H. WALZ        |
| ROBERT A. DIETZEL                      | MACKENZIE D. FLYNN  |
| KATHERINE WOLF BROADDUS                | KATHRYN R. CHURCH   |
| DANIEL R. MARTIN                       | MARY JO D. BANASIK  |
| JENNIFER K. STARLIN                    | CATHLEEN M. DOOLEY  |
| TIMOTHY T. GARDNER, JR.                | AUSTIN M. DELANO    |
| IAN F. KOFFLER                         | KELLY S. BOWMAN     |
| FREDRIC G. HEIDEMANN                   | BRIAN D. BAAKI      |
| GORDON W. VAN WIEREN, JR. (OF COUNSEL) |                     |
| LISA L. SWEM (OF COUNSEL)              |                     |
- 

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**WEST MICHIGAN**

institution to file the form on the school's behalf, well before the February 28 or March 31 IRS filing deadlines.

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### **Don't Forget to Take the Oath!**

Congratulations to all recently elected school board members! We look forward to working with you.

Elected board members must take the oath of office and complete the corresponding oath form before assuming their duties. Failure to do so creates an immediate vacancy requiring the board to appoint a replacement.

The oath is required by the Michigan Constitution and Michigan Election Law. Thrun election clients received the oath and accompanying instructions in an October 2024 letter sent via email outlining post-election procedures. The oath language and form can also be found on the Secretary of State's website:

[https://www.michigan.gov/sos/-/media/Project/Websites/sos/01holland/Accept\\_of\\_Off\\_New.pdf?rev=1ce4923b3eb442eeb507e0178177af57](https://www.michigan.gov/sos/-/media/Project/Websites/sos/01holland/Accept_of_Off_New.pdf?rev=1ce4923b3eb442eeb507e0178177af57)

• • •

### **Avoiding the Naughty List: Student Discipline Reminders**

The most wonderful time of year tends to also coincide with less delightful student discipline issues. To avoid the naughty list, school officials should keep the following constitutional and statutory requirements in mind.

#### *Due Process Standards*

In 1975, the U.S. Supreme Court ruled in *Goss v Lopez* that the right to attend public school is a property interest protected by the 14th Amendment to the U.S. Constitution. Exclusion from school violates the Constitution's Due Process Clause unless the school provides the student with "some kind of notice" of the charges and an opportunity to respond. The Court concluded that a "10-day suspension from school is not *de minimis* [i.e., minor] . . . and may not be imposed in complete disregard of the Due Process Clause." Although that case involved a series of suspensions of 10 days or less, the Court recognized that a suspension for more than 10 days "may require more formal procedures."

In light of *Goss*, schools require different procedures for (1) suspensions of 10 days or less; and (2) suspensions over 10 days and expulsions. For suspensions of 10 days or less, a student is entitled to (1) oral or written notice of the charges; (2) an explanation of the evidence; and (3) an opportunity to

respond to the charges and evidence. For most schools, building-level administrators have authority to suspend students for up to 10 days. Your school's board policy and student handbook should clearly describe the process for short-term suspensions, including any appeal procedure. An appeal process is not legally required.

Suspensions for more than 10 days and expulsions require more formal procedures and additional protections, including written notice, as detailed below, and an opportunity to respond in a more formal hearing. Often, a student has the opportunity for a hearing before a panel, the superintendent, or the board. Specific procedures and requirements for suspensions over 10 days and expulsions should be included in your school's board policy and student handbook. Failure to follow these procedures invites due process challenges.

Please note this requirement applies to both special education and general education students. A manifestation determination review is in addition to, and does not substitute for, the above due process requirements.

#### *Suspension and Expulsion are Legally Defined*

Revised School Code Section 1310d defines a "suspension" as a disciplinary removal from school for *fewer* than 60 school days. An "expulsion" is a disciplinary removal from school for 60 *or more* school days. A student therefore cannot be "suspended" for 180 school days.

Many student handbooks and board policies, however, reference "180-day suspensions," and some school boards vote to "suspend" students for periods longer than 59 school days. Check your school's board policies, student handbooks, and practices to ensure the definitions of "suspension" and "expulsion" are consistent with Section 1310d.

Please also remember that a "permanent" expulsion means *forever*, although opportunities for reinstatement may be provided. Given confusing statutory language, many school officials erroneously believe that "permanent" expulsions cannot exceed 180 school days.

#### *Don't Forget about the Seven Factors*

Section 1310d requires that school administrators and boards consider seven factors before suspending or expelling a student for any period of time, except for removals involving a firearm. The seven factors are:

- (1) age;
- (2) disciplinary history;
- (3) whether the student has a disability;
- (4) the seriousness of the violation or behavior;

- (5) whether the violation or behavior threatened the safety of any student or staff member;
- (6) whether restorative practices will be used to address the violation or behavior; and
- (7) whether a lesser intervention would properly address the violation or behavior.

School officials must document that they considered the seven factors for any suspension or expulsion, except for an expulsion for possession of a firearm. A suspension of more than 10 days or an expulsion is presumed unwarranted unless supported by an analysis of the seven factors.

School officials should also ensure that board policy and the student handbook address the Section 1310d requirements. For Thrun Policy Service subscribers who purchased the optional Administrative Guidelines and Forms, Form 5206-F-1 provides a checklist with these factors to consider before suspending or expelling a student.

*Provide Notice to Parents*

Administrators must provide written notice to the student and parent(s) before any disciplinary hearing at which a long-term suspension or expulsion will be considered. The notice must minimally include:

- (1) a statement of the offense committed, including a reference to the specific code of conduct provision that was violated and applicable law;
- (2) the recommended consequence (e.g., 30-day suspension, 90-day expulsion, or permanent expulsion consistent with state law);
- (3) the date, time, and place of the disciplinary hearing;
- (4) a copy of the school’s hearing rights (which is usually a separate document); and
- (5) anything else required by board policy, the student handbook, or the student code of conduct.

Be careful when drafting the notice letter. Many board policies and student handbooks impose requirements or afford parental rights not required by law. For example, some policies guarantee parents the right to a hearing “transcript” or require an administrator to meet with the parent(s) before moving to a board hearing. Other policies require pre-hearing witness lists, document disclosure, and a summary of proposed testimony. Failing to notify parents of their rights or to follow your school’s specific procedure may provide a basis for a parent to challenge the discipline on due process grounds.

*Interplay with Other Laws*

Before imposing discipline, school administrators must carefully review whether there are any other laws that grant the student additional rights in the

disciplinary process. For example, Title IX regulations afford students accused of sexual assault and sexual harassment significant due process rights and limit a school’s ability to discipline students before the conclusion of a lengthy grievance process. Consult with your Title IX Coordinator before moving forward with discipline related to sexual harassment, sexual assault, or sexual misconduct to ensure all requirements are met.

As noted above, students with disabilities also have additional discipline protections. For example, in most cases if the student has an IEP or 504 plan, or if the school has “knowledge” that the student is a student with a disability, the student has the right to a manifestation determination review before any discipline which results in a “change in placement,” as defined by those laws. It is therefore important to review a student’s file when considering suspension or expulsion.

*Closing Thoughts*

For Thrun Policy Service subscribers, Policies 5206 through 5206E address student discipline consistent with this article. For non-Thrun Policy Service subscribers, Thrun’s Student Discipline Package, which includes six model student discipline policies and nineteen related forms, is also available for purchase a la carte by contacting Lucas Savoie at [lsavoie@thrunlaw.com](mailto:lsavoie@thrunlaw.com). We encourage school officials to carefully review their student discipline policies and student handbooks to ensure that they are legally up to date, consistent with the guidance in this article, and internally consistent with other policies, handbooks, codes of conduct, and practices.



**New FBA Guidance**

In November’s edition of School Law Notes, we wrote about [The ABCs of Student Behavior Management: BIPs, FBAs, & PBIS](#). The U.S. Department of Education’s Office of Special Education and Rehabilitative Services (OSERS), however, almost simultaneously issued new guidance entitled, [Using Functional Behavioral Assessments to Create Supportive Learning Environments](#) (Guidance).

The Guidance reiterates OSERS’ long-standing guidance that a multi-tiered system of support (MTSS) and positive behavioral interventions and supports (PBIS) help schools implement positive, proactive, and preventative approaches to student behavior. It further states that functional behavioral assessments (FBAs) and behavioral intervention plans (BIPs) should be used as components of a schoolwide framework to support students to reduce exclusionary discipline.

The primary purpose of the Guidance is to promote more frequent use of FBAs to understand behaviors that interfere with learning and inform educators' response to those behaviors, including appropriate instructional strategies or interventions.

The Guidance reviews what an FBA is and how it is conducted, as well as how to create and implement the resulting BIP.

#### *Consent*

The IDEA's requirement of parental consent for a student's initial evaluation and reevaluations, emphasizes that parental consent is required when an FBA is one of the assessment tools used in an *initial* evaluation or a reevaluation.

Notably, the Guidance states that parental consent is *not* required for an FBA for a student with a disability if:

- it is used "as a screening for instructional purposes or as a review of existing data;" or
- it is not conducted for the purpose of evaluating or reevaluating a student for eligibility or continued eligibility for special education and related services.

These consent exceptions are narrow and easily misconstrued, so they should be used with caution.

#### *Discipline*

The Guidance reviews the IDEA requirements for conducting an FBA when a student's conduct results in a disciplinary change of placement, including an interim alternative educational setting. Parental consent is required to conduct the FBA in those circumstances.

#### *FBAs and IEPs*

For students whose behavior impedes their learning or that of others, an FBA can help identify appropriate behavioral interventions to be included in their individualized education plan. The Guidance suggests that the data gathered during the FBA process can inform a student's present levels of functional performance, development of goals, and special education and related services. It also reminds schools that a BIP must be accessible to general and special education teachers, related service providers, and any other service provider who is responsible for its implementation.

#### *Conclusion*

When an FBA is used as an assessment tool as part of a student's initial evaluation or reevaluation, parental consent is required. While the Guidance identifies FBA consent exceptions, those exceptions are narrow and should be used cautiously. Developing FBAs and BIPs for students whose behavior interferes with

their learning or that of others is often best practice, and in some circumstances, may be legally required.

• • •

### **Background Checks: Don't Forget Employees of Third-Party Contractors**

With limited exceptions, school officials must obtain a criminal history and records check for employees of third-party contractors who are assigned to "regularly and continuously" work on school property. Revised School Code (RSC) Sections 1230 and 1230a provide that when an individual is assigned to regularly and continuously work under contract at a school, officials *shall* request a criminal history check from the criminal records division of the department of state police and a criminal records check through the Federal Bureau of Investigation.

Sections 1230 and 1230a's requirements apply to third-party employees who "[r]egularly and continuously work under contract." The following statutory language defines that term:

(i) To work at school on a more than intermittent or sporadic basis as an owner or employee of an entity that has a contract with a [school] to provide food, custodial, transportation, counseling, or administrative services, or to provide instructional services to pupils or related and auxiliary services to special education pupils.

(ii) To work at school on a more than intermittent or sporadic basis as an individual under a contract with a [school] to provide food, custodial, transportation, counseling, or administrative services, or to provide instructional services to pupils or related and auxiliary services to special education pupils.

Contracted related service providers for students with IEPs are likely subject to the statutory criminal history and record check requirements.

If the school board determines that the contractor's employee needs to start working before the criminal history report is available, the person can be assigned conditionally if:

- (1) The school requests the criminal history check before the contracted individual begins working at a school; and
- (2) The individual signs a statement identifying all crimes of which they have been convicted and affirming that if the

criminal history check is not the same as the statement, the contract is voidable at the school board’s discretion.

The RSC requires schools to use an MDE [model form](#) for the disclosure statement.

*Exceptions to the Requirement to Obtain a Criminal History Check*

If an individual is contracted to work regularly and continuously for more than one school and has agreed in writing to share the criminal history and records reports with other schools, school officials may rely on a copy of the reports obtained by the first school and do not have to request new ones.

Another variation of this rule applies to contracted individuals who are enrolled general education students 19 years old or younger and enrolled special education students 26 years old or younger. In these situations, school officials must still run a criminal history check using the state police’s internet criminal history access tool (ICHAT). If the ICHAT search reveals a conviction, school officials must take steps to verify the information using public records.

School officials need not obtain another criminal history check so long as the individual assigned to regularly and continuously work under contract remains at the same school or transfers to any other school while working for the same third-party contractor. The individual cannot have been separated from service at the first school. This transfer provision is also valid between different schools. If the following two requirements are not met, the new school must request a criminal history check:

- (1) The new school must request that the previous school forward the results of the criminal history report, and the previous school must provide the report; and
- (2) Upon receipt of the criminal history report, the new school must perform a criminal history check using the state police’s ICHAT based on the name, sex, and date of birth that were associated with the report obtained from the previous school.

The RSC does not allow schools to rely on a criminal history check performed by any other type of employer, including a state or nonpublic institution of higher education.

If a school receives a report under Section 1230 or 1230a that an individual has been convicted of a listed offense, the school must take steps to verify that information using public records. “Listed offenses” can be found in Section 2 of the Sex Offenders Registration Act. Examples of listed offenses include engaging in prostitution, accosting, enticing, or soliciting a child for immoral purposes, and kidnapping a minor. If the

information is verified, the school shall not employ the individual in any capacity and shall not allow the individual to regularly and continuously work under contract in any of its schools. If a school receives a report under Section 1230 or 1230a that an individual has been convicted of a felony *other than a listed offense*, the school shall take steps to verify the information using public records, and if verified, shall not employ the individual in any capacity or allow the individual to regularly or continuously work under contract unless the superintendent and board of education specifically approve the employment or work assignment in writing. In this situation, a board must approve the work at a board meeting, and the action must be included in the board meeting minutes.

A service agreement with a non-school entity that will assign employees to regularly and continuously work on a campus should state that the school will obtain a criminal history check on assigned individuals and identify who will assume the cost.

We recommend that school officials refer to school policies to ensure that statutory requirements for criminal background checks are met and reach out to a Thrun attorney with any questions.



**Tips for Employee Misconduct Investigations**

Schools are typically required by law, policy, or contract to conduct an investigation before an employee is discharged, suspended without pay, or otherwise deprived of an employment benefit due to alleged misconduct. This article provides tips for school officials conducting or overseeing employee misconduct investigations not involving Title IX. This article is not intended as a checklist for all employee investigations or to enumerate all rights employees may have during an investigation. Additional legal requirements and practices may apply depending on specific factual circumstances, as well as policy and contractual requirements.

*Beginning an Investigation*

After receiving a complaint or report of alleged misconduct, school officials first must determine whether to investigate the matter. An investigation’s purpose is to determine whether there is a preponderance of evidence that the employee engaged in the alleged conduct and, if so, whether that conduct violated a law, policy, rule, or directive.

School officials should decide who will investigate and must ensure that the investigator is not biased.

The employee may need to be placed on paid, non-disciplinary administrative leave pending the outcome

of the investigation, depending on the severity of the alleged misconduct and whether the employee's presence at work could interfere with the investigation.

#### *Employee's File*

School officials should review the employee's personnel file to identify the nature and extent of any previous discipline. Previous misconduct, especially of a similar nature, may suggest a pattern of behavior that will impact the discipline level if the alleged misconduct is substantiated.

#### *Preserving Evidence*

We also recommend identifying and preserving any physical or electronic evidence, including potentially relevant surveillance videos and emails. Depending on whether evidence is stored on an employee's school-issued device, it may be necessary to disable the employee's access to this technology until the investigation is complete.

#### *Interview List*

We recommend preparing a preliminary list of interviewees including witnesses and others who may have direct information about the alleged misconduct. This list will likely evolve during the investigation, as witnesses will often identify additional individuals with relevant information. Initial interviews may reveal additional witnesses who were not initially identified. Generally, the first interviewee should be the alleged victim or the person who reported the alleged misconduct.

#### *Interviews*

A bargaining unit member has a right to union representation at any interview that the employer reasonably believes could result in the discipline of that employee. Unless a right to advise the employee of representational rights has been bargained, school officials are not obligated by law to inform the employee of that right but must typically permit union representation if requested. Please check applicable collective bargaining agreements for contractual obligations in this regard.

We recommend that the investigator prepare for interviews by reviewing the complaint or allegations carefully along with any available documentation and evidence. Then, the investigator should outline questions for each witness. The investigator should be prepared to ask follow-up questions and to change course if a witness's answers lead to other relevant information.

The investigator should explain to the interviewee that the school takes alleged misconduct seriously and direct each interviewee to answer all questions truthfully. When applicable, the investigator should inform the interviewee that failure to do so could

constitute insubordination and result in discipline, up to and including discharge.

If the investigator is handling a complicated investigation, the investigator should have another staff member take notes during the interview. Whether notes are taken by the investigator, a third party, or both, be aware that the notes may be subject to disclosure in response to a Freedom of Information Act request, subpoena, or court order.

At the end of each interview, the investigator should ask the witness to identify any other potential witnesses who may have relevant information and to provide any other relevant evidence or information they may have, including evidence that substantiates the alleged misconduct or exonerates an employee. Evidence could include, but is not limited to, emails, text messages, screenshots of social media posts, or videos.

#### *Concluding the Investigation*

After interviews have been completed, the investigator must review all relevant evidence and notes. If witness statements conflict, the investigator must determine which witness(es) is more credible. To make this determination, the investigator should consider whether any witness or party has an incentive to fabricate facts, has a more detailed recollection of the facts than another, or has a history of being untruthful. The investigator must remain neutral and refrain from making judgments before concluding the investigation.

#### *Evidentiary Standard*

The evidentiary standard in employee misconduct investigations is, in most cases, a preponderance of the evidence, which requires the evidence gathered by the investigator to establish that it is more likely than not that the employee engaged in the alleged conduct. If the investigator decides that a preponderance of the evidence supports that the employee engaged in the alleged conduct, the investigator must then determine whether that conduct violates a law, policy, rule, or directive, or is of a nature that a reasonable person would know the conduct was not permitted.

#### *Report*

The investigator should draft an investigation report that identifies all individuals interviewed, summarizes interviewees' statements, and explains tangible evidence gathered and considered. The report also should specify whether the investigator believes a preponderance of evidence exists that the alleged conduct occurred and, if so, whether it violates a law, policy, work rule, or directive. The report may recommend discipline to the decision-maker, such as discharge or suspension. Policy or contract provisions may address discipline or require additional steps, such as sending written notice of the investigation's outcome to each party.

The above tips are applicable to most employee misconduct investigations. Harassment and discrimination investigations, including Title IX sexual harassment investigations, require a more specific and complex process. If you are investigating an allegation covered by your anti-discrimination or anti-harassment policies, be sure to review those policies to ensure all steps are followed. Please also ensure that only appropriately trained personnel conduct Title IX investigations.

Conducting an employee misconduct investigation can be a daunting task. School officials unfamiliar with conducting investigations should seek assistance from an experienced colleague or legal counsel. Failing to properly investigate could lead to an erroneous decision and potential legal liability.

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## Navigating FOIA/PERA Requests

Unions sometimes submit document requests under both the Public Employment Relations Act (PERA) and the Freedom of Information Act (FOIA). PERA requests and FOIA requests trigger different requirements. Because the statutes are not comparable or consistent, school officials faced with hybrid requests should ask the union representative who submitted the request to clarify whether the request is made under PERA or FOIA. If the union fails to clarify, school officials should choose under which statute to process the request and inform the union.

### Collective Bargaining Agreement

Before processing a request made under PERA or FOIA, school officials should check whether the applicable collective bargaining agreement (CBA) addresses requests for information. If a CBA covers requests for information, school officials should follow the procedures laid out in the CBA.

### PERA Requests

#### *Reviewing Requests*

A school's duty under PERA Section 15 to bargain in good faith includes the duty to produce relevant information requested by a union if there is a reasonable probability that the information will assist the union with collective bargaining or with enforcing its CBA. This standard is presumably satisfied if the requested information relates to bargaining unit member wages, hours, or other working conditions.

If the requested information relates to other matters, such as working conditions for employees outside of the bargaining unit, the union must affirmatively show that the information will assist the union with collective bargaining or in enforcing its CBA. School officials may deny a PERA request for

information that involves a prohibited bargaining subject, as the information cannot be used for collective bargaining or enforcing a CBA.

#### *Responding to Requests*

An employer must respond to a PERA information request within a "reasonable" time. The Michigan Employment Relations Commission (MERC) has not precisely defined "reasonable," stating that the determination is made on a case-by-case basis. Consequently, schools should respond promptly to PERA requests, especially when the information is readily available.

A school may either compile and disclose the requested information or grant the union the necessary access to its records. A school also has no duty to provide information that is readily available to the union from other sources.

The school may charge the union a reasonable fee for compiling the information. The fee is subject to bargaining between the school and the union.

### FOIA Requests

#### *Response Timeline*

A public school must respond to a FOIA request within five business days after the request is "received" by doing one of the following:

- (1) granting the request;
- (2) issuing a written notice to the requester denying the request;
- (3) granting the request in part and issuing a written notice to the requester denying the request in part; or
- (4) issuing a notice extending for not more than 10 business days the period during which the public school must respond to the request.

Schools do not need to seek a requester's permission to exercise the 10-business day extension. The extension notice, however, must specify a reason for the extension and the date by which the response will be issued. A school cannot extend the response time more than once for each FOIA request.

Under FOIA, a business day is any day of the year, Monday through Friday, excluding only Saturdays, Sundays, and legal holidays. In other words, any weekday, other than a legal holiday, is a business day, regardless of whether a school is open for business (e.g., vacations, snow days, or other school closures). Failing to respond to a FOIA request within the required timeframe is considered a denial of the request. Consequently, school officials must ensure that someone carefully monitors incoming email, regular mail, and faxes during school vacations and closures so that FOIA requests are processed in a timely manner.

FOIA requests sent electronically are not considered “received” until the next business day. For example, if a requester sends a FOIA request via email on Thursday, October 20, the request would not be considered “received” by the school until the next business day, Friday, October 21.

FOIA requests sent electronically to a spam or junk-mail folder are not considered received until one day after the school district becomes aware of the request.

*Fees & Deposits*

A school’s response to a FOIA request may include an assessment of fees for responding and, if appropriate, a notice that the school requires a “good-faith deposit” from the requester before providing the records. A school may charge a fee only if its FOIA procedures and guidelines (including the itemized fee form) are posted on the school’s website in compliance with the 2015 FOIA amendments. A response charging fees must be accompanied by a detailed cost itemization form, following the fee procedures in the school’s FOIA procedures and guidelines.

A response requiring a deposit must provide a “best efforts” (but nonbinding) estimate of the time it will take the school to produce the requested records. If the total fee estimate (based on a “good-faith calculation” of the fee using the school’s cost itemization form) exceeds \$50, a school may require a good-faith deposit of up to half of the total estimated fee before the school provides the records.

Schools may impose a 48-day deadline to pay the deposit. The time period begins when the school provides written notice to the requester of the deposit requirement, amount, and deadline. Then, a failure to appeal or pay the deposit by the deadline means the FOIA request is abandoned, and the school is not required to fulfill the request. Without proper notice provided by the school, the 48-day deposit deadline does not apply.

*Responsive Documents*

It is important to remember that FOIA is a pro-disclosure statute. By using FOIA, unions can access any disclosable public documents, including those that may not be available to them under PERA. Public access to records is construed broadly, while exemptions are construed narrowly.

FOIA nevertheless allows, and sometimes requires, redaction or removal of certain information. FOIA Section 13 contains a full list of FOIA exemptions. If challenged, the public body must prove the legal basis for the redaction or removal, which can be difficult due to FOIA’s pro-disclosure presumption.

**Conclusion**

PERA and FOIA contain different requirements for providing information. Many requirements cannot be reconciled. For instance, under FOIA, school officials may charge a deposit for a request, while under PERA, any fee for responding to a request must be bargained. Similarly, the strict timelines under FOIA conflict with the vague standard of responding to a PERA request within a “reasonable” time. For these reasons, school officials should have the union clarify in writing under which statute the request will be processed. If you have questions regarding how to comply with both PERA and FOIA in response to a PERA/FOIA request, please contact a Thrun labor attorney.

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**Competitive Bidding –  
What School Officials Need to Know**

School officials often ask about the requirements and procedures of competitive bidding. Michigan law mandates competitive bidding in the following circumstances: (1) the material and labor for a school construction project meets or exceeds the current State threshold, which is currently **\$30,512**, or (2) the purchase of materials, supplies, and equipment meets or exceeds the same \$30,512 threshold. Separately, school officials must be aware that board policy might prescribe a lower dollar threshold that would require competitive bidding for purchases.

*School Construction Material and Labor*

Revised School Code Section (RSC) 1267 requires schools to obtain competitive bids on all the material and labor required for the complete construction of a proposed new building or addition to or repair or renovation of an existing school building.

An exception to this bidding requirement exists for “repair in emergency situations.” Although not statutorily defined, an “emergency” typically involves a present and immediate threat to health, safety, or welfare, as opposed to a persistent issue that can await the completion of the competitive bidding process.

Section 1267 prescribes a specific process for bidding construction projects. The bid advertisement must include:

- the date/time of the bid deadline;
- a statement advising that late bids will not be considered or accepted;
- the date/time and place of the public bid opening; and
- a statement requiring each bidder to submit a familial disclosure affidavit.



Schools must publish a bid advertisement in the following manner:

- at least once in a newspaper of general circulation in the project area; and
- for at least two weeks on the Department of Technology, Management and Budget’s bid website (i.e., SIGMA) or on a website maintained by a school organization and designated by the DTMB for this purpose.

Additionally, a bidder must also provide bid security in an amount not less than 5% of the bid and certify that the bidder is not an Iran-linked business.

Energy conservation improvements or operational improvements to school facilities authorized pursuant to RSC Section 1274a must also follow this process.

*Supplies, Materials, and Equipment*

RSC Section 1274 mandates that schools “adopt written policies governing the procurement of supplies, materials, and equipment.” This section does not specify bid advertisements or publication requirements and therefore grants significant discretion to draft procurement processes for those items in their board policies.

A policy may provide that competitive bidding process for supplies, materials, and equipment may occur through any of the following methods: requiring a school official to request a written price quotation from at least three vendors, issuing a request for proposal, using a bid cooperative, or employing any superintendent-directed process that is likely to result in three bids.

Please note that splitting a single material or supply order or construction project into smaller pieces to avoid bidding requirements is considered a statutory violation. That practice should be avoided.

Before procuring supplies, materials, and equipment, school officials must review their board policy to determine if it requires a sealed bid process or another process that is more stringent and time-consuming than what the RSC requires.



**School Board Member Voting Abstention**

Michigan law suggests that a school board member who is present at a board meeting has a fiduciary duty to vote on every motion that comes before the school board *unless* a statute permits abstention. A board member who abstains from voting absent a statute permitting abstention is arguably neglecting the duties of their public office, which is prohibited under the Michigan Penal Code. Both the Revised School Code (RSC) and the Contracts of Public Servants with Public

Entities Act, however, permit a school board member to abstain from voting in certain circumstances.

*Revised School Code*

RSC Section 1203 requires a board member who believes or has reason to believe they have a conflict of interest regarding a contract or other financial transaction to abstain from voting on the matter and to disclose the conflict. Although the statute does not define “conflict of interest,” it states that a conflict is “presumed” if the board member or the board member’s family member: (1) has a financial interest, or a competing financial interest, in the contract or other financial transaction, or (2) is an employee of the board member’s school.

*Contracts of Public Servants with Public Entities Act*

Subject to certain exceptions, this statute prohibits a school board member from directly or indirectly being a party to a contract with the board member’s school. The school board member may not vote on a motion related to the contract *unless* the vote is required by law *or* a 2/3 quorum cannot be reached, *and* if the amount of the contract’s direct benefit to the board member is less than \$250 and less than 5% of the public cost of the contract. In such circumstances, the board member must file with the school board a sworn affidavit to that effect.

*Incompatible Public Offices Act*

This statute does *not* permit voting abstention, although it is often cited for that purpose. This statute typically prohibits a public officer from holding two or more incompatible offices at the same time. Incompatible offices are those that result in (1) the subordination of one public office to another, (2) the supervision of one public office by another, or (3) a breach of duty of public office. Michigan courts have consistently held that only vacating one of the incompatible offices will prevent a statutory violation – voting abstention is not sufficient.

*Board Policies*

School board members and school officials should check board policies on voting abstention. For Thrun Policy Service subscribers, Policy 2301 (Conflict of Interest) summarizes abstention authority and procedures.

Board members take an oath of public office that they will faithfully discharge their duties to the best of their abilities. Michigan law suggests voting is one of those duties. Accordingly, absent a statute that expressly authorizes or requires a board member to abstain from voting, a board member who is present at a board meeting must vote on every motion before the board. Failure to do so may result in legal liability.



**New Stop-Arm Camera Laws**

Governor Whitmer recently signed into law Public Act 161 of 2024 (PA 161), Public Act 162 of 2024 (PA 162), and Public Act 163 of 2024 (PA 163). These new laws outline requirements for stop-arm cameras, establish camera-based violations, and allocate the accompanying funds from the civil fines to the school. These acts are set to take effect 91 days after the 2024 Legislature adjourns *sine die*; we expect the effective date to be in late March 2025.

PA 161 revises the Michigan Vehicle Code to permit photographs or video captured by school bus stop-arm cameras to be used as evidence of a driver failing to stop less than twenty feet from a school bus. PA 161 sets mandatory civil fines for camera-based violations at not less than \$100 and not more than \$500. The county treasurer must distribute the fines from camera-based violations at least monthly to the school that operates the school bus. Schools must use that money for school transportation safety-related purposes.

PA 162 adds the language allocating funds generated by camera-based violations to school districts in the Revised Judicature Act, which governs the appropriation of civil fines.

PA 163 amends the Pupil Transportation Act to establish what qualifies as a stop-arm camera for the purpose of enforcing camera-based violations. A “stop-arm camera system” consists of two or more cameras affixed to a school bus and must be able to capture images of a vehicle, a vehicle’s rear registration plate, and a distance of not less than 200 feet in front of a school bus.

School officials should be aware of these new laws because they establish requirements for school bus stop-arm cameras and allocate funds for transportation safety-related purposes.



**Upcoming Webinar – Open Meetings Act**

Next month, Thrun Law Firm is offering a webinar to help school officials navigate Open Meetings Act compliance. To register, or to read a more detailed description of the presentation, please click on the link embedded in the title of the webinar below:

[Open Meetings Act Webinar](#) on Thursday, January 30 from 12:00 pm – 2:00 pm

The cost to attend the webinar is \$150/person for retainer clients and \$300/person for non-retainer clients. This cost will automatically be billed to your school’s monthly invoice once registered through the link above. Each attendee will receive an email with a Zoom link to the event after the registration form has been processed.

Please contact [lsavoie@thrunlaw.com](mailto:lsavoie@thrunlaw.com) with any questions. We hope to see you there!



Date	Organization	Attorney(s)	Topic
January 15, 2025	Thrun Law Firm, P.C.	Thrun Attorneys	Comprehensive Title IX Training Webinar – 2024 Regulations
January 21, 2025	MSBO Financial Strategies Conference	Raymond M. Davis	Collective Bargaining and Table Trends
January 30, 2025	Thrun Law Firm, P.C.	Jessica E. McNamara Kelly S. Bowman	Open Meetings Act Webinar
February 6, 2025	MNA Academy	Raymond M. Davis	Contract/Law Interface
March 6, 2025	MNA Spring Conference	Lisa L. Swem	Bargaining Teacher Contracts: Implications of “Caving” on Just Cause, Placement, and Evaluation
March 6, 2025	MNA Spring Conference	Raymond M. Davis	Stable Fund Balance? Strategies for Bargaining in the Face of Uncertainty
March 7, 2025	MNA Spring Conference	Robert A. Dietzel	Legal Update
March 7, 2025	MNA Spring Conference	Katherine Broaddus	Terrible Contract Language (PA 152, Student Placement, 1st Amendment, Just Cause Standard)
March 14, 2025	MSBO	Philip G. Clark	Prevailing Wage
March 20, 2025	MASA Region 7	Lisa L. Swem	School Law Update
May 8, 2025	MASA Region 6	Lisa L. Swem	School Law Update