



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Wednesday, January 24, 2024

The Washtenaw Intermediate School District Board of Education held a rescheduled regular board meeting on Wednesday, January 24, 2024, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Diane Hockett

ATTENDANCE

The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Steve Olsen, Trustee

The following member was absent:

Sarena Shivers, Treasurer

Quorum was met.

Also present:

Brian Marcel, Associate Superintendent
Edward Manuszak, Executive Director for Early Childhood
LaDawn White, Early Childhood Grant Manager
Teresa Harrington, Early Childhood Quality Assurance Specialist
Sarah Hierman, Grants and Special Projects Coordinator
Victoria Westmoreland, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Motion by Steve Olsen, seconded by Mary Jane Tramontin, to approve the agenda, as presented.

Ayes: Diane Hockett, Steve Olsen, Mary Jane Tramontin, Theresa Saunders.

Nays: None.

Motion carried.

PUBLIC PARTICIPATION: There was no public participation.

OTHER ITEMS OF BUSINESS – Head Start Self-Assessment Interview: Early Childhood Quality Assurance Specialist Teresa Harrington administered the Head Start Self-Assessment Interview to the Board. Following the interview Executive Director for Early Childhood, Edward Manuszak addressed the Board, expressing Teresa Harrington's value to the organization. Board President Diane Hockett noted the efficiency in which Teresa Harrington conducted the interview.

RECESS

Board President, Diane Hockett proposed the Board recess at 5:37 p.m. for the purpose of taking a break.

RECONVENE

Board President, Diane Hockett called the meeting to order at 5:50 pm.

FINANCIAL REPORTS: Associate Superintendent Brian Marcel reviewed the financial reports for December 2023, noting highlights and explaining trends. Early Childhood Grants Manager LaDawn White reviewed the December 2023 Head Start Financial Reports, noting that the attached cover page was inaccurate and presenting the Board with updated versions.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education approve the December 2023 Head Start Financial Reports, as amended.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Steve Olsen, Diane Hockett.

Voting no: None.

Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Associate Superintendent Brian Marcel led the Equity, Inclusion, and Social Justice (EISJ) Dialogue speaking about Eastern Michigan University's Martin Luther King Jr. luncheon attended by Superintendent Naomi Norman, Ombuds Gregory Peoples, Director of Instruction Jennifer Banks, Supervisor of Instruction Melissa Brooks-Yip, EISJ Specialist Gregory Myers, and Education Project Trusted Parent Advisor Michelle Myers.

CONSENT AGENDA

Motion by Mary Jane Tramontin, seconded by Steve Olsen, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders, Mary Jane Tramontin.

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the following corrected, regular meeting minutes:

- November 14, 2023, regular meeting
- November 28, 2023, regular meeting
- December 12, 2023, regular meeting
- January 9, 2024, regular meeting

060-23-24

The Board approved the following employment recommendation:

- Tricia McCormick as a TA at High Point.

061-23-24

The Board approved the following staff resignation:

- Twyla Major, effective January 10, 2024.

062-23-24

The Board accepted the Region 9 Perinatal Quality Collaborative Advancing Healthy Births Grant on behalf of Success by 6 Great Start Collaborative in the amount of \$35,000.00.

063-23-24

The Board authorized the approval of the contract renewal with Ozone House to support the daily operations of the Education Project for a cost not to exceed \$49,818.00.

064-23-24

The Board authorized the administration to approve the contract with the University of Michigan Department of Otolaryngology for Audiology Services, for a cost not to exceed \$120,960.00.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS – Contracted Services with Washtenaw Community College, Adult Education: Grants and Special Projects Coordinator Sarah Hierman addressed the Board, providing background on the contract and allocation of funding, noting the growth of the Washtenaw Community College Adult Education program.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education authorize the administration to approve the contract renewal with Washtenaw Community College to support the operation of the Adult Education Program for a cost not to exceed \$456,195.00, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Theresa Saunders.

Voting no: None.

Motion carried.

NEW BUSINESS – Approval to Apply for the 35i Family Engagement Centers Grant: Grants and Special Projects Coordinator Sarah Hierman addressed the Board, providing information about the 35i Family Engagement Centers Grant, sharing a loose timeline for development, and identifying pockets of need. Sarah Hierman fielded questions from the Board.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders that the Board of Education authorize the administration to submit a proposal to the Michigan Department of Education 35i Family Engagement Centers Grant for \$1,400,000.00 to be spent by September 20, 2026, as presented.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Diane Hockett, Steve Olsen.

Voting no: None.

Motion carried.

NEW BUSINESS – Board Policies – First Read: Board President Diane Hockett addressed the Board, suggesting that the Board bypass the second read as advised by the Policy Committee. Associate Superintendent Brian Marcel addressed the Board, explaining that the current Board Policies must be updated to be in line with legislation, and that the timeline is urgent for the Board to retain its authority to conduct business.

Motion by Steve Olsen, seconded by Mary Jane Tramontin that the Board approve policies #0122 - Board Powers #3120 – Employment of Professional Staff, #3130 - Assignment and Transfer, #3131 - Staff

Reduction/Recalls, #3132 – Vacancies, #3139 - Staff Discipline, #3140 - Termination and Resignation, #3142 – Probationary Teachers, #3220 - Professional Staff Evaluation, as presented.

Voting yes: Diane Hockett, Steve Olsen, Mary Jane Tramontin, Theresa Saunders.

Voting no: None.

Motion carried.

BOARD OF EDUCATION REPORTS: Trustee Steve Olsen spoke about the WISD's Self-Evaluation Team, sharing that he and Board President Diane Hockett are members and would be reporting backing to the Board on their findings in March.

ADMINISTRATIVE REPORTS – Deputy Superintendent's Report:

Associate Superintendent Brian Marcel spoke on behalf of Deputy Superintendent Cherie Vanatter, speaking about the following:

- Recent district closures due to inclement weather.
- State of Michigan Revenue Consensus Estimating Conference takeaways.
- Washtenaw Association of School Board's (WASB) recent Legislative Breakfast and the main takeaways from the meeting.

ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education