

Washtenaw Intermediate School District Bylaws & Policies

1440 - REIMBURSEMENT OF JOB-RELATED EXPENSES

The Board may provide for the payment of the actual and necessary expenses, including traveling expenses, of any administrative staff member of the District incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the Superintendent's administrative guidelines.

Any reimbursement for other job-related expenses shall be approved by the Superintendent.

Whenever a staff member is unable to provide appropriate expense documentation, no reimbursement will be made.

M.C.L.A. 380.1254, 380.621a