

PSSP - Import Student from General Education to Special Education Profile

Go to Search/General Ed Students

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- [Students](#)
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Type in ID or Name, click "Search"

General Ed Students
Quick Search
Advanced Search
Utilities

+ Add New General Ed Student Profile
Customize Columns

General Ed Students - Quick Search Form

Enter one or more fields and click the 'Search' button to find general ed students with the same field information.

ID

Last Name

First Name

School (ID) [lookup](#)

You will see search results.

Do not Select a Student on this screen.

Click "Import General Ed Students"

General Ed Students: Quick Search
Advanced Search
Search Results

+ Add New General Ed Student Profile
Customize Columns
Import General Ed Students
 Print Search Results

...

Page size:
2000 items in 134 pages

| ID | Last Name | First Name | School | |
|--------------------------|------------|------------|--------|--------------------------------|
| <input type="checkbox"/> | 6940373466 | Smith | John | Ypsilanti New Tech High School |
| <input type="checkbox"/> | 3383281383 | Smith | John | Ypsilanti New Tech High School |
| <input type="checkbox"/> | 5100433929 | Smith | John | Ypsilanti New Tech High School |
| <input type="checkbox"/> | 3143031669 | Smith | John | Ypsilanti New Tech High School |
| <input type="checkbox"/> | 6840459152 | Smith | John | Ypsilanti New Tech High School |

Select student(s) by checking the box next to the Student ID.

Click "Import the Students Checked Below"

General Ed Students: Quick Search
Advanced Search
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Import the Students Checked Below

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